

17. 9. 2008

**SHIRLEY/PAPANUI COMMUNITY BOARD
SMALL PROJECTS FUND ASSESSMENT COMMITTEE
14 AUGUST 2008**

**A meeting of the Shirley/Papanui Community Board
Small Projects Assessment Funding Committee
was held on Thursday 14 August 2008 at 5.30pm
in the Boardroom, Papanui Service Centre**

PRESENT

BOARD

REPRESENTATIVES: Megan Evans (Chairperson), Ngaire Button, Pauline Cotter, Aaron Keown, Matt Morris and Yvonne Palmer.

COMMUNITY

REPRESENTATIVES: Andrew Hoggan, Anne-Marie Mitchell, Linda Ngata, Lynda Goodrick, Roger McKay

APOLOGIES:

An apology for lateness was received and accepted from Ngaire Button who arrived at 5.40pm. Anne-Marie Mitchell also joined the meeting at 5.40pm at which stage only preliminary discussion had taken place. Yvonne Palmer retired at 7.50pm and was absent from discussion on Clause 3, items 29 to 49 and on the final allocation decisions.

These Committee Minutes report that:

PART C – DELEGATED DECISIONS

1. ELECTION OF CHAIRPERSON

Nominations were called for the position of Chairperson.

Megan Evans was nominated by Matt Morris, seconded by Linda Ngata.

Megan Evans was elected Chairperson of the Shirley/Papanui Community Board's Small Projects Assessment Funding Committee for the term.

2. CONFIRMATION OF MEETING REPORT

The Committee **resolved** that it delegate authority to the Committee Chairperson and the Deputy Chairperson of the Board to confirm the minutes of the meeting.

3. SHIRLEY/PAPANUI STRENGTHENING COMMUNITIES FUNDING 2008/09 – SMALL PROJECTS FUND

The Committee considered a report and its attached matrix which set out applications made to the Shirley/Papanui Small Projects Fund for 2008/09.

Detailed information on each applicant's project was presented in a decision Matrix attached to the report. The matrix named the organisation applying for the funding and clearly described the individual project applied for, including up to four project goals that will be delivered via the project. Details of alignment with Council strategies and Board objectives was provided as well as historical background to projects and applications where applicable. The matrix also included staff recommendations for funding.

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COMMITTEE DECISION

The Shirley/Papanui Small Projects Funding Committee **resolved** that grants be made as outlined in the table below.

(a) That the following allocations are approved:

No.	Group	Project	Amount Allocated	Committee Discussion
1	Belfast Community Network Inc	Youth Cafe and summer Youth Events.	\$3,134	Lynda Goodrick declared a conflict of interest in respect to this item and abstained from voting and discussion thereon by leaving the room at 5.43pm, returning at 6.05pm. Feedback from youth attending the Café had been positive.
2	Belfast Community Network Inc	Telephone, mobile phone, power, internet.	\$4,000	Lynda Goodrick declared a conflict of interest in respect to this item and abstained from voting and discussion thereon by leaving the room at 5.43pm, returning at 6.05pm.
3	Belfast Friendly Club	Contribution to funding for a trip to Hanmer.	\$780	It was noted membership numbers was around 40.
4	Belfast/Redwood Combined Probus	Contribution to a trip to Akaroa.	\$900	The applicant had noted that a simpler application form was required.
5	Christchurch North Presbyterian Church	Contribution to two projects: 1. Carol singing session in Redwood Park 2. Craft programme for primary age children	\$400	
6	Christchurch North	Alternative to Halloween	\$300	

