

**HAGLEY/FERRYMEAD COMMUNITY BOARD
AGENDA**

WEDNESDAY 1 FEBRUARY 2012

AT 3PM

**IN THE BOARDROOM,
LINWOOD SERVICE CENTRE,
180 SMITH STREET, LINWOOD**

Community Board: Bob Todd (Chairperson), Islay McLeod (Deputy Chairperson), Tim Carter, David Cox, Yani Johanson, Brenda Lowe-Johnson and Nathan Ryan.

Community Board Adviser:

Jo Daly
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- PART A - MATTERS REQUIRING A COUNCIL DECISION**
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1. **APOLOGIES**

2. **CONFIRMATION OF MEETING MINUTES – 14 DECEMBER 2011**

The minutes of the Board's ordinary meeting of 14 December 2011 are **attached**.

STAFF RECOMMENDATION

That the minutes of the Board's ordinary meeting be confirmed.

3. **DEPUTATIONS BY APPOINTMENT**

4. **PRESENTATION OF PETITIONS**

5. **NOTICES OF MOTION**

6. **CORRESPONDENCE**

7. **BRIEFINGS**

8. PROPOSED TREE REMOVALS IN BROMLEY PARK, LINFIELD PARK AND CUTHBERTS GREEN

General Manager responsible:	General Manager City Environment, DDI 941 8608
Officer responsible:	Unit Manager Transport and Greenspace
Author:	Rico Parkinson, SCIRT Rod Whearty, Communication Coordinator Operations, SCIRT

PURPOSE OF REPORT

1. The purpose of this report is to obtain approval for the removal of up to 25 trees in Bromley Park, Linfield Park and Cuthberts Green in association with the construction of Pressure Main 11.

EXECUTIVE SUMMARY

2. This report, seeking approval to remove a number of trees in the above parks, is presented to the Hagley/Ferrymead Community Board for consideration and recommendation to the Council who will make the final decision in relation to the proposed tree removals.
3. The proposed tree removals are in association with the construction of Pressure Main 11. This is a high priority wastewater project being undertaken by the Stronger Christchurch Infrastructure Rebuild Team (SCIRT), in response to the Christchurch earthquakes, that involves the construction of a new 3.6 kilometre (1200 millimetre diameter) wastewater pipeline going from Pump Station 11 in Randolph Street to the Bromley Wastewater Treatment Plant (refer **Attachment 1**).
4. Pump Station 11 handles approximately 30 per cent of the city's wastewater through an existing 1200 millimetre pipeline and two 600 millimetre pipelines. The new pipeline will replace the two existing 600 millimetre pipelines that were badly damaged in the earthquakes.
5. The two existing pipelines are around 50 years of age and are currently damaged and unable to take any significant flows. This means that Pump Station 11 is currently unable to operate at its full capacity and is now totally reliant on the one remaining 1200 millimetre pipeline. Therefore this work needs to be carried out as soon as possible to provide a reliable and more resilient wastewater network to this part of the city.
6. Construction will be carried out simultaneously on at least three separate work fronts due to the significance of this project, compressed delivery timeframe and to help reduce the duration of any adverse impacts associated with the construction on the community. The first stage of the 3.6 kilometre pipeline commenced construction in Linfield Park on 16 January 2012, with further stages programmed to commence around February/March 2012.
7. Installation of the new pipeline unfortunately requires the removal of a number of trees in Bromley Park (two trees, possibly three), Linfield Park (two trees), Cuthberts Green (15 -20 plantation trees and a small group near the boundary of the Bromley Treatment Plant, final numbers will be influenced on the proximity of the trench face to the tree). There will also be significant pruning on a number of other trees through the Cuthberts Green section of the pipeline to raise the canopy and provide clear work space for construction machinery. The trees will be replaced in other locations on all three parks during the next planting season (May to September 2012) to compensate for the removals.
8. Careful consideration has been given to the alignment of the new pipeline to minimise the number of trees requiring removal and reduce the level of adverse impact on the existing sport fields in Bromley and Linfield Parks. The importance of these sports fields has increased significantly following the earthquakes as they are some of the few remaining undamaged fields on this side of the city. The Hagley/Ferrymead Community Board approved an easement over a section of Bromley Park on 14 December 2011 for the current alignment. The easement for the section of pipeline that crosses Linfield Park and Cuthberts Green has already been approved by the Corporate Support Manager under delegated authority because those two parcels of land are held in Fee Simple as opposed to Bromley Park which is held under the Reserves Act.

