

10. 4. 2008

LYTTELTON/MT HERBERT COMMUNITY BOARD  
21 FEBRUARY 2008

A meeting of the Lyttelton/Mt Herbert Community Board  
was held on Thursday 21 February 2008 at 9.30am

**PRESENT:** Paula Smith (Chairperson), Jeremy Agar, Doug Couch and Dawn Kottier

**APOLOGIES:** Apologies were received and accepted from Ann Jolliffe and Claudia Reid

**PART B – REPORTS FOR INFORMATION**



**1. DEPUTATIONS BY APPOINTMENT**

**1.1 Governors Bay Parking Problems – Ray Vickers**

Ray Vickers, a Committee member of the Governors Bay Community Association presented a written and oral submission to the Board on the parking problems being faced at Governors Bay. He said that parking was a consequential issue in Governors Bay caused through the increase in visitors. He felt that the area needed an overall plan of where it was going because of underlying concerns in the community of the effects the increase in visitors was having. It was noted that no budget allocation had been made for a Governors Bay settlement study; the type of study that was occurring in some other parts of Banks Peninsula.

The Board **decided** to refer Mr Vickers submission to staff for comment.

**1.2 Lyttelton Visitor Information Centre – Wendy Everingham**

Wendy Everingham addressed the Board to give an update on the Lyttelton Visitor Information Centre, operated by Project Lyttelton. She raised the following issues:

- Committee formed to brainstorm a visitor strategy for Lyttelton and set an overall objective.
- First step to advance objective has been to employ a Development Manager who will carry out tourism and promotional strategic planning and try to gain sponsorship. Position is part funded by Christchurch & Canterbury Marketing.
- Committee is looking at signage for whole Lyttelton area. \$150,000 in Council budget for this. May look at including English and Maori names on signs for towns.
- A group formed to look at marina issues. Committee would like representation on that group, which is reportedly dealing with matters such as the development of the cruise ship industry and inner harbour issues.
- Committee would like more information on the Bridle Path upgrade which is supposedly meant to be a total upgrade.
- Request for more public toilets in Lyttelton and consideration of whether the situation could be changed with regard to the closure of the current toilets at 6pm.
- Would Council fund a wireless network for the main street of Lyttelton so that people could work remotely in the cafes etc?

**1.3 Waste Disposal - Margaret Jefferies**

Margaret Jefferies spoke to the Board about the Council's proposal to dispose of refuse using a wheelie bin kerbside collection system. She tabled a written submission highlighting some problems she envisaged with such a system, including the use of wheelie bins on hilly narrow roads, the difficulties with properties accessed by steps and the likelihood of people leaving the bins on the street, thereby taking up valuable parking space.

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Ms Jeffries also outlined some suggestions as to how waste could (and she thought should) be dealt with locally, through more composting and added incentives for people to minimise waste for example rates exemptions for those not using the green waste bin because they were doing their own composting.

It was noted by members that it would be of assistance to know the views of the rest of the community on this issue and suggested that this could be an item included in the next edition of *OnBoard* asking for feedback from the community.

**1.4 College Road - Georgie Hamilton**

Georgie Hamilton addressed the Board regarding road safety issues on College Road and Crossland Terrace. She reported that there were a number of areas where tidy road frontages and parked cars seemed to take precedence over the safety of pedestrians, who had nowhere safe to walk off-road. It appeared that some property owners had appropriated public land on their frontages. There had already been a number of incidents where people and animals had been hurt or parked cars had been damaged.

Ms Hamilton said she had been asking for action on this problem for four years and she asked the Board for its assistance to ensure people's safety was the main priority. She tabled a petition from some of her neighbours who were also concerned about pedestrian safety in the area.

The Board **decided** to pass this issue to staff for investigation and comment, and also agreed that members would visit the area in person to see the problems first-hand.

**2. CORRESPONDENCE**

**2.1 Thornycroft Torpedo Boat Museum**

A letter had been received from Captain John Cleaver, Chairman of the Thornycroft Torpedo Boat Museum, suggesting that a toilet be installed in the former military reserve in Magazine Bay. The letter had also commented on maintenance of the carpark and reserve in the Magazine Bay area.

