

**AKAROA/WAIREWA COMMUNITY BOARD
20 NOVEMBER 2008**

**A meeting of the Akaroa/Wairewa Community Board
was held on Thursday 20 November 2008 at 9.30am in the Boardroom
Little River Service Centre**

PRESENT: Stewart Miller (Chairperson), Jane Chetwynd, Bryan Morgan, Claudia Reid, Pam Richardson and Eric Ryder.

Claudia Reid left the meeting at 9.47am and returned at 10.02am and was absent for Clause 1.3.

Claudia Reid apologised and left the meeting at 12.45pm and was absent for Clauses 6.2, 7 and 8.

The Board reports that:

PART B – REPORTS FOR INFORMATION



1. DEPUTATIONS BY APPOINTMENT

1.1 Lisa Daffin - Birdlings Flat

Ms Daffin tabled a letter which expressed the Birdlings Flat residents' disappointment that the staff report on the application for funding for a community centre at Birdlings Flat had once again not been placed on the Board's agenda. Ms Daffin informed the Board that the delay has become a personal financial burden to her and Mr Daffin as the land proposed as suitable for the centre was sitting idle awaiting a decision from the Council.

Ms Daffin was advised that staff were looking into all the implications of this project and other options that may be available.

1.2 Neil Jackson - Birdlings Flat

Mr Jackson asked the Board if a recycling/refuse point could be situated within the residential area of Birdlings Flat. He said at the present time residents had to travel to the refuse station which was a five kilometre round trip.

It was suggested that the residents of Birdlings Flat write to the Council requesting that a recycling facility be situated at Birdlings Flat.

1.3 Martin Witt - Smokefree Canterbury

Mr Witt from the Cancer Society gave a presentation on Smokefree Playgrounds on behalf of Smokefree Canterbury. He said a survey had been undertaken recently which showed overwhelming support for playgrounds to become smokefree. He said it was not a ban on smoking but was intended to encourage people to be responsible role models and not smoke around children.

Mr Witt said the Council at its November meeting had endorsed the trial of smokefree playgrounds and parks and would be carrying out its own telephone survey this month. He said Smokefree Canterbury could also assist with sourcing funding for any signage required.

The Board agreed that a smokefree environment in parks and playgrounds would be a positive move.

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2. CORRESPONDENCE

2.1 Akaroa Cruising Club

The Board considered a letter from the Akaroa Cruising Club stating its concerns regarding the two large trees in close proximity to the Club and the Akaroa Lighthouse; a macrocarpa in the Garden of Tane and a pine tree on the bank beside the Akaroa Lighthouse.

The Board reiterated its concern that urgent steps should be taken to remove the trees as not only was the Akaroa Lighthouse a registered historic building but there was also a safety issue for people using the dinghy park, below the pine tree.

The Board felt that even a minor chance that the lighthouse, an iconic Akaroa landmark, could be damaged was reason enough to remove the pine tree.

The Board **received** the correspondence from the Akaroa Cruising Club and referred the matter to staff, requesting that urgent steps be taken to remove the trees.

2.2 Okains Bay Maori and Colonial Museum

The Board considered a letter from the Okains Bay Maori and Colonial Museum regarding undrinkable water in Okains Bay. It was noted that the Okains Bay School, Museum and reserve were all on the same water supply, which was a privately operated supply, not a Council supply.

The Board **received** the correspondence and referred it to staff for comment.

3. RESERVES MANAGEMENT COMMITTEE MINUTES

3.1 Duvauchelle Reserve Management Committee - 13 October 2008

The Board was advised that it was incorrectly reported in these minutes that Board approval has to be given when a Chairman is appointed. This is not the case, as the committees have delegated authority to appoint a Chairman.

The Board **received** the minutes of the Duvauchelle Reserve Management Committee meeting held on 13 October 2008.

4. AKAROA HARBOUR ISSUES WORKING PARTY MINUTES - 30 SEPTEMBER 2008

The Board **received** the minutes of the Akaroa Harbour Issues Working Party meeting held on 30 September 2008.

