

11. 12. 2008

**LYTTELTON/MT HERBERT COMMUNITY BOARD  
21 OCTOBER 2008**

**A meeting of the Lyttelton/Mt Herbert Community Board  
was held on Tuesday 21 October 2008 at 9.30am in the Meeting Room  
of the Lyttelton Recreation Centre, 25 Winchester Street, Lyttelton**

**PRESENT:** Paula Smith (Chairperson), Jeremy Agar, Doug Couch, Ann Jolliffe,  
Dawn Kottier and Claudia Reid.

**APOLOGIES:** An apology was received and accepted from Claudia Reid who left  
the meeting at 1pm and was absent for Clauses 5, 6, 12, 13 and 14.

The Board reports that:

**PART B - REPORTS FOR INFORMATION**



**1. DEPUTATIONS BY APPOINTMENT**

**1.1 Sergeant Phil Newton**

Sergeant Phil Newton updated the Board with the latest policing statistics. In particular, while the number of burglaries appear static at the moment, there had been a 20 per cent increase in the resolution of this particular activity which was encouraging. Sergeant Newton advised that while youth problems had dropped dramatically in Lyttelton, there was now an increasing problem in Diamond Harbour where youth had been involved in minor damage, setting fires at the Playcentre and Scout Den, and carrying out vehicle damage. Board members discussed with Sergeant Newton the feelings of frustration of residents and the possibility of a Youth Project being set up in Diamond Harbour. Chairperson Paula Smith undertook to organise a meeting of interested parties and community leaders regarding the issue.

Sergeant Newton advised that Lyttelton had been relatively quiet with mostly just the common disorders from licensed premises after closing time. The latest reduction in closing hours from 3am to 1am was discussed favourably. However, it was pointed out that there was no standard closing hour for licensed premises throughout the city and perhaps a uniform approach could be considered under the current review of alcohol bylaws taking place.

**1.2 Ms Jan Marriott – Cass Bay**

Ms Marriott explained a problem with trees and a hedge obstructing the view of the sea from her property in Cass Bay. One tree, in particular, is on Council road reserve and there has been some confusion over the state of the tree and to whether it should be removed or not.

The Board requested that the matter be referred to staff for comment.

**1.3 Ms Noeline Allan, Ms Esther Hayes, Mr Rodney Rutledge – Community House Trust Project**

A proposal was outlined regarding a Charitable Trust currently being set up through partnership with a number of existing organisations in Sumner, Redcliffs and Lyttelton to provide a Community House. Trust members would be representatives from these groups and the Trust would operate from the present Youth Council premises in Lyttelton. Whilst the proposed Trust was working in partnership with Project Lyttelton, it was felt their location at 54 Oxford Street was not suitable because of access issues. Costs would be incurred for a co-ordinator's salary and rent so the Trust would be making application to the Board in future for funds from the Strengthening Communities Fund.

The Board appreciated the presentation of information and plans proposed by the Trust members present.

**2. CORRESPONDENCE**

Nil.

**3. LYTTELTON HARBOUR ISSUES GROUP**

The Board **received** the minutes of the Lyttelton Harbour Issues Group meeting held on 2 September 2008.

**4. BRIEFINGS**

**4.1 Purau Bay Foreshore Plan**

Ann Campbell and Kevin Williams presented the Landscape Development Plan to the Board and advised the consultation period would be from December to mid-January. It was important to note that the Purau Jetty would be dealt with as a separate matter as part of the Stoddart Point Reserve Management Plan.

The Board requested that a briefing from staff on the 'Head to Head' walkway be organised for the next meeting.

**4.2 Port Levy Jetty Shelters**

Ian Jackson reported on the poor condition of the jetty shelters and suggested that the worn corrugated iron be removed, the base areas of the shelter be retained and then converted to an open air seating configuration with a continuous rail.

The Board requested that a formal report be prepared on this proposal, particularly concentrating on consultation with the local community.

**4.3 Metropolitan Sports Facility Plan**

Kevin Collier updated the Board with developments made so far with this Plan.

**4.4 Stoddart Point Reserve Management Plan**

Grant MacLeod updated the Board on the Diamond Harbour Community Early Childhood Centre proposal and the difficulties being experienced getting the Centre and the Playcentre Association to work together. Whilst the proposed site for the Childhood Centre is the focus of some community concern, he advised it would be placed in the Draft Management Plan. He would continue to work with the two groups in the hope of achieving a solution. It is hoped to have the Draft Management Plan presented to the Board at its February 2009 meeting.