8. Cont'd

FINANCIAL IMPLICATIONS

9. This project is part of the infrastructure rebuild activity that sits within the Infrastructure Rebuild Plan approved by Council on 1 December 2011. The Annual Plan has made provision for infrastructure rebuild activity in the 2011/12 financial year. Costs associated with the removal of these trees are simply part of the overall cost associated with the construction of Pressure Main 11.
10. While moving the pipeline alignment into Bromley Park requires the removal of two trees, it does provide a significant cost saving to the project. The alternative option is to keep the pipeline within the road corridor, however the traffic management cost alone of up to \$2,000 per day would add an additional \$60,000 in traffic management costs and an additional \$90,000 in carriageway reinstatement.
11. The pipeline alignment through Linfield Park is also the most cost effective and causes the least amount of disruption to the recreational activities occurring on the park. Changing the alignment to avoid removing the trees and follow the line of the existing pressure pipe (currently inoperative) would add an additional 40 metres of pipe and the associated additional reinstatement costs for the playing surfaces and the irrigation system. It would also reduce the amount of available playing area over the summer sports season. The additional cost for this realignment is estimated at \$80,000.
12. Changing the alignment through Cuthberts Green to avoid removing the plantation of trees completely would require purchase of all or part of an adjoining private property which would delay the project significantly and add a significant cost. No estimate has been undertaken on this option as it was not considered a viable option. The alignment proposed significantly reduces the number of trees requiring removal compared to a direct route through the plantation.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

13. Yes as above.

LEGAL CONSIDERATIONS

14. The Transport and Greenspace Manager has the following delegation with respect to trees:
"In consultation with any other units affected and the relevant Community Board, authorise the planting or removal of trees from any reserve or other property under the Manager's control".
15. While the Transport and Greenspace Manager has the delegation to remove the trees, current practice is that in most cases requests to remove healthy and structurally sound trees are placed before the appropriate Community Board for a decision.
16. Under the delegations to Community Boards, the Board has the authority to *"plant, maintain and remove trees on reserves, parks and roads"* under the control of the Council within the policy set by the Council.
17. In response to the earthquakes, the Council has established a schedule of two meetings per month specifically to deal with decisions or issues related to the Christchurch earthquakes. The proposed tree removals will be presented to Council because the decision relates to a high priority wastewater infrastructure rebuild project which has metropolitan significance and the outcome or impact of that decision goes well beyond the local community.
18. This report is being presented to Council via a "Part A" report, and therefore Council will be aware of the Community Board's view on the proposed removals through their recommendation and able to take that into consideration when making the decision.

8. Cont'd

Have you considered the legal implications of the issue under consideration?

19. Yes, as per above.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

20. The infrastructure rebuild was not anticipated by the LTCCP or Activity Management Plans, but is a response to a natural disaster.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

21. Yes, the Annual Plan has made provision for the infrastructure rebuild activity in the 2011/12 financial year. Future activity will be addressed in successive Annual Plans and the 2013–22 Long Term Plan.

ALIGNMENT WITH STRATEGIES

22. The draft CERA Recovery Strategy provides for the development of a Land, Building and Infrastructure Recovery Plan. This work is in line with and part of the Infrastructure Rebuild Plan approved by Council on 1 December 2011.

Do the recommendations align with the Council's strategies?

23. Yes, as above.

CONSULTATION FULFILMENT

24. Careful consideration has been given to select an alignment that minimises the number of trees that need to be removed. The Hagley/Ferrymead Community Board recently approved an easement on Bromley Park for the current alignment. These factors, combined with the significance, timing of the project and the cost of altering the proposed alignment has meant there is limited opportunity for the community to influence the proposed tree removals.
25. SCIRT recognise the importance of advising local residents of the pending work and delivered an information leaflet to approximately 180 properties near the locations of the proposed tree removals on all three parks on 21 December 2011. The information leaflet provided a project overview to provide the necessary context and significance around the work and informed residents of the proposed tree removals including the intention to seek the Council's approval for the tree removals. Contact numbers were also provided for anyone who had concerns with the proposed removals or wanting further information on the project.
26. At the time of submitting this report, no adverse community feedback on the proposed removals had been received. A verbal update will be provided at the meeting on any community feedback that has been received prior to this report being considered.

STAFF RECOMMENDATION

It is recommended that the Hagley/Ferrymead Community Board recommend that Council approve the request to remove up to 25 trees from Bromley Park, Linfield Park and Cuthberts Green as shown on **Attachments 2, 3 and 4** of this report.

CHAIRPERSON'S RECOMMENDATION

For discussion.

