

**LYTTELTON/MT HERBERT COMMUNITY BOARD
AGENDA**

**TUESDAY 15 JUNE 2010
AT 9.30 AM**

**IN THE MEETING ROOM
LYTTELTON SERVICE CENTRE
33 LONDON STREET, LYTTELTON**

Community Board: Paula Smith (Chairperson), Jeremy Agar (Deputy Chairperson), Douglas Couch; Ann Jolliffe, Dawn Kottier and Claudia Reid,

Community Board Adviser

Liz Carter
Telephone: 941 5682
Fax: (03) 304-7731
Email: liz.carter@ccc.govt.nz

**PART A - MATTERS REQUIRING A COUNCIL DECISION
PART B - REPORTS FOR INFORMATION
PART C - DELEGATED DECISIONS**

INDEX

KARAKIA

- PART C 1. APOLOGIES**
- PART C 2. CONFIRMATION OF MINUTES OF BOARD MEETING HELD 18 MAY 2010**
- PART B 3. DEPUTATIONS BY APPOINTMENT**
- PART B 4. CORRESPONDENCE**
- PART B 5. PRESENTATION OF PETITIONS**
- PART B 6. NOTICES OF MOTION**
- PART B 7. MINUTES OF THE LYTTELTON RECREATION GROUND RESERVE
MANAGEMENT COMMITTEE MEETINGS HELD 28 JANUARY 2008 AND 11 MAY
2010**
- PART C 8. APPLICATION TO LYTTELTON/MT HERBERT COMMUNITY BOARD
DISCRETIONARY FUND - LYTTELTON ENVIRONMENT GROUP**

- PART B 9. BRIEFINGS**
 - 9.1 Richard Ball, Unit Manager, Strategy and Planning**
 - 9.2 Brigette de Ronde, Programme Manager District Planning**
 - 9.3 Ann Campbell, Consultation Leader Greenspace**

- PART B 10. COMMUNITY BOARD ADVISER'S UPDATE**
 - 10.1 Board Funding Balances**
 - 10.2 May Update on Local Capital Projects**

- PART B 11. ELECTED MEMBERS' INFORMATION EXCHANGE**

- PART B 12. QUESTIONS UNDER STANDING ORDERS**

1. APOLOGIES

2. CONFIRMATION OF MEETING MINUTES – 18 MAY 2010

The Minutes of the Board's ordinary meeting of 18 May 2010 are **attached**.

STAFF RECOMMENDATION

That the Minutes of the Board's ordinary meeting held on 18 May 2010 be confirmed.

3. DEPUTATIONS BY APPOINTMENT

Nil.

4. CORRESPONDENCE

Nil.

5. PRESENTATION OF PETITIONS

Nil.

6. NOTICES OF MOTION

Nil.

7. MINUTES OF THE LYTTTELTON RECREATION GROUND RESERVE MANAGEMENT COMMITTEE MEETINGS HELD 28 JANUARY 2008 AND 11 MAY 2010.

A copy of the minutes of the Lyttelton Recreation Ground Reserve Management Committee Meetings held 28 January 2008 and 11 May 2010 are **attached** for members' information.

STAFF RECOMMENDATION

That the minutes of the Lyttelton Recreation Ground Reserve Management Committee Meetings held 28 January 2008 and 11 May 2010 be received.

8. APPLICATION TO LYTTELTON/MT HERBERT COMMUNITY BOARD DISCRETIONARY FUND – LYTTELTON ENVIRONMENT GROUP

General Manager responsible:	General Manager City Environment, DDI 941-8608
Officer responsible:	Transport and Greenspace Manager
Author:	Ann Campbell, Consultation Leader Greenspace

PURPOSE OF REPORT

1. The purpose of this report is to present a request for funding from Lyttelton Environment Group, from the 2009/2010 Lyttelton/Mt Herbert Community Board Discretionary Fund.

