

**9. LOCAL GOVERNMENT “KNOW HOW” TRAINING WORKSHOP DECISION MAKING – HOW IT REALLY WORKS – BOARD MEMBERS’ ATTENDANCE**

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| <b>General Manager responsible:</b> | General Manager Regulation and Democracy Services, DDI 941-8462 |
| <b>Officer responsible:</b>         | Democracy Services Manager                                      |
| <b>Author:</b>                      | Peter Dow, Community Board Adviser                              |

**PURPOSE OF REPORT**

1. The purpose of this report is to seek the Burwood/Pegasus Community Board’s approval for interested members to attend a Local Government New Zealand “Know How” Training Workshop Decision Making – How it Really Works, to be held at the Waimakariri District Council on Friday 8 June 2012.

**EXECUTIVE SUMMARY**

2. This one day Local Government New Zealand workshop aims to give elected an understanding of the decision making process, to enable the delivery of strong leadership.

This interactive workshop references the Local Government Act, the Council's Long Term Plan and other relevant legislation to give a complete framework for decision making. Opportunities are provided to practically apply key decision making principles and procedures.

Topics include:

- Purpose and principles of the Local Government Act (LGA)
- Differentiating between decision making and policy
- Key council procedures for decision making
- Conflicts of interest
- Principles of consultation.

**FINANCIAL IMPLICATIONS**

3. The cost of this Local Government workshop is \$595 plus GST per person. The Board’s 2011/12 training and travel budgets currently have a balance of \$4,199.

**Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

6. Yes, provision for elected member training is made in the LTCCP, specifically under the Elected Member Representation activity.

**LEGAL CONSIDERATIONS**

**Have you considered the legal implications of the issue under consideration?**

7. Yes. There are no legal implications.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

8. Not applicable.

**ALIGNMENT WITH STRATEGIES**

**Do the recommendations align with the Council’s strategies?**

9. Not applicable.

**CONSULTATION FULFILMENT**

10. Not applicable.

**STAFF RECOMMENDATION**

It is recommended that the Burwood/Pegasus Community Board give consideration to approving the attendance by interested members at the Local Government New Zealand "Know How" Training Workshop Decision Making – How it Really Works, to be held at the Waimakariri District Council on Friday 8 June 2012.