**5. COMMUNITY BOARD ADVISER'S UPDATE**

The Community Board Adviser updated the Board on a range of issues including:

- Brittan Terrace/Voelas Road Zebra Crossing. A seminar to update the Board will be held on 18 November after the Board meeting.
- Annual Plan Submission acknowledgement.
- Discretionary Response Fund – report will be presented to the November meeting.
- Up to date progress form, showing items requiring feedback to the Board.

**5 Cont'd**

- Resource Consent applications information.
- Customer Service Requests for the period 1 July–30 September 2008. The Board suggested that a split of call type categories for Lyttelton/Mt Herbert would be useful to show trends over time.

**6. ELECTED MEMBERS INFORMATION EXCHANGE**

Members made specific mention of the following matters:

- Lyttelton Signal Box – it was advised that a briefing with Council staff had taken place and there was now a call for expressions of interest.
- Corsair Bay Jetty Steps – members expressed concern at the removal of the jetty steps and subsequent issues of safety for young people who are still jumping off the jetty and scrambling ashore. The Board requested information on who authorised the removal of the steps and what the ongoing implications for health and safety are likely to be.
- Lyttelton Public Toilets at the Information Centre are causing hygiene problems with blockages. Members felt the hours that the toilets are locked need to be changed as only one toilet is open during the night at present. The Board also believes there is a definite need for extra public toilets in Lyttelton.

**7. BOARD MEMBERS QUESTIONS**

Nil.

**8. CHARACTER HOUSING MAINTENANCE GRANTS**

The Board considered a report seeking approval for two applications for Character Housing Maintenance Grants and for the Board to recommend those applications it wishes the Character Housing Grants Panel to consider for a grant.

The Board **decided** to recommend the application from 36 Canterbury Street for consideration by the Character Housing Grants Panel.

The Board **decided** to recommend the application from 89 London Street for consideration by the Character Housing Grants Panel.

Board Members Jolliffe, Kottier and Couch declared an interest in the application from 89 London Street and did not take part in the debate or vote on the resolution relating to that application.

**PART C - REPORT ON DELEGATED DECISIONS**

**9. CONFIRMATION OF MINUTES**

The Board **resolved** that the Minutes of the ordinary meeting held on Tuesday 16 September 2008 be confirmed.

**10. PROPOSED ROAD NAMING**

The Board considered a report seeking its approval to one new road name, and four new right of way names. In each case names had been proposed by the subdivider, with second and third preferences also given.

10 Cont'd

There was some concern amongst members regarding whether the local residents had been consulted about the proposed names, particularly those in the Diamond Harbour subdivision which had already caused considerable controversy in the community. Some members felt that the community should actually be deciding these names, rather than the Board, whilst others felt that the suggested names were appropriate for the area and that consulting with the community would only confuse the matter, and probably result in a multiplicity of names being put forward.

A. Jolliffe moved:

*"That the Board consider and approve the following road names:*

(a) *Stowe Properties Ltd subdivision at 321 Marine Drive, Diamond Harbour*

- (i) *New Road - Black Rock Place*
- (ii) *Right-of-Way - Church Bay Lane*
- (iii) *Right-of-Way - Port View Lane*
- (iv) *Right-of-Way - Hays Bay Lane*

(b) *L. Harkess subdivision, Dublin Street, Lyttelton*

- (i) *Right-of-Way - Harkess Lane"*

The motion was seconded by P. Smith and was then put to the meeting on a clause by clause basis.

Clause (a) (i) on being put to the meeting was declared **lost**.

Clause (a) (ii) was declared **lost** on division No. 1 by 3 votes to 2, with 1 abstention, the voting being as follows:

**Against (3):** Dawn Kottier, Doug Couch, Paula Smith

**For (2):** Ann Jolliffe, Claudia Reid

**Abstained (1):** Jeremy Agar

Clause (a) (iii) was declared **lost** on division No. 2 by 3 votes to 2, with 1 abstention, the voting being as follows:

**Against (3):** Dawn Kottier, Ann Jolliffe, Paula Smith

**For (2):** Claudia Reid, Doug Couch

**Abstained (1):** Jeremy Agar

Clause (a) (iv) was declared **carried** on division No. 3 by 3 votes to 2, with 1 abstention, the voting being as follows:

**For (3):** Doug Couch, Claudia Reid, Ann Jolliffe

**Against (2):** Dawn Kottier, Paula Smith

**Abstained (1):** Jeremy Agar

Clause (b) (i) on being put to the meeting was declared **carried**.

