

**LYTTELTON/MT HERBERT COMMUNITY BOARD
AGENDA**

**TUESDAY 19 JUNE 2012
AT 12.30PM**

**IN THE HARBOUR VIEW LOUNGE, LIVING SPRINGS
218 BAMFORDS ROAD, ALLANDALE**

Community Board: Paula Smith (Chairperson), Jeremy Agar (Deputy Chairperson), Ann Jolliffe, Claudia Reid, Adrian Te Patu and Andrew Turner

Community Board Adviser

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**PART A - MATTERS REQUIRING A COUNCIL DECISION
PART B - REPORTS FOR INFORMATION
PART C - DELEGATED DECISIONS**

INDEX

KARAKIA

- PART C 1. APOLOGIES**
- PART C 2. CONFIRMATION OF MEETING MINUTES – 29 MAY 2012**
- PART B 3. DEPUTATIONS BY APPOINTMENT**
- PART B 4. CORRESPONDENCE**
4.1 Franziska Schmidlin Wilson
4.2 Helen Chambers
- PART B 5. PETITIONS**
- PART B 6. NOTICES OF MOTION**
- PART B 7. SMALL GRANTS FUND ASSESSMENT COMMITTEE COMMUNITY REPRESENTATIVES**
- PART B 8. APPLICATION TO LYTTELTON/MT HERBERT YOUTH DEVELOPMENT SCHEME – XANTHE BOWATER**

19. 6. 2012

- PART C 9. APPLICATION TO LYTTTELTON/MT HERBERT YOUTH DEVELOPMENT SCHEME – JAYVEE BUCHANAN
- PART C 10. APPLICATIONS TO LYTTTELTON/MT HERBERT COMMUNITY BOARD 2011/12 DISCRETIONARY RESPONSE FUND
- PART C 11. PROJECTS FOR SAFER CHRISTCHURCH BANKS PENINSULA BUDGET
- PART C 12. KEY LOCAL PROJECTS REPORT
- PART B 13. RESERVE MANAGEMENT COMMITTEES
 - 13.1 Lyttelton Reserves Management Committee – 7 May 2012
- PART B 14. BRIEFINGS
 - 14.1 David Dally and Matt McLintock
- PART B 15. COMMUNITY BOARD ADVISER'S UPDATE
 - 15.1 Board Funding Balances
 - 15.2 April Update on Local Capital Projects and SCIRT Update
 - 15.3 Customer Service Requests – 1 February 2012 to 30 April 2012
 - 15.4 Update on Recovery Discussions
- PART B 16. ELECTED MEMBERS' INFORMATION EXCHANGE
- PART B 17. QUESTIONS UNDER STANDING ORDERS

Lyttelton/Mt Herbert Community Board Objectives for the 2010 – 2013 Triennium

These objectives were agreed by members of the Lyttelton/Mt Herbert Community. They are intended to guide decision-making and provide a basis for the Board's advocacy work in this triennium and beyond. These objectives can only be achieved in partnership with others, including our many resourceful community groups, mana whenua, local businesses (including Lyttelton Port of Christchurch), the Christchurch City Council and government agencies.

- **Local community partnership in earthquake recovery**
- **Port traffic off waterfront quays**
- **Improved public access to inner harbour waterfront**
- **A rebuilt sustainable Lyttelton town centre, with character**
- **Lyttelton Urban Design Advisory Committee up and running**
- **Retention, restoration, and timely recovery of local heritage**
- **Arts and creative activities supported and celebrated**
- **Lyttelton Harbour catchment water quality steadily improving**
- **Head-to-Head walkway up and running**
- **Predator-free Port Hills**
- **Landscapes protected and sustainably managed**
- **Stoddart Point and Coastal Cliff Management Plan finalised**
- **Agreed plans for Godley House site redevelopment**
- **Destination Lyttelton Harbour “on the map” for visitors**
- **More and different people involved (broader community engagement)**
- **Greater community interest in role of the Community Board**

Lyttelton/Mt Herbert Community Board
Adopted 15 May 2012

19. 6. 2012

1. **APOLOGIES**

2. **CONFIRMATION OF MEETING MINUTES – 29 MAY 2012**

The minutes of the Board's meeting of 29 May 2012 are **attached**. (The public excluded section has been **separately circulated** to Board members.)

STAFF RECOMMENDATION

That the minutes of the Board's meeting (both open and public excluded sections) held on Tuesday 29 May 2012 be confirmed.

3. DEPUTATIONS BY APPOINTMENT

4. CORRESPONDENCE

4.1 FRANZISKA SCHMIDLIN WILSON

Attached is a letter from Franziska Schmidlin Wilson regarding the sealing of Hunters Road and Bay View Road.

