

8. CONSIDERATION OF THIS YEAR'S APPLICATIONS FORWARDED BY THE RESPECTIVE COMMUNITY BOARDS

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BACKGROUND

1. The purpose of this meeting is to consider those Character Housing Maintenance Grant applications that have been recommended by the eight Community Boards for consideration of a grant by the Character Housing Grants Panel for funding in the 2009/10 financial year.
2. At its meeting on 4 May 2006 the Council adopted guidelines and associated procedures for the processing and administration of applications for Character Housing Maintenance Grants.
3. Under the policy and guidelines approved by the Council, applications for grants were reported back to the relevant Community Board, which then made recommendations as to which applications should be forwarded to the Character Housing Grants Panel. The Panel will make the final decision on grant applications.
4. The Character Housing Grants Panel consists of a representative from each Community Board. Strategy and Planning Group staff will provide specific heritage, urban design and neighbourhood planning advice to assist the Panel in its decision making.
5. In August 2006 the Council agreed delegation of authority to the Character Housing Grants Panel for awarding individual grants of up to \$5,000 for external maintenance works to owners of character residential properties located within Christchurch City and the Banks Peninsula to a total budget allocation of \$100,000. The budget allocation was amended June 2009 to a total of \$50,000 in the 2009-19 LTCCP.
6. The Character Housing Grants Panel is to assess the financial aspects of each application. A summary sheet setting out the costs of works from quotes submitted as part of each application is attached as **Appendix A**. Funding will be set in accordance with the agreed Character Housing Maintenance Grants Policy of 10 per cent of the costs of external maintenance works up to a maximum of \$5,000.
7. The Character Housing Grants Panel shall assess each application against the criteria set out in the Character Housing Maintenance Grants Policy and decide the level of grant for those applications they consider suitable.

FINANCIAL AND LEGAL CONSIDERATIONS

8. There are no financial implications as the financing of the Character Housing Maintenance Grants has already been approved by the Council, and the funds set aside in the 2009-2019 LTCCP for this year.

STAFF RECOMMENDATION

That the Character Housing Maintenance Grants Panel consider those Character Housing Maintenance Grant applications that have been recommended by the eight Community Boards for consideration of a grant by the Character Housing Grants Panel for funding in the 2009/10 financial year, and decide the level of grant for those applications they consider suitable.