

15. 9. 2009

**LYTTELTON/MT HERBERT COMMUNITY BOARD
SMALL GRANTS FUND ASSESSMENT COMMITTEE
13 AUGUST 2009**

**Minutes of a meeting of the Lyttelton/Mt Herbert Community Board's
Small Grants Fund Assessment Committee
held on Thursday 13 August 2009 at 2.30pm in the Board Room,
Lyttelton Service Centre, 33 London Street, Lyttelton.**

PRESENT: Wendy McKay (Chairman), Andrea Bowater (Deputy Chairperson), Jeremy Agar, Douglas Couch, Ann Jolliffe and Dawn Kottier.

APOLOGIES: Apologies for absence were received and accepted from Paddy Chrisp and Wendy Everingham.

An apology was received and accepted from Jeremy Agar who left the meeting at 3.40pm and was absent for voting on Clauses 1 and 2.

The Committee reports that:

PART C - DELEGATED DECISIONS

1. CONFIRMATION OF MINUTES OF MEETING

The Committee **resolved** that it delegate authority to the Committee Chairperson and the Community Board Deputy Chairperson to confirm the minutes of the meeting.

2. LYTTELTON/MT HERBERT SMALL GRANTS FUND - 2009/10

The Board considered a report to allocate the Lyttelton/Mt Herbert Small Grants Fund for 2009/10.

The Board **resolved** to approve the allocations of its 2009/10 Small Grants Fund, as follows:

No.	Group	Project	Committee Decision
1.	Diamond Harbour Districts Croquet Club	Greens mowing.	The Committee resolved to make a grant of \$1,000 to the Diamond Harbour Districts Croquet Club as a contribution towards the mowing of the greens.
2.	Diamond Harbour OSCAR After School Care Trust	Recreation Equipment	The Committee resolved to make a grant of \$800 to the Diamond Harbour OSCAR After School Care Trust as a contribution towards the purchase of outdoor recreation equipment.
3.	Lyttelton Anglican Parish	Christmas Tree Lighting and Community Carols	The Committee resolved to make a grant of \$700 to the Lyttelton Anglican Parish as a contribution towards the installation and dismantling of the Christmas Light display and carols for the 2009/2010 festive season.

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No.	Group	Project	Committee Decision
4.	Lyttelton Community House Trust	Soup Kitchen Parihaka 2009 Matariki Celebration 2010	The Committee resolved to make a grant of \$1,200 to the Lyttelton Community House Trust as a contribution towards the costs of ingredients and materials for the Soup Kitchen, Parihaka Commemoration and Matariki Celebration.
5.	Lyttelton Harbour Basin Youth Council Incorporated	Youth Camp and Boys and Girls Development activities	The Committee resolved to make a grant of \$2,800 to the Lyttelton Harbour Basin Youth Council Incorporated towards the costs of their Youth Camp and towards the Boys and Girls development activities. (Note: Dawn Kottier declared a conflict of interest and took no part in the voting on this application.)
6.	Lyttelton Information and Resource Centre Trust	Strengthening Local Visitor Networks	The Committee resolved to make a grant of \$1,000 to the Lyttelton Information and Resource Centre Trust towards the salary of a Development Manager to enable co-ordination.
7.	Lyttelton Torpedo Boat Museum Trust	Lyttelton Torpedo Boat Museum Insurance	The Committee resolved to make a grant of \$1,000 to the Lyttelton Torpedo Boat Museum towards the costs of their annual insurance premium. (Note: Jeremy Agar declared a conflict of interest and took no part in the voting on this application.)
8.	Mt Herbert (Diamond Harbour) Under 20 Trust	Woodwork Classes	The Committee resolved to make a grant of \$800 to the Mt Herbert (Diamond Harbour) Under 20 Trust towards the costs of materials, tutoring and venue hire for woodwork classes.
9.	Mt Herbert (Diamond Harbour) Under 20 Trust	Cooking Classes	The Committee resolved to make a grant of \$1,400 to the Mt Herbert (Diamond Harbour) Under 20 Trust towards the costs of materials, tutoring and venue hire for cooking classes.
10.	Transition Harbour Project (Foods Group)	Kitchen Garden Project	The Committee resolved to make a grant of \$900 to the Transition Harbour Project (Foods Group) towards the purchase of kits of tools and ingredients for a community meal.

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No.	Group	Project	Committee Decision
11.	Whakaraupo Carving Centre Trust	Office Set up	The Committee resolved to make a grant of \$1,582 to the Whakaraupo Carving Centre Trust towards the costs of setting up an office. (Note: Dawn Kottier declared a conflict of interest and took no part in the voting on this application.)
12.	Mt Herbert (Diamond Harbour) Under 20 Trust	Community Garden	The Committee resolved to decline the request from the Mt Herbert (Diamond Harbour) Under 20 Trust.
13.	Governors Bay School	Purchase of a Trailer	The Committee resolved to decline the request from the Governors Bay School.

The meeting concluded at 3.55pm.

CONFIRMED THIS DAY OF 2009

**WENDY MCKAY
COMMITTEE CHAIRPERSON**