

## 8. LYTTTELTON/MT HERBERT COMMUNITY BOARD – 2011/12 RECESS COMMITTEE

<b>General Manager responsible:</b>	General Manager Regulation and Democracy Services, DDI 941-8462
<b>Officer responsible:</b>	Democracy Services Manager
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### PURPOSE OF REPORT

1. The purpose of this report is to seek the Board's approval to put in place delegation arrangements for the making of any required decisions (including applications for funding) that would otherwise be dealt with by the Board, covering the period following its final scheduled meeting for the year on 13 December 2011 up until the resumption of its ordinary meetings in late January 2012.

### EXECUTIVE SUMMARY

2. In previous years it has been the Board's practice to resolve to provide delegated authority to a Recess Committee comprising the Chairperson and Deputy Chairperson (or their nominees) to make any needed decisions on the Board's behalf, during the Christmas/New Year holiday period.

### STAFF RECOMMENDATION

- (a) That a Recess Committee comprising the Board Chairperson and Deputy Chairperson (or their nominees) be authorised to exercise the delegated powers of the Lyttelton/Mt Herbert Community Board for the period following its ordinary meeting on 13 December 2011 up until the Board resumes normal business in late January 2012.
- (b) That the application of any such delegation be reported back to the Board for record purposes.