

AKAROA/WAIREWA COMMUNITY BOARD AGENDA

WEDNESDAY 15 FEBRUARY 2012

AT 9:30 AM

**IN THE BOARD ROOM, LITTLE RIVER SERVICE CENTRE,
4238 CHRISTCHURCH-AKAROA ROAD, LITTLE RIVER**

Community Board: Pam Richardson (Chairman), Bryan Morgan (Deputy Chairman), Lyndon Graham, Leigh Hickey, Stewart Miller and Claudia Reid.

Community Board Adviser

Liz Carter

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1. APOLOGIES

2. CONFIRMATION OF MEETING MINUTES

2.1 Ordinary Board Meeting – 14 December 2011

The minutes of the Board's ordinary meeting of 14 December 2011 are **attached**.

STAFF RECOMMENDATION

That the minutes of the Board's ordinary meeting held on Wednesday 14 December 2011 be confirmed.

3. DEPUTATIONS BY APPOINTMENT

3.1 LEE ROBINSON AND MAX ANNAND

Lee Robinson and Max Annand wish to report to the Board on the outcome of the recent onsite meetings between staff and stakeholders regarding local wharves and a proposal to move forward.

4. PRESENTATION OF PETITIONS

Nil.

5. NOTICES OF MOTION

Nil.

6. CORRESPONDENCE

6.1 RACHEL PHILLIPS

Correspondence is **attached** from Rachel Phillips requesting that a fence be erected around the Akaroa Childrens' Playground.

STAFF RECOMMENDATION

It is recommended that the Board receive this letter and forward it to staff for comment.

6.2 ENVIRONMENT CANTERBURY

Correspondence is **attached** from Environment Canterbury updating the Board on a coastal project currently being undertaken in the Canterbury region.

STAFF RECOMMENDATION

It is recommended that the Board receive the letter from Environment Canterbury (Ecan) on defining the Canterbury Coastal Environment and request that staff organise a briefing from Ecan staff to be held jointly with the Lyttelton/Mt. Herbert Community Board.

6.3 LE BONS BAY BACH OWNERS ASSOCIATION

Correspondence is **attached** from Le Bons Bay Bach Owners Association itemising issues of concern.

STAFF RECOMMENDATION

It is recommended that the Board receive this letter and forward appropriate sections to staff for comment and/or action.

7. RESERVE MANAGEMENT COMMITTEES

The minutes of the following Reserve Management Committee meetings are attached.

- 7.1 Awa-it Reserve Management Committee – 1 December 2011 (**attached**).
- 7.2 Duvauchelle Reserve Management Committee – 14 November 2011 (**attached**).
- 7.3 Duvauchelle Reserve Management Committee – 12 December 2011 (**attached**).
- 7.4 Duvauchelle Reserve Management Committee – 9 January 2012 (**attached**).
- 7.5 Stanley Park Reserve Management Committee – 15 December 2012 (**attached**).

The above minutes may still need to be confirmed by each Committee at their next meeting.

STAFF RECOMMENDATION

That the Board receive the minutes of the following Reserve Management Committee meetings:

- Awa-iti Reserve Management Committee – 1 December 2011
- Duvauchelle Reserve Management Committee – 14 November 2011
- Duvauchelle Reserve Management Committee – 12 December 2011
- Duvauchelle Reserve Management Committee – 9 January 2012
- Stanley Park Reserve Management Committee – 15 December 2012.

7.6 Duvauchelle Reserve Management Committee Correspondence

The **attached** letter has been received from the Duvauchelle Reserve Management Committee advising of three new Committee members.

STAFF RECOMMENDATION

It is recommended that the Board receive the correspondence and approve the appointment of the following people as members of the Duvauchelle Reserve Management Committee:

Brian Bremner
Mark Shadbolt
Paul Haglund

7.7 Stanley Park Reserve Management Committee Correspondence

The **attached** letter has been received from the Stanley Park Reserve Management Committee regarding weed and pest control and the dumping of rubbish in Stanley Park.