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	Presbyterian Church			
7	Harewood Cricket Club	Equipment for Junior Cricket	\$2000	The Friday night cricket club is for 5 to 8 year olds with 95% coming from the Papanui schools of St Josephs, Cotswold and Redwood. Commercial sponsorship towards coaching costs had been obtained.
8	Lone Star Kilties	Contribution to funding for the cost of competition uniforms.	\$1000	The high cost of uniforms for this sport was noted.
9	Mairehau Ladies Probus Club	Contribution to funding for: 1. Trips to places of interest. 2. Newsletters and rent costs.	\$800	Membership was approximately 80 to 90. The need for government assistance was noted.. Their newsletter costs \$600; coach trips costs were high. Speakers cost \$470 per year.
10	Neighbourhood Trust	Project is for funding towards the annual Mairehau Community Day.	\$3,531	Ngairé Button declared a conflict of interest in respect to this item and abstained from voting and discussion thereon by leaving the room at 6.15pm, returning at 6.24. Staff comprised 3 full-time and 6.5 part-time.
11	Neighbourhood Trust	Fireworks Family Extravaganza.	\$3,324	Ngairé Button declared a conflict of interest in respect to this item and abstained from voting and discussion thereon by leaving the room at 6.15pm, returning at 6.24
12	Neighbourhood Trust	Project is for costs associated with promotion and publicity of Neighbourhood Trust.	\$2,400	
13	Papanui High School	Contribution to funding a volunteer support programme.	\$3,000	Roger McKay declared a conflict of interest in respect to this item and abstained from voting and discussion thereon by leaving the room at 6.24pm, returning at 6.32. Members noted the importance of having trained

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				<p>coaches.</p> <p>That with the request from Papanui High School, the Board consider advocating to the Council for greater assistance for sporting and cultural community volunteers. Also, that the Board consider requesting Sport and Recreation New Zealand Canterbury (SPARC) to provide an ongoing contribution towards sports coaching.</p> <p>NOTE: Aaron Keown abstained from voting on this item.</p>
14	Papanui Welcome Club Senior Citizens'	Contribution towards costs of transport for six outings and weekly entertainment.	\$900	The club had a membership of 30.
15	Papanui Youth Development Trust	Contribution towards the Casebrook Intermediate School Rock Climbing Programme.	\$1,000	
16	Papanui Youth Development Trust	Rock Solid provides a weekly youth programme for young people in the Papanui/Casebrook area.	\$3,000	There were between 30 and 48 students involved. The Papanui RSA were supportive of the youth events.
17	Pukapuka Community Trust of Canterbury	To offer a range of programmes and services to the Cook Island (and other Pacific nations) community	\$1,500	This group was seen as very worthy of funding.
18	Redwood Ladies Probus	Contribution towards costs of transport for monthly outings.	\$900	Membership was growing.
19	Redwood Scout Group	<ol style="list-style-type: none"> 1. Insurance costs for the building. 2. A kiwi cricket set for sports games. 	\$905	

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		<p>3. Scout badges and scout books. 4. Youth training for four scouts at Blue Skies.</p>		
20	Shirley Ladies Probus Club	Contribution towards costs of transport for outings.	\$900	Feedback has been to request a simpler application form. It was noted that funding was been asked for all 2007/08 trips.
21	Shirley Playcentre Christchurch	Costs of replacing old, worn out or broken play equipment.	\$3,618	There were 22 children on site during a recent visit.
22	Shirley Rugby League Football Club (Inc)	To purchase essential gear to enable the clubs teams to participate in competition.	\$5,000	<p>It was noted the group had no funds coming in. There are 160 members.</p> <p>That with the Shirley Rugby League Football Club request, the Board consider advocating to the Ministry of Social Development for greater assistance in funding an administrator for the Club.</p>
23	St Albans Residents' Association	This project is for funding to acknowledge and reimburse volunteers.	\$1,800	
24	St Albans Residents' Association	To purchase exercise mats for the Centre's exercise groups.	\$413	
25	St Giles Scrabble & Activities Craft Group	Purchase of dictionaries.	\$273	
26	47th Christchurch Girls' Brigade Company	To outfit all the girls and leaders in the new uniform.	\$600	The uniforms were required to meet national standards.
27	Belfast District Museum Trust Inc	Continuing to provide the existing service offered by the museum.	\$0	It was noted rent was being applied for, but the Trust was not currently required to pay this. As permanent signage was not permitted on the reserve, funding fro a banner was sought. It was

