

13. 11. 2008

**AKAROA/WAIREWA COMMUNITY BOARD  
18 SEPTEMBER 2008**

**A meeting of the Akaroa/Wairewa Community Board  
was held on Thursday 18 September 2008 at 9.30am**

**PRESENT:** Stewart Miller (Chairman), Jane Chetwynd, Bryan Morgan,  
Claudia Reid, Pam Richardson and Eric Ryder

The Board reports that:

**PART B – REPORTS FOR INFORMATION**



**1. DEPUTATIONS BY APPOINTMENT**

**1.1 Rod Lawrence**

Mr Lawrence, the co-ordinator for the Banks Peninsula Signage Project updated the Board on the progress with the project, and tabled a list of requests for signage received to date. Mr Lawrence advised that a comprehensive report would be submitted to the October meeting of the Board.

The Board expressed its concern that the Port Levy Road would need work carried out on it, if it was intended for travellers to use that road. Signs did identify that the road was not suitable for all traffic, however visitors seemed to ignore such signs. Staff were asked to investigate whether more appropriate international signs were available to advise travellers that the road was unsuitable for a lot of vehicles.

**2. CORRESPONDENCE**

**2.1 Wasteline Services**

The Board considered a letter from Wasteline Services which questioned why in their opinion, the contract cleaning of the public toilets in Akaroa had been allowed to remain at an unacceptably low standard.

The Board **received** the correspondence from Wasteline Services and referred the matter to staff for comment.

**2.2 Friends of Akaroa Museum**

The Board considered a letter from the Friends of Akaroa Museum seeking support for a Reserve Management Committee to be formed for the Garden of Tane.

The Board was informed that this suggestion had arisen from the recent public meeting regarding the Stanley Park Reserve and the Garden of Tane. At that meeting it was suggested that if a reserve management committee was formed, it would assist staff in developing a management plan for the Garden of Tane.

Members felt that the two reserves had quite different needs so it would not necessarily be helpful to incorporate both reserves under the one committee. It was suggested that a "Friends" group may be more appropriate for the Garden of Tane. The Community Board Adviser agreed to discuss this issue with staff from other units to seek their opinion on the concept of forming another reserve management committee.

The Board **decided** that the letter be forwarded to staff for comment.

13. 11. 2008

**Akaroa/Wairewa Community Board 18.09.2008**

**3. AKAROA/WAIREWA SMALL PROJECTS FUND ASSESSMENT COMMITTEE MINUTES  
– 21 AUGUST 2008**

The Board **received** the minutes of the Akaroa/Wairewa Small Projects Fund Assessment Committee held on 21 August 2008.

**4. BRIEFINGS**

**4.1 Local Roothing Projects Update - David McNaughton, Asset Engineer**

David McNaughton (Asset Engineer, Asset & Network Planning Unit) attended the meeting and updated the Board on local roading issues following the recent storms. He tabled photographs of the flood damage that had occurred on Banks Peninsula roads and advised that the cost to repair the damage would be in the vicinity of two million dollars. Mr McNaughton advised the Board that a 43 per cent subsidy would be forthcoming from the New Zealand Transport Agency, however this could only be claimed for structural repairs, not clearing of debris (slips) off roads.

**4.2 Wainui Sewerage Scheme - Mike Sheffield, Project Engineer**

The Project Engineer updated the Board on progress with the Wainui Sewerage Scheme, in particular matters of concern expressed by the owners of *The Gables*, a property adjacent to the proposed site for the treatment works. He said the best course of action for the concerned property owners would be to make a submission through the resource consent process for the scheme.

Mr Sheffield also reported that the scheme now had an estimated cost of \$11.5 million, plus the cost of land purchase. The contract documents were expected to be available for tender by late October.

The Board felt that opportunities should be taken to discuss any concerns that the owners of *The Gables* may have, prior to the formal resource consent process, and that a pre-hearing meeting with the property owners may help to resolve outstanding issues.

**4.3 Andrea Wild - Community Engagement Adviser**

Ms Wild introduced herself to the Board and explained her role as Community Engagement Adviser.

**5. COMMUNITY BOARD ADVISER'S UPDATE**

The Community Board Adviser updated the Board on the following matters:

- Akaroa Boat Club - The Board was advised that the Council did not have any budgetary resources to assist with the maintenance and upgrading of the boatshed facility.
- Akaroa Croquet Club - Members were advised that Council assistance for the upkeep of the greens was not available. Council staff had suggested that the Club approach the Akaroa Bowling Club with a view to sharing facilities.

**6. ELECTED MEMBERS INFORMATION EXCHANGE**

Members shared information on current issues and activities, including:

- Le Race – Two (\*) Board members had attended a meeting with the new owners of the Le Race event, along with other interested parties. (\* Note: Amended as per meeting 23 October 2008)
- Christchurch – Little River Rail Trail Trust - members asked that a letter be written to the Rail Trail Trust to remind them of the process that the Council had resolved would proceed in

13. 11. 2008

**Akaroa/Wairewa Community Board 18.09.2008**

relation to short and long term options for the final leg of the trail, and the public consultation that would take place around the two final options.

