

13. 11. 2008

**LYTTELTON/MT HERBERT COMMUNITY BOARD
16 SEPTEMBER 2008**

**A meeting of the Lyttelton/Mt Herbert Community Board
was held on Tuesday 16 September 2008 at 9.30am**

PRESENT: Paula Smith (Chairperson), Jeremy Agar, Doug Couch, Ann Jolliffe and Claudia Reid.

APOLOGIES: An apology was received and accepted from Dawn Kottier.

The Board reports that:

PART B - REPORTS FOR INFORMATION



1. DEPUTATIONS BY APPOINTMENT

1.1 Rod Lawrence – Banks Peninsula Signage Project

Mr Lawrence updated the Board on the signage project he was working on, and advised that 42 sign requests had been received. He hoped to have a final list of proposed signs ready in two weeks, so that a formal report could come to the October Community Board meeting. All existing signs have been photographed and an inventory prepared. Heritage signs would receive priority in the upgrade.

In reply to a question regarding signage for Urumau Reserve, Mr Lawrence advised that no request had been received for signs in this area. He will investigate and make contact with the appropriate people.

A suggestion was made for less confusing signage in the City to direct visitors to Akaroa and further points south.

1.2 Chris Twemlow and Emma Odering – Lyttelton Harbour Basin Youth Council

Mr Twemlow and Ms Odering advised the Board that the Lyttelton Skatepark is now in need of a repaint. It is eight years since it was originally painted by local young people and it is now rundown and covered with tagging. The proposal is for Project Legit to assist with a new design and to supervise the repainting, which would be dedicated to the memory of a local youth who had tragically died from cancer last year. New gates and seats could also be installed and there would be considerable input from local youth.

The Board were advised that Project Legit had undertaken the Waltham Park area upgrading from the consultation stage through to design and completion, and the proposal was that they would undertake the Lyttelton project in a similar manner.

It was explained to Mr Twemlow and Ms Odering that the Skatepark area is part of a local heritage area of Lyttelton which encompasses the adjoining Gaol and Rose Gardens. Any design brief for repainting should incorporate input from the groups involved with those sites, and should be compatible with the surrounding area. There was also the prospect of the general public being concerned about the design, so the Board sought reassurance on the process that was being followed, particularly as this area was a public reserve.

It was agreed that Project Legit would organise for the design sketches to be shown to the Board along with some background on other projects their organisation had been involved with. The consultation documentation would also go to local Community Associations and Project Lyttelton.

1 Cont'd

1.3 Mayor Bob Parker and Chief Executive Officer Tony Marryatt

Mayor Parker and Mr Marryatt updated the Board on the Long Term Council Community Plan (LTCCP) and the Board's involvement in that process. They advised they would be expecting the Community Board to prioritise capital projects and be fully involved in consultation and input when the Draft LTCCP is available.

Mr Marryatt provided a sample of an Activity Management Plan for the Board to view. The Board requested a list of all the Activity Management Plans so members could be aware of the range of Council activities and have a starting point for debate.

1.4 Ann Campbell – Urumau Reserve

Ms Campbell explained details of the consultation carried out concerning the re-naming of Reserve 68 as Urumau Reserve, in response to a query raised by the Board. Ms Campbell confirmed the majority of submissions received were in favour and the matter had also been discussed with the Reserve Management Committee. The Rapaki Committee had also provided favourable feedback on the proposal. Members suggested that even wider public consultation may be needed in future before names for local reserves and public places were chosen.

2. CORRESPONDENCE

2.1 Diamond Harbour Community Association Committee – Roading Issues

An email had been received from the Association expressing concerns about the safety of children and pedestrians on the roads in Diamond Harbour.

The Board **received** this correspondence and asked that it be passed to staff for comment on the concerns raised by the Association.

2.2 Ms Jenny Laidlaw – Youth Development Fund

A letter had been received from Ms Laidlaw expressing her concern that the Lyttelton/Mt Herbert Community Board has not got a Youth Development Fund. She urged the Board to reconsider its decision not to have such a fund.

The Board **received** the letter from Ms Laidlaw and agreed to consider whether to revisit its decision on the establishment of a Youth Development Fund, as part of a wider discussion at the next Board meeting on the allocation of its Discretionary Response Fund.

3. SMALL PROJECTS FUND ASSESSMENT COMMITTEE

The Board **received** the minutes of the Small Projects Fund Assessment Committee meeting held on 18 August 2008.

