

13. 3. 2008

**AKAROA/WAIREWA COMMUNITY BOARD
5 DECEMBER 2007**

**A meeting of the Akaroa-Wairewa Community Board
was held on Wednesday 5 December 2007 at 9.30am**

PRESENT: Stewart Miller (Chairman), Bryan Morgan, Claudia Reid,
Pam Richardson and Eric Ryder

APOLOGIES: Nil

The Board reports that:

PART B – REPORTS FOR INFORMATION

1. DEPUTATIONS BY APPOINTMENT



1.1 BI-MONTHLY POLICE REPORT

Senior Constable Lyle Pryor was in attendance at the meeting. Issues covered included:

- Road accident - SH75/Prices Valley
- Smash and grab incident - Akaroa
- Additional Police resources in Akaroa over the holiday season and at New Year
- Shooting incidents at Birdlings Flat which have led to a request from local residents for appropriate signage. (Refer Clause 2.1)
- Resident advised not to threaten Council staff
- Graffiti on Dalys Wharf
- Akaroa Skatepark – hours of lighting
- Damage to Little River Railway Station building
- Le Race – event organiser wishes to change the location of the finish line.
Board members felt it was important that local (Akaroa) police officers be involved in any briefings regarding Le Race.

1.2 KAITE HANSEN

Ms Hansen addressed the Board as a representative of the Little River Wairewa Promotions Group. She tabled a submission detailing the short history of the group and expressing its concern at what it deemed inadequate signage in Little River. Specifically the group asked that:

- a sign be erected on State Highway 75, pinpointing the location of Birdlings Flat, with a lay-by area from where travellers could safely make the turn into that settlement.
- a sign be erected pinpointing Catons Bay with an information board in the existing lay-by area.
- a lay-by area and information board be installed at the base of the hill section of State Highway 75, just before Cooptown.
- urgent attention be paid to lowering the speed limit through the Little River township.

The Board requested that the relevant requests from the Little River Wairewa Promotions Group be passed to Transit New Zealand and that staff be asked to comment on the items relating to information boards.

2. CORRESPONDENCE

2.1 RON PETERSEN

The Board considered a letter from Mr Ron Petersen, requesting that signs be erected at Birdlings Flat to prevent occurrences of people shooting from the lake edge.

2. Cont'd

After consultation with the local police during the deputation section of the meeting, the Board agreed that appropriate signage would assist in advising people that they should not be shooting in the area referred to by Mr Petersen in his correspondence. The Board noted that any signage should refer to the residential area, rather than "small settlement" area, as the public would not be familiar with the latter terminology.

The Board **decided** to ask that staff investigate erecting appropriate "No Shooting" signage on the foreshore of Lake Forsyth adjacent to the residential area at Birdlings Flat. Members also asked that staff be informed that Mr Petersen had offered assistance in the erecting of the signage. The Board indicated that if funding was unavailable for this project, it would consider financial support for the signage from its Discretionary Funding.

2.2 R W MARTIN

The Board considered a letter from R W Martin requesting that the Council consider including the name *Port Louis-Philippe* into the name of Akaroa.

Board members generally felt that incorporating the name *Port Louis-Philippe* with the name Akaroa was not appropriate and would only promote confusion, however it was agreed that the Historic Places Trust, the Onuku Runanga, Akaroa Civic Trust and Akaroa District Promotions should be canvassed for their views on the suggestion.

The Board **decided** to forward its comments, along with the letter, to staff and ask that some consultation be carried out with interested organisations, and that staff comment then be forwarded to the Board.

2.3 RURAL CANTERBURY PRIMARY HEALTH ORGANISATION

The Board **received** two letters from the Rural Canterbury Primary Health Organisation regarding the community representative on that organisation and agreed to consider the requests in the letters when considering appointments under clause 13 of this report.

3. AKAROA WALKING ROUTES

The Board considered a report which presented the Akaroa Walking Routes Report and associated work programme for the existing walking tracks in Akaroa.

The Board expressed its appreciation for such a comprehensive report and complimented staff and the author of the report.

The Board **decided** to accept the Akaroa Walking Routes Report, and approve the undertaking by the Capital Programme Group of the work as outlined in the table "Summary Prioritised Work List" attached to the staff report.

4. CHRISTCHURCH/ŌTAUTAHĪ AND BANKS PENINSULA/TE PĀTAKA O RĀKAIHAUTŪ BIODIVERSITY STRATEGY

The Christchurch/Ōtautahi & Banks Peninsula/Te Pātaka o Rākaihautū Biodiversity Strategy was reported on for the information of the Board.