- Kerbside Collection - members questioned whether the skip sites proposed for some of the smaller bays were easily accessible, as this had not been the case in the past. The Board requested that its concerns about that accessibility be conveyed to staff.
- Beach Road – it was noted that a large number of people walked along the section of Beach Road from the Bruce Bridge southwards, where there was no formal footpath and the road was relatively narrow in places. Members asked that staff investigate the installation of some type of walkway on Beach Road, from Bruce Terrace south.
- Smith Street - staff were asked to report back to the Board on whether heavy trucks would be using Smith Street when the former junior school site was developed.
- Staff Reports - members questioned the need for report writers to attend Board meetings when a conference call was all that may be required.
- Board Members Information Exchange - staff undertook to circulate guidelines to members on what should be raised under this section of the meeting.

**PART C – DELEGATED DECISIONS**

**7. CONFIRMATION OF MINUTES**

The Board **resolved** that the minutes of the ordinary meeting held on Thursday 21 August 2008 be confirmed, subject to the following alterations:

Delete “Claudia Reid” from the list of members present at the meeting.

**8. DUVAUCHELLE AGRICULTURAL AND PASTORAL AND BANKS PENINSULA PONY CLUB SUB-LEASE OF LAND**

The Board considered a report seeking approval to allow the Duvauchelle Agricultural and Pastoral Association and the Banks Peninsula Pony Club, to sublease part of the land contained in their lease of a Council reserve.

The Board **resolved** to grant consent on behalf of the Council, as head lessor, to the sublease of that part of the land identified in Certificate of Title 7C/1117 and 13F/801, to Keith Vogan for the purpose of grazing.

**9. PROPOSED EASEMENT - L’AUBE HILL RESERVE**

The Board considered a report seeking approval for the granting of an easement over a portion of L’Aube Hill Reserve identified as Lot 1 DP 73138 and Lot 4 DP 68748 currently occupied by an existing access road and electrical, telephonic and drainage services.

The Board **resolved** to approve, in accordance with the requirements of Section 48 of the Reserves Act 1977, the granting of an Easement for right of way and the conveyance of water, electric power, telephonic communications and the drainage of water and sewerage over L’Aube Hill Reserve identified as Lot 1 DP 73138 and Lot 4 DP 68748 and Pt. Res 108 (BM 289) as shown on plan WBS 304/4333, subject to the following condition:

- (a) that the consent of the Department of Conservation for the proposed easement be sought.

13. 11. 2008

**Akaroa/Wairewa Community Board 18.09.2008**

**10. AKAROA/WAIREWA COMMUNITY BOARD - FUNDING ACCOUNTABILITY REPORT 2007/2008**

A report on the outcome of funding allocations for the 2007/2008 financial year was submitted to the Board for its information.

The Board **decided** that it was not necessary to produce a series of "OnBoard" newsletters due to the availability of more appropriate avenues of publication. It was felt that one or two newsletters per year would be sufficient.

It was suggested that a news board could be placed in a suitable location in the Akaroa and Little River townships, where information on the Board's activities could be displayed. Staff were asked to investigate the feasibility of this proposal

The Board **resolved** to receive the information in the Funding Accountability report.

**11. RESERVE MANAGEMENT COMMITTEES - DELEGATIONS AND TERMS OF REFERENCE**

The Board considered a report on the proposed Terms of Reference and proposed Delegations to its Reserve Management Committees.

The following points were raised:

- Terms of Reference - Item 8(1) and (2) - the word "community" should be more clearly identified
- Terms of Reference - Item 6 - an explanation of a circumstance that would entail a member "not being approved" was given to members.

The Board **resolved** to approve:

- (a) The proposed Terms of Reference for the Reserve Management Committees outlined in Attachment A in the report in the agenda.
- (b) The proposed Delegations to the Reserve Management Committees outlined in Attachment B in the report in the agenda.

**12. CONSIDERATION OF APPLICATIONS FOR NEIGHBOURHOOD WEEK FUNDING**

The Board considered a report regarding the allocation of funds from the Neighbourhood Week Funding.

The Board **resolved** to approve the allocation of Neighbourhood Week funding as follows:

<b>Group</b>	<b>Activity</b>	<b>Amount Allocated</b>
Motukarara Community	Community Morning Tea	\$ 100.00
Kerry Little	Akaroa Beach clean up and BBQ	\$ 300.00
Akaroa Resource Collective Trust	Family Picnic Day	\$ 200.00
Wairewa Runanga	Opening of new Whare	\$ 899.00
Tracey Nixon	Duvauchelle Beach clean up and BBQ	\$ 301.00
Little River/Wairewa Promotions Group	Community morning to raise interest in Little River	\$ 200.00
	<b>Total</b>	<b>\$ 2,000.00</b>

13. 11. 2008

Akaroa/Wairewa Community Board 18.09.2008

**13. RESOLUTION TO EXCLUDE THE PUBLIC**

The Board **resolved** that the resolution to exclude the public, as set out in the agenda, be adopted.

The meeting concluded at 12:15 pm

**CONFIRMED THIS 23<sup>RD</sup> DAY OF OCTOBER 2008**

**STEWART MILLER  
CHAIRMAN**