

12. 6. 2008

**LYTTELTON-MT.HERBERT COMMUNITY BOARD
15 APRIL 2008**

**A meeting of the Lyttelton-Mt Herbert Community Board
was held on Tuesday 15 April 2008 at 9.30am**

PRESENT: Paula Smith (Chairperson), Jeremy Agar, Doug Couch, Ann Jolliffe,
Dawn Kottier and Claudia Reid.

APOLOGIES: Nil

PART B – REPORTS FOR INFORMATION



1. DEPUTATIONS BY APPOINTMENT

1.1 Governors Bay Foreshore Project – Sally Tripp

Sally Tripp (Landcare Group) addressed the Board regarding the Governors Bay Foreshore Project. She was accompanied by Eric Hunter (Chairperson Governors Bay Community Association), Olga Weber (Foreshore resident & Landcare Group), Helen Chambers (Foreshore resident & Landcare Group) and Ray Vickers (Governors Bay Community Association & Landcare Group).

Ms Tripp explained the work of the Governors Bay Foreshore Group, which was primarily focused on the elimination of weeds and the planting of the foreshore. The target weed of the group was Old Mans Beard, which it was planned to remove over a 5 year period from 2006. Both Environment Canterbury and the Christchurch City Council had an involvement with the project and had provided funding.

The group had sought to keep the Governors Bay community informed through the Governors Bay Community Association newsletter and now wanted this project officially recognised by the Community Board.

Ms Chambers reported to the Board on a specific area of the foreshore that had been cleared and replanted. She explained the difficulties with erosion and the need to take care in the clearing so as to not exacerbate that problem.

The group tabled photographs and written information on its project and answered Board members questions.

Mr Vickers explained to the Board that he had mapped a great deal of reserve planting information, along with parking plans etc, on a mapping system previously supplied by Banks Peninsula District Council staff. He questioned whether he would be able to get access to a similar system through Christchurch City Council. Staff were asked to investigate.

Board members in later discussion agreed that the minutes of the groups meetings should be informally circulated to the Board and also suggested that the work of the group should be highlighted in *OnBoard*.

1.2 Lyttelton Police – Sergeant Phil Newton

Sergeant Phil Newton attended the meeting and updated the Board on a range of issues including recent crime statistics for the Lyttelton Harbour Basin.

1.3 Lyttelton Gymnastics Club – Anne Carne and Karen Farrell

Ms Carne spoke to the Board about the increase in rental for the Lyttelton Gymnastics Group to use the Lyttelton Recreation Centre, from \$11 to \$30 per session. She said the prices had been raised by the Council without in her opinion any consultation with users and the sharp increase now threatened the viability of the club which had a membership/attendance of 25-27 children.

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1 Cont'd

The Board suggested that the Club put a submission to Council's Annual Plan regarding the proposed fee increase and that it also discuss funding assistance with the Community Development Adviser.

2. LYTTELTON HARBOUR ISSUES GROUP

The Board **received** a letter dated 19 March 2008 and notes from the Lyttelton Harbour Issues Group meeting held on 11 December 2008.

3. BRIEFINGS

3.1 Local Roothing Projects Update – David McNaughton, Asset Engineer

David McNaughton attended the meeting and updated the Board on local roading issues, including deadmans tests at Rapaki, Sumner Road gabions, Dyers Pass culverts and a seal extension for Camp Bay Road.

Mr McNaughton noted that inner harbour footpath improvements would require funding through the LTCCP before they could proceed.

Board members raised the following issues with Mr McNaughton:

- Ticehurst Terrace and Timeball Station – request for comment from staff on the parking suggestions for these locations to encourage walking between the two points.
- Directional Signage – request that staff talk to Transit New Zealand regarding improved signage directing people to Lyttelton, so as to avoid the current confusion.
- Deadmans Testing (what is this?) – questioned whether it could have possibly been carried out on a Urupa site. It was noted that staff should check with the correct authorities.
- Cycle Signs – members asked staff to comment on whether a trial of suitable signs could be arranged.

4. COMMUNITY BOARD ADVISERS UPDATE

The Community Board Adviser updated the Board on a range of issues.