8. Cont'd

BACKGROUND

27. This project is strategically significant because Pump Station 11 transfers approximately 30 per cent of the city's wastewater from Linwood to the Treatment Plant. Prior to the earthquake, this occurred via three pressure mains. One 1,200 millimetre diameter pipe which is around five years old, and two 600 millimetre pipes which are around 50 years old were due for replacement within the next 10 years.
28. Faults occurred on all three of these existing pressure mains during the September and February earthquakes with raw sewage spilling in a number of locations, posing a health risk to the public.
29. The 1,200 millimetre pipe currently takes all the incoming flow to the pump station. The older pipes have been determined to be too damaged for future use. Therefore, a new or refurbished main is needed to ensure the resilience and future security of this critical wastewater network for the people of Christchurch.
30. The project is a major priority for SCIRT, with Council requesting the project to be completed by the ambitious target of Winter 2012. The project is significant and will require around eight (8) months to complete. For this reason, work is beginning as early as possible in 2012 to maximise the likelihood of meeting the target completion date. This will provide the additional benefit of being a significant recovery milestone for the people of Christchurch.
31. A number of options were considered, including repairing the existing pipes, replacing the existing pipes and upgrading the two 600 millimetre pipes to a single 1,200 millimetre pipe. Through a robust options analysis it was determined that a single, larger replacement pipe would provide the best value for money and the greatest security to the network including capacity for the future development of the city within the pump station's catchment. Council, as the asset owner, has endorsed this option.
32. SCIRT is also building resilience into the Pressure Main 11 project by carefully considering the materials and alignment for the 1,200 millimetre pipe. The pipe is a glass reinforced pipe, selected for its flexible nature. The existing 1,200 millimetre pipe is reinforced concrete which is a rigid pipe and the additional (more flexible) pipe will provide more resilience in this network for any future earthquake event. If a future earthquake event caused small changes in horizontal and vertical land positions, the flexibility of glass reinforced pipe would be subject to a lower risk of failure than the more rigid existing pressure main.
33. The alignment of this new pipeline has the following advantages:
 - (a) Following the alignment of the existing 600 millimetre pressure main along Aldwins and Buckleys Roads has meant that there is a corridor for the new pressure main to go down, and minimises the amount of services that will have to be diverted, thus ensuring it is a cheaper and less disruptive route. It also ensures that the existing pressure main will be removed when possible and reduce the risk of further damage to the roads if the old pipe were to collapse.
 - (b) The proposed route also avoids passing through private properties and minimises reduction of sports grounds by staying in the road reserve as much as possible, to reduce the impact of the installation and possible future maintenance of the pipe.
 - (c) It achieves the greatest separation of the two pressure mains. Two distinct pipes in different locations provide more security of service. If one pipe failed due to land movement, it is less likely the other would be impacted if it was located a reasonable distance from the other.

8. Cont'd

- (d) It is the preferred route that minimises the impact on Bromley Park and Linfield Park sports fields which are now in high demand and two of the few that are currently available for recreational activities due to significant damage to other sports fields in this part of the city, providing an approximate cost saving of \$300 per metre, providing good value for money.
- (e) It enables the project to be completed in the shortest possible time.
- (f) The initial route of the pipeline where it leaves Pump Station 11 will follow the existing alignment in Randolph Street, then onto Aldwins Road via Marcroft Street. This route has been selected because the alternative route experienced significant liquefaction.

OPTIONS

- 34. The project alignment unfortunately requires the removal of a number of trees in three areas: Cuthbert's Green, Linfield Park and Bromley Park. The project team is conscious of the value placed on trees by the people of Christchurch and has carefully considered the alignment. The aim is to provide a balance between the need for maintaining a green city, the need to complete the project in a timely fashion, the need to preserve the use of the sporting fields, the possible traffic implications and the costs associated with alternate routes. A detailed description of these sites where trees are flagged for removal and justification for the removal of trees is outlined below.
- 35. It should be noted that the chosen route minimises the number of trees requiring removal. Any trees that are removed will be replaced with new trees in slightly different locations as trees should not be planted on above pressure mains as they may cause failures in the future.

Bromley Park (two, possibly three trees to be removed)

- 36. The alignment at Bromley Park (as shown in **Attachment 2**) has been chosen to avoid any impact on the traffic lanes on Buckleys Road, and to avoid any impact on the playing fields. The trees at the northern end of the park overhang the road and clash with our proposed alignment, and therefore are required to be removed. The reasons for this alignment are:
 - (a) Buckleys Road is a major arterial road. The impact of placing the alignment in the live traffic lanes would be a cost of around \$2,000 per day for traffic management in addition to the major inconvenience associated with having to reduce this section of road to one lane. There would be an additional \$60,000 in traffic management cost and \$90,000 in carriageway reinstatement if the pressure main was to stay within the road corridor running past Bromley Park. There would also be costs associated with additional bends and power to run the pressure mains.
 - (b) The two or three trees that are flagged for removal currently overhang the road and footpath and present a risk to traffic and pedestrians if branches break.
 - (c) Trees consist of:
 - (i) One Elm approximately 15 years old and 10 metres in height.
 - (ii) One Sycamore approximately 15 years old and eight metres in height.
 - (iii) One Sycamore approximately 15 years old and eight metres in height (may not have to be removed; depends on how close the trench face comes to the tree).

