

**AKAROA-WAIREWA COMMUNITY BOARD
AGENDA**

WEDNESDAY 7 OCTOBER 2009

AT 9.30AM

**IN THE BOARD ROOM OF THE
LITTLE RIVER SERVICE CENTRE,
STATE HIGHWAY 75, AKAROA**

Community Board: Stewart Miller (Chairman), Bryan Morgan (Deputy Chairman), Jane Chetwynd, Claudia Reid, Pam Richardson and Eric Ryder.

Community Board Adviser
Liz Carter
Phone: 941 5682 DDI
Email: liz.carter@ccc.govt.co.nz

- PART A - MATTERS REQUIRING A COUNCIL DECISION**
PART B - REPORTS FOR INFORMATION
PART C - DELEGATED DECISIONS

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1. APOLOGIES

2. CONFIRMATION OF MEETING MINUTES – 9 SEPTEMBER 2009

The minutes of the Board's ordinary meeting of Wednesday 9 September 2009 are **attached**.

STAFF RECOMMENDATION

That the minutes of the Board's ordinary meeting held on 9 September 2009 be confirmed.

7. 10. 2009

**AKAROA/WAIREWA COMMUNITY BOARD
9 SEPTEMBER 2009**

**Minutes of a meeting of the Akaroa/Wairewa Community Board
held on Wednesday 9 September 2009 at 9.30am in the Board Room,
Akaroa Service Centre, 78 Rue Lavaud, Akaroa.**

PRESENT: Stewart Miller (Chairman), Jane Chetwynd, Bryan Morgan,
Pam Richardson, Claudia Reid and Eric Ryder.

APOLOGIES: Nil.

PART B - REPORTS FOR INFORMATION

1. DEPUTATIONS BY APPOINTMENT

1.1 NATASHA PARKINSON

Natasha Parkinson addressed the Board requesting its support for Christmas lights to be erected on a Norfolk pine in the Childrens Playground, Akaroa. She informed the Board that commercial cabling would be used and that a local electrician, along with the Akaroa Fire Brigade, was willing to assist in the erection of the lights. Wiring would be underground.

Mrs Parkinson said that the lights would be lit over the Christmas period for six to eight weeks, although it was intended that they would remain on the tree permanently and could be used during other community festivities such as the French Fest. She also advised the Board that there would be no financial cost to the Council as the cost of the lights and the electricity charges would be contributed through the business she and her husband operated.

The Board **decided** to forward this request to staff for consideration, with a recommendation from the Board that the proposal be viewed favourably.

2. PRESENTATION OF PETITIONS

Nil.

3. NOTICES OF MOTION

Nil.

4. CORRESPONDENCE

4.1 AWA-ITI RESERVE MANAGEMENT COMMITTEE

The Board considered a letter from the Awa-iti Reserve Management Committee regarding a number of issues:

- Lease process for Morice Reserve
- Committee responsibilities
- Funding Issues
- Commonality with other Reserve Management Committees

The Board **received** the correspondence from the Awa-iti Reserve Management Committee and referred it to staff with a request that the issues raised by the Committee be clarified and that a reply be sent to the Committee, with a copy to the Board.

The Board decided to ask staff to arrange an informal meeting with the nine Reserve Management Committees, as it was felt that an exchange of information between the Board and Committee members could be helpful to all parties.

4 Cont'd

4.2 JOHN SCHNEIDEMAN - AUBREY STREET SOUTH

The Board considered an email from Mr John Schneideman regarding the legal status of Aubrey Street South (portion between Aylmers Stream and Aylmers Valley Road).

The Board **received** the correspondence and asked that staff investigate and provide information back to the Board on the situation, including how and if it can be favourably resolved. The Board indicated initial support for the road being vested in the Council.

The Board noted that staff should take account of the fact that whilst the Beach Road properties, currently gaining access from Aubrey Street South, did have a legal access from Beach Road, that access could not practically be formed.

5. RESERVE MANAGEMENT COMMITTEE MINUTES

5.1 OKAINS BAY RESERVE MANAGEMENT COMMITTEE - 10 FEBRUARY 2009 AND 14 APRIL 2009

The Board **decided** to request that staff write to the Okains Bay Reserve Management Committee to ask if it had put in place a system to limit the number of campers over the Christmas/New Year period in the future, so that the problems experienced last year were not repeated.

The Board **received** the minutes of the Okains Bay Reserve Management Committee meeting held on 10 February 2009 and 14 April 2009.

5.2 DUVAUCHELLE RESERVE MANAGEMENT COMMITTEE - 13 JULY 2009

The Board **decided** to seek clarification from staff regarding water connections to the Duvauchelle Camping Ground, as members were concerned that there needed to be sufficient water to cater for the numbers staying at the camp.

Board members noted the issue regarding the outstanding fees for stay nights at the camp, and questioned whether this situation was normal.

The Board **received** the minutes of the Duvauchelle Reserve Management Committee meeting held on 13 July 2009.

5.3 AWA-ITI RESERVE MANAGEMENT COMMITTEE - 6 AUGUST 2009

The Board **received** the minutes of the Awa-iti Reserve Management Committee meeting held on 6 August 2009.

6. SMALL GRANTS FUND ASSESSMENT COMMITTEE MINUTES - 10 AUGUST 2009

The Board **received** the minutes of the Small Grants Fund Assessment Committee meeting held on 10 August 2009.

7. BRIEFINGS

Nil.

8. COMMUNITY BOARD ADVISER'S UPDATE

The Board **received** information from the Community Board Adviser on forthcoming Board related activities and projects.

- **Stanley Park**

The Board **decided** to ask staff for an explanation as to why the process for the Stanley Park Reserve Management Plan has been put on hold.

(Refer also Clause 14 of these minutes.)

9. ELECTED MEMBERS INFORMATION EXCHANGE

Specific mention was made of the following matters:

- **Environment Canterbury Foreshore Licences**
Members were informed that the Akaroa Boating Club had recently been advised that a foreshore licence fee was to be introduced by Environment Canterbury.

The Board **decided** to pass this information to staff as such a charge may also apply to Council structures that occupy an area of foreshore, such as wharves, jetties, slipways etc. The Board also asked that the Akaroa Harbour Issues Working Party be advised of this issue.
- **Akaroa School Dental Clinic**
The Board **decided** to request that staff follow up on its request regarding the Akaroa School Dental Clinic being accessible for public use.
- **Akaroa Walkway Signage**
The Board **decided** to ask staff to provide information as to why the new walkway signage in Akaroa had not been installed, as had been recommended in the Walkways Report.
- **Little River Township - Signage**
The Board **decided** to ask staff for an update on progress with the installation of parking signage in Little River, and the possibility of whether a destination signboard could be situated in Little River to inform the public of places and distances to travel.
- **Barrys Bay Transfer Station - Composting**
The Board **decided** to ask staff for information regarding the process required to allow composting to take place at the Barrys Bay Transfer Station, after members were informed that this activity would no longer occur at the site.

10. QUESTIONS UNDER STANDING ORDERS

Nil.

PART C - DELEGATED DECISIONS

11. CONFIRMATION OF MINUTES

Ordinary Meeting - 12 August 2009

The Board **resolved** that the minutes of the ordinary meeting held on 12 August 2009 be confirmed.

12. APPLICATION TO THE DISCRETIONARY RESPONSE FUND - FRIENDS OF AKAROA MUSEUM

The Board considered a report for a request for funding from the Friends of Akaroa Museum to the Akaroa/Wairewa Community Board Discretionary Response Fund.

Note: Board member Jane Chetwynd declared an interest in this application. She took no part in the discussion and did not vote on the resolution.

