

**HAGLEY/FERRYMEAD COMMUNITY BOARD
AGENDA**

WEDNESDAY 14 MARCH 2012

AT 3PM

**IN THE BOARDROOM,
LINWOOD SERVICE CENTRE,
180 SMITH STREET, LINWOOD**

Community Board: Bob Todd (Chairperson), Islay McLeod (Deputy Chairperson), Tim Carter, David Cox, Yani Johanson, Brenda Lowe-Johnson and Nathan Ryan.

Community Board Adviser:

Jo Daly

Phone: 941 6601 DDI

Email: jo.daly@ccc.govt.nz

PART A - MATTERS REQUIRING A COUNCIL DECISION

PART B - REPORTS FOR INFORMATION

PART C - DELEGATED DECISIONS

INDEX

- | | | |
|---------------|------------|---|
| PART C | 1. | APOLOGIES |
| PART C | 2. | CONFIRMATION OF MINUTES – 29 FEBRUARY 2012 |
| PART B | 3. | DEPUTATIONS BY APPOINTMENT |
| PART B | 4. | PRESENTATION OF PETITIONS |
| PART B | 5. | NOTICE OF MOTION |
| PART B | 6. | CORRESPONDENCE |
| PART B | 7. | BRIEFINGS |
| PART C | 8. | GLENROY RESERVE LANDSCAPE DEVELOPMENT |
| PART C | 9. | APPLICATION TO THE HAGLEY/FERRYMEAD COMMUNITY BOARD 2011/12 YOUTH DEVELOPMENT SCHEME – KALI GRETA WALKER |
| PART C | 10. | APPLICATION TO THE HAGLEY/FERRYMEAD COMMUNITY BOARD 2011/12 YOUTH DEVELOPMENT SCHEME – JASON ROBERT CHRISTIE |
| PART C | 11. | HAGLEY FERRYMEAD COMMUNITY BOARD STRENGTHENING COMMUNITIES FUNDING 2012/13 – BOARD BIDS |
| PART A | 12. | CATERPILLAR TOURS OPERATING WITHIN CHRISTCHURCH BOTANIC GARDENS – PART 1 |
| PART B | 13. | COMMUNITY BOARD ADVISER’S UPDATE |

INDEX

PART B	14.	QUESTIONS UNDER STANDING ORDERS
PART B	15.	BOARD MEMBERS' INFORMATION EXCHANGE
PART C	16.	RESOLUTION TO EXCLUDE THE PUBLIC

1. APOLOGIES

2. CONFIRMATION OF MEETING MINUTES – 29 FEBRUARY 2012

The minutes of the Board's ordinary meeting of 29 February 2012 are **attached**.

STAFF RECOMMENDATION

That the minutes of the Board's ordinary meeting be confirmed.

3. DEPUTATIONS BY APPOINTMENT

3.1 NEW ZEALAND POLICE

Inspector Derek Erasmus and Sergeant Todd Webley of Christchurch Central Police regarding the Neighbourhood Policing Team established in Phillipstown.

4. PRESENTATION OF PETITIONS

5. NOTICES OF MOTION

6. CORRESPONDENCE

7. BRIEFINGS

7.1 COMMUNITY FACILITIES UPDATE

Kevin Bennett, City Housing and Community Facilities Manager, regarding the Sumner Community Centre site and facilities in the ward.

8. GLENROY RESERVE LANDSCAPE DEVELOPMENT

General Manager responsible:	General Manager, City Environment Group, DDI 941 8608
Officer responsible:	Unit Manager, Asset and Network Planning
Author:	Philippa Upton and Joanne Walton, Consultation Leaders

PURPOSE OF REPORT

1. The purpose of this report is for the Hagley/Ferrymead Community Board to approve the concept plan for the landscape upgrade of Glenroy Reserve following consultation with the local community.

