

4. 04. 2011

1. APOLOGIES

Apologies have been received from Pam Richardson and Dave Margetts (Historic Places Trust).

STAFF RECOMMENDATION

That the apologies of Pam Richardson and Dave Margetts be accepted.

2. AKAROA DESIGN AND APPEARANCE ADVISORY COMMITTEE – 3 NOVEMBER 2011

The minutes of the Committee's ordinary meeting held on Thursday 3 November 2011 are **attached** for members' information. These minutes were received by the Akaroa/Wairewa Community Board at its meeting held on Wednesday 14 December 2011.

STAFF RECOMMENDATION

That the minutes of the Akaroa Design and Appearance Advisory Committee meeting held on Thursday 3 November 2011 be received.

3. **CORRESPONDENCE**

Nil.

4. **PLANS TO CONSIDER**

4.1 **David Murray and Anne Rattray, 6 William Street, Akaroa**

Plans and supporting documents relating to external alterations to an existing shed and formation of a new carport at 6 William Street, Akaroa are **attached**.

5. COMMUNITY BOARD ADVISER'S UPDATE

5.1 MEETING SCHEDULE 2012

It is proposed to alter the commencement time of meetings scheduled for 2012, from those of 2011, to adapt to venue availability due to earthquake damage to the previous venue. Members have informally indicated a preference to retain Thursday as the meeting day and for the meetings to be held in Akaroa.

STAFF RECOMMENDATION

It is recommended that the Committee adopt the following schedule for its meetings in 2012:

Thursday 3 May – 2.30pm
Thursday 7 June – 2.30pm
Thursday 5 July – 2.30pm
Thursday 2 August – 2.30pm
Thursday 6 September - 2.30pm
Thursday 4 October – 2.30pm
Thursday 1 November – 2.30pm
Thursday 6 December – 2.30pm

The venue of the meetings to be the Akaroa Sports Complex, or as otherwise advised.

6. COMMITTEE MEMBERS' EXCHANGE OF INFORMATION