

**LYTTELTON/MT HERBERT COMMUNITY BOARD
AGENDA**

**TUESDAY 15 FEBRUARY 2011
AT 9.30AM**

**IN THE BOARD ROOM OF THE
LYTTELTON SERVICE CENTRE,
33 LONDON STREET, LYTTELTON**

Community Board: Paula Smith (Chairperson), Jeremy Agar (Deputy Chairperson), Ann Jolliffe, Claudia Reid, Adrian Te Patu and Andrew Turner.

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1. **APOLOGIES**

2. **CONFIRMATION OF MEETING MINUTES – 1 FEBRUARY 2011**

The Minutes of the Board's meeting of 1 February 2011 are **attached**.

STAFF RECOMMENDATION

That the minutes of the Board's meeting held on 1 February 2011 be confirmed.

3. DEPUTATIONS BY APPOINTMENT

3.1 STAPYLTON-SMITH FAMILY, CAMP BAY

Mr Stapylton-Smith wishes to address the Board regarding Camp Bay issues. Correspondence relating to this deputation is included in this agenda under clause 4.1.

4. CORRESPONDENCE

4.1 STAPYLTON-SMITH FAMILY, CAMP BAY

Attached is a letter from the Stapylton-Smith Family, regarding issues relating to camping and signage at Camp Bay and on private property.

STAFF RECOMMENDATION

It is recommended that the Board receive the correspondence.

4.2 TE HAPU O NGATI WHEKE INCORPORATED

Attached is a letter from Te Hapu o Ngati Wheke Incorporated regarding the Gallipoli jetty, maintenance of the beach reserve and playground access on Rapaki Drive.

STAFF RECOMMENDATION

It is recommended that the Board receive the correspondence.

4.3 LYTTELTON RECREATION GROUND RESERVE MANAGEMENT COMMITTEE

Attached is a letter from Lyttelton Recreation Ground Reserve Management Committee regarding the ownership of floodlights.

STAFF RECOMMENDATION

It is recommended that the Board receive the correspondence.

4.4 JOHN BENNETT, GOVERNORS BAY

Attached is a letter from John Bennett, Governors Bay regarding elm trees on Cresswell Avenue, Governors Bay. Supported by letters from Sally Tripp, Graeme Brady and Mr Croft.

STAFF RECOMMENDATION

It is recommended that the Board receive the correspondence.

4.5 SUMMIT ROAD SOCIETY

Attached is a letter from Summit Road Society expressing views regarding a proposed initiative for a spray-free Lyttelton.

STAFF RECOMMENDATION

It is recommended that the Board receive the correspondence.

4.6 GOVERNORS BAY COMMUNITY ASSOCIATION

Attached is a letter from Governors Bay Community Association expressing views regarding a proposed initiative for a spray-free Lyttelton.

STAFF RECOMMENDATION

It is recommended that the Board receive the correspondence.

4 Cont'd

4.7 PROJECT LYTTELTON

Attached is a letter from Project Lyttelton requesting support from the Community Board for the planting of fruit and nut trees, berries and other food crops and the removal of all toxic pesticides from public spaces in Lyttelton.

STAFF RECOMMENDATION

It is recommended that the Board receive the correspondence.

4.8 SHIRLEY PATTERSON, DIAMOND HARBOUR

Attached is a letter from Shirley Patterson requesting an adult exercise playground in the Diamond Harbour area.

STAFF RECOMMENDATION

It is recommended that the Board receive the correspondence.

4.9 ELIZABETH GRAHAM, LINWOOD

Attached is a letter from Elizabeth Graham, Linwood regarding public toilets in Lyttelton.

STAFF RECOMMENDATION

It is recommended that the Board receive the correspondence.

5. **PRESENTATION OF PETITIONS**

6. **NOTICES OF MOTION**

7. **ALLANDALE RESERVE MANAGEMENT COMMITTEE MINUTES – 1 DECEMBER 2010**

The minutes of the Allandale Reserve Management Committee meeting of 1 December 2010 are **attached**.

STAFF RECOMMENDATION

That the Board receive the minutes of the Allandale Reserve Management Committee meeting held on 1 December 2010.

8. LYTTELTON RESERVES MANAGEMENT COMMITTEE MINUTES – 29 NOVEMBER 2010

The minutes of the Lyttelton Reserves Management Committee meeting of 29 November 2010 are **attached**.

STAFF RECOMMENDATION

That the Board receive the minutes of the Lyttelton Reserves Management Committee meeting held on 29 November 2010.

9. LYTTELTON HARBOUR/WHAKARAPO ISSUES GROUP MINUTES – 16 NOVEMBER 2010

The minutes of the Lyttelton Harbour/Whakaraupo Issues Group meeting of 16 November 2010 are **attached**.

STAFF RECOMMENDATION

That the Board receive the minutes of the Lyttelton Harbour/Whakaraupo Issues meeting held on 16 November 2010.