The Board **resolved** to grant \$630 from its 2009/10 Discretionary Response Fund to the Friends of the Akaroa Museum towards the cost of a workshop to up-skill volunteer interviewers participating in the Oral History programme.

The Board noted its support for this programme and asked that the people conducting the oral history interviews be mindful of the knowledge in the community in general, not only in the elderly population.

13. AKAROA DESIGN AND APPEARANCE ADVISORY COMMITTEE - 10 AUGUST 2009

The Board **received** the minutes of the Akaroa Design and Appearance Advisory Committee meeting held on 10 August 2009.

14. COMMUNITY BOARD ADVISER'S UPDATE - continued

- **Draft Surface Water Strategy**

The Board **resolved** to adopt the submission made to the Draft Surface Water Strategy.

The meeting concluded at 11.45am.

CONFIRMED THIS 7TH DAY OF OCTOBER 2009

**STEWART MILLER
CHAIRMAN**

3. DEPUTATIONS BY APPOINTMENT

3.1 IAN MARTIN – PIGEON BAY PLANTING

Ian Martin, Edward Aitken and Rob Watson wish to address the Board regarding planting and landscape improvements in Pigeon Bay.

4. PRESENTATION OF PETITIONS

5. NOTICES OF MOTION

6. CORRESPONDENCE

6.1 WAIREWA RŪNANGA INCORPORATED SOCIETY

A copy of a letter to the New Zealand Transport Agency from the Wairewa Rūnanga, regarding speed restrictions at Little River, is **attached** for members' information.

STAFF RECOMMENDATION

It is recommended that the letter be received.



PO Box 2845 Telephone 03 377 1513
Christchurch 8140 Facsimile 03 365 4920
Aotearoa Email wairewa@ngaitahu.iwi.nz

7 September 2009

NZ Transport Agency
P O Box 13364
Armagh
Christchurch

To Whom It May Concern:

Christchurch – Akaroa Highway at Little River

He mihi nui ki a koe

The Wairewa Rūnanga approached the Transit New Zealand Department some years ago to request that the speed restriction at Little River be extended past the marae which is only a few hundred metres passed the present speed limit restriction zone.

Unfortunately our request was unsuccessful. We understand that the Christchurch City Council is requesting that the limit through the township be reduced from 70 to 60 k. We ask that you consider a reduction in the open road 100 k that is currently in place past our marae.

Recently we rebuilt our marae (2008) and we now have and increased volume of cars and buses at different times and we are concerned for the safety of our patrons.

At present with the 100k limit, the weekend traffic especially, speeds past the marae. We are situated just past a bend in the road coming from Christchurch consequently it becomes dangerous for people accessing their cars which are parked on the side of the road.

We also have lots of children visiting and staying at various times, and their parents and grandparents are concerned for their safety.

While we do have some parking at the back of the marae, we can't accommodate all the cars attending functions at all times. We have moved our road side fence inside our boundary to give people more room to park, but cannot move the fence any further to increase the verge.

Your attention to this matter for us would be greatly appreciated.

Heoi ano
Na

A handwritten signature in blue ink, appearing to read 'Robin Wybrow', with a stylized flourish at the end.

Robin Wybrow
Chair

6.2 DUVAUCHELLE RESERVE MANAGEMENT COMMITTEE

The Reserve Management Committee has written to the Board, seeking its assistance in trying to establish a refuse system that will meet the requirements of the Camping Ground Regulations. A copy of the letter is **attached**.

The Committee has also provided an update for the Board on the proposal to erect a new residence for the camp caretaker, and the situation regarding the water supply to the camp.

STAFF RECOMMENDATION

It is recommended that the letter be received, and that staff be asked to work with the Reserve Management Committee to try and resolve these issues.

7. 10. 2009

Attachment to
Clause 6.2

Duvauchelle Reserve Management Committee
PO Box 53
Duvauchelle 7545

22 SEP 2009

Akaroa Service Centre
Chch City Council

Chairman
John Evans

Secretary
Marye Miller

September 18th 2009

Akaroa-Wairewa Community Board
C/- Liz Carter
Community Board Adviser
78 Rue Lavaud
Akaroa

Dear Liz

I am writing to the board on behalf of the above committee with regards to the lack of satisfaction we are getting from the contractor operating the transfer station at Barry's Bay.

Duvauchelle Holiday Park caretakers have approached the contractor several times to get quotes for supplying skips or bins and there has been no response. Before the new system came into place the caretaker had a key and was able to dispose of rubbish at any time. Due to CSH and Health and safety and also that there is a weigh bridge the transfer station can only be used 2 half days a week and at the weekend. During the busy times at the holiday park the rubbish can be emptied up to three times a day.

Enclosed is a copy of the section in the camping-ground regulations.

9d. All rubbish shall be emptied at least once every 24 hours.

I understand the Akaroa camp is in the same situation.

The committee is hoping you may be able to assist with this situation.

There was an offer if we phoned the operator for the transfer station she would open if we paid her wages. That is not an option for us.

I also will give you an update on the caretaker's new residence.

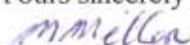
There is a hold up at consent stage. There is no management plan. We got as far as a draft plan before the CCC takeover. There is a silent file 26. DOC is lodging an objection. There is also a possibility of a development fee contribution of \$15,730.

This seems to be a lot, as we are not developing a new site. If there is anything you can do to help it would be most appreciated. We have been working with Bruce Thomson Recreation and Sports Unit. He has been very helpful but he can only do so much.

There has also been a development in the supply water at the holiday park. The CCC is cutting one of the water connections. There will have to be a lot of reconnections and pipe work. Storage tanks have to be installed as well as a pump house. It has been a busy year.

Hopefully this has brought you up to date and if you are able to assist with anything it will be greatly appreciated.

Yours sincerely


Marye Miller

7. RESERVE MANAGEMENT COMMITTEE MINUTES

7.1 DUVAUCHELLE RESERVE MANAGEMENT COMMITTEE - 10 AUGUST 2009

The minutes of the Duvauchelle Reserve Management Committee meeting are attached.

STAFF RECOMMENDATION

That the Board receive the minutes of the Duvauchelle Reserve Management Committee meeting held on 10 August 2009.

7.2 AWA-ITI RESERVE MANAGEMENT COMMITTEE - 3 SEPTEMBER 2009

The minutes of the Awa-iti Reserve Management Committee meeting of 3 September 2009 are attached.

STAFF RECOMMENDATION

That the Board receive the minutes of the Awa-iti Reserve Management Committee meeting held on 3 September 2009.

7.3 ROBINSONS BAY RESERVE MANAGEMENT COMMITTEE - 17 SEPTEMBER 2009

The minutes of the Robinsons Bay Reserve Management Committee Annual General Meeting of 17 September 2009 are attached.

STAFF RECOMMENDATION

That the Board receive the minutes of the Robinsons Bay Reserve Management Committee meeting held on 17 September 2009.

7.1 DUVAUCHELLE RESERVE MANAGEMENT COMMITTEE - 10 AUGUST 2009

**Meeting of the Duvauchelle Reserves Management Committee
Held at the Duvauchelle hall on Monday 10th August 2009 at 7.30 p.m.**

Welcome:

Chairman John Evans welcomed everyone to the meeting.

Present:

Ken and Kay Bramley, Marye Miller, John Evans, Geoff Carter, Jacque McAndrew, Bruce Thomson.

Apologies Dawn Turner, Jean Turner and Chris Muirhead

Motion

That the apologies be accepted

Moved: John Seconded: Marye

Minutes Correction

Correspondence Discussion No 5 to be changed to read-

After committee discussion it was decided to leave site 43 as a casual site.

