

**FENDALTON/WAIMAIRI COMMUNITY BOARD
AGENDA**

MONDAY 5 SEPTEMBER 2011

AT 4.30PM

**IN MEETING ROOM 3
FENDALTON SERVICE CENTRE
CORNER JEFFREYS AND CLYDE ROADS**

Community Board: Val Carter (Chairperson), Cheryl Colley (Deputy Chairperson), Sally Buck, Faimah Burke, David Cartwright, Jamie Gough and David Halstead.

Community Board Adviser
Edwina Cordwell
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**PART A - MATTERS REQUIRING A COUNCIL DECISION
PART B - REPORTS FOR INFORMATION
PART C - DELEGATED DECISIONS**

INDEX

- | | | |
|---------------|------------|-------------------------------------------------------------------------|
| PART C | 1. | APOLOGIES |
| PART C | 2. | CONFIRMATION OF MINUTES – 22 AUGUST 2011 |
| PART B | 3. | DEPUTATIONS BY APPOINTMENT |
| PART B | 4. | PRESENTATION OF PETITIONS |
| PART B | 5. | NOTICE OF MOTION |
| PART B | 6. | CORRESPONDENCE |
| PART B | 7. | BRIEFINGS |
| PART C | 8. | LOCAL GOVERNMENT “KNOW HOW” TRAINING WORKSHOP – COMMUNITY BOARDS |
| PART B | 9. | COMMUNITY BOARD ADVISER’S UPDATE |
| PART B | 10. | ELECTED MEMBERS INFORMATION EXCHANGE |
| PART B | 11. | QUESTIONS UNDER STANDING ORDERS |

1. APOLOGIES

2. CONFIRMATION OF MEETING MINUTES – 22 AUGUST 2011

The minutes of the Board's ordinary meeting of Monday 22 August 2011 are **attached**.

CHAIRPERSON'S OR STAFF RECOMMENDATION

That the minutes of the Board's ordinary meeting be confirmed.

3. DEPUTATIONS BY APPOINTMENT

4. PRESENTATION OF PETITIONS

5. NOTICES OF MOTION

6. CORRESPONDENCE

7. BRIEFINGS

8. LOCAL GOVERNMENT “KNOW HOW” TRAINING WORKSHOP – COMMUNITY BOARDS

General Manager responsible:	General Manager Regulation & Democracy Services, DDI 941-8462
Officer responsible:	Democracy Services Manager
Author:	Edwina Cordwell, Community Board Adviser

PURPOSE OF REPORT

1. The purpose of this report is to seek the Fendalton/Waimairi Community Board’s approval for interested members to attend Local Government New Zealand “Know How” Training Workshop – Community Boards, to be held at the Waimakariri District Council on Friday 16 September 2011.

EXECUTIVE SUMMARY

2. This workshop is a one day event and is aimed at helping Board members understand and value the role of the Board. It will cover in detail the role of the community board and how to build strong trust-based relationships. As well as working through relevant legislation, the workshop will review various success stories from across New Zealand.

Discussions include:

- The decision making processes
- Identifying personal action points
- Statutory roles and responsibilities
- Proactive and reactive roles
- How to advocate for the interests of your community

Further information is **attached**.

FINANCIAL IMPLICATIONS

3. The cost of this Local Government workshop is \$350 plus GST per person.

The Board’s 2011/12 training, conference and travel budgets currently have an unallocated budget of \$3,800, subject to recent decisions made by the Board on training.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

4. Yes, provision for elected member training is made in the LTCCP, specifically under the Elected Member Representation activity.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

5. Yes, there are no legal implications.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

6. Not applicable.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council’s strategies?

7. Not applicable.

8. Cont'd

CONSULTATION FULFILMENT

8. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Fendalton/Waimairi Community Board give consideration to approving the attendance by interested members at the Local Government New Zealand "Know How" Training Workshop - Community Boards, to be held at the Waimakariri District Council on Friday 16 September 2011.

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- 5 -

9. COMMUNITY BOARD ADVISER'S UPDATE
10. ELECTED MEMBERS' INFORMATION EXCHANGE
11. QUESTIONS UNDER STANDING ORDERS