10. CANTERBURY STREET – PROPOSED P60 PARKING RESTRICTIONS

General Manager responsible:	General Manager City Environment, DDI 941-8608
Officer responsible:	Transport and Greenspace Manager
Author:	Mark Millar, Traffic Operations

PURPOSE OF REPORT

1. The purpose of this report is to seek the Board's approval that a P60 Parking Restriction and associated no stopping be installed on both sides of Canterbury Street, north of its intersection with London Street.

EXECUTIVE SUMMARY

2. The Council Traffic Operation Team has received a request from a Canterbury Street business owner, including letters of support from the neighbouring businesses, for time restricted parking to be installed in Canterbury Street north of its intersection with London Street. A site visit, on site discussions and an investigation into time restricted parking in this area, have highlighted a need for P60 parking restrictions outside the commercial properties in this location. Refer to the **Attachment**.
3. Canterbury Street is a collector road that runs north from Norwich Quay uphill towards the hills and in some sections is quite steep. It is one of the main access roads into the residential and commercial areas of Lyttelton township. At present there is no time restricted parking on the section of Canterbury Street from London Street to Winchester Street. It is a steep section of the street and is generally occupied by all day parking.
4. The initial request for time restricted parking was from the owner of "The Stables - Wellness Centre" at 22 Canterbury Street, which is on the eastern side of the street. This business offers physiotherapy, acupuncture and osteopathy services and appointments are usually for one hour. Any parking spaces that are available for their clients are usually on the western side of the street where vehicles park facing up the steep hill. The elderly, disabled or infirm find parking in these spaces very difficult, as the weight of the car door makes getting in and out of their vehicle a challenge.
5. Several other commercial premises near the London Street intersection have also indicated that they would also like to see some time limited parking in this vicinity.
6. The proposed P60 parking restriction over four (4) spaces on the eastern side and two spaces on the western side of Canterbury Street will provide convenient, accessible parking for clients and customers to the businesses in the vicinity of the intersection. This is consistent with the other time restricted parking in the Lyttelton commercial area.
7. This proposal also involves the installation of associated no stopping restrictions on both sides of Canterbury Street. Formalising the no stopping and any parking restrictions on London Street will be covered in a separate report to the Community Board.
8. A consultation letter and plan explaining the proposed changes was sent to the businesses and property owners, the Lyttelton Harbour Business Association and Lyttelton Community Association. For details of consultation refer to paragraphs 19 to 23.

FINANCIAL IMPLICATIONS

9. The estimated cost of this proposal is approximately \$750.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

10. The installation of road markings and signs is within the LTCCP Streets and Transport Operational Budgets.

10 Cont'd

LEGAL CONSIDERATIONS

11. Part 1, Clause 5 of the Christchurch City Council Traffic and Parking Bylaw 2008 provides the Council with the authority to install parking restrictions by resolution.
12. The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of parking restrictions and traffic control devices.
13. The installation of any parking restriction signs and/or markings must comply with the Land Transport Rule: Traffic Control Devices 2004.

Have you considered the legal implications of the issue under consideration?

14. As above.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

15. Aligns with the Streets and Transport activities by contributing to the Council's Community Outcomes - Safety and Community.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

16. As above.

ALIGNMENT WITH STRATEGIES

17. The recommendations align with the Council Strategies including the Parking Strategy 2003, Road Safety Strategy 2004 and the Safer Christchurch Strategy 2005.

Do the recommendations align with the Council's Strategies?

18. As above.

CONSULTATION FULFILMENT

19. The initial request from "The Stables" including letters of support from three neighbouring businesses who will be affected by the changes.
20. A consultation letter and plan explaining the proposed changes was sent to the affected businesses and property owners, the Lyttelton Harbour Business Association and Lyttelton Community Association.
21. One of the supporting business owners replied to the consultation letter supporting the parking restrictions but requesting a P10 parking restriction next to the pedestrian crossing. This request was declined due to the visibility requirements for pedestrian crossings.
22. The Lyttelton Harbour Business Association and the Lyttelton Community Association support the proposed parking restrictions.
23. The Officer in Charge - Parking Enforcement agrees with this recommendation.

STAFF RECOMMENDATION

It is recommended that the Lyttelton/Mt Herbert Community Board:

- (a) **Revoke** the following on Canterbury Street:
 - (i) That any existing parking restrictions on the east side of Canterbury Street commencing at its intersection with London Street and extending in a northerly direction for a distance of 43 metres be revoked.

10 Cont'd

- (ii) That any existing parking restrictions on the west side of Canterbury Street commencing at the intersection of London Street and extending in a northerly direction for 26 metres be revoked.