EXECUTIVE SUMMARY

2. Board members received a memo and a concept plan for the landscape upgrade of Glenroy Reserve in early February 2011 prior to the Capital Development Unit carrying out consultation with the local community.
3. The public information leaflet was distributed to approximately 168 households, absentee property owners, and other stakeholders in the vicinity of the reserve. Sixteen submissions were received. However, the project was put on hold following the 22 February 2011 earthquake, but resumed last month.
4. Key community concerns were for the safety, security and appearance of the park and adjacent scout den, with additional requests for disability access and usability. The park will be separated from the street corner and vehicle access by a low post and cable fence only, following Council practice. A request for additional seating and playground facilities is not recommended owing to budgetary and space constraints in Glenroy Reserve. Further details are provided in the Consultation Fulfilment section of this report, paragraphs 14 to 24.
5. In recognition of this feedback and further technical advice, the Asset and Network Planning Unit proposes that this plan be approved and implemented without further amendment (refer **attached** Plan for Board Approval).

FINANCIAL IMPLICATIONS

6. There is currently \$25,000 budgeted for design and build in the 2011/12 financial year. The ability to deliver the build will be subject to contractor availability between the time of sign off and the end of the financial year, 30 June 2012.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

7. Yes, as above.

LEGAL CONSIDERATIONS

8. No legal considerations have been identified. No resource or building consent issues have been identified.

Have you considered the legal implications of the issue under consideration?

9. No legal considerations have been identified.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

10. The project aligns with the Long Term Plan 2009 – 2019.

8. Cont'd

Parks, open spaces and waterways

- (a) Safety – by ensuring that our parks, open spaces and waterways are healthy and safe places.
- (b) Community – by providing spaces for communities to gather and interact.
- (c) Environment – by enabling people to contribute to projects that improve our environment.
- (d) Governance – by involving people in decision-making about parks, open spaces and waterways.
- (e) Health – by providing areas for people to engage in healthy activities.
- (f) Recreation – by offering a range of recreational opportunities in parks, open spaces and waterways.
- (g) City Development – by providing an inviting, pleasant and well cared-for environment.

Measures

- (h) Neighbourhood parks are satisfactorily maintained.
- (i) Overall customer satisfaction with neighbourhood parks.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

11. Yes, as above.

ALIGNMENT WITH STRATEGIES

12. This project has primary alignment with the following Council strategies and policies:

- (a) Safer Christchurch Strategy.
- (b) Parks and Waterways Access Policy.
- (c) Environmental Policy Statement.

Do the recommendations align with the Council's strategies?

13. As above.

CONSULTATION FULFILMENT

- 14. Consultation was undertaken with the local community on the proposed concept plan for the landscape development. The public information leaflet was distributed to approximately 168 households, absentee property owners and other stakeholders in the vicinity of the reserve. The plan was also available through local libraries and service centres, and the Council 'Have Your Say' website. A public information session was held at the park on 16 February 2011 and attended by approximately twelve people. Sixteen submissions were received.
- 15. Overall we received a very positive response from the community with all respondents clearly indicating their support for the plan, and some offering additional feedback on various issues.