The Board **received** the letter from Thornycroft Torpedo Boat Museum and requested that a Customer Service Request (CSR) be processed for the required maintenance work on the carpark and reserve, and that staff be asked to comment on the request for the installation of a toilet.

**2.2 Leading Light Lane, Governors Bay – Ray Vickers**

Ray Vickers had written to the Board regarding the name of Leading Light Lane in Governors Bay, which he felt could be easily confused with Lighthouse Lane, which is in the same area.

It was reported that the Lyttelton-Mt Herbert Community Board under Banks Peninsula District Council had declined permission for this road to be named Leading Light Lane, however that seemed to have been overlooked and the name had been made official.

The Board **received** this letter and asked that it be passed to staff along with the Board's concerns over the similarity of the street names, and that staff be asked to report back on this issue in the context of Council's policy.

The Board also asked that the Governors Bay Residents' Association be asked to comment on this matter and to suggest some suitable replacement names in the event that the road name was officially altered.

**2.3 Parking in Governors Bay – Ray Vickers**

Ray Vickers had attended the meeting as a deputation to talk to his correspondence regarding the parking in Governors Bay.

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2.4 **Morgans Gully - Diamond Harbour Community Association**

The Diamond Harbour Community Association, had contacted the Board, requesting that an area of land between Marine Drive and Bayview Road (in Morgans Gully) be set aside as a reserve. The land concerned is part of the Mt. Herbert Walkway. The Association members are keen to see the gorse on the land managed in a way that would encourage regeneration of native bush.

The Board **received** this correspondence and asked that it be passed to Property Unit staff and Strategic Support Unit staff for comment.

3. **COMMUNITY BOARD ADVISERS UPDATE**

The Community Board Adviser updated the Board on the following issues:

- Discretionary Funding – advertised. Applications to be considered by Board at April meeting.
- Delegations to Community Boards – adopted by Council. Review to be carried out by 30 June 2008.
- Community Board Objectives - the Board decided to carry out a mini review of its objectives at a seminar on Monday 17 March.
- Report on Customer Service Requests – 26 November 2007 to 3 February 2008. Members asked that staff provide feedback on why *Graffiti* and *Sewer Reactive Maintenance* were particularly high for this period.
- Elderly Persons Housing, Diamond Harbour – Council's City Housing Manager would attend the next Board meeting to comment on this issue.
- Lyttelton Meeting Room options – still being investigated by staff.

4. **BRIEFINGS**

4.1 **Local Roothing Projects Update – David McNaughton, Asset Engineer**

David McNaughton (Asset Engineer, Asset & Network Planning Unit) attended the meeting and updated the Board on local roading issues.

Members asked Mr McNaughton to investigate the concerns raised regarding College Road by a deputation to the Board meeting.

It was also noted that Mr McNaughton should liaise with Board member Dawn Kottier regarding any roading issues at Rapaki, and she would in turn liaise with the Runanga.

5. **BOARD MEMBERS INFORMATION EXCHANGE**

Members made specific mention of the following matters:

- Corsair Bay Residents' Association – wish to be consulted regarding the fate of the Corsair Bay Reserve house.
- Council's Refuse Collection – questioned whether there was an opportunity to return this to public ownership. Board member Jeremy Agar signalled that he may put a Notice of Motion to the Board on this issue.
- Neighbourhood Support – may suggest Junior Neighbourhood Support as a project to Youth Group.

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- Lyttelton Recreation Ground Reserve Management Committee – rabbit infestation and need for irrigation.
- Allandale Reserve Management Committee – have sealed carpark. May request funding for judder bars.
- Police Liaison – Chairperson and Mr Couch to arrange a meeting with the Community Constable.
- Black Point – concern in community that developer is breaching the terms of the resource consent. Also concern that Council is not monitoring the development on a regular basis. This appears to happen on a not infrequent basis and developers simply remedy the situation with a retrospective consent. The Board shared the concerns of the community and asked that its concerns be passed to the appropriate staff.
- Council meeting with Community Board Reports – first meeting has taken place. Chairperson enthusiastic and thinks this will be an excellent forum.
- Community Board Chairpersons Forum – meet on a regular basis.
- Residents Associations boundary reviews. – soon to be carried out. Not appropriate in Lyttelton where organisations with different objectives overlap and cover the entire area.
- Community Board Members Remuneration – city boards want to organise a petition regarding the latest determination by the Remuneration Authority. Organisers would like all Christchurch Community Boards to support the petition. Community Boards will also be talking to local Members of Parliament. Board members asked that a copy of the Remuneration Authority decision be circulated to all members.