Members still felt that this issue needed to be consulted on in the wider community and that, at the least, community organisations in Diamond Harbour should be canvassed for their opinions on the proposed road names before the Board made its final decision on this matter.

**10 Cont'd**

The Board **resolved** that staff be requested to consult with local community regarding the naming of the roads at Black Point, to gauge support for the proposed names Black Rock Place, Church Bay Lane, Port View Lane and Hays Bay Lane to confirm that there is community support for those names.

As fresh information was received and the Board had included Hays Bay Lane in the list for staff to consult on, it was suggested that the resolution approving Hays Bay Lane be revoked until such time as staff reported back on the consultation.

The Board **resolved unanimously\*** that the resolution, made earlier in this meeting, clause (a) (iv) be revoked:

“that the name for right-of-way for Stowe Properties Ltd subdivision at 321 Marine Drive, Diamond Harbour, be Hays Bay Lane.”

*\*Amendment made 18 November 2008  
Page 5, Clause 10: Remove “unanimously”*

**11. NORWICH QUAY – PROPOSED EXTENSION TO 5 MINUTE AND 60 MINUTE PARKING RESTRICTION**

The Board considered a report seeking changes to 5 minute and 60 minute parking restrictions in Norwich Quay.

Staff recommendation:

- (a) That the parking of vehicles currently restricted to a maximum period of 60 minutes on the north side of Norwich Quay commencing at a point 11 metres west of its intersection with Oxford Street and extending in a westerly direction for a distance of 35 metres be revoked.
- (b) That the parking of vehicles currently restricted to a maximum period of 5 minutes on the north side of Norwich Quay commencing at a point 99 metres west of its intersection with Oxford Street and extending in a westerly direction for a distance of 6 metres be revoked.
- (c) That the parking of vehicles be restricted to a maximum period of 60 minutes on the north side of Norwich Quay commencing at a point 11 metres west of its intersection with Oxford Street and extending in a westerly direction for a distance of 67 metres.
- (d) That the parking of vehicles be restricted to a maximum period of 5 minutes on the north side of Norwich Quay commencing at a point 77 metres west of its intersection with Oxford Street and extending in a westerly direction for a distance of 28 metres.

The motion was put to the meeting on a clause by clause basis.

Clause (a) was declared **lost**.

- (b) To approve the parking of vehicles currently restricted to a maximum period of 5 minutes on the north side of Norwich Quay commencing at a point 99 metres west of its intersection with Oxford Street and extending in a westerly direction for a distance of 6 metres be revoked.

Clause (c) was declared **lost**.

- (d) To approve the parking of vehicles be restricted to a maximum period of 5 minutes on the north side of Norwich Quay commencing at a point 77 metres west of its intersection with Oxford Street and extending in a westerly direction for a distance of 28 metres.

**12. REVIEW OF OBJECTIVES**

The Board considered a report recommending amended objectives for the balance of the 2007-2009 period.

The Board **resolved** to adopt the amended Lyttelton/Mt Herbert Community Board Objectives.

**13. RESERVE MANAGEMENT COMMITTEES MEMBERSHIP APPROVAL**

A report was considered seeking approval of appointments to the Lyttelton/Mt Herbert Reserve Management Committees.

The Board **resolved** as follows:

- (a) That Trevor Biggs, Karen Bellamy, Dave Hughey, Lachie Griffin, John Garside, Lois Sinclair, John Blatchford, Nikki Rhodes, Annabelle Cubi and Sandra McBride be approved as members of the Allandale Reserve Management Committee.
- (b) That Alan Goodmanson, David Sanders, Ricki Forster, Flo McGregor and George Birt be approved as members of the Lyttelton Recreation Ground Committee but that the Community Board asks the Committee to consider co-opting some additional members to boost their numbers, particularly with regards to other Reserve users.
- (c) That Gary Broker, Dugall Wilson, John King, Roland Foster, Ian Hankin, Jen Miller, John Skilton, Robert Tobias, Josh Harris and Jodi Rees be approved as members of the Lyttelton Reserve Management Committee.

**14. NZ COMMUNITY BOARDS' CONFERENCE 2009 – BOARD MEMBERS ATTENDANCE**

The Board considered a report seeking approval for the attendance of Board members to the New Zealand Community Boards' Conference in Christchurch from 19 to 21 March 2009.

The Board **resolved** to approve the attendance of all Board members at the 2009 Community Boards Conference.

The meeting concluded at 1.45pm.

**CONFIRMED THIS 18TH DAY OF NOVEMBER 2008**

Paula Smith  
**CHAIRPERSON**