5. AKAROA HARBOUR BASIN SETTLEMENTS STUDY - ENDORSEMENT OF PREFERRED OPTIONS FOR CONSULTATION

The Board considered a report on the issues and options to form long-term strategic planning for the eight settlements of the Akaroa Harbour Basin (Wainui, Tikao Bay, French Farm, Barrys Bay, Duvauchelle, Robinsons Bay, Takamatua and Akaroa). The Council's Senior Policy Planner outlined the Issues and Options document.

The Board made the following comments:

- Staff need to be aware that Environment Canterbury may have different 'Silent Files' recorded to those recorded in the Banks Peninsula section of the Christchurch City Plan.
- Members requested that it be made clear in the document that Takamatua and Akaroa are separate settlements, as some sections referred to "Akaroa/Takamatua".

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- Members noted that the BP Meats Site is freehold land owned by the Council, not necessarily a “public place” as may be perceived by the Akaroa community.
- Staff should be aware of the special character of Akaroa and the rural nature of the settlements in the Akaroa Harbour.
- Members endorsed the option that an “Akaroa Places and Spaces Report” be commissioned as this would emphasise the original intent of the current study.
- Social Housing should be more correctly defined as “Affordable Housing”.

The Board **decided** to recommend that the Council adopt the staff recommendation subject to the points raised by members being incorporated, where applicable, into the document.

The report and accompanying recommendations from the Board were submitted to the Council meeting on 11 December 2008, as a report from the Chairman.

6. BRIEFINGS

6.1 Akaroa Town Crier

The Community Development Adviser updated the Board on the funding issue for the Akaroa Town Crier. She said the Town Crier was originally employed under the Akaroa Vision Group which now no longer existed and that Akaroa District Promotions (ADP) had taken on the responsibility of the Town Crier, however, that group cannot afford another staff member. She said that she was making enquiries as to whether ADP could make an application to the Metropolitan Strengthening Communities Fund next year.

The Board was advised that \$2,000 has been funded from the Mayor's Project Fund and \$2,000 has been provided from Christchurch Canterbury Tourism as one-off payments for the current year.

6.2 Akaroa Playcentre Fence - Art Project

The Community Development Adviser updated the Board on a proposal to attach brightly coloured art work panels to the fence at the back of the skateboard park bordering the Playcentre play area.

She said nine 1200 x 1500 panels would be attached to a backing board for erection purposes. Council staff have approved this project subject to some conditions relating to ongoing maintenance and responsibility issues being accepted by the Akaroa Area School. The school is not directly involved with the project, however, the Akaroa Heartlands Centre was prepared to accept these responsibilities.

The Board agreed that the artwork could be acknowledged at the same time the Childrens Bay walkway is opened. The Board also asked that staff ensure that maintenance of the artwork be written into any agreement with the organisation that signs the agreement and an acknowledgement that the artwork would have a finite life span.

Staff were asked to write to the Historic Places Trust advising them of the artwork to be erected, as the proposal fell within the Akaroa Historic Area.

7. COMMUNITY BOARD ADVISER'S UPDATE

7.1 LTCCP Discussion

The Board discussed issues it wished to raise at the seminar to be held on 21 November with the General Manager, City Environment:

- Akaroa and Little River Service Centres - Capital and Maintenance Issues
- Okuti Community Hall

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- Aylmers Valley Stream tidy up
- Port Access Road - should NZTA contribute to this
- Takapuneke Reserve - question purpose of allocation
- Museum Storage Project - Priority
- Robinsons Bay Reserve - question amount of funding
- Footpaths.

7.2 Christmas Function - It was agreed that the December meeting of the Board would be held at the Gaiety Hall commencing at 9.30am and concluding with a luncheon with local volunteers and staff.

7.3 Community Boards Conference - The Board was reminded that the Early Bird Registration closed in the middle of December.