STAFF RECOMMENDATION

It is recommended that the Board receive the correspondence and refer it to staff for comment.

4.2 HELEN CHAMBERS

Attached is a letter from Helen Chambers regarding two relocated Pohutakawa trees and the Council policy on tree planting.

STAFF RECOMMENDATION

It is recommended that the Board receive the correspondence and refer it to staff for comment.

19. 6. 2012

5. PETITIONS

6. NOTICES OF MOTION

7. SMALL GRANTS FUND ASSESSMENT COMMITTEE COMMUNITY REPRESENTATIVES

General Manager responsible:	General Manager Community Services, DDI 941 8607
Officer responsible:	Unit Manager, Community Services
Author:	Ruby Tiavolo Grants Adviser

PURPOSE OF REPORT

1. The purpose of this report is to seek a decision from the Lyttelton/Mt Herbert Community Board regarding the appointment of Community Representatives to the Board's Small Grants Fund Assessment Committee for the 2012/13 funding round.

EXECUTIVE SUMMARY

2. On 10 December 2009, a report to the Council from the Grants Working Party on Community Funding Criteria Changes recommended that:

Recommendation H: Small Grants Fund - Community Representation on Small Grants Funding Committees

No community representatives on Small Grants Fund Metropolitan decision making body.

Individual Community Boards to decide if they wish to retain community representatives.

Recommendation I: Small Grants Fund - Metropolitan Small Grants Funding Committee

Metropolitan Small Grants Subcommittee is comprised of Community Board Chairs or their delegates.

As per the Recommendation H, the Committee would not include any Community Representatives.

3. As per recommendation H (above) in the *Grants Working Party Criteria Changes Report*, Community Boards have the opportunity to decide if they wish to continue to appoint community representatives to the Board's Small Grants Fund Assessment Committee for the 2011/12, funding rounds.
4. If the Community Board wish to appoint community representatives to the Board's Small Grants Fund Assessment Committee, staff will begin the nomination process for representatives. After nominations have been received, staff will report back to the Community Board (Public Excluded Report) with details of nominees in order for the Board to decide upon their chosen representatives.
5. If the Community Board wish to appoint community representatives to the Board's Small Grants Fund Assessment Committee, it is recommended that four to six community representatives be appointed for a one year term for the 2012/13 funding round.
6. It is further recommended that in considering the appointment of community members to this Committee, the Board should consider the make up of the local community. In the past, the following involvement areas/skills have been advertised when calling for community nominations and are seen as a guideline to assist in covering the various sectors within your local community:
 - Disabled, sport and recreation, arts and culture, welfare and social services, Maori, ethnic groups, environment and heritage.
 - Interest and involvement in community issues/groups.
 - Some experience in committee processes.
 - Knowledge of various communities of interest.
 - The ability to be articulate and assertive.
7. The Board, in 2011 appointed three community representatives to the Small Grants Fund Assessment Committee for the 2011/12 funding round: Andrea Petschner, Patricia Laird and Andrea Bowater.

FINANCIAL IMPLICATIONS

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

8. Yes, see LTCCP pages 176 and 177 regarding community grants schemes including Community Board funding.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

9. Yes. Under the 2002 Local Government Act, a Council, or Community Board, may appoint committees, subcommittees other subordinate decision making bodies and joint committees (clause 30, Schedule 7). Council's and Community Board's also have the power to appoint or discharge any member of a committee (clause 31(1)). Such committees, etc are ***"subject in all things to the control of the local authority [or read community board], and must carry out all general and special directions of the local authority given in relation to the committee or other body or the affairs of the committee or other body"*** (clause 30(3)).
10. The minimum number of members for a "committee" is three, with a quorum being two (One of whom must be an elected member), or the quorum can be a greater number, as determined by the Community Board. At least one member of a committee must be an elected member of the Community Board, but an employee of the local authority cannot be a member (if they are acting in the course of their employment). Clause 31 also provides:

"(3) The members of a committee or subcommittee may, but need not be, elected members of the local authority [community board], and a local authority or committee may appoint to a committee or subcommittee a person who is not a member of the local authority or committee if, in the opinion of the local authority, that person has the skills, attributes, or knowledge that will assist the work of the committee or subcommittee."

11. Clause 26(3) is also relevant, as it provides that the Council/Community Board may appoint a member of a committee to be the Chairperson of the committee, or if a Chairperson is not appointed then the power of appointment may be exercised by the committee. A Deputy Chairperson can also be appointed to act in the absence of a chairperson (clause 26(4)). This person will preside at any meeting if the Chairperson is absent from a meeting. However, if a Deputy Chairperson has not been appointed or if they are also absent then the members of the committee that are present must elect one of their number to preside at the meeting.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

12. Yes. Strengthening Communities Funding and Community Board Funding, see LTCCP pages 176 and 177 regarding community grants schemes including Board funding.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

13. The funding allocation process carried out by Christchurch community boards is covered in the Council's Strengthening Communities Strategy.