8. Cont'd

Linfield Park (two trees to be removed)

37. The chosen alignment is depicted in **Attachment 3**. The alignment at Linfield Park follows the southern boundary of the park. There are two trees that are required to be removed at the south western corner on the Kearney's Road frontage of the park. The reasons for this alignment are:
- (a) Linfield Park (Cuthbert's South) is one of the most utilised playing fields in the east of the city and was one of only two parks still operational and undamaged after the earthquakes. The route along the southern side of the park was chosen as it minimises the disruption to the existing playing fields.
 - (b) If the alignment was moved north to avoid all trees, two playing fields would need to be dug up (both less than three years old). This would mean less available playing area over the summer, and alternative locations would need to be found to play softball and touch rugby.
 - (c) Moving the alignment north through the park would mean sharper bends would be required along Kearneys Road, which would add cost to the running of the pressure main.
 - (d) One of the two trees is also overhanging power lines, and its roots are believed to be within the area of two buried 11 kilo-voltage power cables. Removing the tree will reduce the risk of damage to these cables.
 - (e) Trees consist of:
 - (i) One Eucalyptus approximately 30 years old and nine metres in height.
 - (ii) One Eucalyptus approximately 30 years old and 15 metres in height.

Cuthbert's Green (approximately 20 trees to be removed)

38. The chosen alignment (as shown in **Attachment 4**) runs from Kearneys Road along the southern boundary of Linfield Park to just past the first playing field and then cuts across the second playing area through to an old embankment in the small pine plantation. It then follows the embankment to Cuthbert's Green where the route follows the existing pressure main into the treatment plant. The reasons for this alignment are:
- (a) It ensures there are not sharp bends in the pipe which would increase the cost to run the pressure main, as more power would be required for the pumps to transfer the wastewater.
 - (b) The route through the plantation follows a raised embankment which is relatively clear of trees, Around 15 trees have been identified through the plantation section of Cuthberts Green and up to five trees outside of the plantation area and adjacent to the boundary of the Bromley Treatment Plant. The raised embankment reduces the risk of encountering groundwater which has the potential to add up to \$2,000 per metre to project costs for dewatering.
 - (c) It provides the advantage of ensuring no other trees would be subjected to damaging wind due to being exposed by the removal of the other trees.
 - (d) The route through Cuthbert's Green follows the existing alignment of the old pressure main which will enable the old pipe to be removed as part of the project. There is not enough room to move the pipe north due to other pressure mains from different parts of the city. Moving the pipe south of all the trees will mean the alignment will be parallel and closer to the other 1,200 millimetre pressure main from pump station 11.

8. Cont'd

- (e) Trees consist of:
 - (i) Up to 15 *Pinus radiata* approximately 20 years old and 12–15 metres in height, through the “plantation” section of Cuthberts Green.
 - (ii) Three *Pinus radiata* approximately 40 years old and 25 metres in height near the boundary of the Wastewater Treatment Plant.

9. EASEMENT FOR SEWER PIPE OVER HERITAGE TRAIL PARK

General Manager responsible:	General Manager, City Environment, DDI 941 8608
Officer responsible:	Unit Manager, Transport and Greenspace
Author:	Justin Sims, Property Consultant

PURPOSE OF REPORT

1. The purpose of this report is to seek the Hagley/Ferrymead Community Board's approval to the granting of an easement to the Council for the right to convey sewage in gross over part of Heritage Trail Park, identified in Certificate of Title CB41C/119.

EXECUTIVE SUMMARY

2. The recent earthquakes have caused extensive damage to the existing sewer infrastructure across the City and Port Hills.
3. In order to ensure the sewer network is repaired to full capacity a damaged vertical wastewater pipe running down the cliff above 8 Heberden Avenue is to be replaced. The vertical section of pipe has suffered severe cracking due to rock-fall occurring during the June 2011 aftershocks.
4. A number of alignments were considered and the least disruptive, cost effective and direct is to re-route the wastewater pipe from a proposed manhole on Seaspray Lane to a gully located between Heberden Avenue and Seaspray Lane and then into Heberden Avenue as shown on the plan at **Attachment 1**.
5. Part of the pipeline is to pass over the Heritage Trail Park, which is designated as a recreation reserve under the Reserves Act 1977.
6. Approval is therefore sought for the creation of an easement to convey sewage in gross over the above stated land for the benefit of the Council as shown marked A on the plan at **Attachment 2**.

