

9. LYTTTELTON/MT HERBERT COMMUNITY BOARD – 2012 MEETING DATES

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941-8462
Officer responsible:	Democracy Services Manager
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PURPOSE OF REPORT

1. To seek the adoption by the Board of its ordinary meeting dates from January to December 2012 inclusive.

EXECUTIVE SUMMARY

2. So that the business of the Board can be conducted in an orderly manner, and to allow public notification to be given of those meetings in compliance with the Local Government Official Information and Meetings Act 1987, it is necessary that the Board adopt a schedule of ordinary meetings for 2012.
3. The dates proposed assume that meetings of the Lyttelton/Mt Herbert Community Board will generally continue to be held on the first and third Tuesdays of each month commencing at 1.30pm. The practice of having a Board Seminar immediately following the first of the Board's monthly meetings is also proposed to continue. The venue for the holding of all ordinary meetings is the Meeting Room in the Lyttelton Recreation Centre, 25 Winchester Street in Lyttelton.
4. The Board will recall that week three of each calendar month is assigned as 'community week' for Councillors where, as far as possible, Council meetings are not generally scheduled during that week so that Councillors have the opportunity to be active in the community in their representation role, including for community board business and activities. By agreeing to the dates for its 2012 meetings, the Board will contribute to week three again being utilised as a 'community week'.
5. At the time of writing this report the Council had not yet adopted its own schedule for 2012 meetings. If there are any developments relating to that schedule that could have an impact on this Board's schedule, the Board will be advised prior to consideration of this report.

FINANCIAL IMPLICATIONS

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

6. Yes, provision is made in the 2009-19 LTCCP on pages 154 to 159, for elected member representation and governance.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

7. Yes, in respect of Schedule 7, clause 19 of the Local Government Act 2002, community boards may adopt a schedule of ordinary meetings that are also required to be publicly notified in accordance with section 46 of the Local Government Official Information and Meetings Act 1987.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

8. Yes, pages 156 to 159 of the LTCCP refers regarding levels of service for democracy and governance.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

9. Not applicable.

CONSULTATION FULFILMENT

10. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Lyttelton/Mt Herbert Community Board consider adopting a schedule of ordinary meeting dates for 2012 to be held at 1.30pm in the Meeting Room in the Lyttelton Recreation Centre, 25 Winchester Street in Lyttelton, as follows:

Tuesday 31 January 2012
Tuesday 14 February 2012
Tuesday 28 February 2012
Tuesday 13 March 2012
Tuesday 3 April 2012
Tuesday 17 April 2012
Tuesday 1 May 2012
Tuesday 15 May 2012
Tuesday 29 May 2012
Tuesday 19 June 2012
Tuesday 3 July 2012
Tuesday 17 July 2012
Tuesday 31 July 2012
Tuesday 14 August 2012
Tuesday 4 September 2012
Tuesday 18 September 2012
Tuesday 2 October 2012
Tuesday 16 October 2012
Tuesday 30 October 2012
Tuesday 13 November 2012
Tuesday 27 November 2012
Tuesday 18 December 2012