

**BANKS PENINSULA
WATER MANAGEMENT ZONE COMMITTEE
AGENDA
TUESDAY 20 MARCH 2012**

AT 4PM

IN GOVERNORS BAY HOTEL, GOVERNORS BAY

Committee: Donald Couch, Commissioner Environment Canterbury (Interim Chairperson)
Claudia Reid, Christchurch City Council
Yvette Couch-Lewis, Community Representative
Steve Lowndes, Community Representative
Pam Richardson, Community Representative
Kevin Simcock, Community Representative
Richard Simpson, Community Representative
Iaeen Cranwell, Te Rūnanga o Wairewa
June Swindells, Te Hapu o Ngāti Wheke/Rapaki
Wade Wereta-Osborn, Te Rūnanga o Koukourarata
Pere Tainui, Te Rūnanga o Ōnuku

Principal Adviser
Peter Kingsbury
Tel: 027 599 4615
Christchurch City Council

Zone Facilitator
Francis Pauwels
Tel: 0274434731
Environment Canterbury

Committee Adviser
Megan Pearce
Tel: 941 8140
Christchurch City Council

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1. **APOLOGIES**

2. **CONFIRMATION OF MINUTES – 21 FEBRUARY 2012**

The minutes of the Committee's meeting held on 21 February 2012 are **attached**.

The Committee is asked to approve these minutes as a true and accurate record of the meeting.

3. **DEPUTATIONS BY APPOINTMENT**

3.1 Paula Smith regarding sediment pollution in Lyttelton Harbour: storm water management issues impacting on streams of the Lyttelton harbour catchment.

4. **IDENTIFICATION OF URGENT ITEMS**

5. **IDENTIFICATION OF ANY GENERAL PUBLIC CONTRIBUTIONS**

**BANKS PENINSULA WATER MANAGEMENT ZONE COMMITTEE
21 FEBRUARY 2012**

**A meeting of the Banks Peninsula Water Management Zone Committee was held
in Wairewa Marae, Little River on Tuesday 21 February 2012 at 4.10pm**

PRESENT: Donald Couch, Commissioner Environment Canterbury
(Interim Chairperson)
Yvette Couch-Lewis, Community Representative
Steve Lowndes, Community Representative
Councillor Claudia Reid, Christchurch City Council
Pam Richardson, Community Representative
Pere Tainui, Te Rūnanga o Ōnuku
Richard Simpson, Community Representative
June Swindells, Te Hapu O Ngati Wheke
Wade Wereta-Osborn, Te Rūnanga o Koukourarata

APOLOGIES: Apologies for absence were received and accepted from
Ilean Cranwell (Te Rūnanga o Wairewa) and Kevin Simcock
(Community Representative).

1. CONFIRMATION OF MINUTES – 20 DECEMBER 2011

It was **decided** on the motion of Pam Richardson, seconded by Richard Simpson, that the minutes of 20 December 2011 be approved as a true and accurate record.

2. DEPUTATIONS BY APPOINTMENT

Nil.

3. IDENTIFICATION OF URGENT ITEMS

Nil.

4. IDENTIFICATION OF ANY GENERAL PUBLIC CONTRIBUTIONS

The Committee were advised of a deputation request for its meeting in March from Paula Smith, a resident of Diamond Harbour on sediment pollution in Lyttelton Harbour: stormwater management issues impacting on streams of the Lyttelton harbour catchment. The Committee agreed to receive this deputation at its meeting in March.

The Committee discussed the need to receive staff advice on this matter to ensure the Committee was well informed, and considered the timing of such advice prior to or after the deputation. The Committee **decided** to request that staff provide a briefing to the Committee on this matter prior to the deputation being heard.

5. REGIONAL COMMITTEE UPDATE

Commissioner Donald Couch advised the Committee that he had been unable to attend the Regional Committee meeting on 17 February 2012. However Commissioner Couch provided general feedback on the relevant work of the Regional Committee.

This feedback included noting that:

- the draft Regional Implementation Plan (dRIP) is a work in progress, and is still at the draft and pre-public consultation stage
- the Regional Committee identified four issues which fall into what is meant by a 'regional perspective'. These four issues are being progressed in the first instance by separate working groups:
 - kaitiakitanga
 - Ecosystem health and biodiversity
 - land use and water quality
 - regional infrastructure.