CONSULTATION FULFILMENT

14. Not required.

7 Cont'd

STAFF RECOMMENDATION

It is recommended that the Community Board decide whether or not it wishes to appoint community representatives to the Lyttelton/Mt Herbert Board's Small Grants Fund Assessment Committee for the 2012/13 funding round.

8. APPLICATION TO LYTTTELTON/MT HERBERT YOUTH DEVELOPMENT SCHEME – XANTHE BOWATER

General Manager responsible:	General Manager, Community Support DDI 941-8607
Officer responsible:	Unit Manager, Community Support Unit
Author:	Philipa Hay Community Development Adviser

PURPOSE OF REPORT

1. The purpose of this report is to present a request for funding from Xanthe Bowater to the Lyttelton/Mt Herbert Community Board from its Youth Development Scheme.
2. The request is for a contribution towards the cost of attending the 2012 Junior Windsurfing World Championships in Netherlands.

EXECUTIVE SUMMARY

3. Xanthe is a Lyttelton resident who has been selected to represent New Zealand in the 2012 Junior Windsurfing World Championships in Medemblik, Netherlands during August 2012 but hopes to leave a few weeks earlier to train with some of the European teams in Poland. She is one of a handful of girls competing in junior windsurfing in New Zealand and the only one in the South Island and so travels regularly to Auckland in order to compete in the Kendall Cup Regattas and to train with others competing at her level.
4. Xanthe started sailing at eight years of age, has windsurfed since 11 years and has competed for three years on the international Bic Techno Board, the feeder class for the Olympic RSX Board. She gained her first national title in 2010 in the Under 15 Girls class. Last season, Xanthe was the National and Oceanic Under 17 Girls Champion, winner of the Under 17 Girls Kendall Cup Series, competed at the Australian Youth World Trials in Brisbane placing 3rd Girl and sixth overall, and was the Canterbury Championships Junior Slalom champion.
5. Xanthe hopes to represent New Zealand in the Youth World Championships in the next few years and then move on to the international circuit in Slalom and Formula. She trains three days a week on the water, sails every Saturday at the local club sailing in the 420 Class, and takes gym and yoga sessions for fitness and injury prevention.
6. Xanthe is a member of the Naval Point Club Lyttelton which is the only yacht club in the South Island at present promoting windsurfing as a competitive sailing option. Xanthe is in her second season of teaching "Learn to Windsurf" at the club and enjoys introducing children and adults to the sport. She also teaches "Learn to Sail" and she 'helps out' most weekends at the club or on the estuary.
7. Xanthe attends Marian College in Christchurch where she plays Hockey for the First 11. She also plays hockey for Carlton Redcliffs in addition to being a keen skier and enjoying keel boat racing.
8. Xanthe's plans for the future include competing at Olympic level if the sport is reinstated for the next Olympic cycle. She will continue to compete in slalom and formula events in Australasia and wishes to follow in the footsteps of the Kendalls competing internationally. In addition, Xanthe aims to complete her yachting instructor's course and continue to help promote and teach local children to sail and windsurf.
9. At present, the 2011/12 Youth Development Scheme has no funds allocated to it, as such. Should the Board wish to make a grant to the applicant, funds will need to be transferred from the 2011/12 Discretionary Response Fund to the 2011/12 Youth Development Scheme. There is currently a balance of \$11,824.06 remaining in the Discretionary Response Fund.

8 Cont'd

FINANCIAL IMPLICATIONS

8. The following table provides a breakdown of funding requested, and funds in hand:

XANTHE BOWATER	
EXPENSES	Cost (\$)
General Costs, flights etc	\$ 4,960
Worlds - Netherlands	\$ 2,020
Pre worlds Regatta - Poland	\$ 840
Training clinic - Auckland	\$ 404
Total Cost	\$ 8,224
Income	
• Lyttelton Rotary Club	\$1,000
• Raffles, Garage sales, Youth Disco	
Amount Requested from Community Board	Contribution

9. This is the first time the applicant has applied for Youth Development funds from the Lyttelton/ Mt Herbert Community Board.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

10. Yes. This application is seeking funding from the Community Board's 2011/12 Youth Development Scheme which has been establishment from the Board's 2011/12 Discretionary Response Fund.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

11. There are no legal implications in regards to this application.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

12. Aligns with LTCCP and Activity Management Plans pages 172 and 176.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

13. Yes Strengthening Communities page 172 (2009-19 LTCCP).

ALIGNMENT WITH STRATEGIES

14. This application aligns with the Council's Youth Strategy, the Strengthening Communities Strategy and the Council Community Grants Funding Outcome:

- Reduce or overcome barriers to participation

Do the recommendations align with Council's strategies?

