

**SPREYDON/HEATHCOTE COMMUNITY BOARD**

**AGENDA**

**TUESDAY 16 MARCH 2010**

**AT 5.00PM**

**AT BECKENHAM SERVICE CENTRE  
IN THE BOARDROOM,  
66 COLOMBO STREET, CHRISTCHURCH**

**Community Board:** Phil Clearwater (Chairperson), Oscar Alpers, Barry Corbett, Chris Mene, Karolin Potter, Tim Scandrett and Sue Wells.

**Community Board Adviser**

Jenny Hughey

Telephone: 941-5108

Email: [jenny.hughey@ccc.govt.nz](mailto:jenny.hughey@ccc.govt.nz)

**PART A - MATTERS REQUIRING A COUNCIL DECISION**

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16. 3. 2010

CLAUSE

- PART B 11. SPREYDON/HEATHCOTE COMMUNITY BOARD 2008/09  
STRENGTHENING COMMUNITIES FUND, SMALL GRANTS FUND, AND  
DISCRETIONARY RESPONSE FUND – END OF PROJECT  
ACCOUNTABILITY REPORTS
- PART B 12. COMMUNITY BOARD ADVISER'S UPDATE
- PART B 13. ELECTED MEMBERS INFORMATION EXCHANGE
- PART B 14. MEMBERS QUESTIONS UNDER STANDING ORDERS

1. **APOLOGIES**

2. **CONFIRMATION OF MEETING REPORT – 5 MARCH 2010**

The minutes of the Board's ordinary meeting (both public and public excluded) of Friday 5 March 2010 have been **circulated separately**.

**CHAIRPERSON'S RECOMMENDATION**

That the minutes of the Board's meeting of 5 March 2010 be **confirmed**.

3. **DEPUTATIONS BY APPOINTMENT**

4. **PETITIONS**

5. **NOTICE OF MOTION**

6. **CORRESPONDENCE**

- 6.1 Letter received from Neil and Jill Clark, residents of Acorn Close, concerned with a protected Gum Tree located in the Acorn Reserve, which overhangs their property. (*copy circulated separately*).

7. **BRIEFINGS**

- 7.1 Steve McCarthy, Unit Manager, Environmental Policy & Approvals Unit will outline the work of his unit to the Board.
- 7.2 Gary Lennan, Unit Manager, Inspections & Enforcement Unit will outline the work of his unit to the Board.

## 8. SPREYDON/ HEATHCOTE COMMUNITY BOARD'S 2009/10 DISCRETIONARY RESPONSE FUNDING – SELWYN HOCKEY CLUB

|                                     |  |
|-------------------------------------|--|
| <b>General Manager responsible:</b> | General Manager Community Services, DDI 941-8534         |
| <b>Officer responsible:</b>         | Recreation and Sports Unit Manager                       |
| <b>Author:</b>                      | Sarah Benton, Community Recreation Adviser, DDI 941 5107 |

### PURPOSE OF REPORT

1. The purpose of this report is to request funds from the Spreydon/Heathcote 2009/10 Discretionary Response Fund for the Selwyn Hockey Club.
2. The amount requested is \$1,600, to assist with producing a Centennial booklet in May 2010 and an archive of digital photos, of which the total project cost is \$6,608.
3. The Spreydon/Heathcote 2009/10 Discretionary Response Fund has a current balance of \$25,151 available for allocation.