8. ELECTED MEMBERS INFORMATION EXCHANGE

Members shared information on current issues and activities, including:

- Telecom property, Rue Jolie - Staff were asked to contact Telecom to request that this area be tidied up.
- Akaroa School and Community Library Committee - AGM to be held on 27 November where it was intended that the committee would be wound up.
- French Farm - New Zealand Geographical site states land correctly called "French Farm" and the bay "French Farm Bay".
- Takapuneke Reserve - Official ceremony to mark gazettal as a reserve provisionally to take place some time in May 2009.
- Okuti Valley Hall - The Okuti Valley Sports Club is rewriting its constitution and in future it is intended the reserve will be available for public hire along with its building.
- Cruise ship visit 26 December - Diverting traffic along Beach Road between 7am-10am, traffic management plan still in progress, extra infrastructure being organised due to expected number of visitors.
- Akaroa Adventure Centre - Members questioned why this business was still operating in a public place without a permit.
- Onawe Flat Road - The Board was advised that this road would not be open before Christmas. Members questioned the extent of the repairs and whether the job could have been completed more simply.
- Onawe Peninsula - Staff were asked to contact whoever was responsible for this area to advise that the track on the peninsula was dangerous and that action is required.
- Birdlings Flat Public Conveniences - The Board requested that its concerns regarding the health and safety issues of these toilets be passed on to staff, as it was reported that there was still easy access to the waste disposal parts of the facility.
- Garden of Tane - The Board agreed that it was happy for the Friends of the Akaroa Museum to use the expertise of their members to give feedback to staff on behalf of the Board in relation to the Garden of Tane management plan. It was not felt that a separate reserve management committee was required.
- Akaroa School Dental Clinic - The Board was informed that the dental clinic has been officially opened by Mr Martin Lee the Clinical Director of Canterbury's Community Dental Service and he had made the suggestion that the Akaroa water should be fluoridated. A funding contribution for this could come through the District Health Board.

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- Draft Banks Peninsula Potential Walking Routes Document - The Board was informed that it was stated in this document that the Pigeon Bay Walkway was on Council land, which was incorrect. The author of this document would need to be informed of this and corrections made accordingly.
- Akaroa Enforcement Officer - Members were informed that Councillor Reid would be speaking to staff on this matter. Members noted that it was over 12 months since the Board had expressed concern regarding the lack of an enforcement officer in Akaroa.
- Termination of local subcontractors - The Board felt that the Council had a responsibility to look at the bigger issues associated with the loss of jobs for local people. Some members felt that perceived economical efficiencies did not justify the effect on the local community.

PART C – DELEGATED DECISIONS

9. CONFIRMATION OF MINUTES

The Board **resolved** that the minutes of the ordinary meeting held on Thursday 23 October 2008 be confirmed, subject to the following alterations:

Page 8 - Elected Members Information Exchange

- Include in third bullet point - "It was reported that two local subcontractors had been informed their contracts had been terminated on the grounds of economic efficiency"
- Fifth bullet point - delete "Akaroa Walkways" and insert "Akaroa-Wairewa Walkways".

10. COMMUNITY BOARD CODE OF CONDUCT

The Board considered a report on the revised Community Board Code of Conduct document. Members agreed that Clause 9, bullet point two should have the number "2" deleted.

The Board **resolved** to adopt the revised Community Board Code of Conduct with immediate effect.

11. MORICE RESERVE - LITTLE RIVER PONY CLUB - FORMALISATION OF LEASE/LICENCE

The Board considered a report to approve an application from the Little River Pony Club to formalise its present occupation (over 60 years) of Morice Reserve situated in Cooptown, and the adjacent unformed legal road.

Mr Jonathon Palmer of the Little River Pony Club was in attendance to answer questions if required. The Board was informed that if the Club folded it could sell the building to be removed off the site or the Council would have the option to buy it.

The Board agreed with the staff recommendation subject to an addition to item (a) (x) to read: "The Pony Club is to show proof to the Policy and Leasing Administrator that **it has coverage** of a minimum of \$1,000,000 public liability insurance, which must be maintained as current during the lease licence period".

That Board **resolved** under delegated authority from the Council to:

- (a) Grant to the Little River Pony Club Inc., under section 54 (1) (c) of the Reserves Act 1977, a lease over approximately 143 square metres, and a licence over approximately 1.4172 hectares, (the balance), of Morice Reserve, being a classified recreation reserve, the legal description for which is Reserve 3792 on SO Plan 1542 contained in certificate of title 25K/653 vested in the Council, for a period of 33 years, broken into three periods of 11 years each subject to:
 - (i) Public notification of the reserve lease/licence area.