FINANCIAL IMPLICATIONS

7. The land in question is held by the Council in fee simple as a recreation reserve under the Reserves Act. No fee will therefore be payable for the benefit of the easement.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

8. Not applicable. The works budget for the related works will form part of the Infrastructure Rebuild Programme.

LEGAL CONSIDERATIONS**Have you considered the legal implications of the issue under consideration?**

9. Procedurally an easement is required to create proper and accurate land title records and legally protect the infrastructure.
10. Provision exists under Section 48 of the Reserves Act 1977 to grant such easements where the Reserve will not be materially altered or permanently damaged. This application falls into this category and as such approval has been recommended subject to appropriate conditions. Public notification is not required. Legal services will be involved in the final documentation of the easement.
11. The Council standard easement instrument will be completed and registered at Land Information New Zealand once Council consent is given.
12. Community Boards have the delegated authority to grant easements over reserves.

9. Cont'd

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

13. Yes, page 70 of 2009/19 LTCCP and 11.0.1 of Activity Management Plan – wastewater collection is provided in a safe, convenient and efficient manner.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

14. Yes, in alignment with Waste Water Activity Management Plan.

CONSULTATION FULFILMENT

15. It is considered that as the reserve will not be materially altered or permanently damaged, and the rights of the public in respect of the reserve are not likely to be permanently affected, public notice is not required to be undertaken.
16. There is no consultative requirement associated with the granting of this easement.

STAFF RECOMMENDATION

It is recommended that the Hagley/Ferrymead Community Board approve an easement shown at A on **Attachment 2** in gross to convey sewage over the land described in Certificate of Title CB41C/119, also known as the Heritage Trail Park, subject to the following conditions:

- (a) The restoration of the Reserve to the condition it was in prior to the commencement of the works;
- (b) The Unit Manager Corporate Support being authorised to finalise and conclude the granting of the easement;
- (c) The consent of the Department of Conservation being sought.

CHAIRPERSON'S RECOMMENDATION

For discussion.

10. APPLICATION TO THE HAGLEY/FERRYMEAD COMMUNITY BOARD 2011/12 YOUTH DEVELOPMENT SCHEME - CANTERBURY U18'S BOYS TAG FOOTBALL TEAM

General Manager responsible:	General Manager, Community Services, DDI 941 8607
Officer responsible:	Unit Manager, Recreation and Sports
Author:	Diana Saxton, Community Recreation Adviser

PURPOSE OF REPORT

1. The purpose of this report is to seek approval from the Hagley/Ferrymead Community Board for an application for funding from the Hagley/Ferrymead Community Board 2011/12 Youth Development Scheme.

EXECUTIVE SUMMARY

2. The Canterbury U18's Boys Tag Football Team has five players from the team that reside in the Hagley/Ferrymead ward who are travelling to Auckland to compete in the New Zealand Tag Football Nationals. This tournament is being held from 10–11 February 2012.
3. Representatives from Hagley/Ferrymead ward are:
 - Cody Te Awa, 16 years
 - Javaan Togiasso, 17 years
 - Jiordan Fidow-Kele, 15 years
 - Thoren Fidow-Kele, 17 years
 - Uale Peneli, 17 years
4. Tag football is a new and growing sport played in Canterbury across all age groups. The game was first introduced four years ago in Canterbury and played at Cuthbert's Green. A home ground was allocated at Broadhaven Park some years later, but following the damage to the ground in the earthquakes, the competition was moved to Parklands Reserve.
5. Tag football is attracting many new players in Canterbury and encourages families and parents to get involved by either playing themselves or supporting their children by coaching, managing or refereeing. The National Championships are the highest level of competition available for these players in New Zealand, which involves 66 teams across nine grades competing from around New Zealand.
6. In terms of fundraising, the team has found it challenging this time with disruptions of the earthquake and snow, but have raised a small amount to cover miscellaneous items required by the team (strapping tape, first aid kit). They have currently fundraised approximately \$180.

FINANCIAL IMPLICATIONS

7. The following table provides a breakdown of the costs per person for this trip.

EXPENSES	Cost (\$)
Return airfares	200
Domestic transport	35
Uniforms	70
Tournament Levies	25
Accommodation and Food	120
Total cost per person	\$ 450
Total Requested from Community Board	\$ 450

8. This is the first time applicants Cody Te Awa, Jiordan Fidow-Kele, Thoren Fidow-Kele and Uale Peneli have applied to the Hagley/Ferrymead Community Board for funding. It is the second time Javaan Togiasso has applied to the Hagley/Ferrymead Community Board for funding. Javaan was granted \$400 to attend a training camp with the Manly Rugby League Club in Sydney in January 2011.