### EXECUTIVE SUMMARY

4. The purpose of the Discretionary Response fund is to assist community groups where the project and funding request falls outside other council funding criteria and/or closing dates. Applicants need to be not-for-profit groups whose activities provide opportunities in the areas of community, social, recreation, sports, arts, environment or heritage to the wider community or to specifically defined communities of interest.
5. This project involves producing a booklet on the Selwyn Hockey Club's past 100 years and publishing it by 3 May 2010, in time for the club's Centennial celebrations. In 1985, Mark Burt wrote a history of the club's first 75 years for its 75th Jubilee. This current project involves updating that section and writing the chapters of the most recent 25 years. Mark Burt, project manager and author of both the previous booklet and current booklet, is a Life Member of the club. This project involves many voluntary hours of work and is fully supported by the club.
6. The club has a large number of photographs that need digitising and restoring (converting to digital format that can be saved, edited and reproduced). The technology to efficiently reproduce the photographs and file them electronically has become available in recent years. The club has sourced a supplier who can do the work for a 30 per cent discount. This is the beginning of a long term project of updating the club's archives electronically. The initial 109 photos converted to digital format will be used in the Centennial DVD and many will be used for the booklet. Those who attend the Centennial celebrations, from 7 to 8 May 2010, will receive a commemorative DVD of the club's history. The booklet will be made available for sale at \$20 each.
7. The Selwyn Hockey Club has been operating for 100 years in the south to south west area of Christchurch. Initially its members came from the Addington and Spreydon areas but as the city expanded members came from Hoon Hay, Westmorland, Hillmorton and Halswell. The club has always aimed for excellence, boasting 39 players who have represented New Zealand and over 100 who have played for Canterbury senior representative teams. Members have also participated in administration and umpiring at the regional and national level.
8. The Centennial book will commemorate members who have dedicated their services to the club and celebrate the many sporting achievement over the years. It serves as a powerful record of the club's contribution to the communities in the south west area of Christchurch and its contribution to the development of hockey in New Zealand. The club also expect the booklet will strengthen pride in the club and the sport of hockey. The club began from a Bible class at the Selwyn Street Methodist Church. The following is a statement from the club's website, "*These were the catalysts that spawned the Selwyn Hockey Club in March 1910, at its inception on the 18th March 1910 it was officially named as the 'Selwyn Street South Bible Class Hockey Club'.*"

8 Cont'd

9. The Selwyn Hockey Club Incorporated, affiliated to the Riccarton Club in 2002 and still has to date, a team in most grades played under the umbrella of the Canterbury Hockey Association, catering for all ages, from Juniors to Seniors, and has both social and competitive teams.

Club Objectives:

- a) To provide members with the opportunity to participate in the sport of hockey to organise teams and participation in competition, to provide coaching and training facilities and generally to promote and advance the sport of hockey.
- b) To provide for members, facilities for social and recreational activities and for education, instruction and entertainment; to provide refreshments and the necessary facilities therefore for members and generally promote and encourage a spirit of fellowship amongst members.
- c) The club is a corporate member of the Riccarton Club (Inc.) and will be subject to their rules.

**FINANCIAL IMPLICATIONS**

10. Budget for Selwyn Hockey Club Centennial Book project:

| <b>Expenditure</b>         | <b>Total cost</b> | <b>Amount sought</b> |
|----------------------------|-------------------|----------------------|
| Digitising 109 Photographs | \$1,729           |                      |
| Printing 200 books         | \$4,879           |                      |
| <b>Total</b>               | <b>\$6,608</b>    | <b>\$1,600</b>       |
| <b>- Sponsorship</b>       | <b>\$1,000</b>    |                      |
| <b>- Book Sales</b>        | <b>\$4,000</b>    |                      |

11. Selwyn Hockey Club has sound financial systems in place and their accounts were last audited in November 2009.
12. The Selwyn Hockey Club has received the following Council funding in the past two years:
- Spreydon/ Heathcote Small Projects Fund 2009/10 \$400 for coaching and equipment.
  - Riccarton/ Wigram Small Projects Fund 2009/10 \$700 for coaching and equipment.
  - Spreydon/ Heathcote Small Projects Fund 2008/09 \$750 Volunteer training expenses.
  - Riccarton/ Wigram Small Projects Fund 2008/09 \$1,500 Volunteer training expenses.
- All accountability to date has been returned.
13. The Spreydon/Heathcote 2009/10 Discretionary Response Fund has a current balance of \$25,151 available for allocation.

**Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

14. Yes see page 184, regarding Board funding.

**LEGAL CONSIDERATIONS**

**Have you considered the legal implications of the issue under consideration?**

15. Yes. There are no legal issues to be considered.

8 Cont'd

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

16. Yes, Community Grants (pg 176), Strengthening Communities (pg 172), and Recreation and Sports Services (pg.108).

**ALIGNMENT WITH STRATEGIES**

**Do the recommendations align with the Council's strategies?**

17. Yes, this application is in alignment with the following Council Community Strategies and Policies:
- Strengthening Communities Strategy
  - Physical Recreation and Sport Strategy

This application meets the following Council Community Grants Funding Outcomes:

- Support, develop and promote the capacity and sustainability of community, recreation, sports, arts, heritage and environment groups.
- Increase participation in and awareness of community recreation, sports, arts, heritage and environment groups, programmes and local events.

It also helps meet the following Spreydon/ Heathcote Community Board's objectives:

- Objective 9) *Increased participation of Spreydon/ Heathcote residents in local and city-wide recreation events/ programmes.*
- Objective 10) *Formation of a "Spreydon/ Heathcote identity" for past, present and future.*

**CONSULTATION FULFILMENT**

18. Not applicable.

**STAFF RECOMMENDATION**

That the Board declines the request on the grounds that assistance with a Centennial Booklet is not an appropriate or effective way of meeting Board aims of increasing participation and achievement in club hockey.

**CHAIRPERSONS RECOMMENDATION**

For discussion.

**CHAIRPERSONS COMMENT**

The project fits the Board's objectives of "formation of a Spreydon/Heathcote identity" for past, present and future as well as "social connectedness and identity" as a Community Outcome and could be considered from this perspective.

## 9. SPREYDON HEATHCOTE COMMUNITY BOARD STRENGTHENING COMMUNITIES FUNDING 2010/11 – BOARD BIDS

|                                     |   |
|-------------------------------------|---|
| <b>General Manager responsible:</b> | General Manager Community Services Group 941.8607   |
| <b>Officer responsible:</b>         | Acting Unit Manager Community Support Unit          |
| <b>Author:</b>                      | Sarah Benton, Community Recreation Advisor 941 5107 |

### PURPOSE OF REPORT

1. The purpose of this report is for the Spreydon Heathcote Community Board to consider the projects that will be put forward on behalf of the Board to the Strengthening Communities Fund for 2010/11.
2. The Spreydon Heathcote Community Board decision-making meeting is scheduled for the 13 July 2010.

### EXECUTIVE SUMMARY

3. At the Council meeting dated 10 December 2009 the Council resolved to amend the Strengthening Communities Grants Funding Programme Operational Procedures for the Strengthening Communities Fund, Small Grants Fund and Discretionary Response Fund Local, effective for the 2010/11 Funding round, by adding the following:

*“That the Council officers be instructed that as a matter of future policy they are not to apply for funding from this source for Council projects.”*

4. In previous years, Units have made applications to the Strengthening Communities Fund for local projects including community events and various recognition awards. Following the decision by the Council, applications to the fund for these types of projects will now need to come from the Elected Members.
5. Attached to this report is a table that outlines potential projects that the Board may wish to consider putting forward for consideration for the 2010/11 Strengthening Communities Fund (**Attachment 1**). These projects have been agreed as part of Unit work programmes. Also attached is a list of local Board projects which received funding from the two previous years funding rounds (**Attachment 2**).
6. Subsequent to the Board identifying which projects it would like to put forward as applications, staff will assess each project and include these on the decision matrix along with the other applications received for Strengthening Communities Fund.
7. The Spreydon Heathcote Board Funding Seminar on Friday 11 June 2010 will give Community Board Members the opportunity to go through all applications received from the community and Elected Member bids, in order to clarify any issues or seek further information about any of the projects. This seminar will be public excluded.
8. If an Elected Member would like to put forward other local projects for consideration as part of the Strengthening Communities Fund, the Elected Member will need to complete an Elected Member Bid Application Form. This application will then be assessed by staff and considered at the Strengthening Communities Fund workshop and decision meetings, alongside all other applications. Staff will be available to assist Elected Members in completing the application form, if required.
9. At the Council meeting dated 10 December 2009 the Council further resolved to amend the Strengthening Communities Grants Funding Programme Operational Procedures with the following:

*“Amend the Strengthening Communities Strategy and the criteria for the Strengthening Communities Fund - Local to allow Community Boards to create a Youth Development Fund to allocate funding for Youth Development Grants.”*

9 Cont'd

*"Amend the Strengthening Communities Strategy and the criteria by removing the "cap" of up to \$10,000 for the Youth Development Fund."*

10. In previous years Boards' have been able to establish a Youth Development Fund (YDF) of up to \$10,000 from their Discretionary Response Fund (DRF).
11. Most Boards fully spent their allocation with some Boards further topping it up during the year dependant on demands on the fund.
12. From 2010 Boards can choose to establish a YDF from their Strengthening Communities Fund and the option still remains to also use their Discretionary Response Fund for this purpose.
13. Boards desiring to have a YDF for 2010 from the Strengthening Communities Fund should include this as a Board bid following the process outlined above.

**FINANCIAL IMPLICATIONS**

**Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

14. Yes, see LTCCP pages 176 and 177 regarding community grants schemes including Board funding.

**LEGAL CONSIDERATIONS**

**Have you considered the legal implications of the issue under consideration?**

15. Yes. Community Board funding decisions are made under delegated authority from the Council.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

**Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?**

16. Yes. Strengthening Communities Funding and Community Board Funding, see LTCCP pages 176 and 177 regarding community grants schemes including Board funding.

**ALIGNMENT WITH STRATEGIES**

**Do the recommendations align with the Council's strategies?**

17. The funding allocation process carried out by Christchurch Community Boards is covered in the Council's Strengthening Communities Strategy.

**CONSULTATION FULFILMENT**

18. Not required.

**STAFF RECOMMENDATION**

It is recommended that the Board give consideration to the projects detailed in **Attachment 1 – Projects to Consider 2010/2011** and approve a list of projects to be submitted as applications to the 2010/11 Strengthening Communities Fund.

**CHAIRPERSONS RECOMMENDATION**

For discussion.



9 Cont'd

**BACKGROUND**

**STRENGTHENING COMMUNITIES STRATEGY**

19. The Council adopted the Strengthening Communities Strategy on 12 July 2007. The Strengthening Communities Grants Funding Programme comprises four funding schemes:
  - (a) Strengthening Communities Fund
  - (b) Small Projects Fund
  - (c) Discretionary Response Fund
  - (d) Community Organisations Loan Scheme.
  
20. The following funding outcomes have been used to evaluate and assess applications to the Strengthening Communities Fund:
  - Support, develop and promote the capacity and sustainability of community recreation, sports, arts, heritage and environment groups
  - Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events
  - Increase community engagement in local decision making
  - Enhance community and neighbourhood safety
  - Provide community based programmes which enhance basic life skills
  - Reduce or overcome barriers to participation
  - Foster collaborative responses to areas of identified need.
  
21. The following funding priorities have been taken into consideration when assessing applications:
  - Older Adults
  - Children and Youth
  - People with Disabilities
  - Ethnic and Culturally Diverse Groups
  - Disadvantaged and/or Socially Excluded
  - Capacity of Community Organisations
  - Civic Engagement.
  
22. The following criteria must be met by all applicants:
  - A community based not-for-profit community, recreation, sporting, arts, social service, environment or heritage organisation.
  - All groups applying for more than \$2000 must be incorporated under the Incorporated Societies Act 1908 or the Charitable Trusts Act 1957 or be a legal entity registered for charitable purposes.
  - Be based in the Christchurch City Council area with funded programmes or services being provided primarily for Christchurch City Council residents.
  - Must have provided accountability reports for all previous Council funding and have no unresolved or outstanding accountability issues including outstanding debt to the Council.
  - Must have had the funding application approved at a properly convened committee meeting and in writing.
  - Must provide evidence of the need for the project.
  - Have appropriate financial management, accounting, monitoring and reporting practices.
  - Have sound governance and appropriate operational capability and capacity to deliver to the level as agreed.
  - Be able to commit to collaboration and partnering, where appropriate.