15. Strengthening Communities Strategy

CONSULTATION FULFILMENT

16. Not applicable.

8 Cont'd

STAFF RECOMMENDATION

It is recommended that the Lyttelton/Mt Herbert Community Board:

- (a) Transfers \$500 from the Lyttelton/Mt Herbert 2011/12 Discretionary Response Fund to the Lyttelton/Mt Herbert 2011/12 Youth Development Scheme.
- (b) Makes a grant of \$500 from the Lyttelton/Mt Herbert 2011/12 Youth Development Scheme to Xanthe Lillian Bowater towards the 2012 Junior Windsurfing World Championships.

9. APPLICATION TO LYTTTELTON/MT HERBERT YOUTH DEVELOPMENT SCHEME – JAYVEE BUCHANAN

General Manager responsible:	General Manager, Community Support DDI 941-8607
Officer responsible:	Unit Manager, Community Support Unit
Author:	Philipa Hay Community Development Adviser

PURPOSE OF REPORT

1. The purpose of this report is to present a request for funding from Jayvee Buchanan to the Lyttelton/Mt Herbert Community Board from its Youth Development Scheme.
2. The request is for a contribution towards the cost of attending the International Sailing Federation Youth Sailing World Championships in Ireland.

EXECUTIVE SUMMARY

3. Jayvee is a Diamond Harbour resident who has been selected to represent New Zealand as the Under 19 Mens 420 Skipper at the Youth Sailing World Championships in Dun Laoghaire during July 2012. This includes a pre-regatta for training purposes to be held in Belgium (Nieupoort) from 30 June until 4 July. This is the first time in 15 years a South Islander has gone to the Youth World Championships.
4. Jayvee started sailing in competitive dinghy racing from the age of eight years, and has contested successfully in the 420 Class, P Class and Optimist Class in regional and national and regattas since 2005. He has been selected and represented New Zealand internationally since 2006 in Japan, Singapore, Italy, Dominican Republic and Malaysia. He is a member of the Charteris Bay Yacht Club and Murrays Bay Sailing Club (Auckland).
5. Last year Jayvee received the Young New Zealand Emerging Talent Award. He was also the Sir Peter Blake Optimist Champion, the Sir Peter Blake Memorial Cup Holder and the Canterbury P Class Champion, holding each of these for the second time. Jayvee is a current New Zealand 420 Champion.
6. Jayvee attends Christchurch Boys' High School where he has played football (soccer) for the last three seasons. Other interests include swimming, cycling, golf and he is studying to achieve Grade 8 RSM in the piano this year. A more distant goal is to become the medic on team New Zealand.
7. At present, the 2011/12 Youth Development Scheme has no funds allocated to it, as such. Should the Board wish to make a grant to the applicant, funds will need to be transferred from the 2011/12 Discretionary Response Fund to the 2011/12 Youth Development Scheme. There is currently a balance of \$11,824.06 remaining in the Discretionary Response Fund.

FINANCIAL IMPLICATIONS

8. The following table provides a breakdown of funding requested, and funds in hand:

JAYVEE BUCHANAN	
EXPENSES	Cost (\$)
Sailor's contribution to Yachting New Zealand	\$ 3,500
Hire of boats, accommodation, and general expenses associated with pre-regatta in Belgium	\$ 3,000
Total Cost	\$ 6,500

9 Cont'd

Income	
<ul style="list-style-type: none"> • Canterbury Yachting Association • Charteris Bay Yacht Club • Water Activities Trust 	Unsuccessful \$ 500 Pending
<ul style="list-style-type: none"> • Fundraiser dinner and auction at Charteris Bay Yacht Club to be shared by five sailors • Fundraiser auction and dinner to be shared two ways • Lawn mowing, stacking wood and odd jobs • Possible raffle 	
Amount Requested from Community Board	Contribution

9. This is the second time the applicant has applied for Youth Development funds, but the first time from the Lyttelton Mt Herbert Community Board.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

10. Yes. This application is seeking funding from the Community Board's 2011/12 Youth Development Scheme which has been established from the Board's 2011/12 Discretionary Response Fund.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

11. There are no legal implications in regards to this application.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

12. Aligns with LTCCP and Activity Management Plans pages 172 and 176.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

13. Yes Strengthening Communities page 172 (2009-19 LTCCP).

ALIGNMENT WITH STRATEGIES

14. This application aligns with the Council's Youth Strategy, the Strengthening Communities Strategy and the Council Community Grants Funding Outcome:
- Reduce or overcome barriers to participation

Do the recommendations align with Council's strategies?

