

**FENDALTON/WAIMAIRI COMMUNITY BOARD  
AGENDA**

**TUESDAY 17 JULY 2012**

**AT 4PM**

**IN THE BOARDROOM  
FENDALTON SERVICE CENTRE  
CORNER JEFFREYS AND CLYDE ROADS**

**Community Board:** Val Carter (Chairperson), Cheryl Colley (Deputy Chairperson), Sally Buck, Faimah Burke, David Cartwright, Jamie Gough and David Halstead.

**Community Board Adviser**  
Edwina Cordwell  
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**PART A - MATTERS REQUIRING A COUNCIL DECISION**

**PART B - REPORTS FOR INFORMATION**

**PART C - DELEGATED DECISIONS**

**INDEX**

- PART C 1. APOLOGIES**
- PART C 2. CONFIRMATION OF MINUTES – 2 JULY 2012**
- PART B 3. DEPUTATIONS BY APPOINTMENT**  
3.1 Maurice Stone – Tree Removal  
3.2 Wattie Mortimer - Fenhall Street  
3.3 Chris Aynsley – Merivale Precinct Society  
3.4 Doug Archbold – Parking Restrictions in Memorial Avenue  
3.5 Edward Wright – Bus Routes
- PART B 4. PRESENTATION OF PETITIONS**
- PART B 5. NOTICE OF MOTION**
- PART B 6. CORRESPONDENCE**  
6.1 Information Memo – Parking Restrictions on Memorial Avenue
- PART B 7. BRIEFINGS**  
7.1 Craig Taylor – Tree Removal  
7.2 Mike Thomson – Parking Restrictions on Memorial Avenue  
7.3 Simon Battrick – Jellie Park High Performance Facility
- PART B 8. COMMUNITY BOARD ADVISER’S UPDATE**  
8.1 Review progress of Board Resolutions
- PART C 9. AIKMANS ROAD – PROPOSED TAXI STAND/MOBILE LIBRARY STOP**

**INDEX**

- PART C 10. ESTABLISHMENT OF A FENDALTON/WAIMAIRI YOUTH DEVELOPMENT SCHEME FOR 2012/13**
- PART C 11. APPLICATION TO THE BOARD'S YOUTH DEVELOPMENT SCHEME – AMBERLEA STOCKS**
- PART C 12. APPLICATION TO THE BOARD'S YOUTH DEVELOPMENT SCHEME – SAM BOSWORTH**
- PART C 13. KEEP NEW ZEALAND BEAUTIFUL CONFERENCE 2012 – BOARD MEMBER ATTENDANCE**
- PART C 14. FENDALTON/WAIMAIRI COMMUNITY BOARD STRENGTHENING COMMUNITIES FUNDING 2012/13 ALLOCATIONS**
- PART B 15. COMMUNITY BOARD ADVISER'S UPDATE (Cont'd)  
15.1 Current Issues**
- PART B 16. ELECTED MEMBERS' INFORMATION EXCHANGE**

**1. APOLOGIES**

Jamie Gough.

**2. CONFIRMATION OF MEETING MINUTES – 2 JULY 2012**

The minutes of the Board's ordinary meeting of Monday 2 July 2012 are **attached**.

**CHAIRPERSON'S OR STAFF RECOMMENDATION**

That the minutes of the Board's ordinary meeting be confirmed.

**3. DEPUTATIONS BY APPOINTMENT**

**3.1 MAURICE STONE – TREE REMOVAL**

Mr Maurice Stone will be in attendance to speak to the Board regarding his request to have the tree outside his property removed.

**3.2 WATTIE MORTIMER - FENHALL ROAD RESIDENTS (POSSIBLE)**

Mr Wattie Mortimer representing the residents of Fenhall Street will be in attendance to speak to the Board regarding the ongoing parking issues in their road due to the relocation of large businesses, following on from the earthquakes, to the Airport Business Park and the consequential overflow of staff and visitor parking

**3.3 CHRIS AYNSLEY – MERIVALE PRECINCT SOCIETY**

Mr Chris Aynsley, Chairperson of the Merivale Precinct Society will be in attendance to update the Board on a number of areas of the Society's work.

