

**SPREYDON/HEATHCOTE COMMUNITY BOARD**

**AGENDA**

**FRIDAY 19 AUGUST 2011**

**AT 8.00AM**

**IN THE BOARDROOM, BECKENHAM SERVICE CENTRE  
66 COLOMBO STREET, CHRISTCHURCH**

**Community Board:** Phil Clearwater (Chairperson), Barry Corbett, Paul McMahon, Karolin Potter, Tim Scandrett, Mike Thorley and Sue Wells.

**Community Board Adviser**

Jenny Hughey

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- PART A - MATTERS REQUIRING A COUNCIL DECISION**
- PART B - REPORTS FOR INFORMATION**
- PART C - DELEGATED DECISIONS**

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1. **APOLOGIES**

2. **CONFIRMATION OF MEETING MINUTES – 2 AUGUST 2011**

The minutes of the Board's ordinary meeting of Tuesday 2 August 2011 are **attached**.

**CHAIRPERSON'S RECOMMENDATION**

That the minutes of the Board's meeting of 2 August 2011 be **confirmed**.

3. **CORRESPONDENCE**

- 3.1 A request has been received from Rydal Street residents in relation to the potential building of a community shared bar-b-que of bricks from the damaged homes.

4. **CHAIRPERSONS REPORT**

**Spreydon - Heathcote Earthquake Recovery Design and Capability Advisory Committee – Panel**

**Author:** Phil Clearwater, Community Board Chairperson

Community Board members will recall several discussions about the need to establish an Earthquake Recovery Design and Capability Advisory Committee. In Hanmer Springs the system works well because it has been incorporated into the plan since its inception. When the original committee was established in Akaroa it was not under the plan. However very quickly developers released the value of using the guidelines in their applications.

There presently exists a Christchurch City Council urban design panel. Private developers are encouraged to submit their plans to the panel for a pre-application review to provide greater certainty at the resource consent application stage. Major urban projects the Council is undertaking will also be submitted to the Council panel for review.

**Aim of Committee:** To establish a mechanism to ensure good designs in commercial areas of the ward in relation to earthquake rebuild matters. (see functions below).

- Literature reviews show that unless the planning is coordinated in an overall capacity disaster rebuilds result in a piece meal approach with a myriad of building styles and urban design principles applied.
- Implementation of the Sydenham Suburban Recovery Plan: Currently there are insufficient regulatory controls in place to enforce the Plan.
- The rebuilding of earthquake damaged parts of the Ward (Beckenham, Addington, Selwyn/Rosewarne, Hoon Hay/Lewis Centres, Centaurus/Pataline Centre, Sydenham and Sydenham South Centre). How will design and planning principles be coordinated in these areas? There will be eventual inclusion in the new city plan of good design principles for the CBD arising out of the current central city planning work. Aspects of these design practices could be applied to the rebuild within the ward. This committee could be in place as long as it is required.
- In the interim a committee structure based on the good will of developers would be established. The committee could be backed up by CERA legislation, particularly in relation to the Sydenham rebuild area. The question here is how would the CERA legislation be used to ensure the guidelines are compiled with.
- When agreed the Sydenham Suburban Recovery design plans could be used where appropriate as the guidelines for other commercial development in the ward.

#### 4 Cont'd

- A design committee - panel would provide applicants in the ward with the choice to come to the committee-panel on which elected members are represented. The committee – panel could provide advice at the commencement stages of the application and assist to “broker” connections between all relevant parties. A strength of this committee would be the presence of elected members who would bring their knowledge of the local community to the decision making table. Design guidelines would be developed by staff along best practice guides. (For example: Suburban Centres programme – Basic Guideline for good design **attachment 2**).
- Staff could be requested to provide advice on the best way to operate the committee/panel.

#### **Background: Improving Post Earthquake Planning Processes**

Literature reviews show planning processes following disasters will necessarily be complicated, involving numerous agencies and stakeholders. Given the cases arising out of the Kobe 1995 and the Los Angeles 1994 earthquakes researchers have concluded that it is difficult to imagine a single, “one size fits all” planning approach as a solution in such situations. The reality is that post-disaster planning will involve multiple actors and multiple plans, advancing a variety of reconstruction and financing strategies. According to Olshansky, Johnson and Topping *Built Environment* Vol.32 No 4 2008, the best way to improve post disaster planning processes, in terms of both speed and quality, is by:

1. Emphasising information and communication and by explicitly providing funding for them. High-quality, systematic data collection, information systems and communication mechanisms.
2. The lead state recovery agency needs to designate a “clearing house” for plans and for supporting information – this could be both a physical entity and an internet site linking all relevant plans and data.
3. Planning agencies need to recognise explicitly the conflicting requirements of speed and deliberation . Regular communication between agencies – perhaps by means of meetings or workshops sponsored by the clearing-house can provide the arenas for deciding the trade-offs between speed and deliberation in real time.
4. Government needs to be committed to supporting fully inclusive planning processes as soon after the disaster as possible. This includes local government.

