

11. 10. 2007

**LYTTELTON/MT HERBERT COMMUNITY BOARD
19 SEPTEMBER 2007**

**A meeting of the Lyttelton/Mt Herbert Community Board
was held on Wednesday 19 September 2007 at 4.00 pm
in the Trinity Church Meeting Room**

- PRESENT:** Claudia Reid (Chairperson), Jeremy Agar, Stuart Bould, Ann Jolliffe and Dawn Kottier.
- APOLOGIES:** An apology for absence was received and accepted from Bob Parker. Dawn Kottier apologised and left the meeting at 5.55pm. She was absent for clauses 4, 6 and 7.

The Board reports that:

PART A – MATTERS REQUIRING A COUNCIL DECISION

1. LYTTELTON SCHOOLS VARIABLE SPEED LIMIT

The Board considered a staff report asking that it endorse the installation of a new variable speed limit (40 km /hr school zone) in Winchester Street at St. Josephs school & Oxford Street at Lyttelton Main school and that the Board recommend to Council that it approve a new variable speed limit and include it in the Christchurch City Speed Limits Register.

The report and accompanying recommendation was submitted to the Council meeting on 11 October 2007 as a Chairpersons Report.

PART B - REPORTS FOR INFORMATION

2. DEPUTATIONS BY APPOINTMENT

2.1 PARKING ON NORWICH QUAY – DAVID BUNDY & MIKE YODER

Mr Bundy spoke about the proposal to install 60 minute restricted parking on Norwich Quay in the vicinity of local businesses. He supported the proposal and felt that it should solve the problem of people parking their vehicles in that vicinity all day. He did question the timeframe for implementation of the restrictions, should the Board approve them.

Mr Yoder, who operated a business in the area where the restricted parking was proposed also supported the concept. He said that having the restricted parking would make it easier for his customers to access a carpark.

2.2 DIAMOND HARBOUR EARLY CHILDHOOD CENTRE – BERNADETTE MACARTNEY

Bernadette Macartney spoke on behalf of the Diamond Harbour Community Early Childhood Centre (DHCECC), regarding the report to the Board on suitable sites for this facility and the level of support that Council would provide to it.

Ms Macartney tabled a written submission which gave some background on this issue. It also asked specific questions in relation to consultation requirements for the sites identified in the report, and financial implications in regard to community funding from Council. She said that the DHCECC were concerned that the lengthy consultation period required for a Reserve Management Plan process would delay their fundraising efforts and not provide any certainty about the site for a further 18 months.

The DHCECC requested that the Board not make a decision on the report that was on the agenda for the present meeting, but instead accept an offer for them to work with Council staff to answer the questions they had raised.

2 Cont'd

2.3 LYTTELTON SCHOOLS VARIABLE SPEED LIMIT – KIM MORTON

Ms Morton, the Chairperson of the Lyttelton Main School Board of Trustees, spoke on the proposal to introduce a variable speed limit (40 kmh school zone) outside the Lyttelton Main School and St Josephs School.

Ms Morton said Lyttelton Main School overwhelmingly supported the proposal and thanked the Council for the speed with which a solution had been found to what was currently a dangerous situation for children crossing the roads outside these schools. She did question what the timeframe would be for installation of the variable zone, as the school now had a construction site on an adjoining property which had made the situation even more hazardous.

Council staff reported that once approved by the Council, the timing of the installation was dependent on contractors' obligations, but that it was anticipated the zone should be able to be installed prior to the next school year.

3. LYTTELTON-MT HERBERT BOARD FUNDING ACCOUNTABILITY REPORT

The Board **received** this report, but noted that the Charles Upham Clock should be referred to as the Doctor Upham Clock.

4. CORRESPONDENCE

4.1 DIAMOND HARBOUR ROADS

John Riminton had written to the Board with suggestions regarding roads in Diamond Harbour.

The Board **received** the letter from Mr Riminton, asked that he be thanked for his suggestions and that the letter be forwarded to staff for comment.

4.2 DIAMOND HARBOUR EARLY CHILDHOOD CENTRE

Karyn Davis of Port Levy had written to the Board in support of the proposal for an Early Childhood Centre in Diamond Harbour.

