

**MINUTES OF A MEETING OF THE CHRISTCHURCH CITY COUNCIL
HELD AT 9.30AM ON THURSDAY 16 JUNE 2005**

PRESENT: The Mayor, Garry Moore (Chairperson).
Councillors Helen Broughton, Sally Buck, Barry Corbett, David Cox, Anna Crighton,
Carole Evans, Pat Harrow, Bob Shearing, Gail Sheriff, Sue Wells and Norm Withers.

1. APOLOGY

An apology for absence was received from Councillor Graham Condon, who was overseas. It was **resolved** that the apology be accepted.

2. CONFIRMATION OF MINUTES

COUNCIL MEETING OF 9 JUNE 2005

Resolved: That the open and public excluded minutes of the Council meeting held on Thursday 9 June 2005 be confirmed.

3. DEPUTATIONS BY APPOINTMENT

Nil.

4. PRESENTATION OF PETITIONS

Councillor Sheriff tabled a petition signed by 180 New Brighton residents and business proprietors, recording their enthusiastic support for the proposed New Brighton Mall upgrade, and requesting that the planned upgrade as depicted on the plan circulated on 7 June 2005 be implemented as soon as possible.

It was **resolved** that the petition be received.

5. CORRESPONDENCE

Nil.

6. 26 RUBBISH BAGS – ONE YEAR ON

It was **resolved:**

1. That the report be received.
2. That the Council continue to actively investigate options to further reduce the waste stream.

7. AUDIT AND RISK MANAGEMENT SUBCOMMITTEE STRUCTURE AND TERMS OF REFERENCE

It was **resolved:**

1. That two external appointees with experience in financial/risk management be appointed to the Subcommittee, and that the CEO be authorised to negotiate a suitable retainer fee to be paid to those members, in consultation with the Mayor and the Chairman of the Subcommittee.
2. That the chair of the Audit and Risk Management Subcommittee be appointed by the subcommittee from amongst its own ranks but that as a matter of policy the Mayor not be the chair.

3. That the Mayor, Chief Executive and Chairman of the Subcommittee approach suitable external candidates for possible appointment, conduct a review of the membership of the Subcommittee and report back to the Council with their recommendations.
4. That the terms of reference for the Audit and Risk Management Subcommittee be amended to the following:
 - To consider and discuss with the external auditors their summary report at the conclusion of each audit and any other reports which are provided direct to the Audit and Risk Management Subcommittee.
 - To discuss with the Internal Auditor the annual work plan and approve that plan.
 - To receive from and discuss with the Internal Auditor a summary report on their audit activity.
 - To provide direct accessibility for the internal and external auditors on issues which, in the view of the respective auditors, should be made known to the subcommittee.
 - To review and approve all significant accounting policies.
 - To recommend that the Council approves the Annual Report and Audited Financial Statements.
 - To receive six-monthly reports from management regarding the adequacy of risk management practices in the organisation.
5. That the following practices be standard for the subcommittee:
 - The subcommittee will meet at least four times a year.
 - At least once a year the subcommittee shall meet with the internal and external auditors without management present.
 - The subcommittee will principally rely on discussions and reports from staff, and remain at arm's length from operational activity.
 - The subcommittee may initiate investigations and call for reports on issues of concern appropriate for a committee of this type.
 - The subcommittee will act collectively and individual members will not undertake personal investigations.
 - The subcommittee will be serviced by the Secretariat.
 - The Chairperson of the subcommittee may initiate meetings as they sees fit.

8. CAPITAL TRANSFERS WITHIN BUDGETS

It was **resolved**:

1. That a temporary freeze be imposed on the letting of tenders for cycleway capital projects, pending the outcome of the forthcoming seminar to review the current financial programme for cycleways.
2. That the reprogramming of the remaining Transport and City Streets projects detailed in Appendix 1 to the report be approved.

(Note: Clause 1 of the foregoing resolution was **carried** on division no 1 by 10 votes to 2, the voting being as follows:

For (10): Councillors Broughton, Corbett, Cox, Crighton, Evans, Harrow, Shearing, Sheriff, Withers and the Mayor.

Against (2): Councillors Buck and Wells.)

9. FUNDRAISING CO-ORDINATION - QUARTERLY REPORT

It was **resolved** that the report be received.

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**10. REPORT OF THE BURWOOD/PEGASUS COMMUNITY BOARD
OF 1 JUNE 2005**

It was **resolved** that the Board's report be received.

**11. REPORT OF THE FENDALTON/WAIMAIRI COMMUNITY BOARD
OF 7 JUNE 2005**

It was **resolved** that the Board's report be received.

(10am Councillor Evans retired)

**12. REPORT OF THE SHIRLEY/PAPANUI COMMUNITY BOARD
OF 1 JUNE 2005**

It was **resolved** that the Board's report be received, subject to it being noted that at its subsequent meeting the Board had amended clause 2.3 of the report to record that Mr Phil Gourdie had also expressed concern on behalf of the Styx Residents' Group regarding the lack of signage on the Regents Park/Barnes Road accessway.

The General Manager Regulation and Democracy Services advised that he would make arrangements for future Community Board reports to be submitted to the Council after they had been confirmed at the subsequent Board meeting.

**13. REPORT OF THE SPREYDON/HEATHCOTE COMMUNITY BOARD
OF 7 JUNE 2005**

It was **resolved** that the Board's report be received.

14. NOTICES OF MOTION

Nil.

15. QUESTIONS

Nil.

16. RESOLUTION TO EXCLUDE THE PUBLIC

It was **resolved** that the resolution to exclude the public set out on page 41 of the agenda be adopted.

CONFIRMED THIS 23RD DAY OF JUNE 2005

MAYOR