**9 Cont'd**

- Groups receiving Council funding at a metropolitan level may only apply for local funding if the project is specifically local and no portion of it has been funded at the metropolitan level.
- Community Boards may decide in conjunction with Council Units to deliver activities to their local communities.

**TIMELINE AND PROCESS**

23. Community Boards have delegated authority from the Council to make final decisions on the Strengthening Communities Funding for their respective wards. The Board's decisions will be actioned immediately following the decision meeting. All groups will then be informed of the decisions and funding agreements will be negotiated where relevant. All funding approved is for the period of September to August each year, therefore grants will be paid out in early September 2010.

**10. SPREYDON/HEATHCOTE COMMUNITY BOARD SMALL GRANTS FUND ASSESSMENT COMMITTEE COMMUNITY REPRESENTATIVES**

|                                     |  |
|-------------------------------------|--|
| <b>General Manager responsible:</b> | General Manager Community Services, DDI 941 8607   |
| <b>Officer responsible:</b>         | Unit Manager, Community Services                   |
| <b>Author:</b>                      | Jay Sepie, Community Development Adviser, 941-5102 |

**PURPOSE OF REPORT**

1. The purpose of this report is to seek a decision from the Spreydon/Heathcote Community Board regarding the appointment of Community Representatives to the Board's Small Grants Fund Assessment Committee for the 2010/11 funding round.

**EXECUTIVE SUMMARY**

2. On 10 December 2009, a report to the Council from the Grants Working Party on Community Funding Criteria Changes recommended that:

***Recommendation H: Small Grants Fund - Community Representation on Small Grants Funding Committees***

*No community representatives on Small Grants Fund Metropolitan decision making body.*

*Individual Community Boards to decide if they wish to retain community representatives.*

***Recommendation I: Small Grants Fund - Metropolitan Small Grants Funding Committee***

*Metropolitan Small Grants Subcommittee be comprised of a maximum of five Councillors, with full delegated authority.*

*As per the Recommendation H, the Committee would not include any Community Representatives.*

3. As a result of these recommendations, the Council resolved to:

*"Disestablish the Metropolitan Small Grants Funding Subcommittee comprising both Councillors and community representatives from 31 May 2010";*

*"Establish a Metropolitan Small Grants Fund Subcommittee comprising Councillors Johanson, Shearing, Wall, Button, Corbett and Buck (with the Deputy Mayor as ex officio) to take effect from 1 June 2010 to allocate the Small Grants Fund – Metropolitan, to eligible applicants whose projects are consistent with the Council's Strengthening Communities Strategy and LTCCP."*

4. As per recommendation H (above) in the Grants Working Party Criteria Changes Report, Community Boards have the opportunity to decide if they wish to continue to appoint community representatives to the Board's Small Grants Fund Assessment Committee for the 2010/11, funding rounds.
5. If the Community Board wish to appoint community representatives to the Board's Small Grants Fund Assessment Committee, staff will begin the nomination process for representatives. After nominations have been received, staff will report back to the Community Board (Public Excluded Report) with details of nominees in order for the Board to decide upon their chosen representatives.
6. If the Community Board wish to appoint community representatives to the Board's Small Grants Fund Assessment Committee, it is recommended that four to six community representatives be appointed for a one year term for the 2010/11 funding round.

10 Cont'd

7. It is further recommended that in considering the appointment of community members to this Committee, the Board should consider the make up of the local community. In the past, the following involvement areas/skills have been advertised when calling for community nominations and are seen as a guideline to assist in covering the various sectors within your local community:
  - Disabled, sport and recreation, arts and culture, welfare and social services, Maori, ethnic groups, environment and heritage.
  - Interest and involvement in community issues/groups.
  - Some experience in committee processes.
  - Knowledge of various communities of interest.
  - The ability to be articulate and assertive.
8. The Board, in 2008, established its Small Grants Fund Assessment Committee and appointed five community representatives for the period June 2008 to May 2010. At that time four Community Board Members were appointed to the Committee with a term of three years, for the 2008/09, 2009/10 and 2010/11 funding rounds.

