

16. 10. 2008

**LYTTELTON/MT HERBERT COMMUNITY BOARD  
19 AUGUST 2008**

**A meeting of the Lyttelton/Mt Herbert Community Board  
was held on Tuesday 19 August 2008 at 9.30am**

**PRESENT:** Paula Smith (Chairperson), Jeremy Agar, Doug Couch, Ann Jolliffe,  
Dawn Kottier and Claudia Reid.

**APOLOGIES:** Nil

The Board reports that:

**PART B - REPORTS FOR INFORMATION**



**1. DEPUTATIONS BY APPOINTMENT**

**1.1 Kirstin Schriiffer – Environment Canterbury – Bus Service Review**

Ms Schriiffer updated the Board on the bus service proposals for the south-east and west service routes, which include the services to Lyttelton and Rapaki, along with the sailings of the Diamond Harbour Ferry. She said the review was open for public feedback until 29 September 2008.

Ms Schriiffer explained that it was proposed to extend the Lyttelton bus to run along Exeter Street (instead of Winchester Street) and that the frequency of the afternoon peak ferry sailings would be increased. There would be no change to the Lyttelton to Rapaki bus service.

In reply to a question regarding a possible bus service to Governors Bay, Ms Schriiffer reported that there had been a number of public submissions in support of such a service, however, as a new service it was not being considered as part of this review. Instead a consultant engaged by Environment Canterbury would be investigating the feasibility of establishing a service to Governors Bay.

**2. CORRESPONDENCE**

**2.1 New Zealand Community Boards Executive Committee**

A memorandum had been received from the Chairman of the Community Boards' Executive Committee regarding the 2009 Conference, and inviting Community Boards to enter the Best Practice Awards.

Board members Ann Jolliffe and Dawn Kottier volunteered to investigate any possible projects that the Board could enter in the Best Practice Awards and report back to the Board.

**2.2 Thornycroft Torpedo Boat Museum Trust Board**

A letter was received from the Chairman of the Trust Board which operates the Torpedo Boat Museum, seeking assistance with the payment of its insurance premium for the contents of the Museum.

Board members expressed a wish to support this request if possible. They commented on the tremendous amount of work that had been done by the Trust, in turning a derelict area into something genuinely impressive.

## 2 Cont'd

It was reported that under Banks Peninsula District Council the insurance premium had been paid by the Council, although it was unclear whether this was through operational funding, or by way of a grant. It was also reported that the \$1,000 insurance premium required, was approximately half of the Trust's annual income.

The Board **received** this letter and referred it to staff to ascertain if there is any funding source within Council for this type of need.

## 3. LYTTTELTON HARBOUR ISSUES GROUP

The Board **received** the minutes of the Lyttelton Harbour Issues Group meeting held on 15 July 2008.

## 4. BRIEFINGS

### 4.1 Lyttelton Town Centre Upgrade

Jack Wormald, the Project Manager for the Lyttelton Town Centre Upgrade, updated the Board on progress with the project, including:

- work currently underway on Oxford Street, most to be completed by end of August.
- restorative work being carried out on the historic stone gutters.
- agreed design of pavers being laid.
- a later start (after Easter 2009) to the London Street stage of the project, following consultation with business owners.
- the replacement of the proposed cabbage trees in London Street with low plantings.
- the proposed designs for street furniture and lighting standards.
- Stage 3 (Canterbury Street, London Street west and Dublin Street) currently being developed.

## 5. COMMUNITY BOARD ADVISER'S UPDATE

The Community Board Adviser updated the Board on a range of issues:

- Lyttelton Town Centre Design & Appearance Issues – the Board were informed that progress could not be made on this matter until the 2009/2010 year when there was budget funding available to carry out strategic planning work for Lyttelton. Members noted that this issue was very important for the town and was something the Board should treat as a priority.
- OnBoard Newsletter – a report would be presented to the next meeting seeking funding for the continuation of the Board's newsletter.

## 6. BOARD MEMBERS INFORMATION EXCHANGE

Members made specific mention of the following matters:

- Diamond Harbour Cemetery

The Board **decided** to ask staff to report back on what would be involved in providing receptacle holders on the ashes berm in the Diamond Harbour Cemetery, and the possibility of funding such a project from the Reserves Project Fund.