**3.4 DOUG ARCHBOLD – PARKING RESTRICTIONS ON MEMORIAL AVENUE**

Mr Doug Archbold, President of the Hamilton Avenue and Otaara Street Residents' Association Inc will be in attendance to speak to the Board regarding possible parking restriction outside the Fendalton Fish and Takeaway shop on memorial Avenue.

**3.5 EDWARD WRIGHT – BUS ROUTES**

Mr Edward Wright, Environment Canterbury will be in attendance to update the Board on the bus routes within the ward.

**4. PRESENTATION OF PETITIONS**

**5. NOTICES OF MOTION**

**6. CORRESPONDENCE**

**6.1 5 MEMORIAL AVENUE – REQUEST FOR P120 RESTRICTION OUTSIDE SHOPS**

**Attached** is an information memorandum regarding a request from the Hamilton Avenue and Otaara Street Residents' Association Inc (HORA) for parking restrictions outside the Fendalton Fish Shop.

**7. BRIEFINGS**

**7.1 CRAIG TAYLOR – TREE REMOVAL**

Craig Taylor, Arborist, will be in attendance to advise the Board on the requested tree removal outside Mr Stone's property.

**7.2 MIKE THOMSON – P120 PARKING RESTRICTION**

Mike Thomson, Senior Traffic Engineer - Community will be in attendance to advise the Board on the matter of parking restrictions outside the Fendalton Fish and takeaway shop in Memorial Avenue.

**7.3 SIMON BATTRICK – JELLIE PARK HIGH PERFORMANCE SPORT FACILITY**

Simon Battrock, Western Area Recreation Manager will be in attendance to update the Board on the Jellie Park High Performance Sport facility.

**8. COMMUNITY BOARD ADVISER'S UPDATE**

**8.1 REVIEW PROGRESS OF BOARD RESOLUTIONS**

Staff will provide an update on Board resolutions.



## 9. AIKMANS ROAD – PROPOSED TAXI STAND/MOBILE LIBRARY STOP

<b>General Manager responsible:</b>	General Manager, City Environment Group, DDI 941-8608
<b>Officer responsible:</b>	Unit Manager, Transport and Greenspace
<b>Author:</b>	George Kuek, Traffic Engineer - Transport

### PURPOSE OF REPORT

1. The purpose of this report is to seek the Board's approval that a Taxi Stand be installed in the same space as the existing Mobile Library Stop on the south side of Aikmans Road.

### EXECUTIVE SUMMARY

2. Council staff have received a number of requests for a Taxi Stand be installed at the eastern end of Aikmans Road (refer **Attachment 1**).
3. Aikmans Road is a local street located on the west side of Papanui Road in the Merivale Shopping Centre area. Aikmans Road links Papanui Road at its eastern end with Rossall Street at its western end.
4. The space being considered for use as a Taxi Stand is located approximately 53 metres west from the Papanui Road intersection, on the south side of Aikmans Road. This space currently serves as a Mobile Library Stop that operates from 9.15am to 10.45am on Mondays, and is unrestricted at other times.
5. The earthquakes have caused the closure of many inner city taverns, and tavern patrons have been gathering at those suburban taverns that have remained open. One such tavern is the Aikmans Bistro and Bar situated at the south corner of Aikmans Road and Papanui Road.
6. Tavern patrons heading home in taxis have to cross Papanui Road to catch taxis at the existing Taxi Stand on Mansfield Avenue. Taxi drivers concerned about tavern patrons having to cross Papanui Road to get to the Mansfield Avenue Taxi Stand have resorted to waiting for their fares directly outside the tavern, in the No Stopping area between the Papanui Road intersection and the existing Mobile Library Stop.
7. The Police have been issuing infringement notices to taxi drivers for stopping and waiting in the No Stopping area.
8. A search of council records has found that the No Stopping restriction was introduced in 1990 "to improve traffic safety". To maintain safety for traffic using Aikmans Road, earlier requests by various taxi companies for the existing No Stopping lines to be removed to allow their taxis to wait for fares, have been rejected.
9. Staff have identified the existing Mobile Library Stop on the south side of Aikmans Road as a suitable site to be used as a night time Taxi Stand.
10. It is proposed that the night time Taxi Stand operate during the hours 6pm to 6am Monday to Sunday, while retaining the Mobile Library Stop and its current time of operation (9.15am to 10.45am on Mondays).
11. The proposed hours of operation for the Taxi Stand will not conflict with the Mobile Library hours.
12. The proposed Taxi Stand will provide a legal and safe stopping and waiting area for taxis, as well as a safe place for taxi passengers to board and alight from taxis. Note that the existing No Stopping lines within the proposed yellow box for the Taxi Stand/Mobile Library Stop will be removed when the box is installed.
13. Business operators, owners of business premises in the vicinity, the New Zealand Taxi Federation Canterbury Branch, 10 taxi companies that operate in Christchurch, the New Zealand Police and some residents, have been consulted about this proposal.