10. Cont'd

9. There is currently a balance of \$5,750 available in the 2011/12 Youth Development Scheme fund.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

10. Yes, see page 172, Community Support, Council Activities and Service, Grants.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

11. There are no legal issues to be considered.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

12. Aligns with page 184 in the 2009 LTCCP.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

13. Yes, see page 172, Community Support, Council Activities and Service, Grants.

ALIGNMENT WITH STRATEGIES

14. Application aligns with the Council's Youth Strategy and local Community Board objectives.

Do the recommendations align with the Council's strategies?

15. As above.

CONSULTATION FULFILMENT

16. All appropriate consultation has been undertaken.

STAFF RECOMMENDATION

It is recommended that the Hagley/Ferrymead Community Board support the application and allocate \$150 each to Cody Te Awa, Javaan Togiasso, Jiordan Fidow-Kele, Thoren Fidow-Kele and Uale Peneli from the Canterbury U18's Boys Tag Football Team, totalling \$750, as a contribution towards their trip from the Hagley/Ferrymead Community Board 2011/12 Youth Development Scheme.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be adopted.

11. APPLICATION TO THE HAGLEY/FERRYMEAD COMMUNITY BOARD'S 2011/12 YOUTH DEVELOPMENT SCHEME – JULIUS ANGUS KARL HERZHOFF

General Manager responsible:	General Manager, Community Services, DDI 941 8607
Officer responsible:	Unit Manager, Recreation and Sports
Author:	Diana Saxton, Community Recreation Adviser

PURPOSE OF REPORT

1. The purpose of this report is to seek approval from the Hagley/Ferrymead Community Board for an application for funding from the Hagley/Ferrymead Community Board 2011/12 Youth Development Scheme.

EXECUTIVE SUMMARY

2. Funding is being sought by Julius Angus Karl Herzhoff, a 16 year old resident of the Inner City to represent New Zealand in the Commonwealth Junior Fencing Championships being held in Jersey from 11 – 19 February 2012. The application was received in January 2012.
3. The Commonwealth Youth Games are a small scale version of the Commonwealth Games, designed for the youth of the 71 Commonwealth countries for participants under 20 years of age. The Games are held every three years. Fencing was included in the Commonwealth Games from 1950. Participation in these games is a significant stepping stone to other major international competitions
4. Julius has been fencing for five years and takes part in local, regional, national and international competitions. A high performing, dedicated athlete Julius is currently ranked first in New Zealand U17 and was placed 10th overall in the 2010 U17 World Cup. His ultimate goal is to take part in the Olympic Games.
5. Julius has started coaching younger students and enjoys being able to share his skills and passion for the sport. He also intends to become a fencing referee to be able to help run competitions. A Year 13 student at Christ's College, Julius enjoys school, plays chess and is planning to study sport and nutrition at university.
6. In terms of fundraising, Julius has a part time job after school and in the holidays and has received a grant of \$1,000 from Christ's College Parent Association.

FINANCIAL IMPLICATIONS

7. The following table provides a breakdown of the costs per person for this trip.

EXPENSES	Cost (\$)
Return airfares	\$ 3,000
Domestic transport	\$ 1,000
Equipment and uniform	\$ 700
Entry fee	\$ 135
Training fee	\$ 1,000
Accommodation	\$ 800
Total cost per person	\$ 6,635
Total Requested from Community Board	\$ 500

8. This is the second time the applicant has applied to the Hagley/Ferrymead Community Board Youth Development Scheme for funding. Julius was granted \$750 to represent New Zealand at competitions in Hong Kong and Singapore in January 2010.
9. There is currently a balance of \$5,750 available in the 2011/12 Youth Development Scheme fund.

11. Cont'd

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

10. Yes, see page 172, Community Support, Council Activities and Service, Grants.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

11. There are no legal issues to be considered.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

12. Aligns with page 184 in the 2009 LTCCP.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

13. Yes, see page 172, Community Support, Council Activities and Service, Grants.

ALIGNMENT WITH STRATEGIES

14. Application aligns with the Strengthening Communities Strategy, Youth Strategy, Physical Recreation and Sport Strategy and Hagley/Ferrymead Community Board Objectives.

Do the recommendations align with the Council's strategies?

15. As above.

CONSULTATION FULFILMENT

16. All appropriate consultation has been undertaken.

STAFF RECOMMENDATION

It is recommended that the Hagley/Ferrymead Community Board support the application and allocate \$500 to Julius Angus Karl Herzhoff from the 2011/12 Youth Development Scheme as a contribution towards representing New Zealand in the Commonwealth Junior Fencing Championships being held in Jersey, February 2012.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be adopted.