8. Cont'd

16. Concern was shown for the security, safety and appearance of the park and adjacent scout den. Two submitters suggested that the area should be fenced and locked at night. It is not general Council practice to fence parks or lock them at night. The rusty netting will be removed and a post and cable fence will be installed to provide a barrier to the street corner and prevent vehicle access.
17. A request to fence the stream will not be met. Council generally opens up water ways to allow access to rivers and streams in public parks, for example as in Addington and Sydenham.
18. Land on the eastern side of the stream remains in Scout New Zealand ownership. Council will investigate options to assist in planting around the den, this follows discussions held with Scouts prior to Council acquiring the land.
19. Several submitters asked for measures to combat vandalism and graffiti. Suggested solutions included anti graffiti fence and park furniture materials. The post and cable fence will not require anti/graffiti measures.
20. In response to a request from the Disability Advisory Group, in addition to the concrete base of the picnic table being flush with the ground and footpaths, the concrete pad will be extended to allow adjacent wheel chair parking. The park design and access is compliant with the Parks and Waterways Access Policy 2002. Pedestrian cut-downs on the corners of St Johns and Glenroy Streets to allow wheel chair access to the park have been checked and there is an existing cut-down on the corner outside the park.
21. One submitter requested an additional seat, children's fort or playground. Funding restraints contribute to the decision not to add another seat, however there are limited spaces in such a small area and the obvious place on the corner of the park looking back means those seated would have their back to the street which does meet safety design standards. The park space and layout is not suitable to provide the base area and set back required for a playground item or fort. There is a playground on St Lukes Park which is approximately 450 metres away.
22. Two submitters raised concerns about the need to provide a local programme to take pride in the area and encourage locals to remove rubbish. The Ferry Road Master Plan will address issues with the area beyond Glenroy Reserve, but could be supported by 'Keep New Zealand Beautiful' or other local group, for example a residents group.
23. Another wondered how the cost of the project is to be met and how much it is to cost. The Council budget has allowed for the development of a local park. Support was requested for the privately owned commemoration gardens at St Johns' Church, however this is outside the scope of this project. The funding for this project has been generated by development within the area.
24. All respondents who provided contact details have been sent a final letter of reply thanking them for their input. The letter also informed respondents that the final plan will be presented to the Hagley/Ferrymead Community Board for approval. Details of the meeting were provided so that any interested people can attend, or request speaking rights.

STAFF RECOMMENDATION

It is recommended that the Hagley/Ferrymead Community Board approve the proposed concept plan for the landscape upgrade of Glenroy Reserve and the City Environment and Capital Programme Groups commence the construction programme.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be adopted.

9. APPLICATION TO THE HAGLEY/FERRYMEAD COMMUNITY BOARD 2011/12 YOUTH DEVELOPMENT SCHEME – KALI GRETA WALKER

General Manager responsible:	General Manager, Community Services, DDI 941 8607
Officer responsible:	Unit Manager, Recreation and Sports
Author:	Diana Saxton, Community Recreation Adviser

PURPOSE OF REPORT

1. The purpose of this report is to seek approval from the Hagley/Ferrymead Community Board for an application for funding from the Hagley/Ferrymead Community Board 2011/12 Youth Development Scheme.

EXECUTIVE SUMMARY

2. Funding is being sought by Kali Greta Walker, a 16 year old of Richmond to represent Avonside Girls' High School at the 2012 Maadi Cup being held at Lake Ruataniwha, Twizel from 26 to 31 March 2012. The application was received in February 2012.
3. The Maadi Cup is the name given to the New Zealand Secondary Schools Rowing Regatta. The regatta is the largest school sports event in the Southern Hemisphere and is held alternatively at Lake Karapiro in the Waikato region and Lake Ruataniwha, near Twizel. An expected 1,900 rowers from 120 schools will take part in the event.
4. The Avonside team is made up of nine rowers. Kali is the only member of the team who resides in the Hagley/Ferrymead ward. She has been involved in competitive rowing for three years and trains with the squad approximately 15 hours a week before and after school. Both fitness and technical aspects of rowing are taught at these sessions. This year the team have competed at five regattas at Twizel and have three more regattas to attend prior to the Maadi Cup in March. Kali participated in the Maadi Cup last season at Karapiro. The team competed in the B finals on the final day which was a tremendous achievement given training was shifted to Auckland due to the earthquakes.
5. Rowing is a time consuming and expensive sport. Earthquakes have continued to disrupt training resulting in more travel to alternative lakes and rivers. The Maadi Cup has helped the rowers keep focused during the upheaval and uncertainty of the earthquakes, alternative shared school sites and irregular school hours.
6. In terms of fundraising, the team have held an auction and Kali also has a part time job.