Matthew Ross, Zone Facilitator, updated the Committee on the progress of the dRIP, which would be out to public consultation until mid April 2012. The Committee noted that the Banks Peninsula Water Management Zone Committee had not yet had the opportunity to comment on the dRIP.

6. UPDATE OF WORKPLAN

Matthew Ross, Zone Facilitator, updated the Committee on its work plan for the upcoming months (refer **attached**). The Committee **decided** to hold a half day workshop on 13 March 2012 at Little River to identify initial priority outcomes and issues for the Committee to address in future meetings and the Zone Implementation Programme. These initial priorities would be discussed at the next public meeting.

7. TE ROTO O WAIREWA – MORE ON THE SCIENCE AND THE PROPOSALS, AND CATCHMENT ISSUES

The Committee **received** a presentation from Tim Davie (ECAN) on Wairewa/Lake Forsyth water quality issues (refer **attached**).

The Committee identified the following issues of interest:

- nitrogen and phosphorus levels
- fluctuations in trophic states
- the need to identify cultural values.

The Committee agreed that further discussion on the Wairewa catchment would be beneficial in developing its priority outcomes.

8. CULTURAL VALUES – RIGHTS AND INTERESTS (IWI AND CROWN)

The Committee **received** a presentation from Craig Pauling (Ngāi Tahu) on Mana Waimāori – rights and interests in freshwater.

9. ADJOURNMENT

The Committee adjourned from 6.20pm to 7pm.

10. BANKS PENINSULA STREAMS – NATIVE FISH AND AQUATIC HEALTH

The Committee **received** a presentation from Jon Harding (University of Canterbury) on freshwater invertebrate and fish diversity in Banks Peninsula streams, and noted the importance of unique freshwater ecology in the implementation of the Canterbury Water Management Strategy (CWMS).

11. BIODIVERSITY AND CANTERBURY WATER MANAGEMENT STRATEGY TOOLS INCLUDING IMMEDIATE STEPS

The Committee **received** a presentation from Christina Robb (ECAN) on tools for the zone committee and Environment Canterbury work programmes (refer **attached**).

The Committee **requested** that issues surrounding weed and pest control be included in the work programme.

Matthew Ross, Zone Facilitator, highlighted the link between what the Committee recommends within the ZIP and the opportunity within Environment Canterbury's work streams to implement them. It was also suggested that the Committee could receive a similar presentation from Christchurch City Council with regards to work streams to implement any recommendations made in the Committee's Zone Implementation Plan.

12. IMMEDIATE STEPS (BIODIVERSITY PROJECTS FUNDING) UPDATE

Robyn Russ, Biodiversity Officer, is still working through the submissions and will report back to the Committee when this is completed.

13. APPOINTMENT OF CHAIRPERSON, DEPUTY CHAIRPERSON, AND REGIONAL COMMITTEE REPRESENTATIVE

The Committee received a request from Iaeen Cranwell to defer the appointment of these positions. The Committee decided this item be deferred to the 20 March 2012 meeting.

14. REGIONAL IMPLEMENTATION PLAN FEEDBACK WORKSHOP – COMMITTEE REPRESENTATIVE

Matthew Ross, Facilitator, advised the Committee that the dates for dRIP feedback sessions for Zone Committees were yet to be finalised, and that the Committee would be advised once these were confirmed. In relation to comments on the timing of the dRIP prior to the Banks Peninsula ZIP being completed, the Committee was informed that there would be review of the dRIP to consider any regional synergies identified once the ZIP was available.

Pam Richardson advised the Committee that she had attended a Regional Committee Working Group meeting on Land Use and Water Quality on 23 January 2012.

The Committee was informed that the working group, consisting of one representative from each of the Zone Committees, discussed the regional implementation of land use and water quality actions through the Land and Water Regional Plan being developed by Environment Canterbury. It was noted that, due to the advancement of other Zone Committees in the process of developing the ZIP, the Banks Peninsula Water Management Zone Committee was at a disadvantage on such discussions, having not yet identified its key priority outcomes.

23 03. 2012

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15. OTHER MATTERS

The Committee confirmed its next meeting to be held on Tuesday 20 March 2012, at 4pm, at the Governors Bay Hotel, Governors Bay.