12. SUMNER VILLAGE CENTRE MASTERPLAN – PART 1

General Manager responsible:	Mike Theelen, General Manager Strategy and Planning , DDI 941 8281
Officer responsible:	Jenny Ridgen, Programme Manager - Healthy Environment, Strategy and Planning
Author:	Miranda Charles, Policy Planner, Strategy and Planning

PURPOSE OF REPORT

1. The purpose of this Report is to seek the Hagley/Ferrymead Community Board’s endorsement for a proposed process for the development of a ‘community-led’ masterplan for Sumner Village Centre by:
 - a) Establishing a Joint Advisory Group to guide and support the preparation of a Sumner Village Centre Masterplan;
 - b) Confirming the general roles and responsibilities within the Joint Advisory Group, including a draft Terms of Reference; and
 - c) Confirming the composition of membership for the Joint Advisory Group.
2. The appointment of individuals to the Joint Advisory Group is dealt with in a separate report in the public excluded section of this meeting, clause 17.

EXECUTIVE SUMMARY

3. On 23 June 2011, the Council approved staff support for a ‘community-led’ masterplan for the commercial centre of Sumner.
4. The phrase ‘community-led’ makes this master planning project different from other ‘Council-led’ masterplans. To give effect to this phrase and to facilitate a collaborative approach for the preparation and delivery of the Sumner Village Centre Masterplan, the formation of a Joint Advisory Group is proposed.
5. It is proposed that the Joint Advisory Group comprise Council Officers, Community Board members and up to six community representatives from within the Sumner community.
6. The roles and responsibilities of the Joint Advisory Group would be to:
 - Provide overall guidance and support to the core project team;
 - Review and provide feedback on work being produced by the core project team;
 - Assist to ensure that key milestones are being reached;
 - Provide a channel of communication between the project and the wider community; and
 - Raise the profile of the project with stakeholder interest groups.
7. Members of the Joint Advisory Group will operate within a Terms of Reference (draft **attached**). The Terms of Reference will provide guidance on the role of the Joint Advisory Group and how it functions.

FINANCIAL IMPLICATIONS

8. The Annual Plan has made provision within the Strategy and Planning Group’s budget for the Suburban Centres Programme, including the production of this Masterplan.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

9. Yes, see above.

12. Cont'd

LEGAL CONSIDERATIONS

10. The role of the Joint Advisory Group is advice-giving only and does not create any legal liabilities.

Have you considered the legal implications of the issue under consideration?

11. Not applicable.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

12. The masterplan was not anticipated by the LTCCP or Activity Management Plans but is a response to a natural disaster and reflects the Council's land use planning functions. Provision has been made for the Suburban Centres Programme through the Annual Plan process.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

13. Yes, the Annual Plan 2011/12 includes a revised level of service. The recovery of Suburban Centres is supported by urban design and planning initiatives.

ALIGNMENT WITH STRATEGIES

14. The Masterplan will be consistent with the Urban Development Strategy objectives and its implementation tool Chapter 12A of the Regional Policy Statement. It will recognise the current hierarchy of commercial centres, and will be consistent with the vision of enabling the central city to be the pre-eminent business, social and cultural heart of the City.
15. The draft Canterbury Earthquake Recovery Authority (CERA) Recovery Strategy identifies local neighbourhood plans and initiatives as one of its goals to help communities recover. The Suburban Centres Programme and these Masterplans are therefore consistent with the Recovery Strategy.

Do the recommendations align with the Council's strategies?

16. Yes, see above.

CONSULTATION FULFILMENT

17. Following the Council's approval to adopt a 'community-led' approach for the Sumner Village Centre Masterplan, dialogue with the Community Board and Sumner community representatives has been ongoing. The Community Board informally endorsed the establishment of a Joint Advisory Group at a seminar on 14 December 2011, and the community have been informed of the proposed Joint Advisory Group approach via media communications.
18. The establishment of a Joint Advisory Group comprising Council staff and community leaders to support the masterplanning exercise is proposed in order to enhance the quality of community engagement and consultation that will take place during the project.

12. Cont'd

STAFF RECOMMENDATION

It is recommended that the Hagley/Ferrymead Community Board:

- (a) Endorse the establishment of a Joint Advisory Group;
- (b) Endorse the following general roles and responsibilities of the Joint Advisory Group:
 - Provide overall guidance and support to the core project team;
 - Review and provide feedback on work being produced by the core project team;
 - Assist to ensure key milestones are being reached;
 - Provide a channel of communication between the project and the wider community; and
 - Raise the profile of the project with stakeholder interest groups.
- (c) Endorse the draft Terms of Reference (attached), which will provide guidance on the role of the Joint Advisory Group and how it will function; and
- (d) Endorse that membership of the Joint Advisory Group consists of the following:
 - One Board Member and one alternative appointee from the Board;
 - Two Council Officers; and
 - Up to six community representatives from within Sumner community.

