

COMMUNICATIONS COMMITTEE AGENDA

1 FEBRUARY 2011

AT 1 PM

IN COMMITTEE ROOM NO. 2, CIVIC OFFICES, 53 HEREFORD STREET

Committee: Councillor Yani Johanson (Chairman),
Councillors Sally Buck, Barry Corbett, Jamie Gough and Sue Wells.

**General Manager
Public Affairs**
Lydia Aydon
Tel: 941-8982

Committee Adviser
Clare Sullivan
Council Secretary
Tel: 941-8533

**PART A - MATTERS REQUIRING A COUNCIL DECISION
PART B - REPORTS FOR INFORMATION
PART C - DELEGATED DECISIONS**

INDEX

**PART C 1. APOLOGIES
PART B 2. ELECTION OF DEPUTY CHAIRPERSON
PART B 3. DEPUTATIONS BY APPOINTMENT
PART A 4. TERMS OF REFERENCE
PART B 5. SCHEDULE OF WORK/ACTION PLAN
PART B 6. BRIEFING**

1. APOLOGIES

2. ELECTION OF DEPUTY CHAIRPERSON

The Committee Chairperson will call for nominations for the role of Deputy Chairperson.

3. DEPUTATIONS BY APPOINTMENT

4. TERMS OF REFERENCE

General Manager responsible:	Lydia Aydon, General Manager of Public Affairs, DDI 941-8982
Author:	Clare Sullivan, Council Secretary

PURPOSE OF REPORT

1. To recommend that the Council resolve to adopt the terms of reference for the Communications Committee.

EXECUTIVE SUMMARY

2. As its 7 December meeting, the Council resolved to establish a Communications Committee. This report seeks a Committee resolution establishing the terms of reference (**Attachment 1**) for the committee.

FINANCIAL IMPLICATIONS

3. There are no financial implications associated with adopting the terms of reference.

LEGAL CONSIDERATIONS

4. Clause 30(1) of the 7th Schedule of the Local Government Act 2002 authorises the Council to appoint committees, subcommittees, and joint committees with other local authorities or public bodies.

STAFF RECOMMENDATION

That the Committee recommend to the Council that it adopt the terms of reference for the Communications Committee as prescribed in Attachment 1.

5. SCHEDULE OF WORK/ACTION PLAN

The Committee will discuss a schedule of work.

6. BRIEFING

Lydia Aydon will provide an update on the Web/Audio streaming of Council meetings.