

**SHIRLEY/PAPANUI COMMUNITY BOARD
AGENDA**

WEDNESDAY 31 AUGUST 2011

AT 4PM

**PAPANUI YOUTH DEVELOPMENT TRUST,
1A HAREWOOD ROAD, PAPANUI**

Community Board: Chris Mene (Chairperson), Anna, Button, Ngaire Button, Kathy Condon, Pauline Cotter, Chris English and Aaron Keown.

Community Board Adviser

Peter Croucher

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31. 8. 2011

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1. APOLOGIES

2. CONFIRMATION OF MINUTES– 17 AUGUST 2011

The minutes of the Board's ordinary meetings of Wednesday 17 August 2011 and Thursday 18 August 2011 will be **separately circulated** to Board members.

CHAIRPERSON'S OR STAFF RECOMMENDATION

That the minutes of the Board's ordinary meetings of Wednesday 17 August 2011 and Thursday 18 August 2011 be confirmed.

3. DEPUTATIONS BY APPOINTMENT

3.1 FELICITE JARDINE – TE PUNA ORAKA

Felicite Jardine of Te Puna Oraka will provide more information on the report at clause 9.

3.2 BRONWYN WELSH AND DENIS MCMURTRIE – PAPANUI COMMUNITY PROJECT SAVE OUR HERITAGE

Bronwyn Walsh and Denis McMurtrie will advise the Board about the Papanui community Project Save Our Heritage proposal.

3.3 YOUTH DEVELOPMENT REPORT BACK

Kahutaki Torepe-Ormsby and Thomas Trill will report on their attendance at the Under 14 Water Polo Nationals 16 to 19 December 2010 and Samuel Dixon will report on his attendance at the Koru Tournament held in Australia, January 2011.

4. PRESENTATION OF PETITIONS

5. NOTICE OF MOTION

The following notice of motion has been submitted by Chris Mene pursuant to Standing Order 3.10.1 and 3.9.15 for the 31 August 2011 meeting of the Shirley/Papanui Community Board, received on 23 August 2011.

That the Shirley/Papanui Community Board resolve to fund its Positive Youth Development Fund from its remaining Strengthening Communities Fund allocation of \$11,700 and revoke clause (b) of the following resolution made by the Board on 3 August 2011:

- (a) *To establish a Positive Youth Development Scheme for the 2011/12 year.*
- (b) *To Approve the transfer of \$12,000 from the Shirley/Papanui Community Board's 2011/12 Discretionary Response Fund to the Shirley/Papanui Positive Youth Development Scheme.*
- (c) *To amend the age group in the existing eligibility criteria for Positive Youth Development Scheme to 12 – 21 years, and that the remaining criteria, as listed below, apply until February 2012 at which stage the Board will consider further amendments:*
 - *Projects must have obvious benefits for the young person and if possible the wider community.*
 - *Only one application permitted per year.*
 - *Applicants should be undertaking other fundraising activities and not relying solely on Community Board support.*
 - *Successful applicants will be required to report back on their experiences to the Community Board.*

6. BRIEFINGS

7. ACHESON AVENUE SERVICE LANE PROPOSED NO STOPPING RESTRICTION

General Manager responsible:	General Manager, City Environment, DDI 941-8608
Officer responsible:	Acting Unit Manager, Transport and Greenspace
Author:	Penny Gray, Traffic Engineer - Transport

PURPOSE OF REPORT

1. The purpose of this report is to seek the Board's approval to extend the existing no stopping restriction along the Acheson Avenue service lane to achieve no stopping on both sides along the full length of the lane.

EXECUTIVE SUMMARY

2. Staff have received a request from residents living on Acheson Avenue service lane, to extend the 'no stopping' restriction as mentioned above. Currently there are no stopping restrictions along the straight sections of the service lane but not around the corner. People using the park adjacent to the service lane are parking around the corner. This corner parking blocks access for residents and creates a potential conflict point. A short length of additional 'no stopping' is recommended by staff to solve this problem, as shown on **Attachment One**.
3. Acheson Avenue service lane is a narrow six metre wide lane that is used mainly by delivery vehicles and residents accessing their properties. Macfarlane Park runs along the northern section of Acheson Avenue service lane. This park is popular in the weekends when sport events are held at the park. People park around the corner that is not marked and on existing no parking lines.
4. Thirteen consultation leaflets were sent out to residents on Acheson Avenue service lane. Three were returned from New Zealand Post stating there was no address and two residents responded. Both responses were in favour of the proposal. There has been significant earthquake damage to half the buildings along this lane and this could account for the poor response. Twenty one Acheson Avenue is earthquake damaged and not occupied at present.