STAFF RECOMMENDATION

It is recommended that the Board receive the correspondence and forward it to staff for investigation and comment.

8. AKAROA HARBOUR ISSUES WORKING PARTY MINUTES – 24 NOVEMBER 2011

The minutes of the Akaroa Harbour Issues Working Party meeting held on Thursday 24 November 2011 are **attached**.

STAFF RECOMMENDATION

That the Board receive the minutes of the Akaroa Harbour Issues Working Party meeting held on Thursday 24 November 2011.

9. APPLICATION TO AKAROA/WAIREWA COMMUNITY BOARD 2011/12 DISCRETIONARY RESPONSE FUND

General Manager responsible:	General Manager, Community Services Group, DDI 941-8607
Officer responsible:	Unit Manager, Community Support
Author:	Sue Grimwood, Strengthening Communities Adviser

PURPOSE OF REPORT

1. The purpose of this report is for the Akaroa/Wairewa Community Board to consider an application for funding from its 2011/12 Discretionary Response Fund from the McQueens Valley Mountain Bike Club Inc. for \$2,300.

EXECUTIVE SUMMARY

2. In 2011/12, the total pool available for allocation for the Akaroa/Wairewa Discretionary Response Fund is \$21,773. The Discretionary Response Fund opens each year on 1 July and closes on 30 June the following year, or when all funds are expended.
3. The purpose of the Fund is to assist community groups where the project and funding request falls outside other council funding criteria and/or closing dates. This fund is also for emergency funding for unforeseen situations.
4. At the Council meeting of 22 April 2010, Council resolved to change the criteria and delegations around the local Discretionary Response Fund.
5. The change in criteria limited the items that the local Discretionary Response Fund does not cover to only:
 - (a) Legal challenges or Environment Court challenges against the Council, Council Controlled Organisations or Community Boards decisions;
 - (b) Projects or initiatives that change the scope of a Council project; and
 - (c) Projects or initiatives that will lead to ongoing operational costs to the Council.

Council also made a note that: "*Community Boards can recommend to the Council for consideration grants under (b) and (c).*"
6. Based on this criteria, the application from the McQueens Valley Mountain Bike Club for a contribution towards digger hire to develop new tracks at the Haven Mountain Bike Park is eligible for funding.
7. Detailed information on the application and staff comments are included in the **attached** Decision Matrix.

FINANCIAL IMPLICATIONS

8. There is currently \$10,884 remaining in the Board's 2011/12 Discretionary Response Fund.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

9. Yes, see page 184 of the LTCCP regarding community grants schemes including Board funding

LEGAL CONSIDERATIONS

10. There are no legal considerations.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

11. Aligns with LTCCP and Activity Management Plans, page 172 and 176

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

12. Yes, see LTCCP pages 176 and 177 regarding community grants schemes, including Board funding.

ALIGNMENT WITH STRATEGIES

13. Refer to the attached Decision Matrix.

CONSULTATION FULFILMENT

14. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Akaroa/Wairewa Community Board approve a grant of \$2,300 from its 2011/12 Discretionary Response Fund to the McQueens Valley Mountain Bike Club towards the cost of digger hire.

10. APPLICATION TO AKAROA/WAIREWA COMMUNITY BOARD 2011/12 DISCRETIONARY RESPONSE FUND

General Manager responsible:	General Manager, Community Services Group, DDI 941-8607
Officer responsible:	Unit Manager, Community Support
Author:	Sue Grimwood, Strengthening Communities Adviser

PURPOSE OF REPORT

1. The purpose of this report is for the Akaroa/Wairewa Community Board to consider an application for funding from its 2011/12 Discretionary Response Fund from the Ngaio Point Residents group for \$200.