#### **Chairpersons Recommendation**

That the Board establish the **Spreydon/Heathcote Earthquake Recovery Design and Capability Advisory Committee – Panel**. The aim would be to provide a mechanism to ensure good designs in commercial areas of the ward in relation to earthquake rebuild matters. The functions and structure of the committee would be as set out in the attached terms of reference.

That the Board request staff advice on the best options for progressing the operation of the **Spreydon/Heathcote Earthquake Recovery Design and Capability Advisory Committee – Panel** as part of the assessment process for resource consents.

**5. LOCAL GOVERNMENT “KNOW HOW” TRAINING WORKSHOPS – MEDIA, DECISION MAKING AND PUBLIC CONSULTATION**

<b>General Manager responsible:</b>	General Manager Regulation & Democracy Services, DDI 941-8462
<b>Officer responsible:</b>	Democracy Services Manager
<b>Author:</b>	Jenny Hughey, Community Board Adviser

**PURPOSE OF REPORT**

1. The purpose of this report is to seek the Spreydon/Heathcote Community Board’s approval for interested members to attend Local Government New Zealand “Know How” Training Workshops – How to Present the Right Image to the Media, Decision Making and a Practical Guide to Public Consultation, to be held at the Selwyn District Council on Tuesday 30 August, Tuesday 20 September and Tuesday 18 October 2011 respectively.

**EXECUTIVE SUMMARY**

2. These workshops are all one day events. The How to Present the Right Image to the Media course is designed for elected members to develop a strong relationship with the media. The Decision Making – How it Really Works course provides an interactive workshop which references the Local Government Act, the Council’s Long Term Plan and other relevant legislation to give a complete framework for decision making. The Practical Guide to Public Consultation workshop focuses on how consultation works in the local government context.

Further information on each workshop is **attached**.

**FINANCIAL IMPLICATIONS**

3. The cost of these Local Government workshops are:

How to Present the Right Image to the Media	\$795 per person plus GST
Decision Making – How it Really Works	\$495 per person plus GST
Practical Guide to Public Consultation	\$795 per person plus GST

The Board’s 2011/12 training and travel budgets currently have an unallocated budget of \$4,550

**Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

4. Yes, provision for elected member training is made in the LTCCP, specifically under the Elected Member Representation activity.

**LEGAL CONSIDERATIONS**

**Have you considered the legal implications of the issue under consideration?**

5. Yes, there are no legal implications.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

6. Not applicable.

**ALIGNMENT WITH STRATEGIES**

**Do the recommendations align with the Council’s strategies?**

7. Not applicable.

**5. Cont'd**

**CONSULTATION FULFILMENT**

8. Not applicable.

**STAFF RECOMMENDATION**

It is recommended that the Spreydon/Heathcote Community Board give consideration to approving the attendance by interested members at the Local Government New Zealand "Know How" Training Workshops – How to Present the Right Image to the Media, Decision Making and a Practical Guide to Public Consultation, to be held at the Selwyn District Council on Tuesday 30 August, Tuesday 20 September and Tuesday 18 October 2011 respectively.

**CHAIRPERSONS RECOMMENDATION**

For discussion.

**6. HUNTSBURY PLAYGROUND - PROPOSED REPLACEMENT PUMP STATION**

<b>General Manager responsible:</b>	General Manager City Environment Group, DDI 941-8606
<b>Officer responsible:</b>	Manager Asset & Network Planning
<b>Authors:</b>	John Allen, Policy & Leasing Administrator, DDI 021-144-1902

**PURPOSE OF REPORT**

1. To obtain the approval of the full Council under the Canterbury Earthquake (Reserves Legislation) Order 2011 (“the Order”) for the construction of a replacement pumping station, and associated pipe work and cabling in Huntsbury Playground, this work required to be completed urgently to ensure that there is an adequate water supply to the three reservoirs, (Huntsbury numbers two to four), above Huntsbury Reservoir number one, this being the main reservoir for the city, which was badly damaged in the 22 February 2011 earthquake.

