

8. BURWOOD/PEGASUS COMMUNITY BOARD YOUTH DEVELOPMENT FUND – APPLICATION TO ESTABLISH THE FUND FOR 2012/13

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| General Manager responsible: | General Manager Community Services, DDI 941-8607 |
| Officer responsible: | Unit Manager Community Support |
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PURPOSE OF REPORT

1. The purpose of this report is to seek funding from the Burwood/Pegasus Community Board's Discretionary Response Fund for the purpose of establishing the 2012/13 Youth Development Fund and to confirm the criteria for the fund.

EXECUTIVE SUMMARY

2. The Youth Development Fund provides small grants to eligible individuals. The purpose of the fund is to celebrate and support young people living positively in the local community by providing financial assistance for their development. Applications to the fund will be considered in the following categories:
 - (a) Educational Studies – This can include personal development opportunities such as leadership skills, career development and skills training, or community based educational studies.
 - (b) Cultural Studies – This can include courses or seminars such as Te Reo lessons, musical training, arts colloquiums etc. It could be for attendance at cultural events taking place locally, nationally or internationally.
 - (c) Representation at Events – It will provide support or assistance if you have been selected to represent your school, team or community at a local, national or international event. This includes sporting, cultural and community events.
 - (d) Recreational Development – Assistance to attend or take part in one off or ongoing recreational events or participation at recreation or sporting development. For example advanced ballet classes in Wellington, representing Canterbury at rugby.
 - (e) Capacity Building – Providing support for personal development or growth. For example leadership training.
3. At the Burwood/Pegasus Community Board meeting on 21 July 2008, the Board approved the following eligibility criteria that has been used since the 2008/09 funding year and subsequent years, for the Youth Development Fund.
 - (a) Applicants are to be aged between 12 to 20 years and living in Burwood/Pegasus ward.
 - (b) Applications are to be accepted and considered from:
 - (i) Individual persons
 - (ii) Multiple members of one family. (Where applications are received by more than one member of the same team each application will be considered on its own merit.)
 - (c) The need for assistance must be proven, e.g. limited income/unwaged.
 - (d) Applicants should be undertaking other fundraising activities and not relying solely on Community Board support.
 - (e) The project/event must be of obvious benefit for the young person and if possible the wider community.

- (f) This subsidy is available to each young person once per year. A second application will only be accepted in exceptional cases and considered at the discretion of the Community Board.
 - (g) A subsidy of up to \$500 per applicant/project is available.
 - (h) Application is by way of application form from the young person with details of the event/project and supporting information e.g. referees and event/project confirmation.
 - (i) Retrospective applications will not be considered.
 - (j) Applications received by staff prior to the event taking place will be processed and not considered retrospective should the event have occurred prior to the decision making meeting due to council processes and timeframes, alternatively applications for short dated events will be considered by a subcommittee of the Community Board comprising the chair and two other members of the Community Board.
 - (k) Assessment/allocation of the funds is deliberated by a meeting of the Community Board.
 - (l) The decisions that are made by the Community Board are final and no correspondence will be entered into.
 - (m) Accountability to the Board is by an attachment to the Community Board agenda of the allocations, including recipient's names and a running total of the fund.
 - (n) All applicants are advised at the time of applying that the Community Board requires an accountability reply within one month of the completion of the event/project.
5. Each application will be assessed by the appropriate staff member and presented to the Board for its consideration.

FINANCIAL IMPLICATIONS

6. This proposal transfers funds from the Board's Discretionary Fund into a separate Youth Development fund. This would reduce the Board's Discretionary Response Fund by \$5,000.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

7. Yes.

LEGAL CONSIDERATIONS

8. There are no legal issues to be considered.

Have you considered the legal implications of the issue under consideration?

9. Yes.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

10. Yes.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

11. Yes.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

12. Yes, in alignment with the Youth and Strengthening Communities Strategies.

CONSULTATION FULFILMENT

13. Not applicable.

STAFF RECOMMENDATION

That the Burwood/Pegasus Community Board:

- (a) Approve the transfer of \$5,000 from the Burwood/Pegasus Community Board's 2012/13 Discretionary Response Fund to establish the Burwood/ Pegasus Youth Development Fund 2012/13.
- (b) Consider and reconfirm the criteria for the Youth Development Fund, as outlined above.