Motion

That the Minutes of the previous meeting having been circulated and the correction made, be taken as read and passed as a true and correct record of the previous meeting.

Moved: Marye **Seconded:** John Carried

Matters arising:

- 1 Front fencing to be discussed in general business
- 2 Tennis court lights have been fixed at no cost. Electrician said it was a community gesture.
- 3 The toilet sensors are still being worked on.
- 4 The whole shower fitting in the disabilities has been replaced.
- 5 The transfer station problems have not been resolved yet. We have an account at the transfer station.
- 6 The hall heaters will be cleaned after Jason shows ken what to do.
- 7 The ablution roof leak still to be fixed.
- 8 58 rules and policies acknowledgments have been returned.

Financial Report

Marye presented the financial statement and August expenses to date, in Dawns absence. She advised that \$3000.00 has been transferred from the on call account, as expenses out weigh income again this month.

The invoice for the concrete under the picnic tables to be paid.

Motion

That the official financial statements are accepted as presented and expenditure be approved

Moved: Marye **Seconded:** Geoff Carried.

Correspondence

Inward

CCCBoard Minutes	CCC re water supply to camp
CCC Draft surface water strategy information.	CCC Change of water rate price calculation
CCC Reserves discretionary funding.	Chris Brown re fencing
Anon Ratepayer	Neil Woodgate wanting to install storage box on site 32
Community Board approving Chris Muirhead to DRMC	
E mail Thysje Arthur re web site.	Email Bruce Thomson re water supply
Sally Hart thank you for flowers.	Hollie Hollander re French Fest
Pam Yardley wanting to move her caravan.	
M Bryan and Shane Laing fence quotes.	Eric Ryder fence quote

Outward

CCC and Committee Minutes of last meeting Mr Withell re trellis

Re trees on stream bank, Mr Houston, Mr Carr and Mr Harris

Mr Rolton re site

Mr Hamilton re waiting list.

Motion: That the inward correspondence be accepted and the outward be approved

Moved: Marye

Seconded: Jaque

Motion

That the unsigned rate payer letter be rejected and destroyed.

Moved: Geoff

Seconded: John Carried

Correspondence discussion

1 Marye is to contact council for application form for discretionary funding for the fence.

2 Approval was given for Mr Woodgate to install storage box as long as it is done to the rules and put on the end nearest to site 33.

3 Pam Yardley to be advised the committee has already decided to use the site she wrote about as a casual site. If she gets a larger van the committee will look favourably at her situation.

4 After discussion it was decided to accept Eric Ryders' quote for the fence subject to receiving a written quote.

Motion

That we accept Eric Ryder quote for the fence subject to receiving a written quote.

Moved: Jacque

Seconded: Geoff Carried

5 Marye read out the letter responding to the email Mr Brown sent. The general feeling of the meeting was that no further action was needed.

6 The letter re French fest was discussed. It was decided to offer 2 nights in a cabin at the camp as a prize in 92 More FM promotions.

Moved: Geoff

Seconded: John

Caretakers Report

1 Ken thanked John for looking after the camp.

2 Top soil for sites 58 and 59 to be purchased

3 Power to sites has been fixed. Incorrect wiring was found to be the cause for the problems.

4 The old fax and printer have been donated.

5 The tractor has broken down. Rodger, the local engineer and Ray Skinner to be asked if they can help to fix it. John is to look into the cost of replacement tractor or mower.

6 There is to be a bring and buy sale at Labour weekend, of unclaimed goods in the pavilion and goods that campers have donated to the camp. We will put an add in the Akaroa mail.

7 Due to the water shortages it was suggested we look into push button taps.

8 Noisy washing machine to be looked at.

Health and safety report

Fluorescent jackets are to be purchased through the council for the caretakers.

General Business

1 Bruce reported that the caretaker's house has had plan adjustments and is now at the consent stage

2 Bruce presented a report on the water supply situation. He has contacted Mr McIlroy and we have to comply with original letter. Bruce will work with Mr McIlroy for the best outcome for the camp. This had been in planning for quite a while but it had not been made aware of to the camp or Management Committee. Bruce did an estimate budget of nearly \$40,000 for the project. Experts need to be involved to check the best place for pipe line. Also included were storage tanks, pipeline to go to closed off connection, pump, pump house, and power supply to pump. He suggested that all taps and showers be audited and changed to more economic fittings. This also included signage to make campers aware of water shortage. Greenspace team will manage the boat wash.

3 Camp fee increases were discussed. Jacque, Dawn, Marye and Ken to meet to work these out. Geoff suggested that the cost for children not be increased.

7. 10. 2009

4 The cost for a web site would be approx \$500.00 for the set up, \$45.00 per hour or the photographer. There is on going web fees etc. Marye to contact Thysje to get the site underway.

5 Marye contacted NZ Transport agency re changing position of Holiday park sign on highway 75. Mr Stratton said that if sign was not on the roadside reserve there wasn't a problem. After discussion Marye is to write to Mr Stratton and get that decision in writing.

6 There was discussion on starting the meeting earlier. It was decided that with 3 members not at the meeting it will be brought up again at the next meeting.

Meeting closed at 9.10pm Next Meeting Duvauchelle Hall Monday 14th September 2009 at 7.30pm.

7.2 AWA-ITI RESERVE MANAGEMENT COMMITTEE - 3 SEPTEMBER 2009

MINUTES of General Meeting held 7.30, Thursday 3 September 2009

Present: Geoff Ettrick (Chairman), George Piper, Jonathan Palmer, Sheryl Stanbury, Liz Thearle, Graeme Young

1. Chairman's Opening Remarks: Geoff welcomed everyone and declared the meeting open.
2. Apologies: Simon Fowler, Ben Skelton
3. Minutes approved (Graeme proposed, Sheryl seconded)
4. Matters arising: Letters sent to David Trist and the Community Board as agreed (see Correspondence)

Tony Hallams has been invited to attend our meeting on 1 October. In view of matters arising from Item 9, the meeting scheduled for October will now be postponed until 5 November. Liz to write to Tony Hallams and it is hoped he will be able to attend the November meeting instead.

It was mistakenly reported that Kim Neal would do the fencing. This has been amended to read "Mark Tudehope".

5. Correspondence in/out

As agreed at the August meeting, a letter was sent to David Trist notifying him the Grazing Licence has been awarded to the Pony Club as from 1 July 2009, but allowing him to continue grazing until 30 September. No reply has been received.

A letter also sent to the Community Board (Liz Carter) on 9 August, expressing our concerns and asking for answers to questions regarding future funding sources. We are still awaiting a reply.

Geoff read a letter regarding Neighbourhood Week and it was proposed by George and seconded by Graeme that we apply for funding for a Barbecue to which members of all the other Reserve Committees be invited. Liz to obtain a list of other reserve committee contact details.

6. Meeting with Steven Gray and the Community Board. Most members of the committee had attended this. A response had been received to our submission re the Long Term Plan, but there is to be no change to our suggestion re preservation of the Memorial Gates (2019 LTCCP). Funding is to be provided for dealing with waste water. George asked for a copy of the drainage plan.

There was a large degree of reluctance to accept the plan in its current form and we anticipate some community dissatisfaction with the outcome. 80% of the respondents were against the Western Valley Road entry to the Domain. However, the Reserve Committee members appreciated having the opportunity to express their opinions and ideas at the meeting and it was understood that the only practical solution had been presented.

7. Financial Report: Simon was unable to be present at the meeting, but had forwarded all relevant documents and reported that the accounts for last year had been sent to the Council.

The honorarium of \$250 for secretarial services by Liz (agreed in June) was paid.