**PART C – DELEGATED DECISIONS**

**6. CONFIRMATION OF MEETING REPORT**

The Board **resolved** that the report of the ordinary meeting held on Wednesday 12 December 2007 be confirmed, subject to the following alterations:

Page 7 Clause 6 Paragraph 5 Special Amenity Areas

Add: *“The possibility of Lyttelton Town Centre and Norwich Quay becoming a Special Amenity Area was discussed”.*

Page 7 Clause 8 Board Representation on Outside Organisations

Delete: Summit Road Advisory Committee – Doug Couch (Representative)

**7. LYTTELTON PLUNKET PLAYGROUND BARK REPLACEMENT – REQUEST FOR FUNDING**

The Board **resolved** to allocate \$2,878.20 from its Reserve Project Funding to replace the bark around the playground at the Lyttelton Plunket grounds.

**8. ATTENDANCE AT LOCAL GOVERNMENT NEW ZEALAND WORKSHOP**

The Board **resolved** to approve attendance by Board members Jeremy Agar and Paula Smith (and other members who may express an interest) at the one-day Local Government New Zealand workshop on 29 April 2008.

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**9. LYTTTELTON-MT HERBERT COMMUNITY BOARD NEWSLETTER - ONBOARD**

The Board **resolved** to approve the allocation of \$560.50 from its Discretionary Funding for the production of the OnBoard newsletter to 30 June 2008.

Members asked that staff report back on the costs for circulating OnBoard via a household mail drop and discussed the possibility of carrying out such a circulation if there were sufficient monies remaining in the Discretionary Funding following the upcoming funding round.

**10. SALE OF LIQUOR COMMITTEE**

The Board **resolved** to:

- (a) Appoint Board Members Ann Jolliffe & Doug Couch to the Lyttelton-Mt. Herbert Community Board Sale of Liquor Committee, with the Chairperson appointed as an ex-officio member.
- (b) Delegate to the Sale of Liquor Committee the authority to carry out the Board's delegations from Council in regard to Sale of Liquor issues.
- (c) Grant the Committee the power to co-opt additional Board members as required.

**11. MEMBERSHIP OF 2009 COMMUNITY BOARD CONFERENCE ORGANISING COMMITTEE**

The Board **resolved** to appoint Board Member Ann Jolliffe to be the Board's representative on the 2009 Community Board Conference Organising Committee.

**12. ADOPTION OF SCHEDULE OF MEETINGS**

The Board **resolved** to adopt the schedule of meetings for 2008, as follows:

Tuesday 18 March 2008	9.30am	Lyttelton Recreation Centre
Tuesday 15 April 2008	9.30am	Lyttelton Recreation Centre
Tuesday 20 May 2008	9.30am	Lyttelton Recreation Centre
Tuesday 17 June 2008	9.30am	Lyttelton Recreation Centre
Tuesday 8 July 2008	9.30am	Lyttelton Recreation Centre (Extraordinary Meeting)
Tuesday 15 July 2008	9.30am	Lyttelton Recreation Centre
Tuesday 19 August 2008	9.30am	Lyttelton Recreation Centre
Tuesday 16 September 2008	9.30am	Lyttelton Recreation Centre
Tuesday 21 October 2008	9.30am	Lyttelton Recreation Centre
Tuesday 18 November 2008	9.30am	Lyttelton Recreation Centre
Tuesday 16 December 2008	9.30am	Lyttelton Recreation Centre

The Board noted that in adopting this schedule it wished to retain the flexibility to be able to alter the meeting venue should a particular issue arise in one of the localities outside of Lyttelton.

The meeting concluded at 12 noon.

**CONSIDERED THIS 18TH DAY OF MARCH 2008**

Paula Smith  
**CHAIRPERSON**