The Committee agreed that its meeting in April be held at the Koukourarata (Port Levy) Marae.

The meeting concluded at 8.45pm.

CONFIRMED THIS 20TH DAY OF MARCH 2012

**DONALD COUCH
INTERIM CHAIRPERSON**

6. **UPDATE OF WORKPLAN** **4.30PM**
7. **WATER SUPPLY STRATEGY PRESENTATION** **4.45PM**
The Committee will receive a presentation from Diane Shelander, Senior Policy Analyst/ Environmental Scientist for Christchurch City Council, on the Water Supply Strategy.
8. **SURFACE WATER STRATEGY PRESENTATION** **5.20PM**
The Committee will receive a presentation from Mel Renganathan, Policy Analyst for Christchurch City Council on the Surface Water Strategy.
9. **ADJOURNMENT** **6PM**
The Committee will adjourn from 6pm to 6.30pm.
10. **DRAFT RIP CONSULTATION** **6.30PM**
The Committee will be asked to consider:
- who will represent the Banks Peninsula Water Management Zone Committee at the 30 March workshop (refer **attached**)
 - the Committee will need to decide how best to provide feedback.

ATTACHMENT TO CLAUSE 10

Draft RIP Consultation

Resources:

1. Draft RIP (text/email version). Available by 14th.March.
2. Annex 1 (regionally significant features by zone). Available by 14th.March.
3. Infrastructure diagram
4. Feedback questions and form
5. Draft RIP Printed version (includes 1,2,3,4 above)

Purpose:

- To gain feedback on draft RIP from Zone Committees, Runanga, Public and Stakeholders
- To identify and recommend dRIP changes to Regional Committee

Approach:

- Provide 4 'local' meeting opportunities in north, central, south Canterbury and Christchurch
- Website and postal feedback option
- Multi-channel local advertising (print and radio)

Meeting dates:

- Refer below

Zone Committee Roles:

- Zone Committee secretary gets emailed text version. ECan (BH)
- Zone Committee invited to relevant meeting and to ensure at least a delegation attends. (Zone Facilitator)
- Zone Committee asked to consider dRIP and feedback questions and respond as a formal Zone Committee response if next meeting schedule permits. If no meeting opportunity then other option is to agree position by email. (Zone Facilitator)
- Present feedback at meeting. (Zone Committee delegation)
- Feedback from meetings is collated by 'facilitator' present and incorporated into submissions summary.

Regional Committee member roles:

- Advise Bronwyn of ability to attend relevant meeting.
- Attend relevant local meeting (e.g. if from Timaru district attend Timaru meeting) see dates below.
- Active participant in workshops - assist with clarifying Regional Committee recommendations in draft RIP and gain understanding of feedback from Zone Committee, Runanga, Public and Stakeholders.

Run Sheet for Workshops:

1. Welcome – David Caygill
2. Regional Committee Role, dRIP overview – Andy Pearce
3. Workshop outline – Andy Pearce or MC
 - a. Split into 4 working tables (LUWQ, Biodiversity, Kaitiakitanga, Infrastructure)
 - b. Approx 15-20mins at each table / rotate
 - c. Note taker captures key points
 - d. Note taker presents back to attendees
 - e. Use questions in feedback form as a starter / guide
 - f. Capture any other key elements discussed
4. Close off – thank participants, notes will be collated, summarised and put onto web.
5. All written and workshop submissions developed into Recommendations for the Regional Committee and onto agenda for 8th May meeting.