**EXECUTIVE SUMMARY**

2. The earthquake badly damaged the cities main reservoir, Huntsbury number one which held approximately 37,000 cubic metres of water. The reservoir was built many years ago unbeknown at the time on a shear zone running through the site from the southeast to the northwest corner of the reservoir. Work has commenced upon replacing this reservoir with two smaller ones located on either side of the shear zone, the total capacity of these two reservoirs will be significantly less than the former reservoir, (approximately 15,000 cubic metres).
3. Attached to the side of the former reservoir was a small pumping station which pumped water from this reservoir up to three reservoirs in different locations further up the hill. This pumping station has not been operational since the 22 February earthquake. The three reservoirs further up the hill are currently being supplied by an alternative route from Major Aitken Drive; however this can only pump a limited amount of water and will not be capable of pumping sufficient water up the hill to keep the reservoirs from emptying during summer demands. If for any reason the Major Aitken Drive water main goes out of service there is no back up solution and this area of the city will be without water.
4. The pump is currently housed in a pump house on the road side of Huntsbury number one reservoir. This pumping station needs to be moved from its present site to a new location for the following reasons:
  - (a) Ideally the pumping station needs to be relocated further below the reservoir to maximise the efficiency of the pumps which need to pump against a static head of water.
  - (b) This station needs to be removed from this reservoir site to enable proper re-development of this site to occur.
  - (c) Geotech investigations have confirmed that the ground conditions under the location of the current pumping station are not suitable for it to be rebuilt on this site.
5. The new pumping station needs to be built by December 2011 to cope with summer demand, without which the network will be unable to provide a sufficient volume of water for security of supply to Huntsbury Spur. Approval is therefore required to expedite the building of the pumping station as soon as possible.

## 6 Cont'd

6. Three sites have been investigated on which to build the pumping station.

Location	Benefit	Dis-benefit
At the north-west corner of the Huntsbury Number one reservoir site.	<ul style="list-style-type: none"> <li>• Close to the present pumping station.</li> <li>• Close to an alternative 150 mm water main coming up Huntsbury Avenue that could be used of if the main 200 mm reservoir supply main through Huntsbury Playground had to be shut down.</li> <li>• Pumping station would not be located on a park.</li> </ul>	<ul style="list-style-type: none"> <li>• The new pumping station would be built on the edge of the identified shear zone.</li> <li>• Excavation of the bank would need to occur back towards a residential property, with the possibility of engineering retention of the bank so formed.</li> <li>• The pumping station is beside the main access to the Huntsbury number 1 reservoir site, resulting in conflicts with the work being undertaken to redevelop this site.</li> <li>• Ideally for pump efficiency reasons the new pump should be located in a position lower down the hill.</li> </ul>
In the shrubbery in the south-west corner of Huntsbury Playground.	<ul style="list-style-type: none"> <li>• The pumping station would have minimal impact upon the open playground area.</li> <li>• It would be mostly hidden from view being located within the shrubbery.</li> <li>• This site is very close to the 200 mm reservoir supply main.</li> <li>• Improvements by pump efficiency.</li> </ul>	<ul style="list-style-type: none"> <li>• This site is some distance from the alternative 150 mm water main coming up Huntsbury Avenue requiring extensive water main extensions of the main to be made to connect to a pumping station in this location.</li> <li>• A 150 mm main would need to be laid across the reserve to the 150 mm main in Huntsbury Avenue which supplies the reservoirs further up the hill.</li> <li>• Construction of the pumping station would be more difficult in this site because it is at the back of the playground down the hill.</li> </ul>
At the north end of the reserve on the downhill edge adjacent to the private driveway.	<ul style="list-style-type: none"> <li>• This site is very close to the 200 mm reservoir supply main.</li> <li>• This site is also very close to the alternative 150 mm water main which comes up Huntsbury Avenue.</li> <li>• Easily accessed for construction and maintenance purposes. Above-ground structures are able to be accommodated on this site as part of a more utilitarian/amenity landscape.</li> <li>• Ideal for pump efficiency reasons.</li> <li>• There is a short distance across the north end of the park to lay the 150 mm water main to connect to the main which supplies the 3 reservoirs further up the hill.</li> </ul>	<ul style="list-style-type: none"> <li>• This site is on the edge of the open playground area, and as such will have an environmental effect on the open play ground area, although some environmental mitigation measures can be undertaken to reduce this.</li> </ul>

6 Cont'd

7. The exact site that it is proposed to build the pumping station is shown in **Attachments B and C** it being at the north end of the playground on the down hill side across the private driveway from the garage at 30B Huntsbury Avenue. **Attachment A** shows the concept plan and elevation.