8. General Business

George reported that grass around the tennis courts was not being mowed. A letter to be sent to Ian Jackson at CCC asking if this could be rectified. Because the fencing has gone up around the courts, it now requires a small mower rather than the large one which was used previously.

It would also be appreciated if the fence line and building footprint could be sprayed around the edges as Bob had previously done.

Geoff suggested that representatives from A and P should be invited to present a list of exactly what they require for the next Show in order to avoid any last minute hitches.

Sheryl to invite all the codes to the meeting on 5 November.

9. Resignation of Chairman

The committee reluctantly accepted Geoff's resignation which has come about due to the enormous amount of personal pressure he is under at present. Graeme proposed and George seconded that Jonathan take over as Chairman. Jonathan made the point that, as he is frequently overseas on business, he would agree to do so on an interim basis only (until the end of the current 3-year term).

As he will be away in October and there would not appear to be any urgent matters pending, it was agreed that there will not be a meeting in October. Liz to write to Tony Hallams informing him of this and asking if he could attend the November meeting.

Date of next meeting: Thursday 5 November, 2009.

7.3 ROBINSONS BAY RESERVE MANAGEMENT COMMITTEE - 3 SEPTEMBER 2009

Minutes of AGM Duvauchelle Hotel 17 Sept 2009 7 pm.

Present: R Stronach, P Stronach, P Foley, S Lovett, R Lovett, T Foley, P Archdall, L Robinson , M Wilson

Apologies: None

Resignations: M Early, K Elliot

End of year report presented by the secretary. Financial report presented. **Raywyn/Paddy**

Noted: Lee Robinson not recorded as being co-opted as per previous meeting minutes. Sue to alter.

Matters Arising from report.

Wharf road etc. Lee advised funding application returned as council have repaired the road with further work to be carried out as soon as top course available. Discussion held on whether funding application should be made for other purposes which could include a shade shelter with some seating, planting, notices etc. That the application be held over for another year. **Pippa/Lee**

Gate: Jason to be encouraged to complete. Raywyn to discuss.

Planconsultation: No news re consultation of plan. Sue to enquire.

Other business:

Finances: no transactions

Working bees: That the working bee for the wharf as agreed at last meeting go ahead at Labour Weekend with back up Show weekend. 9 am Sat Labour Weekend. Richard & Lee to organise people, tyres, rubber irrigation hose, for bollards & covering of protruding bolts. Handrail to be complete.

Timber to be moved from Julian's onto Reserve same day as working bee.

Raywyn asked about timber at Lovett's. It is ok in the mean time. (It wasn't discussed at the meeting but this was moved there by big truck & hiab & to get it taken away again will require similar)

Boxes on Post Office: Repaired by Bob Anderson. To be thanked & invited to send account.

Paddy/Sue

Discussion re composting loo. Sue to write to council asking for it to be on our list of to do items.

Paddy/Pip A

Mowing of reserve as promised by council. This is not happening. Sue to investigate.

Agenda of community board, various documents from council incl Neighbourhood week etc.;

Neighbourhood week: Top of Harbour group organising Hippie Happening at Duvauchelle Hall for Neighbourhood Week. Notice to be in mail boxes soon.

Meeting closed 8pm

Next meeting Raywyn Stronach's 7 pm 19 Nov 2009

Robinsons Bay Reserve Management Committee Annual Report 2008-09 & Minutes

Committee: Raywyn Stronach (chair) Sue Lovett (Secretary) Richard Lovett, Pippa Foley, Marion Wilson, Paddy Stronach, Mike Early
co-opted Pip Archdall, Ken Elliott, Tracy Foley

Financial: Opening balance all accounts \$7340.76
Income 231.85 (interest)
Expenses 1872.76(fencing, office, signs, weed & pest)
Total -1640.91

Closing Balance \$5699.85

Highlights

A picnic was held at the wharf in April 2009. Lee Robinson & Mike Early had replaced several of the sleepers & council replaced several more.

The day after the picnic a working bee was held at the reserve for weed removal & tree planting. We are fortunate to continue to receive great public support. Several trees stored at Lovetts' have been planted in the reserve.

Lee continued to request the wharf road be attended to & council have made repairs to last year's severe storm damage as well as attending to the surface of the picnic area.

The plan for the path and development of the reserve was discussed with CCC staff & has been put out for public consultation albeit with some distribution problems.

John Thom has continued to trap the reserve and our warm thanks go to John for his contribution. A walk through reveals significant natural regeneration of many species susceptible to browse by pests.

Duncan Armstrong was engaged to spray a patch of gorse & some blackberry.

A stock of totara stakes stored at Julian's was used to "picket" effect on the new boundary fence erected in March 2009. Remaining materials are for use in the reserve. The old gate has been used across the existing vehicle access.

Ann Hercus bought us a supply of ex DOC signs for trees. These are at Lovetts.

Sue & Raywyn attended an induction day at Little River. Processes of meetings, where to send minutes etc are being resolved.

Mike Early has resigned. We would like to thank Mike for his huge efforts with the wharf & for working bees etc.

Ken Elliott also resigns as he is involved in other community affairs. Thanks Ken for your brief time on the committee.

Thank you all for your continued support of the Reserve.

Sue Lovett

Secretary/Treasurer

Note: Paddy Stronach asked that Sue be thanked for the report. Raywyn seconded.

Lee Robinson co-opted to committee

8. STANLEY PARK CLASSIFICATION

General Manager responsible:	General Manager City Environment, DDI 941-8608
Officer responsible:	Asset and Network Planning Manager
Author:	Kelly Hansen, Recreation Planner

PURPOSE OF REPORT

1. The purpose of this report is to seek an alteration to the resolution previously adopted by the Community Board at their meeting on 23 October 2008 in order to have Stanley Park classified as required under the Reserves Act 1977.

EXECUTIVE SUMMARY

2. Classification of Stanley Reserve is a requirement under the Reserves Act 1977. A report on the reserve classification was presented to the Community Board at its meeting on 23 October 2008. Unbeknown to staff at the time, the wording of the resolution from this meeting did not comply with the Department of Conservation's requirements and an amendment to that resolution is required for the classification process to be completed.
3. At its meeting on 23 October 2008, the Board resolved:
 - (a) That pursuant to Section 14 of the Reserves Act 1977 the land described in Schedule A below be declared to be a reserve for recreation purposes.
 - (b) That pursuant to Section 14 of the Reserves Act 1977 the land described in Schedule B below be declared to be a reserve for recreation purposes.

Schedule	Legal Description	Area	Title	Held As	Recommendation	Public Notification
A	RS 41483	0.0249 ha	No title	Vested in Christchurch City Council for no particular purpose	Declare to be recreation reserve	Yes
B	Lot 2 DP 344385	0.1431 ha	182181	Vested in Christchurch City Council as fee simple for no particular purpose	Declare to be recreation reserve	Yes

4. To comply with the Department of Conservation's operating procedures, the resolution previously adopted needs to be amended as shown in the staff recommendation for classification to be completed. Reserve classification is necessary for the management plan to proceed.
5. A draft management plan is currently being prepared for Stanley Park and is due for completion in July 2011. In order for the management plan to proceed, it is necessary to have all the relevant parcels of land classified as reserve in accordance with the Reserves Act 1977.

FINANCIAL IMPLICATIONS

6. There will be a cost of approximately \$300 in gazetting the reserves to complete classification. This can be funded from existing operational budgets.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

7. Yes - Gazettal costs will be covered by the operational budget for Greenspace planning for Neighbourhood Parks.

LEGAL CONSIDERATIONS

8. Reserve classification for Stanley Park is a legal requirement under the Reserves Act 1977. The particular parcels of land being considered in this report come under Section 14 of the Act.