FINANCIAL IMPLICATIONS

7. The following table provides a breakdown of the costs per person for this trip.

EXPENSES	Cost (\$)
Accommodation eight nights	222
Travel expenses	178
Food	100
Total cost per person	\$ 500
Total Requested from Community Board	\$ 500

8. This is the first time the applicant has applied to the Hagley/Ferrymead Community Board Youth Development Scheme for funding.
9. There is currently a balance of \$4,250 available in the 2011/12 Youth Development Scheme fund.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

10. Yes, see page 172, Community Support, Council Activities and Service, Grants.

9. Cont'd

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

11. There are no legal issues to be considered.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

12. Aligns with page 184 in the 2009 LTCCP.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

13. Yes, see page 172, Community Support, Council Activities and Service, Grants.

ALIGNMENT WITH STRATEGIES

14. Application aligns with the Strengthening Communities Strategy, Youth Strategy, Physical Recreation and Sport Strategy and Hagley/Ferrymead Community Board Objectives.

Do the recommendations align with the Council's strategies?

15. As above.

CONSULTATION FULFILMENT

16. All appropriate consultation has been undertaken.

STAFF RECOMMENDATION

It is recommended that the Hagley/Ferrymead Community Board support the application and allocate \$150 to Kali Greta Walker from the 2011/12 Youth Development Scheme fund as a contribution towards representing Avonside Girls' High School in rowing at the 2012 Maadi Cup.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be adopted.

10. APPLICATION TO THE HAGLEY/FERRYMEAD COMMUNITY BOARD 2011/12 YOUTH DEVELOPMENT SCHEME – JASON ROBERT CHRISTIE

General Manager responsible:	General Manager, Community Services, DDI 941 8607
Officer responsible:	Unit Manager, Recreation and Sports
Author:	Diana Saxton, Community Recreation Adviser

PURPOSE OF REPORT

1. The purpose of this report is to seek approval from the Hagley/Ferrymead Community Board for an application for funding from the Hagley/Ferrymead Community Board 2011/12 Youth Development Scheme.

EXECUTIVE SUMMARY

2. Funding is being sought by Jason Christie, a 21 year old cyclist of Taylors Mistake to travel to Europe for six months from March to September 2012 to ride for a Continental Team, culminating with the World Road Cycling Championships in the Netherlands. The application was received in February 2012.
3. Jason will be based in Luxembourg to compete in a number of Under 23 races with rides in the Tour of Flanders, Tour of Picardie with races in Germany, Italy and Netherlands. With these races Jason will be prepared for the World Road Cycling Championships in the Netherlands in peak condition for the Individual Time Trial.
4. Jason has been involved in cycling since he was 13 years old. He trains every day and competes one to three times a week. He is a highly talented, competitive athlete with a goal to becoming a professional road rider and to win stages in the Tour De France, Vuelta a Espana and Giro d'Italia. Over the years Jason has won numerous local races, Centre Titles and National Titles. He has represented New Zealand both on the road and track, winning road races in Europe and winning gold in the points race at World Cup. He has also won medals at Junior World Championship on track. Last year Jason won the New Zealand under 23 Time Championship and after a stint in Europe he travelled to World Road Cycling Championships, in Copenhagen, Denmark where he finished sixth in the Individual Time Trial.
5. In terms of fundraising, Jason has a part time job and savings.

FINANCIAL IMPLICATIONS

6. Jason is seeking support towards the cost of travel to Europe.

EXPENSES	Cost (\$)
Airfare	2,793
Total Requested from Community Board	\$ 600

7. This is the first time the applicant has applied to the Hagley/Ferrymead Community Board Youth Development Scheme for funding.
8. There is currently a balance of \$4,250 available in the 2011/12 Youth Development Scheme fund.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

9. Yes, see page 172, Community Support, Council Activities and Service, Grants.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

10. There are no legal issues to be considered.

10. Cont'd

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

11. Aligns with page 184 in the 2009 LTCCP.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

12. Yes, see page 172, Community Support, Council Activities and Service, Grants.

ALIGNMENT WITH STRATEGIES

13. Application aligns with the Strengthening Communities Strategy, Youth Strategy, Physical Recreation and Sport Strategy and Hagley/Ferrymead Community Board Objectives.