4. BRIEFINGS

4.1 Lyttelton Roading Matters – David McNaughton and Philip Crossland

David McNaughton presented a photographic report on flood and slip damage that had occurred on Banks Peninsula during recent storms and advised that the cost of repairs would be approximately \$2 million. Board members commented favourably on work carried out over the last two years which probably contributed to far lesser damage than would have occurred under the circumstances.

4 Cont'd

Mr McNaughton also provided plans for improving the safety of the Rapaki Bus turnaround.

Philip Crossland briefed the Board on three main projects which will be taking place at a cost of \$775,000 in the Dyers Pass Road area over the coming year:

- Stormwater control at the top of the Pass
- Slow vehicle bay at a cost of \$370,000
- New guardrail being installed lower down

5. COMMUNITY BOARD ADVISER'S UPDATE

The Community Board Adviser updated the Board on a range of issues:

- Changing Rooms Diamond Harbour: Ian Jackson has suggested that the building be demolished and the toilet block upgraded and used as changing rooms. The Board agreed that this was probably the best course of action as the changing rooms were considered beyond repair.
- Governors Bay Foreshore Project Committee: The Board **decided** that Paula Smith should act as the Board's liaison person to this Committee.

6. BOARD MEMBERS INFORMATION EXCHANGE

Members made specific mention of the following matters:

- Biodiversity Fund – members agreed this was a good idea and should be considered as part of the discussion regarding the Discretionary Response Fund.
- Lyttelton Signal Box – members requested that a seminar be convened with appropriate staff and community interest groups to discuss the signal box site, development, initiatives and planning.
- Governors Bay School – The Governors Bay Community Association have reported that a one way approach is needed on the road behind the local School. The Board asked for this issue to be referred to staff for comment.
- Bus Review – a question was raised as to whether the Board would make a submission, particularly with regard to the Exeter/Dublin Street intersection. The Chairperson undertook to co-ordinate a submission from the Board.
- Resource Consent Applications – the Community Board Adviser was asked to follow up on the undertaking that had been given by staff, for Community Boards to be supplied with information on significant or contentious applications.

7. BOARD MEMBERS QUESTIONS

Claudia Reid tabled the following question:

"Can the City Environment Group advise if the construction of proposed new footpaths at Charteris Bay be timed to align with the upheaval of the water and sewer upgrade that will take place in 2009?"

PART C - REPORT ON DELEGATED DECISIONS

8. CONFIRMATION OF MINUTES

The Board **resolved** that the minutes of the ordinary meeting held on Tuesday 19 August 2008 be confirmed.

9. APPLICATION TO DISCRETIONARY RESPONSE FUND – DIAMOND HARBOUR SINGING GROUP

The Board considered a report seeking funding for a workshop for this Group. It was explained that this application had been ineligible for the Small Projects Grants and had missed the deadline for applications to Creative New Zealand Funding.

Board members had some reservations regarding this application as it was felt that a group should be able to self-fund workshops which they actually plan. It was also unfortunate that the group had missed the deadline for Creative NZ Funding as that was considered a more appropriate source than the Board's Discretionary Response Funding. Members also noted that the group had received a grant of \$2000 from the Board in 2007/08.

The Board **resolved** to decline the application from the Diamond Harbour Singing Group for a grant from the Discretionary Response Fund.

10. APPLICATION TO DISCRETIONARY RESPONSE FUND – DIAMOND HARBOUR OSCAR GROUP

The Board considered a report seeking funding for this newly established Group to fund the development of a business plan to comply with Ministry of Social Development requirements.

The Board **resolved** to make a grant of \$1200 from its Discretionary Response Fund to the Diamond Harbour OSCAR After School Care Trust to fund the development of a business plan.

11. LYTTTELTON/MT HERBERT COMMUNITY BOARD NEWSLETTER - ONBOARD

The Board considered a report seeking approval for the continued production and funding of the Board's monthly newsletter called *OnBoard*.

The Board **resolved** to approve the allocation of \$958.05 from its Discretionary Response Fund for the production of the OnBoard newsletter, to 30 June 2009.

Members asked that feedback be supplied on any editing changes made by Council Communications staff before printing of the newsletters.

12. NEIGHBOURHOOD WEEK FUNDING

The Board considered a report seeking approval for funding allocations for Neighbourhood Week applications. An amended matrix outlining the applications which had been received, was tabled for the Board's consideration.