<b>Temporary Effects (How these can be mitigated)</b>	<b>Permanent Effects (How these can be mitigated)</b>
<p>The north end of the playground will not be able to be used during the construction of the pumping station and connecting it to existing services.</p> <p><i>The northern end of the playground will be fenced off during construction of the pumping station, to stop people entering the construction area. The playground itself is located further up the hill and should not be affected by the pump station's construction. Although the visual impact during the proposed works will be significant, this will be much reduced upon completion of the works and reinstatement and re-contouring of the park surface has been completed.</i></p>	<p>There will be a new permanent pumping station measuring 4 X 5 metres approximately built on the edge of the park, which will be readily seen from the playground.</p> <p><i>The floor of the pump house will be built down at the private drive level, which will enable the building to be built into the hillside approximately 1 metre lower than the surrounding playground level. Being built on the edge of the reserve will also allow the existing planting on the downhill side of the playground to be extended to "wrap around the building", thereby better integrating it into the surrounding landscape, but being cognisant of safer city design principals.</i></p>
<p>Heavy machinery and vehicle access on to the playground will be required during the construction phase.</p> <p><i>Park access will be via Huntsbury Avenue and hopefully the private driveway below the playground if the Council can obtain some rights to use it.)</i></p>	<p>Heavy machinery and vehicle access on to the pump station may only be required on a very occasional basis.</p> <p><i>No formed driveway access will be required across the reserve.</i></p>

8. Non-recreational infrastructure, such as water pumping stations and wells, have previously been sited on reserves (for example, Burnside Park) but only where this has been shown to be absolutely necessary, in the wider public benefit, and any effects on the reserve have been minimal or mitigated. In general, though, non-recreational facilities on recreation reserves have not been supported.

9. Huntsbury Playground is made up of three titles they being:

- (a) Lot 1 DP 16667 of 592 square metres contained in certificate of title CB581/89,
- (b) Lot 1 DP 10625 of 5086 square metres contained in certificate of title CB15B/1204,
- (c) Lot 2 DP 10625 of 1199 square metres contained in certificate of title CB444/21,

The total area of the reserve is 6877 square metres; the titles making up this reserve are vested in the Council without a stated purpose, the land being held by the Council pursuant to the Local Government Act 2002. The Council is not required to grant easements unto itself under the requirements of the Local Government Act. The construction work will be undertaken on the first two lots.

**FINANCIAL IMPLICATIONS**

10. The cost of the proposed developments, including the reinstatement of the park surface and required landscaping and amenity enhancements to mitigate park impacts will be met through the Local Authority Protection Programme Disaster Fund (LAPP) or other insurance.



**6 Cont'd**

**Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

11. No - See above.

**LEGAL CONSIDERATIONS**

12. In ordinary circumstances the proposal to construct a pumping station and lay connecting services to the existing water main system would be dealt with under the appropriate sections of the Local Government Act 2002, this procedure ordinarily require public consultation.
13. In response to the circumstances arising from the 22 February 2011 earthquake, the Government made the Canterbury Earthquake (Reserves Legislation) Order to enable reserves to be used for certain purposes that would not ordinarily be permissible under the Reserves Act 1977 or any other enactments and to avoid unnecessary delay in responding to circumstances arising from the earthquake, for example consultation with affected parties.
14. The Order is available to provide temporary solutions. Whilst the Order currently expires on 31 March 2012, the Department of Building and Housing and the Department of Conservation have recommended to the Government that the Order be extended to 18 April 2016 (which is the expiry date of the empowering legislation under which the Order has been made). It is expected that extension will be made in September 2011. The Order does not permit use for reserves for earthquake related purposes after its expiry date.
15. Clause 5(b)(vii) of the Order provides that the Council, or any person authorised in writing by the Council, or the Council's Chief Executive, may use a reserve or erect a structure on a reserve for works associated with the repair and renewal of council infrastructure.
16. The Order provides that when the Council authorises any use of a reserve, or the erection of any structure on a reserve, that it does not need to comply with any relevant management plan or the usual Reserves Act processes. No management plan is in place for Huntsbury Playground. However, the Council is required to take all reasonable steps to protect the integrity of the reserve and to ensure that the reserve is reinstated at the end of the use or when the structure is removed.
17. In addition to Council authorisation under the Order, the Council will also need to obtain all necessary resource and building consents required (if any) under the Building Act 2004 and the Resource Management Act 1991 for the proposed use. Approval under the Order will not constitute consent under those Acts.
18. Subsequent to approval being given under the Order for the temporary use of Huntsbury Playground no further action will be required by the Council to formalise the permanent components of the occupation of the reserve.
19. The contractors undertaking the work will be required to make contact with the Council's appropriate Greenspace Area Contract Manager before commencing any work upon the playground to arrange an onsite meeting to discuss the Council's requirements for working on the playground, which will include the granting of a temporary access licence and the payment of a bond.