**9. Cont'd**

14. A total of 35 consultation leaflets were distributed, 17 by post and 18 hand delivered. Of those consulted, only 10 had responded, of which seven were in favour (including the New Zealand Police), and three opposed. Details of responses are described in the consultation section below.

**FINANCIAL IMPLICATIONS**

15. The estimated cost of this proposal is approximately \$1500.

**Do the Recommendations of this Report Align with 2009-19 LTP budgets?**

16. The installation of signs and road markings are covered by Transport and Greenspace Operational budgets.

**LEGAL CONSIDERATIONS**

**Have you considered the legal implications of the issue under consideration?**

17. Part 1, Clause 5 of the Christchurch City Council Traffic and Parking Bylaw 2008 provides Council with the authority to install parking restrictions by resolution.
18. The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of parking restrictions and traffic control devices.
19. The installation of any parking restriction signs and/or markings must comply with the Land Transport Rule: Traffic Control Devices 2004.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

20. Aligns with the Streets and Transport activities by contributing to the Council's Community Outcomes-Safety and Community.

**Do the recommendations of this report support a level of service or project in the 2009-19 LTP?**

21. As above.

**ALIGNMENT WITH STRATEGIES**

22. The recommendations align with the Council Strategies including the Parking Strategy 2003, Pedestrian Strategy 2001, Road Safety Strategy 2004 and the Safer Christchurch Strategy 2005.

**Do the recommendations align with the Council's strategies?**

23. As above.

**CONSULTATION FULFILMENT**

24. Ten responses have been received of the 35 consultation leaflets distributed. Seven of these responses support the proposal, with two suggesting additional Taxi Stands, on the north side of Aikmans Road and on Papanui Road.
25. Of the three who objected, one was concerned about the property damage and rubbish issues in the area caused by late-night social activities and had suggested tightening liquor licensing conditions, and another who is a nearby business owner objected to not being able to park in the space at night. The third objector would like another Taxi Stand on Papanui Road near the Aikmans Road intersection.

**9. Cont'd**

26. In regard to the suggestion for an additional Taxi Stand on Papanui Road near the Aikmans Road intersection, two parking restrictions are currently in force for the parking spaces here, namely CLEARWAY 4pm – 5.30pm Monday – Friday and P5 Loading Zone Other Times. This space is considered not suitable as a Taxi Stand, because the introduction of a third parking restriction would only add to the confusion for motorists and make it confusing and difficult to enforce. In addition, there is already an existing Taxi Stand on Mansfield Avenue just across on the east side of Papanui Road.
27. Providing another Taxi Stand on the north side of Aikmans Road in such close proximity to this proposed stand is considered not necessary at this stage.
28. No residents association had been consulted, as the site proposed for use as a Taxi Stand was in a commercial area and would not normally be used by residents for parking.
29. The Officer in Charge - Parking Enforcement agrees with this recommendation.
30. The New Zealand Police have confirmed that they can and will enforce the proposed Taxi Stand when their operational priorities allow them to do so.

**STAFF RECOMMENDATION**

It is recommended that the Fendalton/Waimairi Community Board:

Revoke the following:

- (a) Any existing parking restrictions on the south side of Aikmans Road commencing at its intersection with Papanui Road and extending in a westerly direction for a distance of 128 metres.

