



4. 11. 2004

**REPORT OF THE
COUNCIL SECRETARY**

1. ADOPTION OF SCHEDULE OF ORDINARY COUNCIL MEETINGS

1. At its inaugural meeting on 27 October 2004, the Council adopted a meeting schedule for 2004 and until 30 June 2005, subject to the following amendments:
 - Council meetings being held commencing at 10am, rather than 9am.
 - An extraordinary meeting of the Council being held commencing at 10am on Thursday 4 November 2004.
2. Subsequently, it was agreed at an informal meeting of Councillors that:
 - Ordinary Council meetings should be held commencing at **9.30am** on Thursdays.
 - Seminars, instead of being held on the same day as ordinary Council meetings, should instead be held commencing at **10.30am** on **Tuesdays**.
3. An amended schedule of meetings is therefore attached for the Council's approval.

Recommendation: That the revised meeting schedule attached be adopted by the Council.

CONSIDERED THIS 4TH DAY OF NOVEMBER 2004

MAYOR