**Have you considered the legal implications of the issue under consideration?**

20. Yes, see above.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

21. Yes – earthquake recovery.

6 Cont'd

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

22. As above.

**ALIGNMENT WITH STRATEGIES**

23. Not applicable.

**Do the recommendations align with the Council's strategies?**

24. Not applicable.

**CONSULTATION FULFILMENT**

25. Clause 6 of the Order expressly provides that the Council may act under the Order without complying with the Reserves Act 1977 or any other enactment (including any provision relating to public notification or the hearing of objections).
26. Clause 7 of the Order requires the Council to give notification to parties who have an easement, lease, licence, covenant or other legal right over the area of reserve to be temporarily occupied under the Order. No parties will be affected in this way. Discussions will be held however with owners of the adjacent downhill joint driveway to obtain an access right over it to the pump station, by way of a formal easement.
27. In addition, the Canterbury Earthquake (Local Government Act 2002) Order 2010 exempts the Council from compliance with some of the decision-making processes set out in the Local Government Act 2002. These include the requirement that the Council considers community views and preferences.
28. The exemptions can be relied upon in this case because it is necessary for the purpose of ensuring that Christchurch, the Council, and its communities respond to and recover from the impacts of the Canterbury Earthquakes.

**STAFF RECOMMENDATION**

It is recommended that pursuant to clause 5(b)(vii) of the Canterbury Earthquake (Reserves Legislation) Order 2011 the Spreydon/Heathcote Community Board recommend to Council that it:

- (a) authorises the use by the Christchurch City Council of that part of the playground known as Huntsbury Playground as is approximately shown on the plans attached to this report (being **Attachments B & C**) for the purpose of the construction and operation of a pumping station and associated infrastructure; and
- (b) agrees that the period for which the authority referred to in paragraph (a) of this authority apply is that period commencing on the date of this authority until the date on which the Canterbury Earthquake (Reserves Legislation) Order 2011 shall expire (including any amended expiry date).

**CHAIRPERSONS RECOMMENDATION**

For discussion.

**7. SPREYDON HEATHCOTE COMMUNITY BOARD STRENGTHENING COMMUNITIES FUNDING 2011/12 ALLOCATIONS**

<b>General Manager responsible:</b>	General Manager Community Services, Ph 941-8607
<b>Officer responsible:</b>	Carolyn Gallagher, Unit Manager Community Support
<b>Author:</b>	Duncan Innes, Community Grants Funding Team Leader

**PURPOSE OF REPORT**

1. The purpose of this report is for the Spreydon Heathcote Community Board to allocate the Spreydon/Heathcote Strengthening Communities Fund for 2011/12.

**EXECUTIVE SUMMARY**

2. This report provides information to Community Board Members on the applications received for the Strengthening Communities Fund.
3. The total pool available for allocation in 2011/12, as outlined in the LTCCP, is \$238,918. There are no pre-existing commitments. Applications totalling \$415,295 were received. Current staff recommendations total \$238,918.
4. **Attachment 1** (which is separately circulated) is a decision matrix, which outlines the projects that funding is being sought for. Following staff collaboration meetings, staff have ranked all projects as either Priority 1, 2, 3 or 4 and have made recommendations as to funding.
5. The Spreydon/Heathcote Community Board has put forward three projects as Key Local Projects in 2011/12:

<b>Name of Group</b>	<b>Name of Project</b>	<b>Amount Funded</b>
Spreydon Youth Community Trust	24/7 Youthwork	\$35,000
Te Whare O Oterepo – Waltham Cottage	Cottage Co-ordinator Wages	\$15,000
Rowley Resource Centre	Community Development	\$59,200

**FINANCIAL IMPLICATIONS**

**Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

6. Yes, see LTCCP pages 176 and 177 regarding community grants schemes including Board funding.

**LEGAL CONSIDERATIONS**

**Have you considered the legal implications of the issue under consideration?**

7. Yes. Community Board funding decisions are made under delegated authority from the Council.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

**Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?**

8. Yes Strengthening Communities Funding and Community Board Funding, see LTCCP pages 176 and 177 regarding community grants schemes, including Board funding.