FINANCIAL IMPLICATIONS

6. The estimated cost of this proposal is approximately \$300.

Do the Recommendations of this Report Align with 2009-19 LTP budgets?

7. The installation of road markings and signs is within the LTP Streets and Transport Operational Budgets.

LEGAL CONSIDERATIONS

8. Part 1, Clause 5 of the Christchurch City Council Traffic and Parking Bylaw 2008 provides the Council with the authority to install parking restrictions by resolution.
9. The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of parking restrictions.
10. The installation of any parking restriction signs and/ or markings must comply with the Land Transport Rule: Traffic Control Devices 2004.

Have you considered the legal implications of the issue under consideration?

11. As above.

ALIGNMENT WITH LTP AND ACTIVITY MANAGEMENT PLANS

12. Aligns with the Streets and Transport activities by contributing to the Council's Community Outcomes-Safety and Community.

7. Cont'd

Do the recommendations of this report support a level of service or project in the 2009-19 LTP?

13. As above.

ALIGNMENT WITH STRATEGIES

14. The recommendations align with the Council Strategies including the Parking Strategy 2003 and the Road Safety Strategy 2004.

Do the recommendations align with the Council's Strategies?

15. As above.

CONSULTATION FULFILMENT

16. Two responses were received from the thirteen posted out. Both responses were in favour of the proposal.

17. The Officer in Charge- Parking Enforcement agrees with this recommendation.

STAFF RECOMMENDATION

It is recommended that the Shirley/Papanui Board:

Revoke the following parking restrictions:

(a) That any existing parking restrictions on both sides of Acheson Avenue Service Lane between the intersection with Acheson Avenue and the intersection with Emmett Street be revoked.

Approve the following on Acheson Avenue Service Lane:

(b) That the stopping of vehicles be prohibited at any time on the west and north side of Acheson Avenue Service Lane commencing at the intersection with Acheson Avenue and extending to its intersection with Emmett Street.

(c) That the stopping of vehicles be prohibited at any time on the south and east side of Acheson Avenue Service Lane commencing at the intersection with Acheson Avenue and extending to its intersection with Emmett Street.

CHAIRPERSON'S RECOMMENDATION

That the Board support the staff recommendations.

8. CAVENDISH ROAD PROPOSED NO STOPPING RESTRICTIONS AND BUS STOPS MARKINGS

General Manager responsible:	General Manager City Environment, DDI 941 8608
Officer responsible:	Manager, Road Corridor Operations
Author:	Penny Gray - Traffic Engineer

PURPOSE OF REPORT

1. The purpose of this report is to respond to the Shirley/Papanui Board's resolution of 29 June 2011 that the stopping of vehicles be prohibited at any time around the entrance to the Cavendish Road business park and that the existing bus stops be marked on the road surface.

EXECUTIVE SUMMARY

2. Staff are actioning a request from the Board, that 'no stopping' restrictions be installed at the entrance to the Cavendish Road business park (150-158 Cavendish Road) on the east side of Cavendish Road. At the board meeting on 29 June 2011 the following notice of motion was approved by the Board.

"The Board decided that staff be requested to provide a report on the installation of no stopping restrictions at the entrance to the Cavendish Road Business Park."

In addition to the 'no stopping' request staff see the need to mark the existing bus stops to clearly define the area that is a bus stop. The road user rule states that drivers cannot park within 6 metres of a bus stop sign but this rule is often not adhered to. Formalising the bus stop locations will clarify this for drivers so that drivers will not park and block these bus stops (refer **Attachment 1**).

3. This report has been written to formalise the above board resolution. The 'no stopping' restriction on the northern side of the entrance is 15 metres long and the marking of the bus stop on the southern side extends the effective no stopping area to the speed threshold treatment. The posted speed limit along this section of Cavendish Road is 70 kilometres per hour.
4. Consultation forms were sent and hand delivered to 59 businesses and owners in the business park and properties along this section of Cavendish Road. Of these, 33 responses were received back, 29 in support and four opposed. The objectors were all concerned with the lack of parking available in the area and one objector did not think the bus route is being used and therefore the bus stop should not be marked. There were comments from the supporters who suggested a further extension to the no stopping restriction to the north and no stopping restrictions at Barnes Road intersection. The 'no stopping' restriction at Barnes Road was approved by the board on 20 July 2011. There were also some comments about the internal operation of the business park which is private property.
5. Staff do not support the installation of the no stopping restrictions at the entrance to the Cavendish Road business park. The entrance is a private entrance and it is not best practice to install 'no stopping' restrictions at private entrances. The issue of drivers parking too close to the business park entrance has also been caused by the business park businesses themselves and they can internally resolve this issue. The proposed line marking will be included on the maintenance schedule and will occur ongoing costs to the Council.