Do the recommendations align with the Council's strategies?

14. As above.

CONSULTATION FULFILMENT

15. All appropriate consultation has been undertaken.

STAFF RECOMMENDATION

It is recommended that the Hagley/Ferrymead Community Board support the application and allocate \$500 to Jason Robert Christie from the 2011/12 Youth Development Scheme fund as a contribution towards travel to Europe for cycle racing in 2012.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be adopted.

11. HAGLEY FERRYMEAD COMMUNITY BOARD STRENGTHENING COMMUNITIES FUNDING 2012/13 – BOARD BIDS

General Manager responsible:	General Manager Community Services Group, DDI 941 8607
Officer responsible:	Manager Community Support Unit
Author:	Lincoln Papali'i ,Strategic Initiatives, Community Services

PURPOSE OF REPORT

1. The purpose of this report is for the Hagley/Ferrymead Community Board to agree to the projects that will be put forward on behalf of the Board to the Strengthening Communities Fund for 2012/13.
2. The Hagley/Ferrymead Community Board Strengthening Communities Fund decision meeting is scheduled for the 25 July 2012.

EXECUTIVE SUMMARY

3. Attached to this report is a table that outlines potential projects that the Board may wish to put forward for consideration for the 2012/13 Strengthening Communities Fund (refer **attachment**). These were discussed by the Board in a workshop earlier in the year. These projects have been agreed as part of Unit work programmes.
4. As a result of the earthquake, it may be that the Board's priorities for projects have altered. This meeting is the opportunity to update these projects.
5. Subsequent to the Board identifying which projects it would like to put forward as applications, staff will assess each project and include these on the decision matrix along with the other applications received for Strengthening Communities Fund.

FINANCIAL IMPLICATIONS

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

6. Yes, see LTCCP pages 176 and 177 regarding community grants schemes including Board funding.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

7. Yes. Community Board funding decisions are made under delegated authority from the Council.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

8. Yes. Strengthening Communities Funding and Community Board Funding, see LTCCP pages 176 and 177 regarding community grants schemes including Board funding.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

9. The funding allocation process carried out by Christchurch community boards is covered in the Council's Strengthening Communities Strategy.

CONSULTATION FULFILMENT

10. Not required.

11. Cont'd

STAFF RECOMMENDATION

It is recommended that the Hagley/Ferrymead Community Board give consideration to the projects detailed in the attached Projects to Consider 2012/13, and approve a list of projects to be submitted as applications to the 2012/13 Strengthening Communities Fund.

CHAIRPERSON'S RECOMMENDATION

For discussion.

BACKGROUND

STRENGTHENING COMMUNITIES STRATEGY

11. The Council adopted the Strengthening Communities Strategy on 12 July 2007. The Strengthening Communities Grants Funding Programme comprises four funding schemes:
 - (a) Strengthening Communities Fund
 - (b) Small Grants Fund
 - (c) Discretionary Response Fund
 - (d) Community Organisations Loan Scheme.
12. The following funding outcomes have been used to evaluate and assess applications to the Strengthening Communities Fund:
 - Support, develop and promote the capacity and sustainability of community recreation, sports, arts, heritage and environment groups
 - Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events
 - Increase community engagement in local decision making
 - Enhance community and neighbourhood safety
 - Provide community based programmes which enhance basic life skills
 - Reduce or overcome barriers to participation
 - Foster collaborative responses to areas of identified need.
13. The following funding priorities have been taken into consideration when assessing applications:
 - Older Adults
 - Children and Youth
 - People with Disabilities
 - Ethnic and Culturally Diverse Groups
 - Disadvantaged and/or Socially Excluded
 - Capacity of Community Organisations
 - Civic Engagement.