**FINANCIAL IMPLICATIONS**

**Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

9. Yes, see LTCCP pages 176 and 177 regarding community grants schemes including Community Board funding.

**LEGAL CONSIDERATIONS**

**Have you considered the legal implications of the issue under consideration?**

10. Yes. Under the 2002 Local Government Act, a Council, or Community Board, may appoint committees, subcommittees other subordinate decision making bodies and joint committees (clause 30, Schedule 7). Council's and Community Board's also have the power to appoint or discharge any member of a committee (clause 31(1)). Such committees, etc are "**subject in all things to the control of the local authority [or read community board], and must carry out all general and special directions of the local authority given in relation to the committee or other body or the affairs of the committee or other body**" (clause 30(3)).
11. The minimum number of members for a "committee" is three, with a quorum being two (One of whom must be an elected member), or the quorum can be a greater number, as determined by the Community Board. At least one member of a committee must be an elected member of the Community Board, but an employee of the local authority cannot be a member (if they are acting in the course of their employment). Clause 31 also provides:

*"(3) The members of a committee or subcommittee may, but need not be, elected members of the local authority [community board], and a local authority or committee may appoint to a committee or subcommittee a person who is not a member of the local authority or committee if, in the opinion of the local authority, that person has the skills, attributes, or knowledge that will assist the work of the committee or subcommittee."*
12. Clause 26(3) is also relevant, as it provides that the Council/Community Board may appoint a member of a committee to be the Chairperson of the committee, or if a Chairperson is not appointed then the power of appointment may be exercised by the committee. A Deputy Chairperson can also be appointed to act in the absence of a chairperson (clause 26(4)). This person will preside at any meeting if the Chairperson is absent from a meeting. However, if a Deputy Chairperson has not been appointed or if they are also absent then the members of the committee that are present must elect one of their number to preside at the meeting.

**10 Cont'd**

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

13. Yes. Strengthening Communities Funding and Community Board Funding, see LTCCP pages 176 and 177 regarding community grants schemes including Board funding.

**ALIGNMENT WITH STRATEGIES**

**Do the recommendations align with the Council's strategies?**

14. The funding allocation process carried out by Christchurch community boards is covered in the Council's Strengthening Communities Strategy.

**CONSULTATION FULFILMENT**

15. Not required.

**STAFF RECOMMENDATION**

It is recommended that the Community Board decide whether or not they wish to appoint community representatives to the Board's Small Grants Fund Assessment Committee for the 2010/11 funding round.

**CHAIRPERSONS RECOMMENDATION**

For discussion.

**11. SPREYDON/HEATHCOTE COMMUNITY BOARD 2008/09 STRENGTHENING COMMUNITIES FUND, SMALL GRANTS FUND, AND DISCRETIONARY RESPONSE FUND – END OF PROJECT ACCOUNTABILITY REPORTS**

|                                     |  |
|-------------------------------------|--|
| <b>General Manager responsible:</b> | General Manager Community Services , DDI 941-8607    |
| <b>Officer responsible:</b>         | Community Support Manager                            |
| <b>Author:</b>                      | Jay Sepie Community Development Adviser DDI 941 5102 |

**PURPOSE OF REPORT**

1. The purpose of this report is to provide the Board with an end of year accountability report for projects that received funding from the 2008/09 Strengthening Communities Fund (SCF), Small Grants Fund (SGF) and Discretionary Response Fund (DRF).

**EXECUTIVE SUMMARY**

2. The amount of the Council's SCF allocated by the Board for the 2008/09 financial year was \$280,000.
3. Successful applicants of the SCF are required to submit a six month accountability report and an end of project accountability report. Attached to this report, (**Attachment 1**), is a matrix detailing the information received on the end of project accountability reports.
4. In 2008/09 a new reporting system using a Results Based Accountability framework was introduced. This system uses three key questions to measure the impact and efficacy of projects.
  - How much did you do?
  - How well did you do it?
  - Is anyone better off?
5. The amount of the Council's SGF allocated by the Board for the 2008/09 financial year was \$85,000.
6. Successful applicants of the SGF are only required to submit an end of project accountability report. Attached to this report (**Attachment 2**) is a matrix detailing which projects have returned an accountability report and includes staff comments where necessary.
7. The amount of the Community Board's DRF for the 2008/09 financial year was \$60,000.
8. Successful applicants of the DRF are also only required to submit an end of project accountability report. Attached to this report, (**Attachment 3**), is a matrix detailing the information received on the end of project accountability reports.