FINANCIAL IMPLICATIONS

6. The estimated cost of this proposal is approximately \$230.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

7. The installation of road markings and signs is within the LTCCP Streets and Transport Operational Budgets.

8. Cont'd

LEGAL CONSIDERATIONS

8. Part 1, Clause 5 of the Christchurch City Council Traffic and Parking Bylaw 2008 provides Council with the authority to install parking restrictions by resolution.
9. The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of parking restrictions.
10. The installation of any parking restriction signs and/ or markings must comply with the Land Transport Rule: Traffic Control Devices 2004.

Have you considered the legal implications of the issue under consideration?

11. As above.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

12. Aligns with the Streets and Transport activities by contributing to the Council's Community Outcomes-Safety and Community.

Do the recommendations of this report support a level of service or project in the 2009-19 LCCTP?

13. As above.

ALIGNMENT WITH STRATEGIES

14. The recommendations align with the Council Strategies including the Parking Strategy 2003 and Road Safety Strategy 2004.

Do the recommendations align with the Council's strategies?

15. As above.

CONSULTATION FULFILMENT

16. The Cavendish Road business park businesses were hand delivered a consultation document. The absentee owners of the units were also sent a consultation document by post. Numbers 140, 142 and 147 Cavendish Road were sent consultation documents as well as 103 Sturrocks Road. This was a total of 59 consultation documents. As mentioned in paragraph 4, 33 responses were received with 29 in support and four opposed.
17. The Officer in Charge - Parking Enforcement agrees with this recommendation.

STAFF RECOMMENDATION

In order to formalise the Board's resolution of 29 June 2011, it is necessary for the Shirley/Papanui Community Board to approve the following on Cavendish Road:

- (a) That the stopping of vehicles be prohibited at any time on the east side of Cavendish Road commencing at a point 130 metres from the northern kerbline of Sturrocks Road and extending in a northerly direction for a distance of 16 metres;
- (b) That the stopping of vehicles be prohibited at any time on the east side of Cavendish Road commencing at a point 122.5 metres from the northern kerbline of Sturrocks Road and extending in a southerly direction for a distance of five metres;
- (c) That a bus stop box be installed on the east side of Cavendish Road commencing at a point 117.5 metres from the northern kerbline of Sturrocks Road and extending in a southerly direction for a distance of 14 metres;

8. Cont'd

- (d) That the stopping of vehicles be prohibited at any time on the east side of Cavendish Road commencing at a point 103.5 metres from the northern kerbline of Sturrocks Road and extending in a southerly direction for a distance of four metres;
- (e) That the stopping of vehicles be prohibited at any time on the west side of Cavendish Road commencing at a point 28 metres from the northern kerbline of Sturrocks Road and extending in a northerly direction for a distance of eight metres;
- (f) That a bus stop box be installed on the west side of Cavendish Road commencing at a point 36 metres from the northern kerbline of Sturrocks Road and extending in a northerly direction for a distance of 14 metres;
- (g) That the stopping of vehicles be prohibited at any time on the west side of Cavendish Road commencing at a point 50 metres from the northern kerbline of Sturrocks Road and extending in a northerly direction for a distance of four metres.

CHAIRPERSON'S RECOMMENDATION

That the Board support the recommendations.

9. APPLICATION TO SHIRLEY/PAPANUI COMMUNITY BOARD 2011/12 DISCRETIONARY RESPONSE FUND – EARLY START PROJECT (TE PUNA ORAKA)

General Manager responsible:	General Manager, Community Services Group, DDI 941-8607
Officer responsible:	Unit Manager, Community Support Uni
Author:	Bruce Meder, Community Development Adviser, Community Support Uni

PURPOSE OF REPORT

1. The purpose of this report is for the Shirley/Papanui Community Board to consider an application for funding from its 2011/12 Discretionary Response Fund from the Early Start Project Limited.