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- (ii) Approval by the Minister of Conservation of the reserve lease/licence area.
 - (iii) The satisfactory outcome of the public consultation process.
 - (iv) The Pony Club having the right to ask for a renewal of their reserve lease/licence area for a further term at the end of the first two 11 year terms, subject to the Council being satisfied that the conditions of the lease have been met, and that there is sufficient need for the facilities and amenities, and that some other use should not have priority in the public interest.
 - (v) The area covered by the licence agreement being available for public use at all times except when being used by the Pony Club.
 - (vi) The lease/licence terms being negotiated by the Corporate Support Manager in consultation with the Policy and Leasing Administrator, City Environment Unit.
 - (vii) The lease/licence areas being maintained by the Pony Club in a safe and tidy condition at all times.
 - (viii) All costs associated with the issuing of the lease/licence, development and subsequent maintenance of all structures, are to be the responsibility of the Pony Club.
 - (ix) The licence agreement is to include a clause which indemnifies the Council and it's servants from all claims or demands of any kind, and all liability in respect to any damage or injury occurring to any person or property as a result of the Pony Club's activities on the site.
 - (x) The Pony Club is to show proof to the Policy and Leasing Administrator that it has coverage of a minimum of \$1,000,000 public liability insurance, which must be maintained current during the lease licence period.
 - (xi) The licence will be automatically revoked upon the surrender, or withdrawal of the lease associated with this application.
- (b) Grant permission to the Little River Pony Club to build a new club-room/secure vermin storage garage, measuring 6 x 12 metres as shown in the attached plans and elevations, in the position shown on the plan attached to the agenda, subject to the following conditions:
- (i) The Pony Club is to obtain all necessary Resource and Building Consents before any development commences upon the site.
 - (ii) The colour scheme for the proposed Clubrooms/storage garage, is to be approved by the Transport and Greenspace Unit Manager or his nominee prior to construction commencing upon the reserve.
 - (iii) Before any tenders are let or work commences upon the site, the Pony Club is to hold discussions with the Transport and Greenspace Manager's designate, the Greenspace Area Contracts Manager, Lyttelton Service Centre to ascertain the Council's requirements through the development phase of the construction of the facility.
 - (iv) A bond of \$500 is to be paid by the Pony Club to the Christchurch City Council via the Greenspace Area Contract Manager, Lyttelton Service Centre and a temporary access contract signed before work commences upon the site. The bond less any expenses incurred by the Council will be refunded to the payee upon the completion of the work.

The Board requested that the Transport and Greenspace Unit Manager be made aware of the work that has been carried out in relation to colour schemes in the rural area as a result of resource management processes. (Refer Clause (b) (ii)).

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12. SUPPLEMENTARY REPORT - APPLICATION TO THE AKAROA/WAIREWA DISCRETIONARY RESPONSE FUND

The Board **resolved** to receive and consider the supplementary report.

12.1 Application to Discretionary Response Fund

The Board considered a report for financial assistance from the Board's Discretionary Response Fund to enable the Akaroa District Promotions to exhibit, as part of the National Flower Bed competition, at the Ellerslie International Flower Show in March 2009.

The Board **resolved** to:

- (a) Support the Akaroa District Promotions request for funding assistance to exhibit at the Ellerslie International Flower Show, in the National Flower Bed Competition, providing \$2,966.00 from the Discretionary Response Fund towards the total project cost of \$5,309.00.
- (b) Suggest to Akaroa District Promotions that it approach Christchurch and Canterbury Tourism (in the first instance), and then local business members to help meet the funding shortfall.

(Eric Ryder requested his vote against this motion be recorded.)

The Board asked that staff indicate to Akaroa District Promotions that Board members supported the exhibition being focused on the whole Akaroa area, rather than being an advertisement for any individual operator.

The meeting concluded at 2.32pm.

CONFIRMED THIS 12TH DAY OF FEBRUARY 2009

**STEWART MILLER
CHAIRMAN**