Approve the following:

- (a) That the stopping of vehicles be prohibited at any time on the south side of Aikmans Road commencing at its intersection with Papanui Road and extending in a westerly direction for a distance of 53 metres.
- (b) That a Taxi Stand be installed on the south side of Aikmans Road commencing at a point 53 metres west from its intersection with Papanui Road and extending in a westerly direction for a distance of 23 metres. The Taxi Stand shall operate from 6pm to 6am Monday to Sunday.
- (c) That the Mobile Library Stop be reinstated on the south side of Aikmans Road commencing at a point 53 metres west from its intersection with Papanui Road and extending in a westerly direction for a distance of 23 metres. The Mobile Library Stop shall operate from 9.15am to 10.45am on Mondays.
- (d) That the stopping of vehicles be prohibited at any time on the south side of Aikmans Road commencing at a point 76 metres west from its intersection with Papanui Road and extending in a westerly direction for a distance of 52 metres.

## 10. ESTABLISHMENT OF A FENDALTON/WAIMAIRI YOUTH DEVELOPMENT SCHEME 2012/13

<b>General Manager responsible:</b>	General Manager Community Services, 941 8986
<b>Officer responsible:</b>	Unit Manager, Recreation and Sports
<b>Author:</b>	Ken Howat, Community Recreation Adviser

**PURPOSE OF REPORT**

1. The purpose of this report is to seek approval from the Board to set aside \$10,000 from its 2012/13 Discretionary Response Fund for the purpose of establishing a Youth Development Scheme.

**EXECUTIVE SUMMARY**

2. The purpose of the Youth Development Scheme is to celebrate and support young people living in the Fendalton/Waimairi ward by providing financial assistance for their development. The Board also seeks to acknowledge young people's effort, achievement and potential excellence in the community.
3. The Youth Development Scheme will consider applications for the following activities:
  - **Personal Development and Growth**  
For example leadership training, career development, Outward Bound, Spirit of Adventure, extra curricular educational opportunities.
  - **Representation at Events**  
Applicants can apply for assistance if they have been selected to represent their school, team or community at a local, national or international event or competition. This includes sporting, cultural and community events.
4. The following eligibility criteria must be met:
  - Age groups 12-20 years.
  - Projects must have obvious benefits for the young person and if possible the wider community.
  - Only one application per person permitted per year.
  - Applicants should be undertaking other fundraising activities and not relying solely on Community Board support.
  - Successful applicants will be required to attend a Youth Celebration event hosted by the Community Board to report back on their experiences.
5. Each application will be assessed by the appropriate staff member and presented to the Board for its consideration.

**FINANCIAL IMPLICATIONS**

6. This proposal transfers funds from the Board's Discretionary Response Fund into a separate Youth Development Scheme fund. This will reduce the total amount available in the Board's Discretionary Response Fund in 2012/13 by \$10,000.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS****Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

7. Yes. Strengthening Communities Funding and Community Board Funding, see LTCCP pages 176 and 177 regarding community grants schemes including Board funding.



**10. Cont'd**

**LEGAL CONSIDERATIONS**

**Have you considered the legal implications of the issue under consideration?**

8. There are no legal issues to be considered.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

9. Yes. Strengthening Communities Funding and Community Board Funding, see LTCCP pages 176 and 177 regarding community grants schemes including Board funding.

**ALIGNMENT WITH STRATEGIES**

**Do the recommendations align with the Council's strategies?**

10. Aligns with the Strengthening Community Strategy goals:
- Increase participation in community recreation and sports programmes and events.
  - Improve basic life skills so that all residents can participate fully in society.

**CONSULTATION FULFILMENT**

11. No external consultation needs to be undertaken.

**STAFF RECOMMENDATION**

That the Fendalton/Waimairi Community Board:

- (a) Establish a Youth Development Scheme for the 2012/13 year.
- (b) Approve the transfer of \$10,000 from the Fendalton/Waimairi Community Board's 2012/13 Discretionary Response Fund to the Fendalton/Waimairi Youth Development Scheme.