15. Strengthening Communities Strategy

CONSULTATION FULFILMENT

16. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Lyttelton/Mt Herbert Community Board:

- (a) Transfers \$500 from the Lyttelton/Mt Herbert 2011/12 Discretionary Response Fund to the Lyttelton/Mt. Herbert 2011/12 Youth Development Scheme.
- (b) Makes a grant of \$500 from the Lyttelton/Mt Herbert 2011/12 Youth Development Scheme to Jayvee Tabanas Buchanan towards the Youth Sailing World Championships.

10. APPLICATIONS TO LYTTTELTON/MT HERBERT COMMUNITY BOARD 2011/12 DISCRETIONARY RESPONSE FUND

General Manager responsible:	General Manager, Community Services Group, DDI 941-8607
Officer responsible:	Community Support Unit Manager
Assessment undertaken by:	Philipa Hay, Strengthening Communities Advisor South West

PURPOSE OF REPORT

1. The purpose of this report is for the Lyttelton/Mt Herbert Community Board to consider three applications for funding from its 2011/12 Discretionary Response Fund from:
 - (a) Diamond Harbour Community Association, \$5,000 for Public Seating in Diamond Harbour.
 - (b) Diamond Harbour Toy Library, \$980 for Cooperative Play Ride on Toys.
 - (c) Neighbourhood Support Diamond Harbour, \$300 for Maintenance Project.

EXECUTIVE SUMMARY

2. In 2011/12, the total budget available for allocation in the Lyttelton/Mt Herbert Discretionary Response Fund is \$12,799. Further funding of \$3,793 has been added to this amount as a result of an under spend from the Metropolitan Small Grants Fund. Another \$9,162 in unspent funds from 2010/2011 has also been added to the current years fund giving an overall total of \$25,754. The Discretionary Response Fund opens each year on 1 July and closes on 30 June the following year, or when all funds are expended.
3. The purpose of the Fund is to assist community groups where the project and funding request falls outside other council funding criteria and/or closing dates. This fund is also for emergency funding for unforeseen situations.
4. At the Council meeting of 22 April 2010, Council resolved to change the criteria and delegations around the local Discretionary Response Fund.
5. The change in criteria limited the items that the local Discretionary Response Fund does not cover to only:
 - (a) Legal challenges or Environment Court challenges against the Council, Council Controlled Organisations or Community Boards decisions;
 - (b) Projects or initiatives that change the scope of a Council project; and
 - (c) Projects or initiatives that will lead to ongoing operational costs to the Council.

Council also made a note that: *"Community Boards can recommend to the Council for consideration grants under (b) and (c)."*
6. Based on this criteria, the applications from Diamond Harbour Community Association, the Diamond Harbour Toy Library and Neighbourhood Support Diamond Harbour are eligible for funding.
7. Detailed information on the application and staff comments are included in the attached Decision Matrix. (**Attachment 1**).

FINANCIAL IMPLICATIONS

8. There is currently \$11,824 in the Board's 2011/12 Discretionary Response Fund.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

9. Yes, see page 184 of the LTCCP regarding community grants schemes including Board funding.

10 Cont'd

LEGAL CONSIDERATIONS

10. There are no legal considerations.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

11. Aligns with LTCCP and Activity Management Plans, page 172 and 176.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

12. Yes, see LTCCP pages 176 and 177 regarding community grants schemes, including Board funding.

ALIGNMENT WITH STRATEGIES

13. Refer to the **attached** Decision Matrix.

CONSULTATION FULFILMENT

14. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Lyttelton/Mt Herbert Community Board:

- (a) Approve a grant of \$5,000 from its 2011/12 Discretionary Response Fund to Diamond Harbour Community Association for Public Seating in Diamond Harbour.
- (b) Approve a grant of \$980 from its 2011/12 Discretionary Response Fund to Diamond Harbour Toy Library, for Cooperative Play Ride on Toys.
- (c) Approve a grant of \$300 from its 2011/12 Discretionary Response Fund to Neighbourhood Support Diamond Harbour, for Maintenance Project.

11. PROJECTS FOR SAFER CHRISTCHURCH BANKS PENINSULA BUDGET

General Manager responsible:	General Manager, Community Services Group, DDI 941-8607
Officer responsible:	Unit Manager, Community Support
Author:	Philipa Hay, Community Development Adviser

PURPOSE OF REPORT

1. The purpose of this report is for the Lyttelton/Mt Herbert Community Board to approve a recommendation to seek funding for a proposed project from the Safer Christchurch Banks Peninsula budget.