Have you considered the legal implications of the issue under consideration?

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9. The process of preparing a management plan for Stanley Park can not proceed until all the land parcels concerned are formally held as reserve and classified under the Reserves Act 1977.
10. The process of preparing, advertising, and finalising the management plan is to be completed in accordance with the Reserves Act 1977.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

11. Providing for, and managing Stanley Park comes under the LTCCP activity of parks, open spaces and waterways, detailed on pages 116 to 141 of the 2009-19 LTCCP (Neighbourhood Parks).

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

12. Funding has been allocated in the 2009-19 LTCCP for some development to occur in Stanley Park over the next four years. The items are renewals and are detailed in the budget as follows.

Project	2009/10	2010/11	2011/12
Neighbourhood Parks – Amenity/ Landscape Renewals Stanley Park Dev	\$20 000	\$20 000	\$100 000

13. This funding will be spent in accordance with the Stanley Park management plan when it is completed and approved. Final completion date for the management plan is anticipated in July 2011. Therefore, approval may be sought to transfer 2009/10 funding to Garden of Tane as planning for that reserve is more advanced.

ALIGNMENT WITH STRATEGIES

14. Provision and management of reserves aligns with the vision for Christchurch and the achievement of the community outcomes.

Do the recommendations align with the Council's strategies?

15. Reserve classification for preparation of a management plan for Stanley Park aligns with Council strategies. Of particular relevance are the:
 - Active Living Strategy
 - Physical Recreation and Sport Strategy
 - Safer Christchurch Strategy
 - Recreation and Sport Policy, and
 - Biodiversity Strategy.

CONSULTATION FULFILMENT

16. Public notification requirements for classification of reserves are set out in the Reserves Act 1977 and have been complied with accordingly, as reported previously.

STAFF RECOMMENDATION

It is recommended that the Community Board resolves:

- (a) Subject to Standing Order 3.9.18, to alter its previous resolution of 23 October 2008 as follows:

In exercise of the powers conferred on it by Section 14 of the Reserves Act 1977, the Akaroa Wairewa Community Board, under delegated authority from the Christchurch City Council, resolves that those parcels of land vested in the City in fee simple and described in Schedule A and Schedule B, be declared to be a Recreation Reserve pursuant to Section 17 of the Reserves Act 1977.

Schedule A

Schedule	Area ha	Description
A	0.0249	RS 41483 SO 15515
B	0.1431	Lot 2 DP 344385 CT 182181

9. **AKAROA/WAIREWA DISCRETIONARY RESPONSE FUND 2009/10 - FUNDING PROPOSAL FOR TIKAO BAY BOATING CLUB**

General Manager responsible:	General Manager, City Environment, DDI 941-8608
Officer responsible:	Transport and Greenspace Manager
Author:	Lorraine Correia, Consultation Leader – Greenspace

PURPOSE OF REPORT

1. The purpose of this report is to present a funding request from the Tikao Bay Boating Club for consideration under the Akaroa/Wairewa Community Board's 2009/10 Discretionary Response Fund.

EXECUTIVE SUMMARY

2. The Tikao Bay Boating Club Incorporated is seeking funding assistance for the purchase and installation of one seat and one picnic table along Tikao Bay's foreshore, please refer to the **attached** map for proposed locations. The total cost to complete this project is \$2,500.
3. The Club is seeking this funding to commemorate its 50th Anniversary which will be celebrated on Saturday 14 November 2009.
4. The Tikao Bay Boating Club would also like to install a plaque on the picnic table that commemorates the Anniversary. The cost of the plaque and its installation will be undertaken by the Tikao Bay Boating Club. The plaque will need to be within Council's policy and guidelines and on application approved by the Christchurch City Council's Contracts Park Manager who co-ordinates all plaques and heritage issues.
5. The Area Contract Manager from the Contracts Team Urban Parks has advised that the suggested areas for the installation of the seat and picnic tables are appropriate. Should the Akaroa/Wairewa Community Board approve this funding request, the work will be assigned to a Council approved contractor and the work could be completed prior to the Club's 50th celebration.
6. There are no resource consent requirements for the installation of the seat or the picnic table on the Tikao Bay foreshore.
7. Existing seats and picnic tables on the Tikao Bay foreshore were donated by members of the Tikao Bay Boating Club.

FINANCIAL IMPLICATIONS

8. There is a balance of \$11,494 currently available in the Akaroa-Wairewa Community Board's Discretionary Response Fund.

Do the Recommendations of this Report Align with LTCCP budgets?

9. Yes, the recommendations align with the 2009-19 LTCCP budgets as detailed.
2009/10 Akaroa/Wairewa Community Board Discretionary Response Fund.

LEGAL CONSIDERATIONS

10. All work will be carried out by a Council approved contractor.
11. The Akaroa/Wairewa Community Board has the delegated authority to allocate these funds.

Have you considered the legal implications of the issue under consideration?

12. Yes, as per above.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

13. The Board's discretionary funding is part of the Community Grants listed under Community Support on Page 176 of the 2009-19 LTCCP.
14. The project aligns with Community Outcomes:
 - Recreation - A city of recreation, fun and creativity
 - Development - An attractive and well designed city.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

15. Yes, as per above.

ALIGNMENT WITH STRATEGIES

16. The project aligns with the following strategies:
Environmental Policy;

Do the recommendations align with the Council's strategies?

17. Yes, Strengthening Communities Strategy.

CONSULTATION FULFILMENT

18. All Reserve Management Committees have been given the opportunity to submit projects for consideration, prior to the Board allocating these funds.
19. Given the minor nature of the proposed work, staff believe no further consultation is necessary.

STAFF RECOMMENDATION

It is recommended that the Akaroa/Wairewa Community Board allocate \$2500 to the Transport and Greenspace Unit from the 2009/10 Discretionary Response Fund towards the purchase and installation of a seat and picnic table on the foreshore at Tikao Bay.

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Tikao Bay – Proposed location for seat and picnic table



Attachment to
Clause 9

10. APPLICATION TO THE DISCRETIONARY RESPONSE FUND FOR THE WAINUI RESIDENTS ASSOCIATION

General Manager responsible:	General Manager, Community Support Unit DDI 941-8607
Officer responsible:	Unit Manager Community Support Unit
Author:	Sue Grimwood, Community Development Advisor

PURPOSE OF REPORT

1. The purpose of this report is to present a request for funding from the Wainui Residents Association to the Akaroa/Wairewa Community Board Discretionary Response Fund.
2. The request is for \$3,204 towards the cost of forty stackable chairs and six folding tables for the Wainui Community Hall.
3. There is currently a balance of \$11,494 in the Board's Discretionary Response Fund.

EXECUTIVE SUMMARY

4. The Wainui Residents Association is a group of local people representing their community who are working to ensure local resources and the environment are readily available and maintained for community use.
5. This Residents group has recently been involved with the upgrade of the public toilets and the landscaping of the Stanbury Reserve on the foreshore in Wainui.
6. The hall is the only facility available for general community use in Wainui. Refurbishment of the seating will provide a more user-friendly environment, be more practical and manageable for users, and enable a wider variety of activities such as meetings and local, social occasions to be held there.
7. Members of the organisation are endeavouring to encourage community use of the local community hall. At present the seating available is old forms and tables which are past their 'use by date' limiting the use of the hall for activities, meetings and other functions.
8. Bookings and usage for the community facility for the 2008/09 year include the Wainui Residents Association's annual general meeting and five committee meetings; polling station for elections; Christchurch City Council consultation meetings on the Akaroa Harbour Basin Study; two Christchurch City Council consultation meetings on the proposed Wainui Sewerage System; three private/family functions; four community events; a base for the Wainui Residents Association voluntary working bees; and social events associated with the tennis courts and domain/reserve.
9. There are some forward, casual bookings over the holiday season and currently an inquiry for a Scout group dinner and an Area school wanting to hold a 2/3 day camp with the hall as a base.
10. The hall is the focus for a very small rural community. In the Wainui Residents Association submissions to the Christchurch City Council's Community Facilities Strategy (network vision 20/5/09) the organisation detailed the total work that needed to be carried out to bring the facility up to a standard that will improve and help encourage greater utilisation of the Wainui hall.
11. The total cost of these renovations is estimated to be \$13,500 excluding voluntary labour and the costs of new seating and tables. The community of Wainui, and the organisation, recognises that there will be funding challenges in completing any improvements and will prioritise this work accordingly.
12. Although the Wainui hall is listed in the Council's Facilities portfolio, ownership of the building has yet to be established.