EXECUTIVE SUMMARY

2. In 2011/12, the total pool available for allocation for the Akaroa/Wairewa Discretionary Response Fund is \$21,773. The Discretionary Response Fund opens each year on 1 July and closes on 30 June the following year, or when all funds are expended.
3. The purpose of the Fund is to assist community groups where the project and funding request falls outside other council funding criteria and/or closing dates. This fund is also for emergency funding for unforeseen situations.
4. At the Council meeting of 22 April 2010, Council resolved to change the criteria and delegations around the local Discretionary Response Fund.
5. The change in criteria limited the items that the local Discretionary Response Fund does not cover to only:
 - (a) Legal challenges or Environment Court challenges against the Council, Council controlled organisations or Community Boards decisions;
 - (b) Projects or initiatives that change the scope of a Council project; and
 - (c) Projects or initiatives that will lead to ongoing operational costs to the Council.

Council also made a note that: *"Community Boards can recommend to the Council for consideration grants under (b) and (c)."*

6. Based on this criteria, the application from the Ngaio Point Residents Group for a contribution towards a neighbourhood barbeque is eligible for funding.
7. The Akaroa/Wairewa Community Board had their initial decision meeting for the neighbourhood community events at a meeting on 19 October 2011. As there were unallocated funds available applications were sought from community/ neighbourhood groups for a second funding round. Decisions were made on those applications under delegated authority to the Chairman and Deputy Chairman and endorsed by the Board at its meeting on 14 December 2011.
8. The Ngaio Point Residents' Group made an application for Neighbourhood Week funding for \$200 towards a neighbourhood barbeque. Unfortunately the application was misplaced and did not come to staff's attention until recently.
9. Although this was a late application it had been sent to the Council prior to other applications received for the second funding round.

FINANCIAL IMPLICATIONS

10. There is currently \$10,884 remaining in the Board's 2011/12 Discretionary Response Fund.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

11. Yes, see page 184 of the LTCCP regarding community grants schemes including Board funding

LEGAL CONSIDERATIONS

12. There are no legal considerations.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

13. Aligns with LTCCP and Activity Management Plans, page 172 and 176

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

14. Yes, see LTCCP pages 176 and 177 regarding community grants schemes, including Board funding.

ALIGNMENT WITH STRATEGIES

15. Yes, Strengthening Communities Strategy.

CONSULTATION FULFILMENT

16. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Akaroa/Wairewa Community Board approve a total grant of \$200 to the Ngaio Point Residents Group as a contribution towards their neighbourhood barbeque.

It is further recommended that the \$200 be allocated from any unexpected funds remaining in the 2011 Neighbourhood Week Fund with the balance of the grant being paid from the Board's Discretionary Response Fund.

11. BRIEFINGS

Nil.

12. COMMUNITY BOARD ADVISERS UPDATE

12.1 BOARD FUNDING BALANCES

A copy of the Board's funding balances as at 15 February 2012 is **attached** for members' information.

13. ELECTED MEMBERS INFORMATION EXCHANGE

14. QUESTIONS UNDER STANDING ORDERS

15. RESOLUTION TO EXCLUDE THE PUBLIC

Section 48, Local Government Official Information and Meetings Act 1987.

I move that the public be excluded from the following parts of the proceedings of this meeting, namely item 15 – Purchase of Property for Water Treatment Plan.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

		GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER	GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF THIS RESOLUTION
PART A	16.	PURCHASE OF PROPERTY FOR WATER TREATMENT PLANT)GOOD REASON TO)WITHHOLD EXISTS)UNDER SECTION 7	SECTION 7 (2) (a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

ITEM	REASON UNDER ACT	SECTION	PLAIN ENGLISH REASON	WHEN REPORT CAN BE RELEASED
16	Protect the privacy of natural persons, including that of deceased natural persons.	7(2)(a)	The report contains financially sensitive information which, if released, can affect the course of negotiations with the vendor.	The report can be released following settlement of the land purchase.

Recommendation: That the foregoing motion be adopted.

Note

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):

- (a) Shall be available to any member of the public who is present; and
- (b) Shall form part of the minutes of the local authority.”