(b) **Approve** the following on Canterbury Street:

- (i) That the parking of vehicles be restricted to a maximum period of 60 minutes on the east side of Canterbury Street commencing at a point 12.5 metres north from its intersection with London Street and extending in a northerly direction for a distance of 10 metres.
- (ii) That the parking of vehicles be restricted to a maximum period of 60 minutes on the east side of Canterbury Street commencing at a point 27 metres north from its intersection with London Street and extending in a northerly direction for a distance of 6 metres.
- (iii) That the parking of vehicles be restricted to a maximum period of 60 minutes on the east side of Canterbury Street commencing at a point 37.5 metres north from its intersection with London Street and extending in a northerly direction for a distance of 5.5 metres.
- (iv) That the parking of vehicles be restricted to a maximum period of 60 minutes on the west side of Canterbury Street commencing at a point 15 metres north from its intersection with London Street and extending in a northerly direction for a distance of 11 metres.
- (v) That the stopping of vehicles be prohibited at any time on the east side of Canterbury Street commencing at its intersection with London Street and extending in a northerly direction for a distance of 12.5 metres.
- (vi) That the stopping of vehicles be prohibited at any time on the east side of Canterbury Street commencing at a point 22.5 metres north from its intersection with London Street and extending in a northerly direction for a distance of 4.5 metres.
- (vii) That the stopping of vehicles be prohibited at any time on the east side of Canterbury Street commencing at a point 33 metres north from its intersection with London Street and extending in a northerly direction for a distance of 4.5 metres.
- (viii) That the stopping of vehicles be prohibited at any time on the west side of Canterbury Street commencing at its intersection with London Street and extending in a northerly direction for a distance of 15 metres.

11. **NEW ZEALAND COMMUNITY BOARDS' EXECUTIVE COMMITTEE – ZONE 5 REPRESENTATIVES - ELECTION**

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941-8462
Officer responsible:	Democracy Services Manager
Author:	Liz Carter, Community Board Adviser

PURPOSE OF REPORT

1. The purpose of this report is to have the Board vote in the election for the Zone 5 New Zealand Community Boards' Executive Committee Representative and Deputy Representative positions. As more than one nomination was received for each position, an election is required.

EXECUTIVE SUMMARY

2. The election is being conducted under the auspices of Local Government New Zealand by postal vote using the preferential voting system.
3. The attached memorandum from the Chief Executive of Local Government New Zealand acting as Returning Officer refers and includes a sample of the voting paper to be used (refer **Attachment**). The Curricula Vitae provided by the candidates have been circulated to Board members under separate cover.
4. The candidates for the Zone 5 Representative election are:
 - David East, Burwood/Pegasus Community Board
 - Danny Gresham, Geraldine Community Board
 - Mike Mora, Riccarton/Wigram Community Board.
5. The candidates for the Zone 5 Deputy Representative election are:
 - Pauline Cotter, Shirley/Papanui Community Board
 - David East, Burwood/Pegasus Community Board
 - Mike Mora, Riccarton/Wigram Community Board
 - Michael (Mik) Symmons, Golden Bay Community Board.
6. The voting process requires the Chairperson, or an authorised alternative member of the Board, to:
 - (a) Mark on the voting paper the number "1" in the box next to the name of the candidate who is the Board's first preference, and
 - (b) Mark on the voting paper further consecutive numbers in descending order of preference in any or all of the remaining boxes next to the names of the remaining candidates.
7. Completed voting papers must be returned to the Returning Officer at Local Government New Zealand by Wednesday 23 February 2011.
8. The outcome of the election will be notified by Local Government New Zealand as soon as possible after the election. The appointments will take effect on Monday 28 February 2011 and will continue until their successor assumes office.

FINANCIAL IMPLICATIONS

9. There are no direct financial considerations for the Council regarding these appointments. The Zone Representative and Deputy Representative would, when required, have any relevant costs met by Local Government New Zealand.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

10. Not applicable, refer clause 9 above.

11 Cont'd

LEGAL CONSIDERATIONS

11. Not applicable.

Have you considered the legal implications of the issue under consideration?

12. Not applicable.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

13. Not applicable.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

14. Not applicable.

ALIGNMENT WITH STRATEGIES

15. Not applicable.

Do the recommendations align with the Council's strategies?

16. Not applicable.

CONSULTATION FULFILMENT

17. Not applicable.

STAFF RECOMMENDATION

It is recommended:

- (a) That the Board decide the order of preference in which it wishes to vote for the candidates standing for election as the Zone 5 Representative and the Deputy Representative respectively, to the New Zealand Community Boards' Executive Committee, and;
- (b) That the Board Chairperson, or an alternative Board member, be authorised to complete the marking of the voting papers in relation to (a) above.

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12. BRIEFINGS

13. COMMUNITY BOARD ADVISER'S UPDATE

13.1 BOARD FUNDING BALANCES

A copy of the Board's funding balances as at 31 January 2011 is **attached** for members' information.

15. 2. 2011

14. ELECTED MEMBERS' INFORMATION EXCHANGE

15. QUESTIONS UNDER STANDING ORDERS