**11. APPLICATION TO THE BOARD'S YOUTH DEVELOPMENT SCHEME – AMBERLEA STOCKS**

<b>General Manager responsible:</b>	General Manager, Community Services, DDI 941-8986
<b>Officer responsible:</b>	Unit Manager, Recreation and Sports
<b>Author:</b>	Ken Howat, Community Recreation Adviser

**PURPOSE OF REPORT**

1. The purpose of this report is to seek approval for an application for funding from the Board's 2012/13 Youth Development Scheme.

**EXECUTIVE SUMMARY**

2. The applicant is Amberlea Stocks, a 15 year old Riccarton High School student living in Yaldhurst.
3. Amberlea is requesting funding towards the cost of attending the Spirit of Adventure programme in August this year. The Spirit of Adventure Trust was established to provide the youth of New Zealand with access to a character development programme conducted in a maritime environment. It is a unique environment for youth development, where the focus of learning for participants is on team-work and developing skills of communication, self-reliance, self-discipline, self-esteem, resilience, confidence and leadership.
4. The ten day Youth Development Voyage takes onboard 40 trainees (15-18 years), with an equal mix of females and males. During their voyage trainees are presented with a number of diverse opportunities and activities that ensure they learn a great deal about themselves and develop as individuals. Activities vary according to location, the group mix and the weather. Usually there will be both land and water-based activities for teams and individuals. The voyage qualifies for Young New Zealanders Challenge (Duke of Edinburgh Award).
5. Amberlea has been selected by the school to attend the programme due to her leadership potential. Amberlea is a competitive swimmer and is currently training to be a swim tutor.

**FINANCIAL IMPLICATIONS**

6. The cost to attend the Spirit of Adventure ten day voyage is \$1,800. Amberlea has been actively fundraising with a sponsored swim and has casual work baby sitting and house cleaning.
7. This is the first time that the applicant has applied to the Board for financial support.

**Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

8. This application is seeking funding from the Community Board's 2012/13 Youth Development Scheme subject to this scheme being established as part of the Board's 2012/13 Discretionary Response Fund.

**LEGAL CONSIDERATIONS****Have you considered the legal implications of the issue under consideration?**

9. There are no legal implications in regards to this application.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

10. Aligns with page 170 LTCCP, regarding Community Board Project funding.

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

11. As above.

**11. Cont'd**

**ALIGNMENT WITH STRATEGIES**

12. Application aligns with the Council's Youth Strategy and local Community Board objectives.

**Do the recommendations align with the Council's strategies?**

13. As above.

**CONSULTATION FULFILMENT**

14. Not applicable.

**STAFF RECOMMENDATION**

It is recommended that the Board make a grant of \$300 to Amberlea Stocks towards the cost of attending the Spirit of Adventure voyage subject to the establishment of the 2012/13 Youth Development Scheme.

**12. APPLICATION TO THE BOARD'S YOUTH DEVELOPMENT SCHEME – SAM BOSWORTH**

<b>General Manager responsible:</b>	General Manager, Community Services, DDI 941-8986
<b>Officer responsible:</b>	Unit Manager, Recreation and Sports
<b>Author:</b>	Ken Howat, Community Recreation Adviser

**PURPOSE OF REPORT**

- The purpose of this report is to seek approval for an application for funding from the Board's 2012/13 Youth Development Scheme.

**EXECUTIVE SUMMARY**

- The applicant is Sam Boswell, an 18 year old Christs College student living in Merivale.
- Sam has been selected in the New Zealand Junior Rowing Team to compete in the World Junior Rowing Championships in Bulgaria in August this year. Sam is a coxswain and will be aiming for gold in the coxed four and the eight.
- The Regional Manager of Rowing New Zealand describes Sam as a level headed tactician who shows mature judgement and was instrumental in securing the coveted Maadi Cup for Christs College in March this year. His crew also won gold at Maadi Cup in the lightweight four.
- Sam is in his final year at College and is aiming for a rowing scholarship at Lincoln University in 2013.

**FINANCIAL IMPLICATIONS**

- The total cost per person to compete in the World Junior Rowing Championships is \$7,500. Sam has secured \$5,500 in sponsorship leaving a shortfall of \$2,000.
- This is the first time that the applicant has applied to the Board for financial support.

**Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

- This application is seeking funding from the Community Board's 2012/13 Youth Development Scheme subject to this scheme being established as part of the Board's 2012/13 Discretionary Response Fund.

**LEGAL CONSIDERATIONS****Have you considered the legal implications of the issue under consideration?**

- There are no legal implications in regards to this application.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

- Aligns with page 170 LTCCP, regarding Community Board Project funding.

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

- As above.

**ALIGNMENT WITH STRATEGIES**

- Application aligns with the Council's Youth Strategy and local Community Board objectives.

**Do the recommendations align with the Council's strategies?**

- As above.

**12. Cont'd**

**CONSULTATION FULFILMENT**

14. Not applicable.

**STAFF RECOMMENDATION**

It is recommended that the Board make a grant of \$400 to Sam Boswell towards the cost of competing at the World Junior Rowing Championships subject to the establishment of the 2012/13 Youth Development Scheme.

**13. KEEP NEW ZEALAND BEAUTIFUL CONFERENCE 2012 – BOARD MEMBER ATTENDANCE**

<b>General Manager responsible:</b>	General Manager Regulation and Democracy Services, DDI 941-8462
<b>Officer responsible:</b>	Democracy Services Manager
<b>Author:</b>	Peter Croucher, Community Board Adviser

**PURPOSE OF REPORT**

1. The purpose of this report is for the Board to consider appointing a Board member to attend the Keep New Zealand Beautiful Conference 2012 and Annual General Meeting in Porirua from Friday 28 to Sunday 30 September 2012.

**EXECUTIVE SUMMARY**

2. The Board's representative on the Keep Christchurch Beautiful Committee is Faimeh Burke.
3. The Committee is a voluntary organisation, which aims to promote a cleaner, more beautiful environment within Christchurch, and to raise the level of awareness of what the individual can do to improve his or her community and reduce litter. Notice of the national conference has been received. Keep New Zealand Beautiful is governed by a Board comprising of Zone Representatives from around the country. For Christchurch the Board member is Rod Cameron.

**FINANCIAL IMPLICATIONS**

4. The cost for one member to attend the conference is approximately \$900, which would be met from the Board's 2012/13 operational budget. This covers travel, accommodation and the conference registration.

**Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

5. Yes.

**LEGAL CONSIDERATIONS****Have you considered the legal implications of the issue under consideration?**

6. There are no legal considerations involved.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS****Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

7. Yes, clause 4 above refers.

**ALIGNMENT WITH STRATEGIES****Do the recommendations align with the Council's strategies?**

8. Yes, page 117 of the LTCCP, Parks, open spaces and waterways activities – Improving the Environment.

**CONSULTATION FULFILMENT**

9. Not applicable.

**STAFF RECOMMENDATION**

It is recommended that the Board consider whether it wishes to nominate a Board member to attend the Keep New Zealand Beautiful Conference and Annual General Meeting in Porirua from 28 to 30 September 2012 .

#### 14. FENDALTON/WAIMAIRI COMMUNITY BOARD STRENGTHENING COMMUNITIES FUNDING 2012/13 ALLOCATIONS

<b>General Manager responsible:</b>	General Manager Community Services, Ph 941-8607
<b>Officer responsible:</b>	Unit Manager Community Support
<b>Author:</b>	Ruby Tiavolo – Strategic Initiatives

##### PURPOSE OF REPORT

1. The purpose of this report is for the Board to allocate the Fendalton/Waimairi Strengthening Communities Fund for 2012/13.

##### EXECUTIVE SUMMARY

2. This report provides information to Board Members on the applications received for the Strengthening Communities Fund.
3. The total pool available for allocation in 2012/13, as outlined in the LTCCP, is \$238,918. There are no pre-existing commitments. Applications totalling \$316,650 were received. Current staff recommendations total \$238,918.
4. A decision matrix (**separately circulated as Attachment 1**), outlines the projects that funding is being sought for. Following staff collaboration meetings, staff have ranked all projects as either Priority 1, 2, 3 or 4 and have made recommendations as to funding.
5. The Fendalton/Waimairi Community Board Funding Workshop on 27 June 2012 provided Board Members with the opportunity to go through the applications received in order to clarify any issues or questions about applications.
6. The Fendalton/Waimairi Community Board have not put forward any projects to be considered as Key Local Projects in 2012/13. Key Local Projects are funded from the Metropolitan funding pool.