ATTACHMENT TO CLAUSE 10 Cont'd

Public /Stakeholder Meetings dRIP		
<p>Location and dates</p> <ul style="list-style-type: none"> • Cheviot Wed 21 Mar <ul style="list-style-type: none"> ○ Session 1: 2.30-4pm HW & Kai Zone workshop ○ Session 2: 4-5pm Rūnanga appointments ○ Session 3: 7-9pm Public & Stakeholder Meeting • Ashburton Mon 26 Mar <ul style="list-style-type: none"> ○ Session 1: 2.30-4pm pm Ash & SW Zone workshop ○ Session 2: 4-5pm Rūnanga appointments ○ Session 3: 7-9pm Public & Stakeholder Meeting • Christchurch Fri 30 Mar <ul style="list-style-type: none"> ○ Session 1: 2.30-4pm Wai,CH & BP Zone workshop ○ Session 2: 4-5pm Rūnanga appointments ○ Session 3: 7-9pm Public & Stakeholder Meeting • Timaru Wed 11 Apr <ul style="list-style-type: none"> ○ Session 1: 2.30-4pm LW, OOP, UW Zone workshop ○ Session 2: 4-5pm Rūnanga appointments ○ Session 3: 7-9pm Public & Stakeholder Meeting 		<p>Cheviot Community Hall Caverhill Rd, Cheviot (Booked 1:30-9:30 Contact Claire 033198787 cshipston@cheviot.school.nz) Invoice to be sent</p> <p>Ashburton Trust Event Centre, Bradford Room Booked 1:30-9.30 211a Wills St, Ashburton Contact Roger 033072010 roger@ateventcentre.co.nz PO17293</p> <p>Wigram Manor Ballroom Booked 1:30-9:30 Contact <i>Carina McNaught PH</i> 3418269 carina@wigrammanor.co.nz PO 17298</p> <p>Westend Hall Maltby Ave Timaru Booked 1.30-9.30 Contact Jasmine Timaru DC PO17288</p>

11. WORKING GROUP DISCUSSION

7.30PM

AGENDA ITEM NO: 13	SUBJECT MATTER: Priority Outcomes
REPORT BY: Nic Newman Zone Facilitator, Environment Canterbury	DATE OF MEETING: March 13th 2012

PURPOSE

The Committee is asked to:

- **Discuss** the draft priority outcomes for the Zone under CWMS
- **Decide** whether to form working groups and/or hold public meetings.

BACKGROUND

The Committee will provide feedback from the priorities workshop of 13 March at Little River in order to facilitate the discussion below.

On 13 March 2012, members of the Zone Committee participated in a workshop to establish priority outcomes for the zone under the CWMS.

A draft list of principles and priority outcomes have been established for discussion (refer **attached**).

After agreeing the draft priority outcomes the committee may start to focus on developing actions and tactics to achieve these outcomes. The principles, priority outcomes and actions /tactics will form the Zone Implementation Programme (ZIP).

The Committee could consider holding public meetings to share and refine their draft priorities with the community before embarking on developing actions and tactics, depending on the committee level of comfort with community engagement thus far and the reflection of community aspirations in the draft outcomes.

Potential working groups:

- Water Supply - to develop actions and tactics for drinking water quality and quantity, stock and fire fighting supplies, water use efficiency and waste water management outcomes.
- Harbours and Bays - to develop actions and tactics for waterways, coastal margins, lakes, and biodiversity outcomes.

STAFF RECOMMENDATION

The Committee will be asked to consider whether it wants to establish working groups to develop potential outcomes on specific issues, or whether the Committee will develop all the recommendations together at its meetings.

If the Committee decides to establish working parties, it is asked to consider what areas of work these groups will cover.

ATTACHMENT TO CLAUSE 11

DRAFT LIST OF PRINCIPLES AND PRIORITY OUTCOMES

Key Principles

- A Ki Uta Ki Tai (hill top to the coastal zone) approach is taken to waterway management in the Zone
- Collaboration and Community Partnerships are used to achieve outcomes
- Innovation and Integration are used in implementation
- Success is demonstrated and shared
- Kaitiakitanga and the principle of Guardianship underpin water management in the Zone

Priority Outcomes

Priority outcomes to be achieved under the CWMS have been identified by the Committee. These are considered to all be of equal importance and they are not listed in any priority order.

- Thriving communities and industries, including tourism and agriculture
- Communities have a reliable water supply, in particular Akaroa meeting the needs of the community and visitors
- Safe drinking water is available for private supplies
- High quality drinking water is available for community supplies
- Adequate water is available for stockwater and fire fighting
- Improved efficiency in the use of water in the Zone
- Waste water management is improved in Little River, Lyttleton and Akaroa harbours
- The coastal margins in harbours and bays are healthy ecosystems
- Selected streams are protected and enhanced in each sub-zone using a Ki Uta Ki Tai approach
- Remaining areas of salt marsh and raupo in Whakaraupo / Lyttleton Harbour are protected and enhanced
- The Okains Bay estuary is suitable for contact recreation
- Lake Wairewa is suitable for contact recreation, has improved mahinga kai, and improved fish passage
- Improved community understanding of water quality and quantity through effective monitoring and education

