

## 7. ADOPTION OF CHRISTCHURCH CITY COUNCIL RURAL FIRE AUTHORITY FIRE PLAN

<b>General Manager responsible:</b>	General Manager City Environment
<b>Officer responsible:</b>	Greenspace Manager
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### PURPOSE OF REPORT

1. The purpose of this report is for the Council to consider and adopt the Christchurch City Council Rural Fire Authority Fire Plan

### EXECUTIVE SUMMARY

2. The Council at its meeting of 28 July 2005 resolved that a Fire Plan be prepared in the style and form set out in the Forest and Rural Fires Regulation 2005.
3. A seminar was held for the Council on 9 August 2005, at which the requirements of the regulations were explained and contents of the Fire Plan discussed.
4. The Fire Plan has now been produced in the style and form required by the Forest and Rural Fires Regulations 2005.
5. Banks Peninsula District Council also has the responsibility under the Regulations to produce its own fire plan. The two Principal Rural Fire Officers have worked closely together to ensure the two plans are as near compatible as possible, by using the CCC plan as the base template.
6. The Council must make available for public inspection a copy of the fire plan pursuant to section 12(4B) of the Forest and Rural Fires Act 1977. (Please note correction to the report of 28 July 2005 in which it was set out as being 12(4B) of the Fire Service Act 1975.)
7. The publicly available copy and that shown on the Council's network will exclude the personal details of staff, volunteers and organisations listed to assist the Council.
8. The Council must adopt the Fire Plan by the 5<sup>th</sup> day of September 2005, being 60 days from the commencement of the Forest and Rural Fires Regulations 2005.
9. The Council must provide a copy of the Fire Plan to the National Rural Fire Authority within 30 days of adopting the Fire Plan.

### STAFF RECOMMENDATIONS

That the Christchurch City Council as the Christchurch City Council Rural Fire Authority adopt the Christchurch City Council Rural Fire Authority Fire Plan, as required by Regulation 39(1) of the Forest and Rural Fires Regulations 2005.

## BACKGROUND ON ADOPTION OF CHRISTCHURCH CITY COUNCIL RURAL FIRE AUTHORITY FIRE PLAN

10. The Christchurch City Council at its meeting on 28 July 2005 received a report on the preparation of the Christchurch City Council Rural Fire Authority Fire Plan. That report outlined the requirements for a fire plan to be produced in the manner and form of the Forest and Rural Fires Regulations 2005. Furthermore the report set out the legal requirements for the Fire Authority:

### **Forest and Rural Fires Regulations 2005**

#### **Part 2 Fire Control Operations**

##### **Sub-part 1 Fire Plans**

###### *Section 39 - Fire Authority must adopt fire plan*

39(1) A Fire Authority in existence at the commencement of these regulations must prepare and adopt a fire plan no later than 60 days after the commencement of these regulations. That date is 5 September 2005.

39(4) A fire authority must provide to the National Rural Fire Authority a copy of its fire plan no later than 30 days after the fire plan is adopted.

###### *Section 42 - Fire plan to include policies and procedures in relation to readiness for fire-fighting event*

42(3) The information in sub clause 2(g) that relates to personnel is not required to be included in the copy of the fire plan that is made available for public inspection in accordance with section 12(4b) of the Forest and Rural Fires Act 1977.

12. The staff recommendation for the 28 July 2005 meeting was: It is recommended that the Council as the Rural Fire Authority approve the preparation of a new fire plan in the format required by the Forest and Rural Fires Regulations 2005.
13. The Council at its meeting on 28 July 2005 resolved: That the staff recommendation be adopted.