13. Following discussion with the Facilities team it has been established that there is no budget available from that area of Council which could contribute towards the costs of refurbishment/upgrading of furniture for the hall.
14. There are limited funding avenues available to the group for assistance towards the cost of these items.

FINANCIAL IMPLICATIONS

15. The total cost of this project is \$3,204. There is currently a balance of \$11,494 in the Board's Discretionary Response Fund (excluding the \$2,000 for Youth Development).

The Wainui Residents Association is requesting \$3,204 towards the project.

Project Costs

Stacker chairs – 40 @ \$46.00 each	\$1,840
Folding tables – 6 @ \$168.00 each	\$1,008
GST	\$356
Total	\$3,204

16. There are no financial risks associated with the delivery of this project.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

17. Yes

LEGAL CONSIDERATIONS

18. Under the Community Board delegations, the Board has *"absolute discretion over the implementation of the discretionary funding allocation of \$14,124 (subject to being consistent with any policies or standards adopted by the Council)"*.

Have you considered the legal implications of the issue under consideration?

19. Yes as above.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

20. Aligns with Community Board Funding – Pages 176 to 177 and Pages 182 to 183 of the 2009/19 LTCCP.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

21. Yes, as above.

ALIGNMENT WITH STRATEGIES

22. This application meets the following Council Community Grants Funding Outcomes:
 - Support, develop and promote the capacity and sustainability of community, recreation, sports, arts, heritage and environment groups.
 - Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
 - Reduce or overcome barriers to participation.
 - Foster collaborative responses to areas of identified need.

It also helps to meet the following Community Board objectives:

- Promote the participation of Banks Peninsula Residents in recreation and cultural events/programmes.

Do the recommendations align with the Council's strategies?

23. Strengthening Communities Strategy 2007

CONSULTATION FULFILMENT

21. Not applicable

STAFF RECOMMENDATION

It is recommended that the Akaroa/Wairewa Community Board agree to grant \$3,200 from its 2009/10 Discretionary Response Fund to the Wainui Residents Association towards the cost of stacker chairs and folding tables for the Wainui Community Centre/Hall.

11. NEIGHBOURHOOD WEEK

General Manager responsible:	General Manager Community Services, DDI 941-8534
Officer responsible:	Community Support Manager, DDI 941 8879
Author:	Caren Shrubshall, Community Engagement Advisor – Banks Peninsula

PURPOSE OF REPORT

1. The purpose of this report is for the Board to consider applications to the Akaroa/Wairewa Community Board Neighbourhood Week 2009/10 fund and allocate funds accordingly.

EXECUTIVE SUMMARY

2. Neighbourhood Week is a dedicated week in which individuals and groups are encouraged to get together and get to know one another locally. Neighbourhood Week 2009 is to be held from 31 October – 8 November 2009. Applications for funding closed on 4 September 2009.
3. Local community groups, including residents' associations and neighbourhood support groups were sent information inviting them to apply for the Neighbourhood Week Funding that has been set aside by the Board.
4. A matrix outlining the applications and staff recommendation is **attached**.

FINANCIAL IMPLICATIONS

5. The Board has set aside \$2,000 from the Strengthening Communities Fund to assist individuals and groups to run events. It is not the intention of this funding to totally fund events. Those applying for funding are expected to partially resource events themselves either financially or through the supply of materials.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

6. Page 172 of the LTCCP under Community Support – Strengthening Communities and page 176 of the LTCCP under Community Support – Community Grants.

LEGAL CONSIDERATIONS

7. The Community Board has the delegated authority to allocate Strengthening Communities Fund.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

8. Page 172 of the LTCCP under Community Support – Strengthening Communities and page 176 of the LTCCP under Community Support – Community Grants.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

9. As above.

ALIGNMENT WITH STRATEGIES**Do the recommendations align with the Council's strategies?**

10. Funding for Neighbourhood Week activities aligns with the Council's Strong Communities strategic outcomes.

CONSULTATION FULFILMENT

11. Not applicable.

STAFF RECOMMENDATION

12. It is recommended that the Community Board consider the applications and allocate Neighbourhood Week funds accordingly.

Neighbourhood Week - Funding Guidelines

These guidelines are intended as aid for Community Boards to assist with Neighbourhood Week Funding allocations

Definition of a Neighbourhood Week Event

1. A Neighbourhood Week Event should be any event that encourages people in the same neighbourhood to come together to help to get to know each other.

Intention of Funding

2. Neighbourhood Week funding is seen as a small contribution towards holding an event. Because it is intended to 'bring neighbours together' applications from individuals getting together and holding a local event should take priority over organisations (especially businesses).
3. Neighbourhood Week funding should not be seen as a way for organisations to hold an event that they would at other times of the year.
4. It is expected that those holding the event will contribute in some way towards the event, even if it is through supplying some of the materials.

Dates of Events

5. While there are set dates for Neighbourhood Week, it is not feasible to have all events take place within those dates. Therefore as a rough guideline events should take place in the two weeks preceding and following Neighbourhood Week. If events are to be funded outside of this time, an explanation as to why it is necessary to be held outside of this time should accompany the application. Priority will be given to events that fall within Neighbourhood Week as opposed to other times of the year.

Numbers of People per Event

6. There should be no lower limit of numbers allowed per event. However events designed for larger numbers (eg over 400) should be limited as this type of event is less likely to be a 'neighbourhood' event. There are other sources of money in Council for these events.
7. The number of people attending may be taken into account however when allocating the amount of funding towards an event; i.e. consideration may be made of whether an application for a street BBQ for 15 people should be given the same level of funding as a street BBQ for 50.

Conflict of Events

8. Where two events are to be held in a close locality (ie same street or park), there should be some encouragement to combine these events.
9. Where two or more people apply separately for the same event, these applications should be considered together.