EXECUTIVE SUMMARY

2. In 2011/12, Safer Christchurch has \$15,400 available for the Banks Peninsula Ward to implement crime prevention and injury prevention projects. This is an annual allocation to be spent within the 1 July - 30 June financial period.
3. The purpose of the fund is for the Akaroa/Wairewa and Lyttelton/Mt Herbert Community Boards to identify community issues, concerns, or projects with a crime prevention or injury prevention focus which meet both the criteria and outcomes of the Safer Christchurch framework and Safer Christchurch Strategy.
4. The combined Lyttelton/Mt Herbert and Akaroa/Wairewa Community Boards' seminar last year decided to concentrate on projects which would provide positive programmes addressing issues affecting children signalling that there would be better traction with a Ward wide project rather than disparate programmes for each Board. The two Strengthening Communities Advisers were asked to approach the local schools for their "wish lists".
5. Schools were contacted at the beginning of the fourth term and given until mid November to identify issues or programmes they would like addressed, following discussion with staff and Boards of Trustees.
6. At this time, three of the four school principals were either retiring or had new positions out of the area, and the fourth (Diamond Harbour) was relieving in the position until the principal returned at the beginning of 2012.
7. As Diamond Harbour had been the only respondent the schools were contacted again when their new principals were in place in February. In addition, the Police who cover the Lyttelton Harbour Basin area, and the Lyttelton Harbour Basin Youth Centre staff who have been providing support for this age group were contacted for the benefit of their differing perspectives.
8. This second set of responses has provided some clear themes and issues to be addressed. There is a need for parents to be supported post earthquake. Housing issues continue due to relocations and uncertainty over zoning. For some this is creating financial concerns. In addition, there were difficulties during the emergencies in getting to children schooled in Christchurch which has had an ongoing impact for some families.
9. Children in Lyttelton have a history of transitioning difficulties to high school as identified in the doctorate thesis researched and written by Lisa Fitzgerald in 2004. Recommendations included programmes to raise self esteem and minimise harm, and visits to secondary schools prior to transitioning (along with other liaison activities) to build resiliency and leadership skills. The Lyttelton Youth Centre and harbour schools continue to work on the recommendations in the thesis to help prepare senior primary pupils for secondary school.
10. The decile ratings of the schools in the Lyttelton harbour basin range between eight and ten. Rolls at the beginning of the year ranged from 61 in Governor's Bay, 99 in Diamond Harbour and 115 and 127 for Lyttelton Main and Lyttelton West Schools respectively. According to Census 2006 figures just over half (51%) of the families in Lyttelton Harbour communities have children.

11 Cont'd

11. Suggestions for specific programmes included a programme for senior primary aged boys to participate in a targeted Whakaraupo Carving Centre course, a targeted "DARE to be You" programme for senior primary children to take place over a weekend, a parent talk by a 'high profile speaker focussing on resiliency and leadership potential, and support information for families experiencing difficulties – especially in the aftermath of the earthquakes.
12. Any programmes need to be co-ordinated from within the community and the Lyttelton Harbour Basin Youth Council is ideally placed to initiate and drive the identified programmes. In addition to the named programmes which will be delivered in Lyttelton, many appropriate programmes and services for families are currently free via Christchurch because of the earthquakes, and information about these will be made readily available from a variety of locations. The Youth Council will work in concert with schools and other groups where appropriate.
13. Staff sought advice from the Safer Christchurch team which indicated that as the earthquakes have severely affected the region and although aspects of the proposal are a one off move away from the true fit with the Safer Christchurch Strategy, staff thought it could work if a project is based on the linking of the work to reducing family stressors and therefore reducing the chance of family violence.
14. The Community Board is required to adopt a proposal and by resolution at their meeting seek the funding from the Safer Christchurch budget to implement the project. The proposed "Support for Children and Families Project" is **attached** to this report.
15. The Akaroa/Wairewa Community Board has already approved funding for a project to implement in its area.

FINANCIAL IMPLICATIONS

16. There is currently \$15,400 available in the Safer Christchurch budget for crime prevention and injury prevention projects undertaken in the Banks Peninsula Ward for the 2011/12 year. This allocation is divided equally between the Lyttelton/Mt Herbert and Akaroa/Wairewa areas.
17. The following tables provide budget options for the Lyttelton/Mt Herbert "Support for Children and Families Project". Budget Option 1 is the preferred option.