The Board **resolved** to approve the funding of Neighbourhood Week applications as follows:

Charteris Bay Neighbourhood Support	85.00	Barbeque for local residents
Lyttelton Community Gardens	85.00	Barbeque for neighbours and friends
Church Bay Neighbourhood Support	100.00	Neighbourhood barbeque
Jillian Frater	50.00	Early evening barbeque
Patricia Jack	85.00	Barbeque for local residents
Jenny Fowler	285.00	Neighbourhood get together/lunch
L M Barnett	60.00	Picnic for local residents
Sarah van der Burch	100.00	Working bee and barbeque
Cass Bay Residents Association	80.00	Community barbeque
Pete Childs	70.00	Street party
TOTAL	\$1,000.00	

13. FUNDING ACCOUNTABILITY REPORT 2007/08

A report was submitted showing accountability details for the end of year outcomes regarding the funding allocations of \$35,000 made by the Board in 2007/08. The Board agreed that the Diamond Harbour Community Early Childhood Centre could expend the balance of its grant in the current year, provided that the funds were used for the original purpose. Staff were asked to relay this information to the Group.

The Board **resolved** to receive the information in the Funding Accountability Report.

14. RESERVE MANAGEMENT COMMITTEES: DELEGATIONS AND TERMS OF REFERENCE

The Board considered a report seeking approval for the Terms of Reference and Delegations for Reserve Management Committees.

The Board **resolved** to approve:

- (a) The proposed Terms of Reference for the Reserve Management Committees, as outlined in Attachment A in the report in the agenda.
- (b) The proposed Delegations to the Reserve Management Committees, as outlined in Attachment B in the report in the agenda.

15. LYTTTELTON TOWN CENTRE – NO STOPPING RESOLUTIONS

The Board considered a report seeking its approval on proposed no stopping restrictions for the Oxford Street and London Street East parts of the Lyttelton Town Centre Upgrade.

The Board **resolved** to:

- (a) Revoke the following "No Stopping" restrictions

(Revoke existing "No Stopping")

- (i) That the existing no stopping be revoked at any time on the east side of Canterbury Street commencing at its intersection with London Street and extending in a northerly direction for a distance of 12 metres.
- (ii) That the existing no stopping be revoked at any time on the east side of Canterbury Street commencing at its intersection with London Street and extending in a southerly direction for a distance of 14 metres.
- (iii) That the existing no stopping be revoked at any time on the both sides of London Street commencing at its intersection with Canterbury Street and extending to its intersection with Oxford Street.
- (iv) That the existing no stopping be revoked at any time on the west side of Oxford Street commencing at its intersection with London Street and extending in a northerly direction for a distance of 12 metres.
- (v) That the existing no stopping be revoked at any time on the west side of Oxford Street commencing at its intersection with London Street and extending in a southerly direction for a distance of 11 metres.

15 Cont'd

(b) Approve the following "No Stopping" restrictions

(New "No Stopping")

- (i) That the stopping of vehicles be prohibited at any time on the north side of London Street commencing at its intersection with Canterbury Street and extending in an easterly direction for a distance of 15 metres.
- (ii) That the stopping of vehicles be prohibited at any time on the north side of London Street commencing at a point 75 metres from its intersection with Canterbury Street and extending in a easterly direction for a distance of 9 metres.
- (iii) That the stopping of vehicles be prohibited at any time on the north side of London Street commencing at its intersection with Oxford Street and extending in a westerly direction for a distance of 15 metres.
- (iv) That the stopping of vehicles be prohibited at any time on the south side of London Street commencing at its intersection with Oxford Street and extending in a westerly direction for a distance of 13 metres.
- (v) That the stopping of vehicles be prohibited at any time on the south side of London Street commencing at a point 75 metres from its intersection with Canterbury Street and extending in an easterly direction for a distance of 9 metres.
- (vi) That the stopping of vehicles be prohibited at any time on the south side of London Street commencing at its intersection with Canterbury Street and extending in an easterly direction for a distance of 14 metres.
- (vii) That the stopping of vehicles be prohibited at any time on the east side of Canterbury Street commencing at its intersection with London Street and extending in a northerly direction for a distance of 12 metres.
- (viii) That the stopping of vehicles be prohibited at any time on the east side of Canterbury Street commencing at its intersection with London Street and extending in a southerly direction for a distance of 14 metres.
- (ix) That the stopping of vehicles be prohibited at any time on the west side of Oxford Street commencing at its intersection with London Street and extending in a northerly direction for a distance of 12 metres.
- (x) That the stopping of vehicles be prohibited at any time on the west side of Oxford Street commencing at its intersection with London Street and extending in a southerly direction for a distance of 11 metres.

The meeting concluded at 12.58pm.

CONFIRMED THIS 21st DAY OF OCTOBER 2008

Paula Smith
CHAIRPERSON