Healthy Water, Healthy Land, Healthy People

12. APPOINTMENT OF CHAIRPERSON, DEPUTY CHAIRPERSON AND REGIONAL REPRESENTATIVE

8.30PM

1. The manner in which a Committee is to elect these positions is prescribed in clause 25 of Schedule 7 of Christchurch City Council Standing Orders. It provides that the Committee must determine by resolution that the Chairperson and Deputy Chairperson be elected or appointed by using one of the following systems of voting:

“System A—

- (a) requires that a person is elected or appointed if he or she receives the votes of a majority of the members of the local authority or committee present and voting; and*
- (b) has the following characteristics:*
 - (i) there is a first round of voting for all candidates; and*
 - (ii) if no candidate is successful in that round there is a second round of voting from which the candidate with the fewest votes in the first round is excluded; and*
 - (iii) if no candidate is successful in the second round there is a third, and if necessary subsequent, round of voting from which, each time, the candidate with the fewest votes in the previous round is excluded; and*
 - (iv) in any round of voting, if 2 or more candidates tie for the lowest number of votes, the person excluded from the next round is resolved by lot.*

System B—

- (a) requires that a person is elected or appointed if he or she receives more votes than any other candidate; and*
- (b) has the following characteristics:*
 - (i) there is only 1 round of voting; and*
 - (ii) if 2 or more candidates tie for the most votes, the tie is resolved by lot.”*

2. In simpler terms, under System A, a candidate is successful if he or she receives the votes of the majority of the members of the Committee present and voting. If no candidate is successful in the first round there is a second round of voting from which the candidate with the fewest votes in the first round is excluded. If no candidate is successful in the second round there is a third and if necessary subsequent round of voting from which each time the candidate with the fewest number of votes in the previous round is excluded until a candidate is successful. In any round of voting if two or more candidates tie for the lowest number of votes the person to be excluded from the next round is resolved by lot.
3. System B is first past the post except that a tie for the most votes is resolved by lot.

Practical application of clause 25

4. Each Committee must first determine, by resolution, which system of voting it will use, that is, System A or System B.
5. Nominations for the position of Chairperson and Deputy Chairperson are called for.
6. If there is only one candidate then the Committee may resolve that that person be elected.
7. If there is more than one candidate the Committee must then put the matter to a vote according to the system it has adopted. The Committee members are then asked to vote on each candidate.

12 Cont'd

8. The following examples may be useful to illustrate two of the systems:

System A

Example 1

Three nominations are received and upon the votes being counted the result is:
A (4) B (2) C (1). In this case A is elected to the relevant position.

Example 2

Three nominations are received and upon the votes being counted the result is:
A (3) B (3) C (1). In this case no candidate is successful so a second round of voting is held for candidates A and B. The lowest polling candidate, C, is excluded.

Upon the votes being counted in the second round the result is:
A (4) B (3). In this case A is elected to the relevant position.

System B

Example 1

Three nominations are received and upon the votes being counted the result is:
A (4) B (2) C (1). In this case A is elected to the relevant position.

Example 2

Three nominations are received and upon the votes being counted the result is:
A (3) B (3). In this case a lot is held to determine who between A and B will be elected to the relevant position.

9. This process is also to be used for the election of representative on the Regional Committee.
10. At the Committee's meeting on 21 February 2012, it was decided to defer consideration of this item to its meeting on 23 March 2012.

STAFF RECOMMENDATION

It is recommended that the Committee:

- a) receive this report
- b) adopt by resolution which system of voting it will use to elect a Chairperson, Deputy Chairperson and Regional Committee Representative; that is, System A or System B
- c) proceed to elect a:
 - i) Chairperson
 - ii) Deputy Chairperson
 - iii) Regional Committee Representative.

13. OTHER MATTERS

8.50PM

13.1 GENERAL PUBLIC CONTRIBUTIONS

13.2 UPCOMING MEETINGS

The next meeting of the Committee will be held on Tuesday 17 April 2012, at 4pm at Koukourarata (Port Levy) Marae.