**7 Cont'd**

**ALIGNMENT WITH STRATEGIES**

**Do the recommendations align with the Council's strategies?**

9. The funding allocation process carried out by Christchurch community boards is covered in the Council's Strengthening Communities Strategy.

**CONSULTATION FULFILMENT**

10. Not applicable.

**STAFF RECOMMENDATION**

11. It is recommended that the Board give consideration to the projects detailed in the attached decision matrix and approve allocations from the Spreydon Heathcote Community Board Strengthening Communities Funding for 2011/12.

**CHAIRPERSONS RECOMMENDATION**

For discussion.

7 Cont'd

**BACKGROUND**

**Strengthening Communities Strategy**

12. The Council adopted the Strengthening Communities Strategy on 12 July 2007. The Strengthening Communities Grants Funding Programme comprises four funding schemes:
  - (a) Strengthening Communities Fund
  - (b) Small Projects Fund
  - (c) Discretionary Response Fund
  - (d) Community Organisations Loan Scheme
13. For detailed information on the Strengthening Communities Strategy's Outcomes and Priorities, please see Attachment 2. The specific criteria for the Strengthening Communities Fund is also attached, as Attachment 3.

**The Decision Matrix**

14. Information on the projects is presented in a Decision Matrix, attached as **Attachment 1**. To ensure consistency, the same Decision Matrix format and presentation has been provided to the Metropolitan Funding Committee and all Community Boards.
15. Applications are project-based; information is provided that relates specifically to the project for which funding is being sought, not the wider organisation.
16. All applications appearing on the Decision Matrix have been assigned a Priority Rating. The Priority Ratings are:
  - Priority 1** Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
  - Priority 2** Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
  - Priority 3** Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
  - Priority 4** Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities; or Insufficient information provided by applicant (in application and after request from Advisor); or Other funding sources more appropriate. Not recommended for funding.
17. Staff have used the following criteria to determine whether an application is a Priority One:
  - Impact the project has on the city
  - Reach of the project
  - Depth of the project
  - Value for Money
  - Best Practice
  - Innovation
  - Strong alignment to Council Outcomes and Priorities
  - Noteworthy leverage or partnership/match funding from other organisations or government departments.
18. A draft matrix was presented to the Board at a workshop on 4 August 2011; no decisions were made at the workshop. The purpose of the workshop was to enable the Board and staff to discuss the projects, clarify any issues and seek further information, if necessary.

## 7 Cont'd

**Key Local Projects**

19. Each Board may nominate Key Local Projects (KLPs) in its area that are put forward to the Metropolitan Funding Committee for consideration for metropolitan funding.
20. The Spreydon Heathcote Community Board has put forward three projects as Key Local Projects in 2011/12 for funding from the Metropolitan Strengthening Communities Fund. These are:

<b>Name of Group</b>	<b>Name of Project</b>	<b>Amount Funded</b>
Spreydon Youth Community Trust	24/7 Youthwork	\$35,000
Te Whare O Oterepo – Waltham Cottage	Cottage Coordinator Wages	\$15,000
Rowley Resource Centre	Community Development	\$59,200

**Timeline and Process**

21. Community Boards have delegated authority from the Council to make final decisions on the Strengthening Communities Funding for their respective wards. The Board's decisions will be actioned immediately following the decision meeting. All groups will then be informed of the decisions and funding agreements will be negotiated where relevant. All funding approved is for the period of September to August each year, therefore grants will be paid out in early September 2011.

**Grant Information Abbreviations**

SCF	Strengthening Communities Fund
SGF	Small Grants Fund
DRF	Discretionary Response Fund
KLP	Key Local Project
CDF	Community Development Fund
SPF	Small Projects Fund

**Ward Abbreviations**

S/H	Spreydon/Heathcote	S/P	Shirley/Papanui
H/F	Hagley/Ferrymead	F/W	Fendalton/Waimairi
R/W	Riccarton/Wigram	B/P	Burwood/Pegasus
A/W	Akaroa/Waiewa	L/MtH	Lyttelton/Mt Herbert

19. 8. 2011

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8. **COMMUNITY BOARD ADVISER'S UPDATE**
9. **ELECTED MEMBERS INFORMATION EXCHANGE**
10. **MEMBERS' QUESTIONS UNDER STANDING ORDERS**