Akaroa/ Wairewa Neighbourhood Week 2009

Applications for consideration by the Board

	Name	Name of Group	Contact Address	Location of Activity	Date & Time	Activity	Numbers	2008 Amt. Allocated	Amount Requested	Staff proposal	Board decision	Comments
1	Kerry Little	Akaroa Youth Trust	39 Rue Lavaud, PO Box 52, Akaroa	Akaroa Gaiety	6 Nov, 5.30pm	Halloween Party	40 - 50	0	\$300.00	\$300.00		Activity for local school children, parents and grandparents. Hall hire, food, decorations, sound hire.
2	Kerry Little	Akaroa Resource Collective Trust	39 Rue Lavaud, PO Box 52, Akaroa	Akaroa Recreation Grounds	7 Nov, 2pm	Family Picnic Day	50 - 70	\$300 and \$200	\$350.00	\$350.00		Activity for Akaroa youth, parents, grandparents. 2008 allocated funds were for two separate events. Jumping castle, sound hire, entertainment, food.
3	Ian Telfer	Top of the Harbour Group	43 Tikao Bay Road, R D 2	Duvauchelle Community Hall SH 75	7 Nov, 7pm	Theme Type Evening Celebration	100 max	0	\$600.00	\$300.00		Local bands and individuals entertaining all locals from Wainui, Tikao Bay, French Farm, Barrys Bay, Duvauchelle and Robinsons Bay. Circa \$900 total cost.
4	Dr. Jonathan Palmer	Awa-iti Reserve Management Committee	PO Box 14, Little River	Awa-iti Domain clubrooms, Little River	6 Nov, 6pm - 9pm	Get together and BBQ for all 8 Reserve Management Committee	30	0	\$600.00	\$250.00		Activity for members (and partners) of the 8 Reserve Management Committee. Club rooms hire \$160, BBQ hire \$40, Food \$300, utensils/plates \$60, softdrinks/ tea/coffee \$40.
5	Kaite Hansen	Little River Wairewa Promotions Group	PO Box 40, Little River	Okuti Valley Hall	7 Nov, 10am - 1pm	Neighbourhood Breakfast Brunch	90	\$200.00	\$400.00	\$400.00		Last year's event was an enormous success, a great community building event where we got to meet lots of people new to the area. We anticipate that numbers will double this year as people have already started asking about it. Food, coffee/ tea, hall hire
6	John Oliver		PO Box 34, Duvauchelle	Ngaio Point	15 Nov, 12noon	A new subdivision neighbourhood BBQ	40	0	\$200.00	\$200.00		Choice of date dependent on holiday home owners being present for show weekend. Activity targeting all residents of Ngaio Point subdivision.
7	Fay Miller	Residents from both McQueens Valley and Gebbies Valley invited to attend a function at the Café		Blue Duck Café	TBA (During Neighbourhood Week)	Residents from both McQueens Valley and Gebbies Valley invited to attend a function at the Blue Duck Café	25-35	100	\$200.00	\$200.00		Last year there was a great response and introduced a lot of new residents to each other. Costs for printing of circulars and a part charge of the cost at the café.
	Total Amount Requested								\$2,650.00	\$2,000.00	\$2,000.00	

12. ROBINSONS BAY RESERVE - DEVELOPMENT PLAN

General Manager responsible:	General Manager City Environment Group, DDI 941 8608
Officer responsible:	Transport and Greenspace Manager
Author:	Lorraine Correia, Consultation Leader Greenspace

PURPOSE OF REPORT

1. The purpose of this report is for the Akaroa/Wairewa Community Board to approve the Robinsons Bay Reserve Development Plan following consultation with the local community (refer **Attachment 1**).

EXECUTIVE SUMMARY

2. Robinsons Bay Reserve is located on School Road in Robinsons Bay. This reserve is mostly gently sloping with the exception of a steep bank along the boundary with School Road. Approximately half of the reserve is densely covered with native trees and there are no buildings or structures within the reserve.
3. The objectives for this project were:
 - (a) To create pedestrian access into the reserve including a gate and stock fence.
 - (b) Create walking tracks to access areas within the reserve.
 - (c) Continue expanding the existing native bush plantings.
 - (d) Install interpretive signs explaining the cultural and natural history of the reserve and its setting.
 - (e) Create areas of historical significance i.e. school house structure, sawmill clearing etc.
4. The project team developed a concept plan to meet these objectives, which included the following (see **Attachment 1**):
 - (a) A gate and low ascending steps into the reserve.
 - (b) Providing for tracks within the reserve.
 - (c) Improving the existing access into the reserve for maintenance, emergency vehicles and disabled access only.
 - (d) School house structure.
 - (e) Sawmill clearing.
 - (f) Farming history area.
 - (g) Appropriate signage and interpretive panels.
 - (h) Native tree and shrub planting.

5. The proposal is to implement the project in the following three stages:

Stage 1**2009/10 financial year**

Construct the new staircase, installation of a gate and stock fencing, and walking tracks.

Stage 2**2010/11 financial year**

Upgrade the existing maintenance access way and new shrub and bush plantings.

Stage 3

2011/12 financial year

School House, sawmill and farming educational areas with interpretation panels and signage

FINANCIAL IMPLICATIONS

6. Funding for this project is provided in the current LTCCP, 2009/10 and 2011/12 financial years under the Transport and Greenspace Capital Programme. There is sufficient funding to cover the estimated construction cost of this project.

Do the recommendations of this Report Align with Draft 2009-19 LTCCP ?

7. Yes, as above.

LEGAL CONSIDERATIONS

8. All work to be carried out by a Council approved contractor. The Akaroa/Wairewa Community Board has the delegated authority to approve the proposed development plan. No other legal considerations have been identified.

Have you considered the legal implications of the issue under consideration?

9. Yes, as per above.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

10. Parks, Opens Spaces and Waterways - Pages 116 to 120, 2009-19 LTCCP
- (a) Safety – By ensuring our parks, open spaces and waterways are healthy and safe places, and by controlling and minimising flood and fire hazards.
 - (b) Environment – By enabling people to contribute to projects that improve our environment.
 - (c) Governance – By involving people in decision-making about parks, open spaces and waterways.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

11. Yes, Parks and Open Spaces Activity Management Plan.

ALIGNMENT WITH STRATEGIES

12. Social Wellbeing and Safer Parks Policy.

Do the recommendations align with the Council's strategies?

13. Yes, as per above.

CONSULTATION FULFILMENT

Consultation Process

14. In June 2009 a publicity pamphlet was distributed to approximately 259 properties in the vicinity of the reserve and to a number of other interest groups and key stakeholders. This pamphlet included a summary of the concept, initial concept plans and a feedback form providing an opportunity for the community to indicate whether they supported the proposal along with any additional comments or feedback.
15. There was difficulty with the delivery of the consultation leaflets to some of the residents at Robinsons Bay. For this reason the closing date for consultation was extended by over a month and a public notice was published in the Akaroa Mail to alert the local community that we were still seeking feedback on the plan.

16. Once the consultation period had closed, each submitter received an interim reply letter, which acknowledged that their submission had been received and that their suggestions would be considered.
17. All respondents have been sent a final letter advising them of the overall outcome of the consultation, and a copy of the comments received from this consultation process together with staff comments and information that would be presented to the Akaroa/Wairewa Community Board for their approval. Details of the meeting (date, time and venue) were provided to enable residents to make a deputation to the Board prior to a decision being made.

Consultation Outcome

18. The consultation received a 19% response rate (49 responses) and community feedback was generally very positive. (Please refer to the full schedule of community feedback and project team responses circulated separately to Board members). Some submitters ticked two boxes i.e. they were in support of the plan but also had mixed views.
 - (a) 40 submitters (82%) responded "YES – I support the concept plan".
 - (b) Three submitters (6%) responded "NO – I do not support the concept plan".
 - (c) Eight submitters (16%) responded "Mixed Views – some concerns they would like considered".
19. The submissions that indicated that they did not support the proposal cited the following reasons:
 - (a) Object to Council funding this project when they would have preferred to see this going towards developing the infrastructure of the area.
20. The submissions that indicated that they had mixed views generally supported the development plan but had the following comments/concerns:
 - (a) Preferred to see the stairs in a low zigzag formation which would make it easier to get into the reserve.
 - (b) Would like the platform for the 'school house' in gravel rather than timber.
 - (c) Additional interpretive areas, including Maori in conjunction with local Runanga and farming.
 - (d) Improve existing access and parking for service, emergency and disabled access only.
 - (e) Further consultation on the School House.
 - (f) Parking for visitors to the reserve.
 - (g) Dumping of rubbish.
21. Regarding the comment about the steps into the reserve; the project team cannot create a zigzag entrance into the reserve due to the land contours, however the team will ensure that the steps have a very low ascent which should alleviate any problems with getting into the reserve.
22. The platform of the school house structure has been changed on the development plan to gravel.

