

6. AUDIT AND RISK MANAGEMENT SUBCOMMITTEE: APPOINTMENT OF EXTERNAL MEMBERS

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941-8462
Officer responsible:	Democracy Services Manager
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PURPOSE OF REPORT

1. The purpose of this report is to seek the Council's confirmation to the appointment of two external representatives to the Audit and Risk Management Subcommittee and to note a small amendment to the schedule of appointments to subcommittees made by the Council at its meeting on 13 December 2007.

EXECUTIVE SUMMARY

2. At its meeting on 13 December 2007 the Council appointed Councillors Cox, Shearing, Sheriff, Withers and the Mayor to the Audit and Risk Management Subcommittee and reconfirmed the terms of reference for the Subcommittee.
3. In the previous term of the Council the Audit and Risk Management Subcommittee also comprised two external representatives, Messrs John Hooper and Michael Rondel, who were appointed to this Subcommittee by the Council at its meeting on 15 December 2005.
4. The Council had previously at its meeting on 16 June 2005 decided that two external appointees with experience in financial/risk management be appointed to the Subcommittee and Messrs Rondel and Hooper were chosen from a shortlist of possible candidates and appointed for their extensive experience in audit management and risk processes.
5. Mr Hooper is the Associate Senior Partner with BDO Spicers and Mr Rondel is Associate, Assurance and Business Consulting Services, at Poulson Higgs, Christchurch.
6. It is considered desirable that both Mr Hooper and Mr Rondel be reappointed to the Audit and Risk Management Subcommittee in view of their knowledge, experience and the contribution they have made over the past two years to the work of the Subcommittee.
7. It is also requested that the Council note for completeness a small amendment to the composition of the Creative Communities Funding Subcommittee as detailed in clause 2 of the staff recommendation.

FINANCIAL IMPLICATIONS

8. A retainer is paid to Mr Hooper and Mr Rondel and is covered by existing unit budgets.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

9. See above.

LEGAL CONSIDERATIONS

10. The Council has authority, in terms of clause 31 of Schedule 7 of the Local Government Act 2002, to appoint any member of a subcommittee, who does not need to be an elected member of a local authority.

Have you considered the legal implications of the issue under consideration?

11. Yes, see above.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

12. See page 111 of the LTCCP, Level of Service under Democracy and Governance refers.

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

13. As above.

ALIGNMENT WITH STRATEGIES

14. Not applicable.

Do the recommendations align with the Council's strategies?

15. Not applicable.

CONSULTATION FULFILMENT

16. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Council:

- (a) Appoint John Hooper and Michael Rondel as external members of the Audit and Risk Management Subcommittee for a three year term from 1 January 2008.
- (b) Note that the schedule of appointments to committees and subcommittees tabled at the Council meeting on 13 December 2007 should have noted in respect to the membership of the Creative Communities Funding Subcommittee that membership also included "*co-opted community advisory members*".