

7. DRAFT 2005/06 ANNUAL PLAN - MEETING DATES

General Manager responsible:	General Manager Regulation and Democracy Services
Officer responsible:	Secretariat Manager
Author:	Kevin Roche, Committee Secretary, DDI 941-8536

PURPOSE OF REPORT

1. The purpose of this report is to obtain the formal agreement of the Council to the proposed dates for hearing and consideration of submissions and deliberation on the 2005/06 Annual Plan.

EXECUTIVE SUMMARY

2. At its meeting on 17 March 2005 the Council approved inter alia that the 2005/06 draft Annual Plan be released for public submission during the period Monday 11 April to Friday 13 May 2005.
3. The recommendation considered by the Council at that meeting, however, did not specify the dates for hearing/consideration of submissions on the Annual Plan. The period from Tuesday 7 June to Monday 13 June has been tentatively set aside for this purpose. This will therefore require rescheduling of seminar and Portfolio Group meetings for that week.
4. As the Local Government Act 2002 requires that consideration of the Annual Plan be held in public it is therefore necessary for the Council to pass an appropriate resolution to hold meetings as required.
5. The actual time required for the hearing and consideration of submissions will be subject to the number of submissions received, which is as yet unknown. Should additional time be required the Council meeting scheduled for Thursday 16 June 2005 could also be utilised for this purpose.
6. The date of Thursday 30 June 2005 has been set aside for final adoption of the plan.

FINANCIAL AND LEGAL CONSIDERATIONS

7. There are no financial considerations. As required by sections 95(2) and 83(1)(j) of the Local Government Act 2002 the Council is obliged to use the special consultative procedure for the adoption of its Annual Plan and to hold all meetings at which submissions are being heard/considered and deliberations made on the Annual Plan, in public.
8. Accordingly the Council is therefore required to pass a resolution to hold the meetings required for this purpose.

STAFF RECOMMENDATIONS

It is recommended that the Council:

1. Adopt the following dates, if required, for hearing and consideration of submissions and deliberation on the 2005/06 Annual Plan:

Tuesday 7 June, Wednesday 8 June, Thursday 9 June, Friday 10 June and Monday 13 June 2005, with meetings to commence at 9.30am (with the exception of Thursday 9 June to commence at 1pm to allow for the normal weekly Council meeting)
2. Note that the actual dates/time required be subject to the number of submissions received and required to be heard.
3. Note that if required, further deliberation on the Annual Plan could be held at the normal scheduled monthly meeting date of 16 June 2005.