

9. 4. 2009

**LYTTELTON/MT HERBERT COMMUNITY BOARD
17 FEBRUARY 2009**

**Minutes of a meeting of the Lyttelton/Mt Herbert Community Board
held on Tuesday 17 February 2009 at 9.30am in the Meeting Room
of the Lyttelton Recreation Centre, 25 Winchester Street, Lyttelton**

PRESENT: Paula Smith (Chairperson), Jeremy Agar, Doug Couch, Ann Jolliffe,
and Dawn Kottier.

APOLOGIES: An apology was received and accepted from Claudia Reid.

The Board reports that:

PART B - REPORTS FOR INFORMATION



1. DEPUTATIONS BY APPOINTMENT

Nil.

2. CORRESPONDENCE

Nil.

3. PRESENTATIONS OF PETITIONS

Nil.

4. NOTICES OF MOTION

Nil.

5. BRIEFINGS

5.1 LYTTELTON TOWN CENTRE UPGRADE

Jack Wormald, Project Manager, addressed the Board and advised that construction is likely to commence on the town upgrade on 14 April 2009 and will take six months to complete. Tender documents have been sent to three organisations. The length of time being taken for the library garden artwork was discussed and, in particular, possible delays arising from the consent processes. Discussion also covered the situation regarding the empty supermarket building in London Street. Mr Wormald advised that he would be contacting the building owner with a view to finding out if any future intentions had been formulated for the building yet.

6. COMMUNITY BOARD ADVISERS UPDATE

The Board **received** updates from the Community Board Adviser on:

(a) Current Consultations:

- (i) Statement of Proposal for Funding Council's Social Housing Portfolio. Members would be attending the Lyttelton public drop-in consultation session on Thursday 26 February. Members were of the view that the Council should remain in the business of providing self-funding social housing and would prepare a draft submission to this effect for submission by 2 March 2009 closing date.

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Members also requested a report back from staff on the Needs Assessment for Social Housing on Banks Peninsula, carried out during 2008.

- (ii) Proposed Alcohol Restrictions in Public Places Bylaw 2009 – The Board did not consider it necessary to make a submission on this matter.
 - (iii) Draft Water Supply Strategy – Members would be attending a forthcoming meeting on this issue and the Chairperson would prepare a submission on behalf of the Board.
 - (iv) Community Facilities Plan – Members will be attending public consultation meetings in Diamond Harbour on Thursday 2 April, and Lyttelton on Saturday 4 April 2009.
- (b) Sculptural Artwork – An update and budget was provided from the Lyttelton Harbour Arts Council. It was noted that consultation had taken place with some community groups on this proposal, but no consultation had been carried out with the community at large. It was suggested that this should occur before the project proceeded too much further.
 - (c) Strengthening Communities Fund – A Board seminar will be organised for late June followed by an Extraordinary Board meeting on Wednesday 5 August or Thursday 6 August to consider applications to the Fund. Members were advised funding requests would be submitted for Anzac Services and Neighbourhood Week. Members requested information regarding the sourcing of funds from the Council for road closures in the Lyttelton/Mt Herbert area for Anzac services.
 - (d) Activity Management Plans – To be circulated to Board members for use in the preparation of a submission to the LTCCP.
 - (e) As of 1 February 2009 the Board's Discretionary Response Fund had an unallocated balance of \$12,642, and the Reserves Discretionary Fund had an unallocated balance of \$18,960.

7. ELECTED MEMBERS INFORMATION EXCHANGE

Members made specific mention of the following matters:

- Lyttelton Reserves - Concerns were raised regarding the state of some Lyttelton Reserves which have become overgrown with weeds, neglected and subject to dumping of litter. Also some shrubs had grown to a height which was now restricting views for seats that had been placed at various viewing points.
- Lyttelton Cenotaph – The World War II memorial seat and Cenotaph are both in need of maintenance and repair. Staff were asked to follow up on this, particularly before Anzac Day. Members were advised that staff had been contacted about these matters and were undertaking to trim the shrubs and arrange for a weekly litter pickup. Weed areas had already been sprayed and it was proposed to replant the affected areas with native plants.
- Gaol Trust – The Board was updated on a meeting held yesterday where no final decision was able to be made by the Group on matters relating to the provision of information plaques and future plans. Further consultation between the Trust and Councillor Reid would be taking place later this week.
- Rose Garden - Concerns were raised regarding the lack of provision of seating and litter bins. Also it was felt that a ramp would be a more suitable access way instead of the present steep steps. Staff were asked to investigate.
- Old Mans Beard – Members noted that the Lyttelton Reserve Management Committee was carrying out some good work in trying to eradicate this noxious plant. It was suggested that the Board could run a campaign in conjunction with others to educate people and make them aware that this weed could be in their own gardens.

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- Footpath obstacles - Concerns were raised regarding an incident where a disabled person on a mobility scooter was forced on to the street outside a café where tables and chairs completely blocked footpath access. Staff were asked to check that footpaths were kept to a minimum width, and carry out enforcement action if necessary.
- Community Van – Correspondence had been received from Project Lyttelton, informing the Board of their intention to purchase a community van. Some financial support would be sought from the Board towards the van.
- Purau Planning Day/Workshop – correspondence was received from the Uniquely Purau Incorporated advising of an upcoming planning day and requesting that the Board assist with the costs for the day. Staff were asked to provide funding application information to the Group.

8. QUESTIONS UNDER STANDING ORDERS

Nil.

PART C - REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD

9. CONFIRMATION OF MEETING MINUTES – 16 DECEMBER 2008

The Board **resolved** that the minutes of the ordinary meeting held on Tuesday 16 December 2008 be confirmed.

10. APPLICATION FOR FUNDING FROM THE BOARD'S DISCRETIONARY RESPONSE FUND

The Board considered a report from the Lyttelton Community House Trust seeking funding assistance from the Board's Discretionary Response Fund for \$3,000 towards the set up of the community kitchen, support for some of the rental costs and production costs of in-house brochures and posters advertising services and providing information.

The Board **resolved** to make a grant of \$3,000 to the Lyttelton Community House Trust as a contribution towards set up costs for the Community House.

11. APPLICATION FOR FUNDING FROM THE BOARD'S DISCRETIONARY RESPONSE FUND

The Board considered a report from Project Lyttelton seeking funding assistance from the Board's Discretionary Response Fund for \$1,500 towards the cost to research, compile and produce a print-ready file for a 30 page booklet about Project Lyttelton's journey, projects and successful methodology.

Board member Dawn Kottier declared an interest in this application and withdrew from the discussion and voting.

The Board expressed some concern regarding what benefit there would be for the Lyttelton/Mt Herbert community if this funding was to be granted. It was felt that there were higher priorities for the Board's funding and that Project Lyttelton could apply to other agencies for this funding.

The Board **decided** to decline the application.

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12. LYTTELTON HARBOUR BASIN YOUTH COUNCIL INC – REQUEST FOR FUNDING

The Board considered a report from the Lyttelton Harbour Basin Youth Council Inc seeking funding assistance to cover the costs for Project Legit to work with the young people to design and paint the two side walls and complete the mural on the back wall at Lyttelton Skate Park.

The Board **resolved** to allocate \$1,215.00 from their Reserve Discretionary Fund to the Lyttelton Harbour Basin Youth Council to cover the costs for Project Legit to work with the young people to design and paint murals at the Lyttelton Skate Park, subject to Board approval of the final design.

The meeting concluded at 10.55am.

CONFIRMED THIS 17TH DAY OF MARCH 2009.

**PAULA SMITH
CHAIRPERSON**