TIMELINE AND PROCESS

14. Community Boards have delegated authority from the Council to make final decisions on the Strengthening Communities Funding for their respective wards. The Board's decisions will be actioned immediately following the decision meeting.
15. All funding approved is for the period of September to August each year, therefore grants will be paid out in early September 2012.

12. CATERPILLAR TOURS OPERATING WITHIN CHRISTCHURCH BOTANIC GARDENS – PART 1

General Manager responsible:	General Manager City Environment Group, DDI 941 8608
Officer responsible:	Unit Manager Transport and Greenspace
Author:	Jeff Woodham, Leasing Consultant

PURPOSE OF REPORT

1. To seek a recommendation from the Hagley/Ferrymead Community Board to the Council for decision on the continued operation of the Botanic Gardens Caterpillar Garden Tour.

EXECUTIVE SUMMARY

2. Caterpillar Tours Limited (CTL) were awarded the tender to operate a tour vehicle within the Christchurch Botanic Gardens after the activity was identified and added to the 2007 Botanic Gardens Management Plan review as a possible service. The Council entered into a License Agreement with CTL on 22 February 2009. The Agreement has a term of five years with an option to extend the licence period for a further two years.
3. CTL has operated this service for almost three years (34 months) delivering tours to both locals and visitors to the city. The operation of the tour has been affected by seasonal trends in visitation, and then subsequently the disruption caused by the series of earthquakes, which resulted in the operation route for the tours being closed due to damage of neighbouring buildings.
4. CTL has approached the Council to consider options to continue the service under a different model or terminate the licence. In a recent development, CTL have just entered negotiations with a view to sell its assets. The prospective purchaser wishes to enter into a License with the Council. This proposal looks promising and time is of the essence. To now deal with this, a resolution for a delegation to the Corporate Support Manager to manage this is sought. Depending on developments, further details may be able to be tabled at the meeting in the Public Excluded section of this agenda, clause 17.

FINANCIAL IMPLICATIONS

5. The financial information relating to this matter is provided in the Public Excluded portion of this report, clause 17.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

6. Yes.

LEGAL CONSIDERATIONS

7. CTL is currently bound under the terms and conditions of their Licence agreement which is due for renewal in 2014, and expires 21 February 2016.

Have you considered the legal implications of the issue under consideration?

8. Yes.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

9. Garden and Heritage Parks Activity Management Plan:

6.2.4.10 Operation of tour vehicle within Botanic Gardens (2011/12 service discontinued post-earthquake).

Rationale - Reintroduction of service by external provider at no cost to Council.

12. Cont'd

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

10. Yes.

ALIGNMENT WITH STRATEGIES

11. Yes.

Do the recommendations align with the Council's strategies?

12. Yes.

CONSULTATION FULFILMENT

13. None required.

STAFF RECOMMENDATION

It is recommended that the Hagley/Ferrymead Community Board recommend that the Council:

- (a) Grant Caterpillar Tours Limited a surrender of the Licence Agreement as a result of the extraordinary circumstances.
- (b) In respect of the licence to Caterpillar Tours Limited, that the Unit Manager Corporate Support be granted delegated authority to conclude any negotiated settlement with Caterpillar Tours Limited and/or the guarantors as she shall consider appropriate, and if necessary commence and pursue such enforcement action available to the Council as Landlord under the licence against Caterpillar Tours Limited and/or the guarantors as she shall consider appropriate in all of the circumstances for recovery of all rent arrears and compliance with the licence terms and conditions.
- (c) Delegate the Corporate Support Manager the power to negotiate the Licence to a new operator, on behalf of the Council, on such terms and conditions as they shall consider appropriate.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be adopted.

BACKGROUND (THE ISSUES)

14. Botanic Gardens staff report that Caterpillar Tours Limited (CTL) has operated this service in a positive and professional manner with no negative comments or feedback received. The comments from guests who have undertaken the tour has been positive. The tours and the gardens have been marketed overseas through joint marketing programmes with the International Antarctic Centre, which has undoubtedly resulted in additional profile and exposure for the Gardens.