CHAIRPERSON'S RECOMMENDATION

For discussion.

12. Cont'd

BACKGROUND (THE ISSUES)

Sumner Community Group

19. Following the earthquake in February 2011, several members of the Sumner community formed a new community interest group called the Sumner Community Group. Under the umbrella of the Sumner Community Group, several smaller special interest groups were formed, including the Sumner Urban Design Team (SUDT).
20. In the months that followed, SUDT began an intensive schedule of community meetings and workshops, using social media and drop-in sessions to gather the ideas and aspirations of Sumner residents for inclusion in a suburb plan for Sumner. This suburb plan takes in residential, open space, coastal and commercial areas between Taylors Mistake and Redcliffs.

'Community-led' masterplan for commercial centre

21. On 23 June 2011, the Council acknowledged the progress made by SUDT in capturing the visions and ideas of residents in Sumner, and approved staff support for a 'community-led' masterplan for Sumner Village commercial centre. This 'community-led' masterplan was approved as part of the Council's Suburban Centres Programme: a work-stream designed to guide the renewal of earthquake damaged commercial areas and sites within established Business 1 and 2 Zones.
22. While 'community-led', a 'Council adopted' master plan will need to be consistent with other strategic Council documents or policy, and public consultation over the draft master plan must satisfy the requirements of the Local Government Act 2002. The aim is to prepare a masterplan that is formally adopted by the Council.
23. Between July and October 2011, Council Officers and consultants organised a series of meetings with three members of the SUDT to discuss a way forward for a 'community-led' masterplan for the Sumner Village Centre. During that time, the Sumner Community Group merged with the Sumner Residents' Association (SRA). SUDT remains a small interest group which liaises closely with the SRA.

Joint Advisory Group, recommended role and immediate priorities

24. In 'Council-led' master plans, Council Officers with or without the help of a facilitator and/or urban design consultant take a lead role throughout each stage of the project, from project set-up to achieving final output and sign off. While leading the project, Council Officers seek input and feedback from stakeholders and the public at various stages, particularly during early stages of information gathering as well as during formal public consultation processes.
25. For Sumner's 'community-led' plan, it is suggested that a Joint Advisory Group be established to facilitate a collaborative approach between the community and the Christchurch City Council. The Board considered this matter at a Seminar on 14 December 2011 and informally endorsed the recommended approach.
26. The Joint Advisory Group would be responsible for providing overall guidance and support to a core project team of Council Officers. This core project team would be responsible for day to day tasks associated with the preparation of a masterplan document (for example research, idea testing, the preparation of text, concepts and renderings etc), and would be comprised mainly of Council staff. Members of the Joint Advisory Group could contribute technical input as required.
27. Initially, the services of an independent facilitator currently engaged by the Council to assist the project will be retained. However, once the Joint Advisory Group is well established, the ongoing role of the independent facilitator will be reviewed.

12. Cont'd

28. The general roles and responsibilities of the Joint Advisory Group would be to:
- Provide overall guidance and support to the core project team, and to help ensure key milestones are being reached;
 - Provide feedback on documentation relating to the project such as the process by which the masterplan will be completed, the timeline, and arrangements for any media communications;
 - Provide a channel of communication between the project and the wider community, and raise the profile of the project with stakeholder interest groups;
 - Review any early project findings and/or recommendations of the Core Project Team, and receive updates about public feedback including submissions on the draft masterplan; and
 - Review and provide feedback on the draft and final versions of the Sumner Village Centre Masterplan prior to its presentation to the Hagley/Ferrymead Community Board and the Council.
29. The members will meet every one to two months as required. The initial priority actions of the Joint Advisory Group would be to:
- a) Establish a Chair and decide on a quorum;
 - b) Sign up to a Terms of Reference which clarifies the project scope, and the roles and expectations of Team members and provides 'ground rules' for the delivery of the project;
 - c) Provide feedback on a Project Process and Timeline which describes the stages and milestones required to achieve the project; and
 - d) Provide feedback on a media communications plan which articulates the key messages to be conveyed by the designated spokespeople of the Joint Advisory Group, and the desired flow and dissemination of information.

Joint Advisory Group, membership

30. The appointment of members to the Joint Advisory Group will be dealt with by the Community Board in the report included in the public excluded section of this meeting, clause 17.

13. **COMMUNITY BOARD ADVISER'S UPDATE**
14. **QUESTIONS UNDER STANDING ORDERS**
15. **BOARD MEMBERS' INFORMATION EXCHANGE**
16. **RESOLUTION TO EXCLUDE THE PUBLIC**

Attached