

10. FENDALTON/WAIMAIRI COMMUNITY BOARD – 2012 MEETING DATES

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941-8462
Officer responsible:	Democracy Services Manager
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PURPOSE OF REPORT

1. To seek the adoption by the Board of its ordinary meeting dates from February to December 2012 inclusive.

EXECUTIVE SUMMARY

2. To enable the business of the Board to be conducted in an orderly manner, and to allow public notification to be given of those meetings in compliance with the Local Government Official Information and Meetings Act 1987, it is necessary for the Board to adopt a schedule of ordinary meetings for 2012.
3. The dates proposed assume that meetings of the Fendalton/Waimairi Community Board will generally continue to be held on the first Monday and the third Tuesday of each month commencing at 4pm. The venue for the holding of all ordinary meetings, is the Board Room, Fendalton Service Centre on the corner of Jeffreys and Clyde Roads.
4. The Board will recall that week three of each calendar month is assigned as 'community week' for Councillors where, as far as possible, Council meetings are not generally scheduled during that week so that Councillors have the opportunity to be active in the community in their representation role, including for community board business and activities. By agreeing to the dates for its 2012 meetings, the Board will contribute to week three again being utilised as a 'community week'.
5. At the time of writing this report the Council had not yet adopted its own schedule for 2012 meetings. If there are any developments relating to that schedule that could have an impact on this Board's schedule, the Board will be advised prior to consideration of this report.

FINANCIAL IMPLICATIONS

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

6. Yes, provision is made in the 2009-19 LTCCP on pages 154 to 159, for elected member representation and governance.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

7. Yes, in respect of Schedule 7, clause 19 of the Local Government Act 2002, community boards may adopt a schedule of ordinary meetings that are also required to be publicly notified in accordance with section 46 of the Local Government Official Information and Meetings Act 1987.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

8. Yes, pages 156 to 159 of the LTCCP refers regarding levels of service for democracy and governance.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

9. Not applicable.

CONSULTATION FULFILMENT

10. Not applicable.

STAFF RECOMMENDATION

- (a) It is recommended that the Fendalton/Waimairi Community Board consider adopting a schedule of ordinary meeting dates for 2012 to be held at 4pm in the Boardroom, Fendalton Service Centre on the corner of Jeffreys and Clyde Roads, as follows:

Tuesday 14 February
Monday 27 February
Tuesday 13 March
Monday 2 April
Tuesday 17 April
Monday 30 April
Tuesday 15 May
Monday 28 May
Tuesday 12 June
Monday 2 July
Tuesday 17 July
Monday 30 July
Tuesday 14 August
Monday 3 September
Tuesday 18 September
Monday 1 October
Tuesday 16 October
Monday 29 October
Tuesday 13 November
Monday 26 November
Tuesday 11 December

- (b) It is further recommended that a number of dates be established for seminar/workshops which can also be utilised for Committee meetings should this prove necessary in 2012. These meetings to commence at 4pm in the Boardroom, Fendalton Service Centre on the corner of Jeffreys and Clyde Roads as follows:

Wednesday 22 February
Wednesday 28 March
Wednesday 25 April
Wednesday 23 May
Wednesday 27 June
Wednesday 25 July
Wednesday 29 August
Wednesday 26 September
Wednesday 24 October
Wednesday 21 November