

**LYTTELTON/MT HERBERT COMMUNITY BOARD
AGENDA**

TUESDAY 28 FEBRUARY 2012

AT 12.30PM

**IN THE FUNCTION ROOM, GOVERNORS BAY HOTEL,
MAIN ROAD, GOVERNORS BAY**

Community Board: Paula Smith (Chairperson), Jeremy Agar (Deputy Chairperson), Ann Jolliffe, Claudia Reid, Adrian Te Patu and Andrew Turner.

Community Board Adviser
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KARAKIA

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28. 2. 2012

1. APOLOGIES

2. CONFIRMATION OF MEETING MINUTES – 14 FEBRUARY 2012

The minutes of the Board's ordinary meeting of 14 February 2012 will be separately circulated.

STAFF RECOMMENDATION

That the minutes of the Board's meeting held on 14 February 2012 be confirmed.

28. 2. 2012

3. DEPUTATIONS BY APPOINTMENT
4. CORRESPONDENCE
5. PETITIONS
6. NOTICES OF MOTION
7. BRIEFINGS

8. **APPLICATIONS TO LYTTTELTON/MT HERBERT COMMUNITY BOARD 2010/11 DISCRETIONARY RESPONSE FUND MAY 2011**

General Manager responsible:	General Manager, Community Services Group, DDI 941-8607
Officer responsible:	Unit Manager, Community Support
Author:	Philipa Hay, Community Development Adviser

PURPOSE OF REPORT

1. The purpose of this report is for the Lyttelton/Mt Herbert Community Board to consider three applications for funding from its 2011/12 Discretionary Response Fund. The applications are from the Governors Bay Volunteer Fire Brigade, Te Hapū o Ngāti Wheke Inc and the Diamond Harbour Community Association.

EXECUTIVE SUMMARY

2. In 2011/12, the total pool available for allocation for the Discretionary Response Fund is \$19,952.06. The Discretionary Response Fund opens each year on 1 July and closes on 30 June the following year, or when all funds are expended.
3. The purpose of the Fund is to assist community groups where the project and funding request falls outside other council funding criteria and/or closing dates. This fund is also for emergency funding for unforeseen situations.
4. At the Council meeting of 22 April 2010, Council resolved to change the criteria and delegations around the local Discretionary Response Fund.
5. The change in criteria limited the items that the local Discretionary Response Fund does not cover to only:
 - (a) Legal challenges or Environment Court challenges against the Council, Council Controlled Organisations or Community Boards decisions;
 - (b) Projects or initiatives that change the scope of a Council project; and
 - (c) Projects or initiatives that will lead to ongoing operational costs to the Council.

Council also made a note that: "*Community Boards can recommend to the Council for consideration grants under (b) and (c).*"

6. Based on this criteria, the applications from the following groups are eligible for funding:
 - Governors Bay Volunteer Fire Brigade
 - Te Hapū o Ngāti Wheke Inc.
 - Diamond Harbour Community Association
7. Detailed information on the application and staff comments are included in the **attached** Decision Matrices. (**Attachment 1**)

FINANCIAL IMPLICATIONS

8. There is currently \$19,072.06 remaining in the Board's 2011/12 Discretionary Response Fund.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

9. Yes, see page 184 of the LTCCP regarding community grants schemes including Board funding

LEGAL CONSIDERATIONS

10. There are no legal considerations.

8 Cont'd

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

11. Aligns with LTCCP and Activity Management Plans, Community Support pages 172 and 176.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

12. Yes, see LTCCP pages 176 and 177 regarding community grants schemes

ALIGNMENT WITH STRATEGIES

13. Refer to the **attached** Decision Matrices.

CONSULTATION FULFILMENT

14. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Lyttelton/Mt Herbert Community Board:

- (a) Approve a grant of \$1,500 from 2011/12 DRF to the Governors Bay Volunteer Fire Brigade for the replacement of seating;
- (b) Approve a grant of \$2,500 from 2011/12 DRF to Te Hapū o Ngāti Wheke Inc for the Rapaki Marae Open Day;
- (c) Approve a grant of \$1,000 from 2011/12 DRF to the Diamond Harbour Community Association for the "*Sublime Sounds at The Point*" event.

9. COMMUNITY BOARD ADVISER'S UPDATE

10. ELECTED MEMBERS' INFORMATION EXCHANGE