##### FINANCIAL IMPLICATIONS

###### **Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

7. Yes, see LTCCP pages 176 and 177 regarding community grants schemes including Board funding.

##### LEGAL CONSIDERATIONS

###### **Have you considered the legal implications of the issue under consideration?**

8. Yes. Community Board funding decisions are made under delegated authority from the Council.

##### ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

###### **Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?**

9. Yes Strengthening Communities Funding and Community Board Funding, see LTCCP pages 176 and 177 regarding community grants schemes, including Board funding.

##### ALIGNMENT WITH STRATEGIES

###### **Do the recommendations align with the Council's strategies?**

10. The funding allocation process carried out by Christchurch community boards is covered in the Council's Strengthening Communities Strategy.

**14. Cont'd**

**CONSULTATION FULFILMENT**

11. Not applicable.

**STAFF RECOMMENDATION**

It is recommended that the Board give consideration to the projects detailed in the attached decision matrix and approve allocations from the Fendalton/Waimairi Community Board Strengthening Communities Funding for 2012/13.



14. Cont'd

**BACKGROUND**

**Strengthening Communities Strategy**

12. The Council adopted the Strengthening Communities Strategy on 12 July 2007. The Strengthening Communities Grants Funding Programme comprises four funding schemes:
  - (a) Strengthening Communities Fund
  - (b) Small Projects Fund
  - (c) Discretionary Response Fund
  - (d) Community Organisations Loan Scheme
13. For detailed information on the Strengthening Communities Strategy's Outcomes and Priorities, please see **Attachment 2**. The specific criteria for the Strengthening Communities Fund is also attached, as **Attachment 3**.

**The Decision Matrix**

14. Information on the projects is presented in a Decision Matrix (**Attachment 1**). To ensure consistency, the same Decision Matrix format and presentation has been provided to the Metropolitan Funding Committee and all Community Boards.
15. Applications are project-based; information is provided that relates specifically to the project for which funding is being sought, not the wider organisation.
16. All applications appearing on the Decision Matrix have been assigned a Priority Rating. The Priority Ratings are:
  - Priority 1** Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
  - Priority 2** Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
  - Priority 3** Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
  - Priority 4** Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities; or Insufficient information provided by applicant (in application and after request from Advisor); or Other funding sources more appropriate. Not recommended for funding.
17. Staff have used the following criteria to determine whether an application is a Priority One:
  - Impact the project has on the city
  - Reach of the project
  - Depth of the project
  - Value for Money
  - Best Practice
  - Innovation
  - Strong alignment to Council Outcomes and Priorities
  - Noteworthy leverage or partnership/match funding from other organisations or government departments.
18. The matrix was presented to the Board at a workshop on 27 June 2012, no decisions were made at the workshop. The purpose of the workshop was to enable the Board and staff to discuss the projects, clarify any issues and seek further information, if necessary.

**Key Local Projects**

20. Each Board may nominate Key Local Projects (KLPs) in its area that are put forward to the Metropolitan Funding Committee for consideration for metropolitan funding.

**14. Cont'd**

21. The Fendalton/Waimairi Community Board have not put forward any projects to be considered as Key Local Projects in 2012/13. The Council makes KLP decisions on 13 July 2012.

**Timeline and Process**

22. Community Boards have delegated authority from the Council to make final decisions on the Strengthening Communities Funding for their respective wards. The Board's decisions will be actioned immediately following the decision meeting. All groups will then be informed of the decisions and funding agreements will be negotiated where relevant. All funding approved is for the period of September to August each year, therefore grants will be paid out in early September 2012 with the provision of a signed funding agreement.

**17. 7. 2012**

- 19 -

**15. COMMUNITY BOARD ADVISER'S UPDATE**

**15.1 CURRENT ISSUES**

**16. ELECTED MEMBERS' INFORMATION EXCHANGE**