4.3 DIAMOND HARBOUR EARLY CHILDHOOD CENTRE

Nicola Green and H Laird had also written to the Board in support of the proposal for an Early Childhood Centre in Diamond Harbour.

The Board **received** both of the above items of correspondence. Members asked that the correspondents be thanked for their letters and be informed that the Board was working on this issue, and would continue to do so, to achieve a good outcome for the community.

5. BRIEFINGS

5.1 LYTTELTON TOWN CENTRE PLAN – JACK WORMALD, PROJECT MANAGER

Mr Wormald updated the Board on progress with the implementation of the Lyttelton Town Centre Plan. He tabled a street renewal plan and specifically mentioned the following issues:

- Relocation of street crossing (cobble recycled)
- Unifying crossings on Oxford Street
- Upgrading of lighting on pedestrian crossings to current standards – downlights to be used.
- Footpath on lower Oxford Street would be relaid (upper section already completed)
- Lighting and treatments still being worked on.
- Request for feedback on proposal to formally mark carparks on Oxford Street to allow more parking.

5 Cont'd

- Cobbles – tried to match to local volcanic rock. Examples shown as proposed by urban designers. The Board supported the use of “Stormy Sunset”.
- Rubbish bins and bollards – staff have tried to match to deep red as on monument.
- Budget available to carry out the works as proposed on Oxford Street and complete remaining works on London Street.
- Timeline – working towards having completed by the Summer Festival, although staff resources are tight.

The Board endorsed the next stages of the plan as proposed by staff, as it was noted that there were no major deviations from the original town centre plan that had been fully consulted on before adoption.

The Board thanked staff for being aware of the historical and heritage issues associated with the Lyttelton Town Centre.

5.2 UPDATE ON ROADING ISSUES – DAVID MCNAUGHTON, ASSET ENGINEER

Mr McNaughton tabled photographs of various roading projects and specifically mentioned the following:

- Dyers Pass Road rock removal – road closure, off next week. Some work remaining, but pleased with results to date.
- Rock from Dyers Pass used on Governors Bay foreshore.
- Rawhiti Street control works and gabion repair completed.
- Charteris Bay drainage work in hand
- Merlincote Crescent – repairs on slips due to start
- Rapaki overlay work continuing
- Ticehurst Road work will start next week.
- Andersons Road/Marine Drive – timber culvert in poor state of repair. Staff investigating alternatives.
- Deadmans (soil anchors) tests – sites set up in Rapaki.
- Governors Bay Jetty has been re-decked
- Port Levy Road - slip repair work completed and re-grassed.
- Randolph Terrace – retaining wall will need stormwater control and then rebuilding. Hope to re-use red rock as a facing.

The Chairperson thanked Mr McNaughton for the wonderfully responsive way in which he had reported to the Board over the last 18 months. The Board was impressed with the outstanding improvements that had taken place on local roads in that time.

6. COMMUNITY BOARD ADVISER'S UPDATE

The Community Board Adviser updated the Board on Customer Services Requests – 13 June to 6 September 2007.

The Board Adviser undertook to supply members with a further breakdown, and over a longer period of time, under the categories of Customer Service Requests that had the higher figures.

7. BOARD MEMBERS' INFORMATION EXCHANGE

Members made specific mention of the following matters:

- Rod Donald Banks Peninsula Trust – members agreed that the Board should make a submission to the consultation process on this issue.
- Seat proposed for Norwich Quay Reserve
- Inner Harbour Refuse/Recycling Collection – proposal to alter collection days. The Board asked that staff be asked for the collection in the Lyttelton Town Centre to be carried out early in the day, particularly through the summer holidays.

7 Cont'd

With this being the last meeting of the Board for this triennium, members also commented on the previous 18 months of the Board operating under the Christchurch City Council. It was felt that all Board members had put any differences aside and worked together for the common good. The Board had seen the amalgamation process through and members expressed satisfaction at being able to see the transition and the progress that had been made. It was acknowledged that in the past 18 months a huge amount of work had been achieved. The Chairperson was thanked for the personal skills and vision that she had brought to her position, and the extraordinary amount of time that she had dedicated to the Board.

PART C - REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD

8. CONFIRMATION OF MEETING REPORT – 15 AUGUST 2007

The Board **resolved** that the report of its meeting held on 15 August 2007, be confirmed.

