

## **AUDIT AND RISK MANAGEMENT SUBCOMMITTEE AGENDA**

**TUESDAY 9 FEBRUARY 2010**

**AT 12.30PM**

**IN THE NO. 1 COMMITTEE ROOM, CIVIC OFFICES**

**Subcommittee:** The Mayor, Mr Bob Parker  
Councillors David Cox, Bob Shearing, Gail Sheriff, and Chrissie Williams,  
and Messrs John Hooper and Michael Rondel.

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### **INDEX**

1. **APOLOGIES**
2. **CONFIRMATION OF MINUTES OF MEETING: 2 DECEMBER 2009**
3. **RESOLUTION TO EXCLUDE THE PUBLIC**
7. **RESOLUTION TO RESUME OPEN MEETING**
8. **CORPORATE FINANCE REPORT FOR PERIOD ENDED JANUARY 2010**
9. **ISSUES FOR FUTURE MEETINGS**
10. **NEXT MEETING**

Please note: A light luncheon will be available from 12 noon.

**1. APOLOGIES**

**2. CONFIRMATION OF MINUTES OF MEETING: 2 DECEMBER 2009**

Attached.

It is recommended that the Subcommittee confirm the minutes of the meeting of 2 December 2009.

**3. RESOLUTION TO EXCLUDE THE PUBLIC**

Attached.

**7. RESOLUTION TO RESUME THE PUBLIC**

## 8. CORPORATE FINANCE REPORT FOR PERIOD ENDED JANUARY 2010.

<b>General Manager responsible:</b>	General Manager Corporate Services, DDI 941-8528
<b>Officer responsible:</b>	Corporate Finance Manager
<b>Author:</b>	Diane Brandish

**PURPOSE OF REPORT**

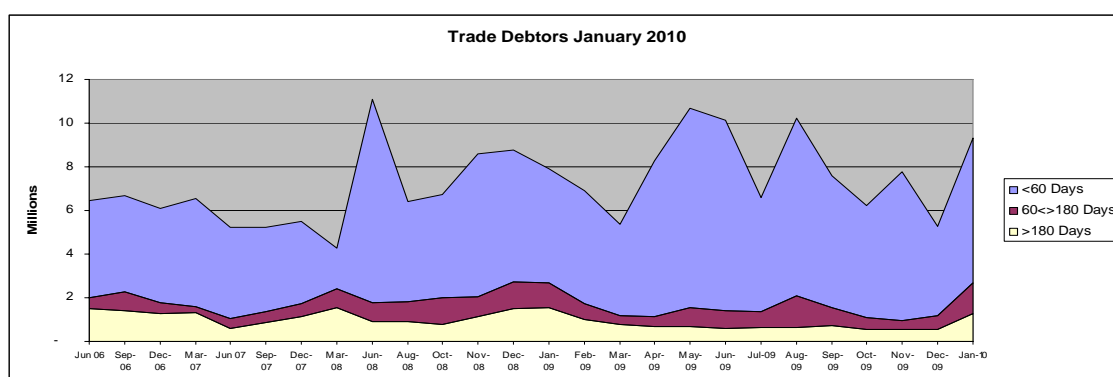
1. The purpose of this report is to provide the Audit and Risk Management Subcommittee with an update on key financial and treasury matters for the three months ending January 2010.

**TREASURY**

2. The table attached as **Appendix 1** shows that the Council remained within its financial ratio policy limits. Council continues to be a net investor with investments in cash, bonds, floating rate notes and advances to subsidiaries exceeding the debt levels.
3. There has been no significant movement of borrowings or investment since those in October as reported at the last meeting.

**DEBTORS**

4. At 31 January the debtor balance stood at \$9.3 million, \$3.1 million above that reported for October. The increase is due to invoices to New Zealand Transport Agency totalling (by coincidence) \$3.1 million.
5. As at 31 January there were 7 overdue debtors with a value of \$20,000 or greater. totalling \$479,703, (October; \$375,197) or 5.1% of total debt, (6%). Further detail will be tabled at the meeting.
6. A first draft has been prepared of the Council's Bad Debt Policy and is being circulated amongst Council officers for feedback.

**AUDIT NEW ZEALAND MANAGEMENT REPORT ON 2008/09 ANNUAL REPORT**

7. The report from Audit New Zealand on the 2008/09 Annual Report is attached as **Appendix 2**. The report confirms that an unqualified opinion was received. It recognises the improvements made within Council's procedures over the past year and identifies several key areas in which further development is possible. There are no key areas in which management and Audit New Zealand disagree. A representative from Audit New Zealand will be at the meeting should the Committee have any questions regarding the report.

**FINANCIAL AND LEGAL CONSIDERATIONS**

8. There are no financial or legal implications.

**STAFF RECOMMENDATIONS**

It is recommended that the report be received.

**9. 2. 2010**

**9. ISSUES FOR FUTURE MEETINGS**

**10. NEXT MEETING**

9. 2. 2010

**AUDIT AND RISK MANAGEMENT SUBCOMMITTEE**

**RESOLUTION TO EXCLUDE THE PUBLIC**

*Section 48, Local Government Official Information and Meetings Act 1987.*

I move that the public be excluded from the following parts of the proceedings of this meeting, namely items 4-6.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987, for the passing of this resolution are as follows:

	<b>GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED</b>	<b>REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER</b>	<b>GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF THIS RESOLUTION</b>
4.	<b>CONFIRMATION OF MINUTES OF MEETING: 2 DECEMBER 2009</b>	)	
5.	<b>LEGAL SERVICES UPDATE</b>	) <b>GOOD REASON TO</b>	
6.	<b>INTERNAL AUDIT ACTIVITY</b>	) <b>WITHHOLD EXISTS</b>	<b>SECTION 48(1)(a)</b>
	<b>REPORT – NOVEMBER 2009 TO</b>	) <b>UNDER SECTION 7</b>	
	<b>JANUARY 2010, QUARTER TWO</b>	)	

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

<b>Item 4</b>	<b>Prevent Damage to the Public Interest</b>	<b>(Section 7(2)(c)(ii))</b>
<b>Item 5</b>	<b>Maintain Legal Professional Privilege</b>	<b>(Section 7(2)(g))</b>
<b>Item 6</b>	<b>Prevent Damage to the Public Interest</b>	<b>(Section 7(2)(c)(ii))</b>

**Chairman's**

**Recommendation:** That the foregoing motion be adopted.

**Note**

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):

- (a) Shall be available to any member of the public who is present; and
- (b) Shall form part of the minutes of the local authority.”