Budget Option 1 (includes Parent Talk)			
Activity			Cost
Carving Course	Tutor, materials, administration	2x 3 hrs per week 10 weeks for six students. Boys will continue attending until set tasks are completed as completion is integral to the course.	\$3,600.00
DARE to be You Course	Two Facilitators Materials	- over two days, delivery of programme for 10 students. Activity resources, activity sheets, stationery and Completion certificates	\$ 979.00
Parent Talk	Speaker costs	Includes appearance fee, accommodation and sundry expenses	\$2,500.00
	Venue	\$30/hour x 3 hours	\$ 90.00
Family Support	Family Violence Literature	Some material is free but there can be a cost for posters, printing etc for area specific material such as beer mats.	\$ 531.00
Total			\$7,700.00

Budget Option 2 (excludes Parent Talk)			
Activity			Cost
Carving Course	Tutor, materials, administration	2x 3 hrs per week 10 weeks for six students. Boys will continue attending until set tasks are completed as completion is integral to the course.	\$3,600.00
DARE Courses (x4)	Two Facilitators Materials	- over two days, delivery of programme for 10 students. Activity resources, activity sheets, stationery and Completion certificates	\$ 3,916.00
Family Support	Family Violence Literature	Some material is free but there can be a cost for posters, printing etc for area specific material such as beer mats.	\$ 184.00
Total			\$7,700.00

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

18. Yes, see page 184 of the LTCCP

LEGAL CONSIDERATIONS

19. There are no legal considerations.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

20. Aligns with LTCCP and Activity Management Plans, page 173 and 174

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

21. Yes, see LTCCP pages 173 and 174 regarding Strengthening Communities and Safer Christchurch.

ALIGNMENT WITH STRATEGIES

22. This application aligns with the Strengthening Communities Strategy, 2007 and the Safer Christchurch Strategy, 2008.

CONSULTATION FULFILMENT

23. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Lyttelton/Mt Herbert Community Board endorses a proposal to allocate \$7,700 of the Safer Christchurch's Banks Peninsula crime prevention and injury prevention budget to implement the preferred project to build resiliency for children transitioning to secondary school and for families to reduce the risk of an escalation in family violence following the effects of the 2010/11 earthquakes and continuing aftershocks for the Lyttelton/Mt Herbert area.

12. STRENGTHENING COMMUNITIES FUNDING – KEY LOCAL PROJECTS 2011 REPORT

General Manager responsible:	General Manager Community Services, DDI 941-8607
Officer responsible:	Community Support Manager
Author:	Ruby Tiavolo

PURPOSE OF REPORT

1. The purpose of this report is for the Lyttelton/Mt Herbert Community Board to consider whether they wish to recommend any Key Local Projects to the Metropolitan Strengthening Communities Fund for 2012/13.

EXECUTIVE SUMMARY

2. In a public excluded workshop, held on 29 May 2012, the Lyttelton/Mt Herbert Community Board considered the issue of Key Local Projects for 2012/13.
3. As part of the Strengthening Communities Grants Funding Programme, each Board may nominate Key Local Projects (KLPs) in its area that are put forward to the Metropolitan Funding Committee for consideration for metropolitan funding.
4. The Metropolitan Funding Committee will make KLP decisions based on affordability and the following priorities:
 - Strengthening Communities Strategy Principles and Goals;
 - Funding outcomes and priorities as set out in Strengthening Communities Strategy;
 - Alignment to local Community Board objectives
 - Projects deliver benefits to the city outside of the local Board area;
 - Key community issues contemplated under Goal 2 of the Strengthening Communities Strategy.
5. In addition, staff recommendations for Key Local Projects are also based on whether the project meets the following criteria:
 - The organisation undertaking the project has a proven track record with the Council in providing a high quality level of service;
 - Significantly contributes towards the Council's Funding Outcomes and Priorities;
 - Demonstrates leadership and innovation;
 - Demonstrates best-practice and collaboration.
6. Previous KLPs for this Community Board are:

Name of Group	Year/s	Name of Project	Amount
Project Lyttelton Incorporated	2010/2011	KLP - Capacity Building Project	\$13,520
Project Lyttelton Incorporated	2009/2010	KLP - Capacity Building Project	\$13,520

7. Staff have reviewed all applications to the Strengthening Communities Fund 2012/13 to identify if there are any projects that should be considered for recommendation to the Metropolitan Funding Committee as Key Local Projects for 2012/13.
8. In a public excluded workshop held on 29 May 2012, staff recommended that the Board consider no KLPs. The Board requested that an application by Whakaraupo Carving Centre Trust be considered as a KLP. (**Attachment 1**)

Name of Group	Name of Project	Total Project Cost	Amount Requested	Recommendation
Whakaraupo Carving Centre Trust	Whakaraupo Carving Centre Project	\$83,770	\$55,000	\$15,000

12 Cont'd

TIMELINE AND PROCESS

9. KLPs that are approved by the Board will be put forward to the Metropolitan Strengthening Communities Funding Committee for consideration at its meeting on 13 July 2012. Unsuccessful KLPs are returned to the Community Board for consideration under the local Strengthening Communities Fund.

