

10. APPLICATION TO LYTTTELTON MT HERBERT COMMUNITY BOARD 2011/12 DISCRETIONARY RESPONSE FUND

General Manager responsible:	General Manager, Community Services Group, DDI 941-8607
Officer responsible:	Community Support Unit Manager
Assessment undertaken by:	Philipa Hay, Strengthening Communities Advisor South West

PURPOSE OF REPORT

1. The purpose of this report is for the Lyttelton/Mt Herbert Community Board to consider three applications for funding from its 2011/12 Discretionary Response Fund from:
 - (a) Lyttelton Community House Trust, \$4,000 for Community Meals Project.
 - (b) Lyttelton Harbour Basin Youth Council Inc, \$3,800 for Administration.
 - (c) Project Lyttelton Inc, \$2,427 for Office Equipment and Stationery.

EXECUTIVE SUMMARY

2. In 2011/12, the total budget available for allocation in the Lyttelton/Mt Herbert Discretionary Response Fund is \$12,799. Further funding of \$3,793 has been added to this amount as a result of an under spend from the Metropolitan Small Grants Fund. Another \$9,162 in unspent funds from 2010/2011 has also been added to the current years fund giving an overall total of \$25,754. The Discretionary Response Fund opens each year on 1 July and closes on 30 June the following year, or when all funds are expended.
3. The purpose of the Fund is to assist community groups where the project and funding request falls outside other council funding criteria and/or closing dates. This fund is also for emergency funding for unforeseen situations.
4. At the Council meeting of 22 April 2010, Council resolved to change the criteria and delegations around the local Discretionary Response Fund.
5. The change in criteria limited the items that the local Discretionary Response Fund does not cover to only:
 - (a) Legal challenges or Environment Court challenges against the Council, Council Controlled Organisations or Community Boards decisions;
 - (b) Projects or initiatives that change the scope of a Council project; and
 - (c) Projects or initiatives that will lead to ongoing operational costs to the Council.

Council also made a note that: "*Community Boards can recommend to the Council for consideration grants under (b) and (c).*"
6. Based on this criteria, the applications from Lyttelton Community House Trust, Lyttelton Harbour Basin Youth Council Inc and Project Lyttelton Inc are eligible for funding.
7. Detailed information on the application and staff comments are included in the attached Decision Matrix. (**Attachment 1**).

FINANCIAL IMPLICATIONS

8. There is currently \$21,374 in the Board's 2011/12 Discretionary Response Fund.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

9. Yes, see page 184 of the LTCCP regarding community grants schemes including Board funding

LEGAL CONSIDERATIONS

10. There are no legal considerations.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

11. Aligns with LTCCP and Activity Management Plans, page 172 and 176

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

12. Yes, see LTCCP pages 176 and 177 regarding community grants schemes, including Board funding.

ALIGNMENT WITH STRATEGIES

13. Refer to the attached Decision Matrix.

CONSULTATION FULFILMENT

14. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Lyttelton/Mt Herbert Community Board:

- (a) Approve a grant of \$4,000 from its 2011/12 Discretionary Response Fund to Lyttelton Community House Trust for Community Meals Project.
- (b) Approve a grant of \$3,800 from its 2011/12 Discretionary Response Fund to Lyttelton Harbour Basin Youth Council Inc for Administration.
- (c) Approve a grant of \$1,750 from its 2011/12 Discretionary Response Fund to Project Lyttelton Inc for Office Equipment and Stationery.