EXECUTIVE SUMMARY

2. The total cost of the project is \$1,990 (purchase of gardening implements). Funding of \$500.00 is being requested from Council.
3. Lyttelton Environment Group was formed in 1987 with the view to promote and encourage ecological conservation and other social issues such as recycling. The group has been involved in a number of conservation initiatives over the past years such as the plantings of natives above Gollans Bay below Evans Pass Road and the supply and planting of the initial tree planting schedule at the entrance to Cass Bay.
4. In 1997, the group was a leader in the Quail Island Restoration Project Steering Committee which resulted in the incorporation of the Quail Island Restoration Trust in 1998. The group also manages the visits of American conservation youth volunteers which started about seven years ago and still continues today.
5. This year, with funding from the Community Conservation Fund, the Lyttelton Environment Group has expanded its tree planting and track clearance programme at Chalmers Farm and the Old Quarry. The Outdoor Education and Special Needs Units of Linwood College have recently agreed to take part in a number of planting days to assist the group in the planting of up to 4000 trees.
6. The Lyttelton Environment Group has been able to purchase some of its own equipment, however, with the coming on board of assistance from the Linwood College Units, a further number of spades and grubbers are required.
7. With the additional tools, this will enable Lyttelton Environment Group to be more self sufficient and to one day branch out to other organisations to gain assistance in encouraging and undertaking ecological conservation projects within Lyttelton Harbour basin. The Group have had initial conversations with the Christchurch City Council and expect to be working with the Council Park Rangers in 2011.

FINANCIAL IMPLICATIONS

8. The current balance of the Lyttelton/Mt Herbert Community Board discretionary fund is \$4,874.00.
9. The Lyttelton Environment Group has had no previous funding allocated from the Community Board.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

10. Yes – Strengthening Communities Grants, page 184.

8 Cont'd

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

11. There were no legal issues identified.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

12. **LTCCP 2009-19: Community Support - Page 171**

Community – by working with community organisations to help them support their communities. By providing funding and staff advice to community organisations.

Prosperity – by helping communities stand on their own two feet, so that they are better able to prosper.

Health – by providing assistance which enables more people to participate in leisure, physical and sporting activities, as well as emergency management.

13. **LTCCP 2009-19: Parks, Open Spaces and Waterways – Page 117**

Environment – by enabling people to contribute to projects that improve our environment.

Recreation – by offering a range of recreational opportunities in parks, open spaces and waterways.

Knowledge – by providing opportunities to learn through social interaction and recreation.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

14. Yes - as per above.

ALIGNMENT WITH STRATEGIES

15. The recommendation in this report align with:

- Biodiversity Strategy 2008-2035
- Strengthening Communities Strategy

The recommendation also helps to meet the following Board objectives.

- *Enhancing the culture, heritage and identity of Banks Peninsula communities through its built, natural and working environments.*
- *Improving the range and quality of recreational experiences on Banks Peninsula.*

Do the recommendations align with the Council's strategies?

16. Yes - as per above.

CONSULTATION FULFILMENT

17. No consultation is required.

STAFF RECOMMENDATION

It is recommended that the Lyttelton/Mt Herbert Community Board allocate \$500.00 from their 2009/10 Discretionary Fund to the Lyttelton Environment Group for costs towards the purchase of gardening implements.

9. BRIEFINGS

9.1 RICHARD BALL – UNIT MANAGER, STRATEGY AND PLANNING

Unit Manager briefing.

9.2 BRIGETTE DE RONDE – PROGRAMME MANAGER DISTRICT PLANNING

Programme Manager briefing.

9.3 ANN CAMPBELL – CONSULTATION LEADER, GREENSPACE

Ann Campbell will update the Board on a new small sewer line being installed on Waipapa Avenue.

10. COMMUNITY BOARD ADVISERS UPDATE

10.1 BOARD FUNDING BALANCES

A copy of the Board's funding balances as at 31 May 2010 is **attached** for members' information.

10.2 MAY UPDATE ON LOCAL CAPITAL PROJECTS

The May update on Local Capital Projects will be circulated to Board members by email.

11. ELECTED MEMBERS' INFORMATION EXCHANGE

12. QUESTIONS UNDER STANDING ORDERS