

**BURWOOD/PEGASUS COMMUNITY BOARD
AGENDA**

MONDAY 29 AUGUST 2011

AT 4PM

**IN THE BOARD ROOM,
CORNER BERESFORD AND UNION STREETS,
NEW BRIGHTON**

Community Board: Linda Stewart (Chairperson), Tim Baker, David East, Julie Gorman, Glenn Livingstone, Tim Sintes and Chrissie Williams.

Community Board Adviser
Peter Dow
Phone 941-5305 DD1
Email: peter.dow@ccc.govt.nz

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1. **APOLOGIES**

2. **CONFIRMATION OF MEETING MINUTES**

The minutes of the Board's ordinary meeting of 23 August 2011, will be **separately circulated** to Board Members.

3. **DEPUTATIONS BY APPOINTMENT**

4. **PRESENTATION OF PETITIONS**

5. **NOTICES OF MOTION**

6. **CORRESPONDENCE**

7. **BRIEFINGS**

8. LOCAL GOVERNMENT “KNOW HOW” TRAINING WORKSHOP – COMMUNITY BOARDS

General Manager responsible:	General Manager Regulation & Democracy Services, DDI 941-8462
Officer responsible:	Democracy Services Manager
Author:	Peter Dow, Community Board Adviser

PURPOSE OF REPORT

1. The purpose of this report is to seek the Burwood/Pegasus Community Board’s approval for interested members to attend Local Government New Zealand “Know How” Training Workshop – Community Boards, to be held at the Waimakariri District Council on Friday 16 September 2011.

EXECUTIVE SUMMARY

2. This workshop is a one day event and is aimed at helping Board members understand and value the role of the Board. It will cover in detail the role of the community board and how to build strong trust-based relationships. As well as working through relevant legislation, the workshop will review various success stories from across New Zealand.

Discussions include:

- The decision making processes
- Identifying personal action points
- Statutory roles and responsibilities
- Proactive and reactive roles
- How to advocate for the interests of your community

Further information is **attached**.

FINANCIAL IMPLICATIONS

3. The cost of this Local Government workshop is \$350 plus GST per person.

The Board’s 2011/12 training, conference and travel budgets currently have an unallocated budget of \$4,550, subject to recent decisions made by the Board on training.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

4. Yes, provision for elected member training is made in the LTCCP, specifically under the Elected Member Representation activity.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

5. Yes, there are no legal implications.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

6. Not applicable.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council’s strategies?

7. Not applicable.

8. Cont'd

CONSULTATION FULFILMENT

8. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Burwood/Pegasus Community Board give consideration to approving the attendance by interested members at the Local Government New Zealand "Know How" Training Workshop – Community Boards, to be held at the Waimakariri District Council on Friday 16 September 2011.

9. COMMUNITY BOARD ADVISER'S UPDATE

9.1 UPCOMING BOARD ACTIVITIES

10. BOARD MEMBERS' QUESTIONS