

14. SCHEDULE OF MEETINGS - 2003

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| Officer responsible Community Relations Manager | Author Julie Sadler, DDI 941-8438 |
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The purpose of this report is to submit, for the Council's approval, the 2003 meeting schedule (copy attached).

The requirement to reserve a number of weekday afternoons in February for meetings of the CEO Appointment Committee and at the same time timetable both an annual plan and ordinary meeting for each Standing Committee in the first three weeks in February created some timetabling difficulties. To meet both requirements it has been necessary to schedule a number of Standing Committee meetings on the same mornings. Care has been taken to ensure that as few Councillors as possible are affected by the double-up of meetings. In addition it has not been possible to schedule any seminar meetings in February or any Special Committee meetings in early February. The first round of Special Committee meetings will start in late February/early March.

Note: The timetable reflects the revised Committee structure proposed in clause 2 of this report.

Recommendation: That the 2003 meeting schedule be approved.