EXECUTIVE SUMMARY

2. In 2011/12, the total pool available for allocation for the Discretionary Response Fund is \$51,197. The Discretionary Response Fund opens each year on 1 July and closes on 30 June the following year, or when all funds are expended.
3. The purpose of the Fund is to assist community groups where the project and funding request falls outside other council funding criteria and/or closing dates. This fund is also for emergency funding for unforeseen situations.
4. At the Council meeting of 22 April 2010, the Council resolved to change the criteria and delegations around the local Discretionary Response Fund.
5. The change in criteria limited the items that the local Discretionary Response Fund does not cover to only:
 - (a) Legal challenges or Environment Court challenges against the Council, Council Controlled Organisations or Community Boards decisions;
 - (b) Projects or initiatives that change the scope of a Council project; and
 - (c) Projects or initiatives that will lead to ongoing operational costs to the Council.

Council also made a note that: *"Community Boards can recommend to the Council for consideration grants under (b) and (c)."*
6. Based on this criteria, the application from Early Start Project for extra costs associated with opening Te Puna Oraka two evenings per week plus Sundays is eligible for funding.
7. Detailed information on the application and staff comments are included in the attached Decision Matrix. (**Attachment 1**)

FINANCIAL IMPLICATIONS

8. There is currently \$47,147 remaining in the Board's 2011/12 Discretionary Response Fund.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

9. Yes, see page 184 of the LTCCP regarding community grants schemes including Board funding.

LEGAL CONSIDERATIONS

10. There are no legal considerations.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

11. Aligns with LTCCP and Activity Management Plans, page 172 and 176.

9 Cont'd

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

12. Yes, see LTCCP pages 176 and 177 regarding community grants schemes, including Board funding.

ALIGNMENT WITH STRATEGIES

13. Refer to the attached Decision Matrix.

CONSULTATION FULFILMENT

14. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Shirley/Papanui Community Board makes a grant from its 2011/12 Discretionary Response Fund of \$3,500 to the Early Start Project Limited towards the costs of opening Te Puna Oraka two evenings per week plus Sundays.

CHAIRPERSON'S RECOMMENDATION

That the Board support the staff recommendations.

10. APPLICATION TO THE SHIRLEY/PAPANUI COMMUNITY BOARD'S 2011/12 POSITIVE YOUTH DEVELOPMENT FUND – ANNA CHRISTIE PROVAN

General Manager responsible:	General Manager, Community Services, DDI 941-8607
Officer responsible:	Unit Manager, Community Support
Author:	Bruce Meder, Community Development Adviser

PURPOSE OF REPORT

1. The purpose of this report is to seek approval for an application for funding from the Shirley/Papanui Community Board's 2011/12 Positive Youth Development Fund.
2. There is currently \$11,250 in the 2011/12 Positive Youth Development Fund.

EXECUTIVE SUMMARY

3. The purpose of the Positive Youth Development Scheme is to celebrate and support young people living in the Shirley/Papanui ward by providing financial assistance for their development. The Community Board also seeks to acknowledge young people's effort, achievement and potential excellence in the community.
4. The Youth Development Scheme will consider applications for the following activities:
 - Personal Development and Growth - For example leadership training, career development, Outward Bound, Spirit of Adventure, extra curricular educational opportunities.
 - Representation at Events - Applicants can apply for assistance if you have been selected to represent your school, team or community at a local, national or international event or competition. This includes sporting, cultural and community events.
5. The following eligibility criteria must be met:
 - Age groups 12 to 21 years.
 - Projects must have obvious benefits for the young person and if possible the wider community.
 - Only one application per person permitted per year.
 - Applicants should be undertaking other fundraising activities and not relying solely on Community Board support.
6. The applicant is Anna Provan a 19 year old, who lives in Cintra Place., Casebrook. Anna is seeking funds to assist with participating in a Christchurch Polytechnic Institute of Technology (CPIT) Jazz School trip to New York in October 2011.
7. Anna is currently in her second year at CPIT Jazz School studying towards a Bachelor of Musical Arts. Her instrument of choice is the piano which she has been playing for ten years and for which she has a great passion. Anna has been fortunate to have had many years private tuition with Doug Caldwell (one of New Zealand's foremost jazz pianists).
8. Whilst attending Papanui High School Anna played for their jazz band and jazz combo for two years. Anna is also returning some of her knowledge by teaching piano to a student.
9. Anna enjoys playing the piano and sharing that passion with others. She would like to make music her life and become a music teacher in the future.
10. New York has a rich musical history, especially within the jazz field which is why the city was chosen for this trip. Good connections have been made between the CPIT coordinator and musicians and music colleges in New York. The trip will immerse the four to 12 students in jazz for the full two weeks that they are there with workshops at Queens College, the Manhattan School of Music and the New York Jazz Academy. The tour group also plans to attend a number of jazz performances as well as visiting some of the more well-known tourist attractions (eg the Rockefeller Centre, Empire State Building).