Staff reported that there would be a Council seminar on this strategy, prior to it being submitted to the Council for adoption.

The Board **decided** to:

- (a) Support the adoption of the Christchurch/Ōtautahi and Banks Peninsula/Te Pātaka o Rākaihautū Biodiversity Strategy;
- (b) Contribute to the 2008 Biodiversity Implementation Plan as part of the 2009/19 LTCCP process.

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5. BRIEFINGS

5.1 Local Roothing Projects Update – David McNaughton, Asset Engineer

David McNaughton (Asset Engineer, Asset & Network Planning Unit) attended the meeting and updated the Board on local roading issues with a presentation of photographs.

6. AKAROA HARBOUR ISSUES WORKING PARTY – 25 SEPTEMBER 2007

The Board **received** the report of the Akaroa Harbour Issues Working Party meeting held on 25 September 2007

7. COMMUNITY BOARD ADVISER'S UPDATE

The Community Board Adviser updated the Board on the following issues:

7.1 LITTLE RIVER CEMETERY – ASHES BERM

The Board approved the course of action that staff proposed in respect of the ashes berm at the Little River Cemetery.

7.2 HERITAGE WEEK 2008

The Community Board Adviser undertook to keep the Board informed of activities that were planned for Heritage Week (17 to 27 October 2008) so that appropriate activities may be able to be held locally.

7.3 COMMUNITY BOARD FUNDING 2007/08

The Board was advised that it still had \$15,000 Discretionary Funding and \$20,000 Reserves Discretionary Funding to be allocated for the 2007/08 financial year. It was reported that the Akaroa Health Centre may be approaching the Board for funding for a scoping study. The Board agreed that the availability of funding should be advertised and then any applications received could be considered in their entirety.

7.4 COMPUTERS FOR COMMUNITY GROUPS

7.5 CUSTOMER SERVICE REQUESTS – 15 SEPTEMBER 2007 – 16 NOVEMBER 2007

8. BOARD MEMBERS' INFORMATION EXCHANGE

Members made specific mention of the following matters:

- Lake Forsyth – hearing to trial permanent opening
- Wainui Residents' Association – matters arising from its committee meeting
 - mooring area
 - Wainui wharf
 - lease for community centre
 - boat ramp
 - toilet block at community centre
 - wastewater treatment system
 - chairs for community centre
 - AGM 2 January 2008
- Property revaluations on Banks Peninsula
- Parking on grass verges
- Need for a Small Settlement study in the rural area
- Pigeon Bay Road – state of disrepair
- Duvauchelle subdivision stormwater discharge
- Duvauchelle walking track signage

8 Cont'd

- Favourable comments regarding bridge upgrades and maintenance on metal roads
- Christchurch & Banks Peninsula Biodiversity Strategy and Canterbury Biodiversity Strategy
- Banks Peninsula Goat Eradication Programme
- Awa-iti Reserve – Council to assume management of mowing maintenance

PART C – DELEGATED DECISIONS

9. CONFIRMATION OF REPORT

The Board **resolved** that the report of the ordinary meeting held on Monday 5 November 2007 be confirmed

10. APPOINTMENT OF COMMITTEES

The Board **resolved** to:

- Appoint the Akaroa Design & Appearance Advisory Committee and the Akaroa Museum Advisory Committee as committees of the Community Board, the members of such Committees to be appointed following the receipt of nominations and in accordance with the terms of reference for these Committees.
- Appoint one Community Board member to each of the Committees, subject to those appointments being reviewed when the extraordinary vacancy on the Board was filled:
 - Akaroa Design & Appearance Advisory Committee – Eric Ryder
 - Akaroa Museum Advisory Committee – Pam Richardson
- Adopt the Terms of Reference for each of the Committees, as attached to the staff report.

Board members asked that staff investigate the possible payment to professional members of these Committees, particularly members who travel from Christchurch to attend meetings in Akaroa.

11. APPOINTMENT OF RESERVE MANAGEMENT COMMITTEES

The Board **resolved** to:

- Appoint the Ataahua Reserve Management Committee, the Awa-iti Reserve Management Committee, the Duvauchelle Reserve Management Committee, the Le Bons Bay Reserve Management Committee, the Little Akaloa Reserve Management Committee, the Okains Bay Reserve Management Committee, the Pigeon Bay Reserve Management Committee, and the Robinsons Bay Reserve Management Committee as its subcommittees.
- Reconfirm the Stanley Park Reserve Management Committee as a sub-committee of the Board.
- Confirm that those persons who were members of each Reserve Management Committee (RMC) prior to the triennial general election remain as members of that RMC, until the RMC triennial General Meeting, following which the Community Board will then confirm the new membership for each RMC.
- Confirm the current delegated powers exercised by the RMCs in accordance with the respective Reserve Management Plans.