The customer mix for CTL is approximately 63% visitors (non Christchurch residents) and 37% locals who enjoy an ongoing 33% discount off the visitors' price. CTL also introduced a Family Pass for locals this year.

15. CTL has been operating at a loss over the last two years. Details of the patronage and the last two year's Statement of Financial Performance are included in the Public Excluded portion of this report.

12. Cont'd

16. CTL accepted when it commenced its operations that the first few years would not provide a return as the business built its place in the market and became an icon in the gardens and the city. Since it recommenced its operations on 1 September 2011 it has experienced the following drop in customers:
 - (a) September 2011 – 70% drop
 - (b) October 2011 – 86% (to date).
17. Botanic Gardens visits had declined since February 2011. Currently visitor numbers entering the gardens are just below the average for the time of year, with latest figures for October seeing 62,000 visits, and the trend is steadily increasing.
18. CTL has undertaken marketing programmes with particular emphasis on attracting local residents by the following:
 - (a) Early Bird Promotions for the Ellerslie Flower Show
 - (b) Free transport from Car Park at Ellerslie to the show
 - (c) Kidsfest
 - (d) Two for One Specials
 - (e) Discounted Coupons
 - (f) Santa Parade
 - (g) Hosting of Dignitaries
 - (h) Transport for Museum Openings
 - (i) Disabled Transport for Classical Sparks
 - (j) Disabled Transport for Christchurch Earthquake Memorial Service
 - (k) Disabled Transport for Bledisloe Cup
 - (l) Transport for Council's Children Day at the Groyne
 - (m) Transport for Band Together Party
 - (n) Annual Family Passes.

Details of the values of work performed by CTL for Christchurch City Council have been included in the Public Excluded portion of this report, clause 17.

THE OPTIONS

OPTION 1

19. CTL request Council to release it from the Licence Agreement as a result of the extra-ordinary circumstances. CTL request Council to consider entering into a new License Agreement with the prospective purchaser.

OPTION 2

20. Council acquire the assets of CTL and operate the business as an extension of the garden services. There is the possibility of reduced operating costs under council ownership, occupation and license costs in particular.

12. Cont'd

OPTION 3

21. Council acquire the assets of CTL through one of its operating businesses, for example Redbus, who currently are not able to operate the free shuttles may find some synergy in operating this service, again at reduced costs than currently operated.

OPTION 4

22. Council make an annual operating grant of approximately \$130,000 to CTL. Waiving the licence fee is insufficient to ensure viability. As a condition of the grant Council would share in future net profits of the business.

OPTION 5

23. Hold CTL to the current licence terms and conditions, enforcing any breaches under the remedies provided.

THE PREFERRED OPTION

OPTION 1

24. CTL request Council to release it from the Licence Agreement as a result of the extra-ordinary circumstances. CTL request Council to consider entering into a new License Agreement with the prospective purchaser.

ASSESSMENT OF OPTIONS

25. Advantages and Disadvantages of each Option.

Option 1

Advantages

Council would stay removed from the day to day operation of the Gardens Tour service.

Resolves the current unsustainable situation for CTL.

Allows for a fresh revisit of the activity with a new operator.

Maintains revenue from the operation.

Disadvantages

Loss of service until such time as a new provider is found.

Council could be seen as setting a precedent when dealing with tenants who wish to be released from their contractual obligations.

Option 2

Advantages

Council would control the provision of the Gardens Tour service.

Disadvantages

Council does not have funding available to pursue a purchase option.

Council would commit to a non-core activity which would appear to be contrary to the Garden and Heritage Parks Activity Management Plan.

12. Cont'd

Council could be seen to be competing with private sector tour operators who could add the service to their range of services.

Option 3Advantages

Council would gain control of providing the Gardens Tour service through one of its CCTOs.

