

2. PROPOSED TERMS OF REFERENCE

General Manager responsible:	General Manager, Strategy and Planning Group, DDI 941-8281
Officer responsible:	General Manager, Strategy and Planning Group
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PURPOSE OF REPORT

1. Attached are the proposed Terms of Reference for the Heritage and Arts Committee (**Attachment 1**). The Committee is asked to consider these and to recommend their adoption to the Council.

EXECUTIVE SUMMARY

2. The format of the Terms of Reference adopts a standard format across each of the Council Committees. The intention of the Council is that the Committees are largely policy focussed, within the agreed strategy and policy frameworks adopted by the Council.
3. The Heritage and Arts Committee has an extended range of delegations which are included in the Terms of Reference. These specifically address the role of the Committee in considering and approving Heritage Incentive Grants, establishing Heritage Covenants, and considering and approving variations to Covenant Council conditions. One change that has been introduced is that for grants in excess of \$100,000, the Committee will consider the application, and make a recommendation to the Council. Previously the entire grant application went direct to the Council.
4. In addition to the Council's Grant Scheme, the Committee will also have appropriate delegation governing buildings receiving grants from the Canterbury Earthquake Heritage Fund. This also has covenant elements included in it, and these where relevant, will be in favour of the City Council. These will then be administered by the Committee on behalf of the Council.

STAFF RECOMMENDATION

It is recommended that the proposed Heritage and Arts Committee 2010-2013 Terms of Reference be adopted.