9. DIAMOND HARBOUR EARLY CHILDHOOD CENTRE – POSSIBLE SITES

Representatives from the Diamond Harbour Community Early Childhood Centre (DHCECC) had earlier in the meeting, expressed concern to the Board about the timeframes in having some assurance regarding a site for this facility.

Staff explained to the Board that the identification of any Council site for the Early Childhood Facility would take a similar amount of time, as the Council had processes that had to be worked through, and the proposed use of any site would require consultation with the wider community.

The Board decided to adopt part of the staff recommendation on this issue and to also ask staff to work through the concerns held by the DHCECC, with that group.

The Board **resolved** to acknowledge the property at 2M Waipapa Ave as the preferred site for the Diamond Harbour Community Early Childhood Centre and as such be incorporated in the Reserve Management Plan process for that area.

The Board **resolved** that the report on possible sites for the Diamond Harbour Community Early Childhood Centre be received and that the following further actions be taken:

- (a) That staff be asked to meet with representatives of the Diamond Harbour Community Early Childhood Centre group to discuss the issues it raised in its deputation to the Board.
- (b) That staff be asked to report back to the first working meeting of the Board, following the triennial election, with a response to those issues.

The Board **resolved** that authority be delegated to the Corporate Support Unit Manager to negotiate and finalise easements for vehicular access by the property owners located at numbers 6, 8, 10, 12 and 14 Purau Avenue.

10. PURAU BAY FORESHORE DEVELOPMENT PLAN – FUNDING APPLICATION

The Board **resolved** to allocate \$5,000 from its reserve discretionary fund for the implementation of a development plan for the Purau Bay foreshore and associated reserves.

11. NORWICH QUAY 60 MINUTE PARKING RESTRICTIONS

The Board **resolved** that:

- (a) The parking of vehicles be limited to a maximum of 60 minutes on the south side of Norwich Quay from a point 8 metres east of the Oxford Street intersection and extending 20 metres in an easterly direction.

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- (b) The parking of vehicles be limited to a maximum of 60 minutes on the north side of Norwich Quay from a point 8 metres east of the Oxford Street intersection and extending 21.5 metres in an easterly direction.
- (c) The parking of vehicles be limited to a maximum of 60 minutes on the north side of Norwich Quay from a point 11 metres west of the Oxford Street intersection and extending 35 metres in a westerly direction.

The Board requested that the Parking Enforcement Unit be informed of the installation of the time restricted parking on Norwich Quay, so that the area could be monitored for breaches of the time limit.

The Board noted that some of the all day parking which had been occurring on Norwich Quay was caused by passengers using the Diamond Harbour Ferry. Members asked that staff provide an update, giving some indication on progress towards creating a parking area for ferry passengers.

12. CHARACTER HOUSING MAINTENANCE GRANTS

The Board felt that both the applications from the Lyttelton-Mt Herbert community for character housing grants were worthy of recommendation for consideration of a grant, as both properties had a lot of character and contributed to the aesthetic values of the town.

The Board **resolved** that the applications relating to 4 Randolph Terrace, Lyttelton and 36 Canterbury Street, Lyttelton be recommended to the Character Housing Grants Panel for maintenance grants.

13. LYTTTELTON-MT HERBERT COMMUNITY BOARD OBJECTIVES

The Board noted the following amendments to its objectives, as circulated:

- Objectives are for 2007/09 period
- Delete reference to Corsair Bay / Harvey Page Trust from Objective One
- Orton Bradley Park Trust Board
- Objective 2, Milestone (b) (i) Funding allocated for compost/environmental initiatives
- Objective 3 – add Milestones:
 - Grubb Cottage Heritage Trust formed
 - Heritage seminar held with Council staff
 - Heritage audit completed

The Board **resolved** to adopt its local objectives for the Lyttelton-Mt Herbert area, as amended.

The meeting concluded at 6.25pm

**SIGNED BY THE CHAIRPERSON OF THE BOARD AND THE
COMMUNITY BOARD ADVISER PURSUANT TO STANDING ORDER 2.12.2**

**CLAUDIA REID
CHAIRPERSON**

**LIZ CARTER
COMMUNITY BOARD ADVISER**

DATED THIS

DAY OF OCTOBER 2007