- Supermarket Closure – members were concerned at the reported closure of Lyttelton's only supermarket, through apparent lack of patronage. It was noted that the site of the supermarket was an important strategic site in the town centre.

## 6 Cont'd

- Neighbourhood Week – members were asked to encourage community groups to apply for funding for activities to promote Neighbourhood Week which is to be held from the 1 to 9 November.
- Head to Head Walkway  
The Board **decided** to request that staff provide an update on the Head to Head Walkway project.
- Monthly Resource Consent Report  
The Board **decided** to request that staff provide a list of notified and/or significant resource consent applications for the Lyttelton/Mt Herbert area, through a monthly memorandum to members.
- Community Board Delegations – it was agreed that the Working Group established to consider the Draft Waste Management Bylaw would also consider the proposed changes to the Community Board Delegations.
- Community Information Directory – the Board expressed a wish to produce a community directory similar to that produced for the Spreydon/Heathcote Ward. It was agreed to investigate the process required to produce a directory.
- Regulatory & Planning Committee – it was agreed that the Board should seek comment from the Akaroa/Wairewa Community Board on the submission being made by the Lyttelton/Mt Herbert Community Board to Council's Regulatory & Planning Committee on *Monitoring the Management of the Banks Peninsula Landscape Resource*.

## PART C - REPORT ON DELEGATED DECISIONS

### 7. CONFIRMATION OF MINUTES

The Board **resolved** that the minutes of the ordinary meeting held on Tuesday 15 July 2008 be confirmed.

### 8. RESERVE 68 DEVELOPMENT PLAN

The Board considered a report seeking approval of the final development plan for Reserve 68, following community consultation, and approval of a name change from Reserve 68 to Urumau Reserve.

Board members commented on parking as part of the development plan, and suggested that an area of road reserve at the intersection of Ticehurst Road and the Bridle Path could be investigated as a possible parking area.

Board members asked that a letter be sent to the members of the Lyttelton Reserve Management Committee, thanking them for their input into the development plan and the positive way in which they had worked with staff on this issue.

The Board **resolved** to approve the final development plan for Reserve 68 following community consultation.

There was considerable discussion over the second part of this report, recommending that the name of the reserve be changed to Urumau Reserve. Some members were concerned that although the community had been informed of the proposal to change the name, there may not be a large public awareness of what was actually proposed to be the new name. It was questioned whether there should be further public consultation before the name was formally adopted.

## 8 Cont'd

Following the discussion, the resolution that follows was carried on a show of hands by three votes to two. Board member Jeremy Agar abstained from voting.

The Board **resolved** to approve the name change of Reserve 68 to Urumau Reserve.

Board members also requested that staff provide a briefing to the Board on what consultation had been carried out regarding the name change of Reserve 68.

## 9. NEW STANDING ORDERS

The Board considered a report advising of the new Standing Orders for the Christchurch City Council, as adopted by the Council on 24 July 2008, and seeking a decision as to whether a Chair's casting vote will be used in meetings of the Lyttelton/Mt Herbert Community Board.

The Board **resolved**:

- (a) To note that on 24 July 2008 the Council adopted new Standing Orders for the Christchurch City Council, which are applicable to all of the Council's Community Boards.
- (b) That the Chairperson or other person presiding at meetings of the Lyttelton/Mt Herbert Community Board and its committees and subcommittees shall **not** have a casting vote in the case of an equality of votes.

## 10. COMMUNITY BOARD ADVISER'S UPDATE – Cont'd

### 10.1 Proposed Waste Management Bylaw

The Board **resolved** to appoint a Working Group of Board members Paula Smith, Ann Jolliffe, Jeremy Agar and Doug Couch with delegated authority to consider the Proposed Waste Management Bylaw 2009 and to make a submission if appropriate.

### 10.2 Character Housing Grants Panel

The Board **resolved** to appoint Board member Jeremy Agar as its representative to sit on the Character Housing Grants Panel for the 2007/2010 triennial term.

### 10.3 Memorial Wall

The Board **resolved** to support in principle the proposal for a memorial wall in the Formal Gardens at Lyttelton, subject to:

- (a) Final plans and specifications.
- (b) Community consultation on the proposal, through the landscape plan process.

The meeting concluded at 12.05pm.

**CONFIRMED THIS 16<sup>th</sup> DAY OF SEPTEMBER 2008**

Paula Smith  
**CHAIRPERSON**