

CHRISTCHURCH CITY COUNCIL

MINUTES OF A MEETING OF THE AUDIT AND RISK MANAGEMENT SUBCOMMITTEE  
HELD AT 3PM ON TUESDAY 6 DECEMBER 2011

**PRESENT:** Councillor Sally Buck (Chair), John Hooper, and Michael Rondel.

**IN ATTENDANCE:** Paul Anderson, General Manager Corporate Services  
Diane Brandish, Unit Manager Corporate Finance  
Graeme Nicholas, Senior Auditor  
Paul Rogers, Assets and Contracts Adviser  
Warren Brixton, Committee Adviser  
Amanda Wall, Committee Adviser

Murray Harrington, Risk and Controls Solutions, PricewaterhouseCoopers.

**1. APOLOGIES**

Apologies for absence were received from Councillors Helen Broughton, Jimmy Chen, and Jamie Gough.

Apologies for absence were received from Scott Tobin and Julian Tan of Audit New Zealand.

An apology for lateness was received from Diane Brandish.

It was **resolved** on the motion of Councillor Buck, seconded by Mr Hooper, that the apologies be accepted.

**2. CONFIRMATION OF MINUTES OF MEETING – 14 OCTOBER 2011**

It was **resolved** on the motion of Mr Hooper, seconded by Mr Rondel, that the open minutes of the meeting held on 14 October 2011 be confirmed.

It was **noted** that Mr Anderson will discuss with the General Manager Regulation and Democracy Services and report back to the subcommittee on the following:

- whether the subcommittee's minutes should go to Council only when it makes a recommendation to Council
- why the minutes have not gone before Council in recent times.

**3. DEPUTATIONS BY APPOINTMENT**

Nil.

**4. CORPORATE FINANCE REPORT FOR PERIOD ENDED 31 OCTOBER 2011**

Mr Anderson presented the corporate finance report to the subcommittee, and noted that there were no significant changes since the last report. A cashflow summary document showing cash recoveries from the Crown and insurers was tabled for members' information, and Mr Anderson noted that the summary document would be appended to the report for future subcommittee meetings.

The report was **received** on the motion of Mr Rondel and seconded by Mr Hooper.

**5. RESOLUTION TO EXCLUDE THE PUBLIC**

It was **resolved** on the motion of Councillor Buck, seconded by Mr Hooper, that the resolution to exclude the public set out on page 12 of the agenda be adopted.

**06. 12. 2011**

It was **agreed** that Paul Rogers be permitted to remain in the meeting room for the public excluded part of the meeting to speak on an agenda item in place of the Manager Legal Services.

**CONFIRMED THIS 29TH DAY OF FEBRUARY 2012**

**COUNCILLOR BUCK (CHAIR)**