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- (e) Declare that the Ataahua Reserve Management Committee, the Awa-iti Reserve Management Committee, the Duvauchelle Reserve Management Committee, the Le Bons Bay Reserve Management Committee, the Little Akaloa Reserve Management Committee, the Okains Bay Reserve Management Committee, the Pigeon Bay Reserve Management Committee, Robinsons Bay Reserve Management Committee and the Stanley Park Reserve Management Committee will not be discharged on the coming into office of the members of the community board elected or appointed at, or following, the next triennial general election.
- (f) Appoint Board members Stewart Miller and Eric Ryder to a Working Party to comprise two Akaroa/Wairewa Community Board members, two Lyttelton/Mt Herbert Community Board members and one representative from each of the 12 Reserve Management Committees across the Banks Peninsula ward, to review the Guidelines for Reserve Management Committees and report back to the Community Boards with an appropriate recommendation.

12. BOARD ATTENDANCE AT BANKS PENINSULA AGRICULTURAL AND PASTORAL SHOWS

The Board **resolved** to:

- (a) Allocate \$500 from the Community Board discretionary budget for attendance at the Duvauchelle and Little River Agricultural and Pastoral Shows in January 2008
- (b) Attend the shows on a rostered basis to assist on the Council stand.

13. BOARD REPRESENTATION ON OUTSIDE ORGANISATIONS AND COMMITTEES

The Board **resolved** to make the following appointments of representatives and liaison persons to outside organisations and committees subject to the appointments being reviewed when the extraordinary vacancy on the Board is filled:

- Akaroa Library Committee - Pam Richardson
 - Akaroa-Wairewa Community Development Trust - Bryan Morgan
 - Halswell River District Rating Committee - Stewart Miller
 - Okains Bay Maori and Colonial Museum - Eric Ryder
- (Appointments made under delegated authority from the Council.)*
- Rural Canterbury Primary Health Organisation - Pam Richardson
(Mr Steve Lowndes to remain as representative until this nomination is approved by the Lyttelton-Mt Herbert Community Board)
 - Banks Peninsula Pest Liaison Committee - Pam Richardson
- (Appointments made jointly with Lyttelton/Mt Herbert Community Board under delegated authority from the Council.)*
- Akaroa District Promotions - Bryan Morgan (Liaison position)
 - Akaroa Harbour Issues Working Party - Pam Richardson (Liaison position)
 - Banks Peninsula War Memorial Society - Chairman and Eric Ryder
 - Little River Community Centre Committee - Bryan Morgan (Liaison position)
 - Little River Rail Trail Trust - Bryan Morgan (Liaison position)
 - Takamatua Residents Association - Eric Ryder (Liaison position)
 - Wainui Residents Association - Eric Ryder (Liaison position)
 - Little River Wairewa Promotion Group - Bryan Morgan (Liaison position)
 - Banks Peninsula Conservation Trust - Stewart Miller (Liaison position)

The Board noted that the Banks Peninsula Pest Liaison Committee would probably welcome two appointees from Banks Peninsula, one from each Community Board, and the Chairman undertook to pursue this suggestion with Environment Canterbury, which administered that Committee.

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14. RECESS COMMITTEE

The Board **resolved** that:

- (a) A committee comprising the Board Chairman and Deputy Chairman (or their nominees) be authorised to exercise the delegated powers of the Board for the period following its 5 December 2007 meeting up until the Board resumes normal business, proposed to commence in February 2008.
- (b) The exercise of any such delegation be reported back to the Board for record purposes.

15. GOVERNANCE STRUCTURE FOR NEW TERM

The Board **decided** to have a governance structure for the 2007/10 term based on the following:

- One Board meeting per month
- Two Board Committees:
 - Akaroa Design & Appearance Advisory Committee
 - Akaroa Museum Advisory Committee

The Board did not deem it necessary to have any further committees or to have a second Board meeting per month.

16. NEXT ORDINARY MEETING OF THE BOARD

The Board **resolved** that the next ordinary meeting of the Akaroa-Wairewa Community Board be held on Tuesday 19 February 2008 at 9.30am in the meeting room at the Akaroa Service Centre.

17. SUBMISSION TO THE REMUNERATION AUTHORITY

The Board **resolved** to approve the submission on the payment of salaries, expenses and allowances sent to the Remuneration Authority, as circulated.

The meeting concluded at 1.55pm

CONSIDERED THIS 19TH DAY OF FEBRUARY 2008

**STEWART MILLER
CHAIRMAN**