10 Cont'd

11. Anna sees this trip as being of enormous benefit to her, both musically and personally. It is an opportunity to hear some of the best live jazz in the world, to talk with established jazz musicians working and teaching in the city, to have lessons and attend workshops conducted by some of the best jazz tutors in the world and to experience the richness of cultural New York.
12. A reference from Doug Caldwell describes Anna as a "very apt and conscientious student (who) has made excellent progress" as well as being "a bright personable young lady".

FINANCIAL IMPLICATIONS

13. The total cost of the trip is \$4,319, made up of airfares and taxes (\$2,249), accommodation (\$600), concert admissions (\$200) and food and personal spending (\$1,270).
14. Anna has been fundraising for the trip by using income from a part-time job at New World, teaching piano and participating in group fundraising involving a dinner, concerts at the Jazz School and raffles. Collectively the group has raised approximately \$5,000 and Anna herself will have raised between \$2,000 and \$3,000 by the time the group leaves.
15. The Shirley/Papanui Community Board currently has a balance of \$11,250 in the 2011/12 Positive Youth Development Fund.

LEGAL CONSIDERATIONS

16. There are no legal considerations.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

17. This fund aligns with the 2009-19 LTCCP.

ALIGNMENT WITH STRATEGIES

18. This fund aligns with the Strengthening Communities Strategy.

STAFF RECOMMENDATION

It is recommended that the Shirley/Papanui Community Board make a grant of \$750 to Anna Christie Provan to participate in the Christchurch Polytechnic Institute of Technology Jazz School trip to New York in October 2011.

CHAIRPERSON'S RECOMMENDATION

For discussion.

11. LOCAL GOVERNMENT “KNOW HOW” TRAINING WORKSHOP – COMMUNITY BOARDS

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941-8462
Officer responsible:	Democracy Services Manager
Author:	Peter Croucher, Community Board Adviser

PURPOSE OF REPORT

1. The purpose of this report is to seek the Shirley/Papanui Community Board's approval for interested members to attend Local Government New Zealand “Know How” Training Workshop – Community Boards, to be held at the Waimakariri District Council on Friday 16 September 2011.

EXECUTIVE SUMMARY

2. This workshop is a one day event and is aimed at helping Board members understand and value the role of the Board. It will cover in detail the role of the community board and how to build strong trust-based relationships. As well as working through relevant legislation, the workshop will review various success stories from across New Zealand.

Discussions include:

- The decision making processes
- Identifying personal action points
- Statutory roles and responsibilities
- Proactive and reactive roles
- How to advocate for the interests of your community

Further information is **attached**.

FINANCIAL IMPLICATIONS

3. The cost of this Local Government workshop is \$350 plus GST per person.

The Board's 2011/12 training, conference and travel budgets currently have an unallocated budget of \$4,550, subject to recent decisions made by the Board on training.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

4. Yes, provision for elected member training is made in the LTCCP, specifically under the Elected Member Representation activity.

LEGAL CONSIDERATIONS**Have you considered the legal implications of the issue under consideration?**

5. Yes, there are no legal implications.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

6. Not applicable.

ALIGNMENT WITH STRATEGIES**Do the recommendations align with the Council's strategies?**

7. Not applicable.

11 Cont'd

CONSULTATION FULFILMENT

8. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Shirley/Papanui Community Board give consideration to approving the attendance by interested members at the Local Government New Zealand "Know How" Training Workshop – Community Boards, to be held at the Waimakariri District Council on Friday 16 September 2011.

CHAIRPERSON'S RECOMMENDATION

For discussion.

12. CORRESPONDENCE

Items of correspondence have been received and separately circulated to members.

13. COMMUNITY BOARD ADVISER'S UPDATE

13.1 CURRENT ISSUES

13.2 BOARD FUNDING UPDATE 2011/12 (ATTACHED)

13.3 CSR REPORT FOR MAY - JULY 2011 (ATTACHED)

13.4 CITY PLAN SUBMISSION

13.5 CERA RECOVERY STRATEGY

14. ELECTED MEMBERS' INFORMATION EXCHANGE

The purpose of this exchange is to provide a short brief to other members on activities that have been attended or to provide information in general that is beneficial to all members.

15. MEMBERS' QUESTIONS