FINANCIAL IMPLICATIONS

10. In 2012/13, the draft annual plan includes \$38,398 for the Lyttelton/Mt Herbert Community Board Strengthening Communities Fund.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

11. Yes, see LTCCP pages 176 and 177 regarding community grants schemes including Board funding.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

12. Yes. Community Board funding decisions are made under delegated authority from the Council.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

13. Yes. Strengthening Communities Funding and Community Board Funding, see LTCCP pages 176 and 177 regarding community grants schemes including Board funding.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

14. The funding allocation process carried out by Christchurch Community Boards is covered in the Council's Strengthening Communities Strategy.

CONSULTATION FULFILMENT

15. Not required.

STAFF RECOMMENDATION

16. That the Lyttelton/Mt Herbert Community Board recommend Whakaraupo Carving Centre Trust's Project as a Key Local Project and recommend a grant of \$15,000 be considered by the Metropolitan Funding Committee for the 2012-13 Strengthening Communities Fund.

BACKGROUND

17. In October 2007, the Council adopted the Strengthening Communities Fund operational procedures, which included the process for nominating Key Local Organisations (KLOs), subsequently renamed Key Local Projects (KLPs).
18. Each Board may nominate (KLPs) in its area that are put forward to the Metropolitan Funding Committee for consideration for metropolitan funding.
19. The agreed process to determine if a "local" funding application should be processed as a KLP is detailed as bullet point 16 in the report that was adopted by the Council on 4 October, 2007:

The Metropolitan Funding Committee will make KLP decisions based on affordability and the following priorities:

- Strengthening Communities Strategy Principles and Goals;
 - Funding outcomes and priorities as set out in Strengthening Communities Strategy;
 - Alignment to local Community Board objectives; AND
 - Projects deliver benefits to the city outside of the local Board area
 - Key community issues contemplated under Goal 2 of the Strengthening Communities Strategy.
20. The process for considering KLPs is as follows:
 - i) Community Boards nominate and prioritise their KLPs and make a recommendation to the Metropolitan Funding Committee.
 - ii) The Metropolitan Funding Committee makes decisions on Board recommended KLPs.
 - iii) Successful KLPs are allocated funding from the Metropolitan Strengthening Communities Fund.
 - iv) Unsuccessful KLPs are returned to the Community Board for consideration under the local Strengthening Communities Fund.
 21. Community Boards are advised that where candidates for KLP funding consideration are successful in receiving funding from the Metropolitan Funding Committee, then there can be no further funding call on the Board for that project.
 22. This is also the case, where a successful candidate is funded to a lower level than has been recommended by the Board. This reflects the "funding constraints" criteria agreed by Council in Appendix F of the 4 October 2007 report which states that *"Groups receiving funding at a Metropolitan level may only receive local level funding if the project is specifically local and no portion of it has been funded at the Metropolitan level"*.

13. RESERVE MANAGEMENT COMMITTEE

13.1 LYTTTELTON RESERVES MANAGEMENT COMMITTEE – 7 MAY 2012

The minutes of the Lyttelton Reserves Management Committee meeting of 7 May 2012 are **attached**.

STAFF RECOMMENDATION

That the Board receive the minutes of the Lyttelton Reserves Management Committee meeting of 7 May 2012.

14. BRIEFINGS

14.1 DAVID DALLY, CUSTOMER SERVICES UNIT MANAGER AND MATT MCLINTOCK, CUSTOMER SERVICES WALK-IN TEAM LEADER

Staff will update the Board on matters relating to customer services.

15. COMMUNITY BOARD ADVISERS UPDATE

15.1 BOARD FUNDING BALANCES

A copy of the Board's funding balances as at 30 April 2012 is **attached** for members' information.

15.2 APRIL UPDATE ON LOCAL CAPITAL PROJECTS AND STRONGER CHRISTCHURCH INFRASTRUCTURE REBUILD TEAM UPDATE

The April update on Local Capital Projects is attached (**attachment 1**) for members' information, along with an update from the Stronger Christchurch Infrastructure Rebuild Team (SCIRT), which is separately attached (**attachment 2**).

15.3 CUSTOMER SERVICE REQUESTS – 1 FEBRUARY 2012 TO 30 APRIL 2012

Attached for members' information.

15.4 UPDATE ON RECOVERY DISCUSSIONS

19. 6. 2012

16. ELECTED MEMBERS' INFORMATION EXCHANGE

17. QUESTIONS UNDER STANDING ORDERS