

**LYTTELTON/MT HERBERT COMMUNITY BOARD  
AGENDA**

**TUESDAY 15 NOVEMBER 2011  
AT 1.30PM**

**IN THE MEETING ROOM  
LYTTELTON RECREATION CENTRE  
25 WINCHESTER STREET, LYTTELTON**

**Community Board:** Paula Smith (Chairperson), Jeremy Agar (Deputy Chairperson), Ann Jolliffe, Claudia Reid, Adrian Te Patu and Andrew Turner

**Community Board Adviser**

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1. **APOLOGIES**

2. **CONFIRMATION OF MEETING MINUTES – 1 NOVEMBER 2011**

The minutes of the Board's meeting of 1 November 2011 will be separately circulated.

**STAFF RECOMMENDATION**

That the minutes of the Board's meeting held on Tuesday 1 November 2011 be confirmed.

3. **DEPUTATIONS BY APPOINTMENT**

3.1 **LYTTELTON INFORMATION CENTRE**

Wendy Everingham, representing the Lyttelton Information Centre, wishes to address the Board regarding:

- Consultation for the Lyttelton Master Plan
- Online funding renewal for the Lyttelton Information Centre.

3.2 **JOHN CLEAVER**

John Cleaver wishes to address the Board regarding the Lyttelton Masterplan.

4. **CORRESPONDENCE**

4.1 **CHURCH BAY NEIGHBOURHOOD ASSOCIATION INC**

**Attached** is a letter from the Church Bay Neighbourhood Association expressing concern regarding maintenance and signage of the "Fire Track" in Church Bay.

**STAFF RECOMMENDATION**

That the correspondence be received and passed to staff for comment and information on the maintenance responsibilities for the Church Bay "Fire Track".

4.2 **CHURCH BAY NEIGHBOURHOOD ASSOCIATION INC**

**Attached** is a letter from the Church Bay Neighbourhood Association offering assistance and asking to be kept informed on the Coastal Cliffs Track.

**STAFF RECOMMENDATION**

That the correspondence be received and passed to staff with a request that the Community Board and the Neighbourhood Association be kept informed on the situation with the Coastal Cliffs Track.

5. **PETITIONS**

6. **NOTICES OF MOTION**

7. **RESERVE MANAGEMENT COMMITTEES**

The minutes of the following Reserves Management Committee meetings are attached.

7.1 Lyttelton Reserves Management Committee – 3 October 2011 (**attached**)

7.2 Lyttelton Recreation Ground Reserve Management Committee – 4 October 2011 (**attached**).

The above minutes may still need to be confirmed by each Committee at their next meeting.

**STAFF RECOMMENDATION**

That the Board receive the minutes of the following Reserve Management Committee meetings:

- Lyttelton Reserves Management Committee – 3 October 2011
- Lyttelton Recreation Ground Reserve Management Committee – 4 October 2011

**8. BRIEFINGS**

**9. COMMUNITY BOARD ADVISERS UPDATE**

**9.1 BOARD FUNDING BALANCES – 2011/12 FINANCIAL YEAR**

A copy of the Board's funding balances as at 31 October 2011 is **attached** for members' information.

**9.2 CUSTOMER SERVICE REQUESTS – 1 AUGUST – 31 OCTOBER 2011**

**Attached** for members' information.

**9.3 OCTOBER UPDATE ON LOCAL CAPITAL PROJECTS**

The October update on Local Capital Projects is **attached** for members' information.

**9.4 SUBMISSION TO DRAFT RECOVERY STRATEGY FOR GREATER CHRISTCHURCH**

The Board submission to the Draft Recovery Strategy for Greater Christchurch as signed off by the Chairperson under delegated authority, is **attached** for members' information.

15. 11. 2011

10. ELECTED MEMBERS' INFORMATION EXCHANGE

11. QUESTIONS UNDER STANDING ORDERS