- Godley House – the Facilities Management Team Leader had provided an update to the Board on the questions raised at the March Board meeting regarding maintenance issues at Godley House. Members asked that this update also be forwarded to the Diamond Harbour Community Association.
- Volunteering Canterbury – this organisation was calling for nominations for "Extra Special Volunteers".

The Board **decided** to nominate John Cleaver and Don Cameron for an award under this scheme.

5. BOARD MEMBERS INFORMATION EXCHANGE

Members made specific mention of a range of issues including :

- Lyttelton Town Centre Zone – members briefly discussed options for providing additional protection for the existing historic character of the Lyttelton Town Centre, including seeking information from staff on heritage orders, Special Amenity Areas, the Urban Design Protocol and design advisory committee's.

5 Cont'd

Members asked that staff arrange a seminar to focus on Lyttelton urban design. It was suggested that the Boards' views from that seminar be forwarded to Council's Planning & Regulatory Committee.

- Morgans Gully Sewer Improvements/Upgrade – members asked staff to comment on progress with this project.
- Civil Defence Volunteers – it has been identified that there is a desperate need for more volunteers in certain areas. Members were asked to encourage people in the community to volunteer.
- Pest Liaison Committees – it was suggested that all of Banks Peninsula be incorporated into one Pest Liaison District, rather than the current two. Members agreed to consider this as part of the Board's submission to the Environment Canterbury Annual Plan.

PART C – DELEGATED DECISIONS

6. CONFIRMATION OF MEETING REPORT

The Board **resolved** that the report of the ordinary meeting held on Tuesday 18 March 2008 be confirmed, subject to the following amendments:

Clause 2.1 First paragraph Insert "on behalf"

*Gary Horan, **on behalf** of the Lyttelton Rotary Club.....*

Clause 4.2 First bullet point Amend "Bridal" to "Bridle"
Amend "Hawkhurst" to Harmans Rd
Add "Tce" after Ticehurst

Bridle Path Road – intersection of **Harmans Rd** and Ticehurst **Tce** whether.....

7. LYTTELTON-MT. HERBERT COMMUNITY BOARD DISCRETIONARY FUNDING

The Board considered a report seeking decisions on funding for Board sponsored events and a recommendation to establish a funding committee.

The Board **resolved** to allocate \$1,920.00 from its 2007/08 Discretionary Fund for ANZAC Day Commemorative Services in Lyttelton and Diamond Harbour.

The Board **resolved to** allocate \$1,000 from the Discretionary Fund for a Small Grants Fund, with a **ceiling*** of \$200 per application, and that a funding sub-committee consisting of the Chairman or Deputy Chairman plus any two Board members, be appointed for the balance of the triennial term, with delegated authority to consider and approve urgent applications to the Discretionary Fund that cannot wait until the next Board meeting. Results of those considerations to be reported to the next following Board meeting.

The Board **resolved** to allocate \$281.25 towards the erection of Christmas lights at the Holy Trinity Church.

* Amendment made on 20 May 2008

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8. APPLICATIONS FOR BOARD'S DISCRETIONARY FUND

The Board considered a report seeking decisions on funding applications to the Board's Discretionary Funding.

The Board **resolved** to approve the following allocations for disbursement of the balance of the Board's 2007/08 discretionary funds, subject to noted conditions:

Recipient	Amount	Project	Conditions
Project Lyttelton	1,000.00	To market a community education programme	Accountability form to detail how many people attend each course as a direct result of this marketing.
Diamond Harbour Under 20 Trust	400.00	To purchase a printer	
Volcano Radio Incorporated	2,000.00	To boost the current transmitter to provide full coverage to harbour basin.	
Volcano Radio Incorporated	2,000.00	To develop a website.	Board to be recognised online as a sponsor of the website
Chalice Productions	2,500.00	To assist in the production of an historical documentary film.	Board to be acknowledged as a sponsor in the film.
Diamond Harbour Community Early Childhood Centre	2,500.00	To carry out a quantity survey to provide estimates for the cost of a childhood centre building.	

The meeting concluded at 12.35pm.

CONFIRMED THIS 20TH DAY OF MAY 2008

Paula Smith
CHAIRPERSON