Disadvantages

Council nor it's CCTOs would have provided for such a purchase in their business or financial plans. Council could be seen to be competing with private sector tour operators who could add the service to their range of services.

Option 4Advantages

Council could gain significant influence and control of providing the Gardens Tour service.

Disadvantages

Council does not have funding available for such a grant.

Council would commit to a non-core activity which would appear to be contrary to the Garden and Heritage Parks Activity Management Plan.

Council could be seen as setting a precedent when dealing with tenants who are also struggling.

Option 5Advantages

It is possible the operation will continue and therefore the service/activity maintained.

Disadvantages

Perpetuates a situation that is clearly unsustainable.

Could result in additional unproductive costs e.g. litigation and enforcement.

Could result in an uncontrolled exit by the licensee or cessation of the activity/service.

The Preferred Option

26. Option 1 – CTL request Council to release it from the Licence Agreement as a result of the extra-ordinary circumstances.

	Benefits (current and future)	Costs (current and future)
Social	Nil	One less service provider
Cultural	NIL	No mobile visitor tour within Gardens
Environmental	Less vehicular movements within the Gardens	Nil
Economic	No contribution of council monies	Reduction of income for Botanic Gardens

12. Cont'd

Extent to which community outcomes are achieved:

Primary aligned with community outcome a city for recreation, fun and creativity.

Impact on the Council's capacity and responsibilities:

Nil.

Effects on Maori:

Nil.

Consistency with existing Council policies:

Within current Activity Management plan for Garden and Heritage Parks if no cost to Council.

Views and preferences of persons affected or likely to have an interest:

CTL preference is Council acquire the assets of CTL at original cost price only, and pay CTL an operating fee of \$60,000 a year to manage the business, net of all operating and fixed costs. CTL have advised that if they were to be released from the Licence Agreement they would then place the company into liquidation or sell the assets to a new operator. A recent development has arisen whereby CTL have found a prospective purchaser of their assets.

Other relevant matters:

Nil.

Maintain the Status Quo (if not preferred option)

27. No status Quo option as operator unable to maintain current levels.

	Benefits (current and future)	Costs (current and future)
Social		
Cultural		
Environmental		
Economic		

Extent to which community outcomes are achieved:

Nil.

Impact on the Council's capacity and responsibilities:

Nil.

Effects on Maori:

Nil.

Consistency with existing Council policies:

Within current Activity Management plan for Garden and Heritage Parks if no cost to Council.

12. Cont'd

Views and preferences of persons affected or likely to have an interest:

Caterpillar Garden tours do not wish to operate under current agreement.

Other relevant matters:

Nil.

At Least one Other Option (or an explanation of why another option has not been considered)

28. Option 2 - Council acquire the assets of CTL and operate the business as an extension of the garden services. There is the possibility of reduced operating costs under Council ownership, occupation and license costs in particular.

	Benefits (current and future)	Costs (current and future)
Social	Continued tour service for visitors to Gardens	Nil
Cultural	Continued visitor service	Nil
Environmental	Nil	Nil
Economic	Nil	Capital cost to council acquiring assets, no facility to house vehicles

Extent to which community outcomes are achieved:

Primary aligned with community outcome a city for recreation, fun and creativity.

Impact on the Council's capacity and responsibilities:

Resourcing and training of Council employees to operate service.
Financial outlay in purchase of assets, ongoing maintenance and storage.

Effects on Maori:

Nil.

Consistency with existing Council policies:

Within current Activity Management plan for Garden and Heritage Parks if no cost to Council.

Views and preferences of persons affected or likely to have an interest:

CTL believe this option would possibly return reduced costs.

Other relevant matters:

Council does not currently have funds available to pursue a purchase option.

- 13. COMMUNITY BOARD ADVISER'S UPDATE
- 14. QUESTIONS UNDER STANDING ORDERS
- 15. BOARD MEMBERS' INFORMATION EXCHANGE
- 16. RESOLUTION TO EXCLUDE THE PUBLIC

Attached.