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				<p>member's understanding that a banner and signage was already being used.</p> <p>That with the request from the Belfast District Museum being declined, the Trust is to be invited to apply to the Board's discretionary response fund when the issues the Trust is currently dealing with, are resolved.</p>
28	Brooklands Community Centre Inc	Purchase of whiteboard and sound system.	\$2,888	A portable sound system was required. Aaron Keown undertook to assist the group in determining and sourcing the most appropriate equipment.
29	Christchurch Methodist Central Mission	Purchase of play equipment for 0-2 year old children, plus two prams at Aratupu Preschool.	\$2,125	The Committee was very supportive of this request.
30	Christchurch North Presbyterian Church	Costs associated with pre-school music programme.	\$1,113	
31	Girlguidingnz Styx District	Two uniform items for each of the 20 leaders.	\$600	
32	Kidsfirst Kindergarten Macfarlane Park	Upgrade play equipment in dramatic play and outdoor play.	\$1,267	Linda Goodrick clarified the cost and equipment usage.
33	Kidsfirst Kindergarten Northcote	Costs associated with Edible Garden Project.	\$1,800	<p>It was noted this funding was for training.</p> <p>That with the request from Kidsfirst Kindergarten (Northcote) the Board consider advocating to central government that it should adequately fund the pre-school curriculum.</p>
34	New Frontiers Church	Costs associated with establishing Cranford Centre).	\$4,000	Anne-Marie Mitchell and Andrew Hogan provided background information. It was noted that the cost of depreciation cannot be applied for.

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35	Northgate Community Services Trust	Contribution towards the costs of community education courses	\$5,000	
36	Northgate Community Services Trust	Costs of Papanui Community Health Clinic.	\$3,992	
37	Oscar in St Albans	Contribution is sought towards the costs of Arts and Crafts supplies and sporting equipment.	\$837	Members noted the Board policy of not funding OSCARs for staffing or set-up costs.
38	Papanui Baptist Church Community Services Freedom Trust	Programme costs and resources for running the Music and Movement sessions' programme, as well as educational resources.	\$1,100	
39	Papanui Baptist Church Community Services Freedom Trust	Project is to run a van to deliver food parcels in the wider Papanui area, transportation to support groups, when required for holiday programmes, pick up for donated goods, help with house shifting, taking people to shopping or hospital, who have no transport.	\$1,400	It was clarified that the funding was for volunteers expenses, not running costs.
40	Papanui Baptist Church Community Services Freedom Trust	Costs associated with Christmas lunch related to Matthews Party.	\$300	
41	Papanui Youth Development Trust	Salary subsidy of \$1,500 towards the salary of Trust administrator.	\$1,500	
42	Papanui Youth Development Trust	Contribution towards volunteer costs for Papanui Youth Development Trust	\$1,500	Staff provided a detailed funding breakdown.

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		volunteers		
43	Pukapuka Community Trust of Canterbury	Costs associated with upgrading hall	\$5,000	
44	St Albans History Group	Contribution towards general costs.	\$1,000	
45	The Creative Nest	Costs associated with the "Creative Nest".	\$1,700	
46	Rotary Club of Belfast	Purchase of signs and presents for Christmas Tree (Tree of Joy).	\$0	This request was declined as in the Committee's opinion, the group had good fundraising abilities without drawing on this fund.
47	Rotary Club of Belfast	Costs associated with recognising School crossing patrol volunteers	\$0	This request was declined as in the Committee's opinion, the group had good fundraising abilities without drawing on this fund.
48	Marian College Netball Club	To purchase gear bags, first aid kits, drink bottle holders and netballs for Marian College Netball Club.	\$0	The Committee saw this request as being more appropriately funded from curriculum costs.
49	Rotary Club of Belfast	Funding towards ten Totara trees, a two tonne rock and a plaque.	\$1,500	
		Total Allocation:	\$85,000	

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3. Cont'd

The Chairperson thanked staff and the Committee, particularly the Community Representatives, for their valuable contribution.

The meeting closed at 9.20pm

CONFIRMED THIS 2ND DAY OF SEPTEMBER

MEGAN EVANS, CHAIRPERSON

PAULINE COTTER, COMMITTEE MEMBER/DEPUTY BOARD CHAIRPERSON