**FINANCIAL IMPLICATIONS**

9. On 22 July 2008, the Board allocated its Strengthening Communities Funding (\$280,000) across 25 projects.
10. On 18 August, the Board allocated its Small Grants Funding (\$85,000) across 64 projects.
11. During the period of 1 July 2008 to 30 June 2009, the Board allocated a total of \$60,000 from its Discretionary Response Fund across 14 projects.

**Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?**

12. Yes, see LTCCP pages 182 and 183 regarding community grants schemes including Board funding.

11 Cont'd

**LEGAL CONSIDERATIONS**

**Have you considered the legal implications of the issue under consideration?**

13. There are no direct legal issues involved in this review process.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

**Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?**

14. Yes, see LTCCP pages 176 and 177 regarding community grants schemes including Board funding.

**ALIGNMENT WITH STRATEGIES**

15. The funding allocation process carried out by Christchurch community boards is covered in the Council's Strengthening Communities Strategy.
16. Funding allocations made contributed to fulfilling the Council's 2006-16 Strategic Objectives (Strong Communities) and Community Outcomes (Governance and Community), are aligned with the Strengthening Communities Strategy 2007 and contribute to meeting the Board's Objectives for the 2006-09 period.

**Do the recommendations align with the Council's strategies?**

17. Yes, as per paragraph 15 above.

**CONSULTATION FULFILMENT**

18. Not required.

**STAFF RECOMMENDATION**

It is recommended that the Board receive the information.

**CHAIRPERSONS RECOMMENDATION**

For discussion.

**BACKGROUND**

**End of Project Accountability Reports**

19. In total, 103 number of projects received a grant in 2008/09 from the Spreydon/Heathcote Community Board's Strengthening Communities Fund, Small Grants Fund, or the Discretionary Response Fund.
20. Staff are following up with any group that has not completed their end of project accountability report. It should be noted that groups who were allocated funding for the 2009/10 year did not have their funding released until an accountability report for 2008/09 had been received.

11 Cont'd

**New accountability measures – Results Based Accountability**

21. In 2008/09, a new accountability system, based on a Results Based Accountability framework developed by Mark Friedman, was implemented to better measure the impact and efficacy of the projects funded.
22. Results Based Accountability starts with the desired 'ends' and works backward, step by step, to the 'means'. For example – for communities, the ends are conditions of well-being for children, adults, families and the community as a whole such as residents with good jobs, a safe neighbourhood, or a clean environment.
23. The system uses three basic questions:
  - How much did you do?
  - How well did you do it?
  - Is anyone better off?
24. Mark Freidman is a speaker, consultant and author of the book '*Trying Hard Is Not Good Enough: How to Produce Measurable Improvements for Customers and Communities*'. Mr Friedman directs the Fiscal Policy Studies Institute (FPSI) in Santa Fe, New Mexico. His work has been used in over 40 states in America and countries around the world, including Australia, New Zealand, the United Kingdom, Ireland, the Netherlands and Norway.
25. Mark Freidman gave a presentation on the Results Based Accountability System for Elected Members on 10 June 2009 at Civic Chambers.
26. All groups that received funding in the 2008/09 year were invited to attend a seminar with Mark Friedman on 5 December 2008. The seminar explained the reasoning behind Results Based Accountability and showed groups how to measure their project's outcomes in this way.
27. Staff have also been trained on the Results Based Accountability System and have been available to groups to help them to complete their accountability reports.



16. 3. 2010

12. COMMUNITY BOARD ADVISER'S UPDATE
13. ELECTED MEMBERS INFORMATION EXCHANGE
14. MEMBERS QUESTIONS UNDER STANDING ORDERS