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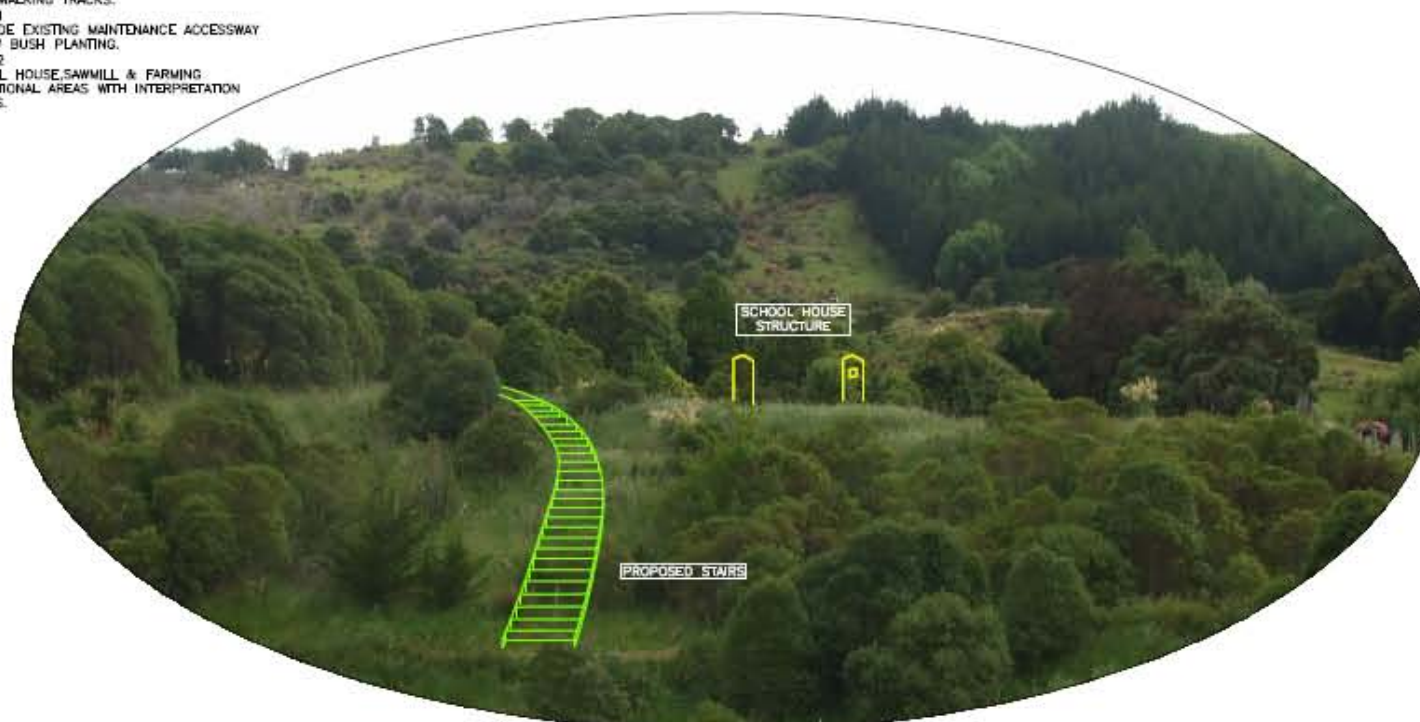
23. The additional interpretive areas/signs such as farming will be discussed further with the Reserve Management Committee and included prior to completion of this project. Mahaanui Kurataiao (MKT) were also consulted on this project and we have not received any feedback. Should we receive further history on this area we will consider its inclusion on interpretation panels.
24. The existing entrance and parking area into the reserve will be improved to allow for maintenance, emergency and disabled parking only.
25. Should this plan go to detailed design, the project team will consult with the Reserve Management Committee to ensure the School House structure will be designed as a non-invasive one.
26. There will not be allocated parking for users of the reserve as there are insufficient funds available as well as a lack of space within the reserve to accommodate additional vehicles. Visitors could park on road reserve along Robinsons Bay Valley Road which is a short distance to the reserve.
27. There will be signage indicating that visitors should take their rubbish with them.
28. The final concept plan, which includes the above amendments, is included as **attachment 1** and is recommended for approval by the Community Board.

STAFF RECOMMENDATION

It is recommended that the Akaroa/Wairewa Community Board approve the Robinsons Bay Reserve Development Plan, plan reference number SD102101 as shown in **Attachment 1** to proceed to detailed design and construction.

TIMELINE FOR CONSTRUCTION

- 2009/2010
 • CONSTRUCT NEW STEPS & GATE.
 • FORM WALKING TRACKS.
 2010/2011
 • UPGRADE EXISTING MAINTENANCE ACCESSWAY
 & NEW BUSH PLANTING.
 2011/2012
 • SCHOOL HOUSE, SAWMILL & FARMING
 EDUCATIONAL AREAS WITH INTERPRETATION
 PANELS.



13. AWA-ITI DOMAIN DEVELOPMENT

General Manager responsible:	General Manager City Environment Group, DDI 941 8608
Officer responsible:	Unit Manager - Transport and Greenspace
Author:	Lorraine Correia – Consultation Leader Greenspace

PURPOSE OF REPORT

1. The purpose of this report is for the Akaroa/Wairewa Community Board to approve the Awa-iti Domain Development Plan following consultation with the local community (refer **attachment 3**).

EXECUTIVE SUMMARY

2. Awa-iti Domain is a community sports reserve located in Little River. A Development Plan was prepared based on the previously approved Management Plan for the domain.
3. Based on the following key objectives, the project team developed a concept plan for this project (refer **attachment 1**):
 - To provide safe vehicle and pedestrian access into and within the Domain
 - To provide car parking areas for park users
 - New tree and shrub planting
 - Protect fields and surrounding grounds
 - Replace boundary fencing with a single style rural fence along State Highway 75 (SH75) and on Western Valley Road when due for renewal
 - A possible BMX/ mountain bike track area for older youth
 - Investigate solutions to the flooding issues around Coronation Library
 - Signage.
4. The Project Team have been working collaboratively with the Awa-iti Reserve Management Committee who are representatives of the various sports organisations, the Banks Peninsula A & P Show Association and members of the local community who are elected to the committee. The Reserve Management Committee manages the domain on a daily basis.
5. Feedback received as part of the consultation process was reviewed and subsequent changes were made to the initial concept plan (refer **attachment 2**) which addressed several concerns and comments, the main one addressing the need for an entrance into the Domain from SH75 near the Club Rooms.
6. The revised plan was then taken to the New Zealand Transport Agency (NZTA) and MWH New Zealand (MWH) an independent roading consultant and expert. As part of the key issues addressed in this report it was apparent that there was still insufficient distance to provide adequate sightlines for an entrance off SH75. (Details of the changes made to the plan are listed under the Consultation Fulfilment part of this report).
7. The concept plan was once again amended (refer **attachment 3**), this was then consulted on with the Akaroa/Wairewa Community Board as well as members of the Reserve Management Committee.
8. The proposal is to implement the project in the following stages:

Stage 1**2009/10 financial year**

- Tree removals
- Upgrading of the boundary fence along SH75
- Construct the volley wall and half basketball court
- Form the overflow parking area next to the changing rooms.

Stage 2

2010/11 financial year

- Replacement tree planting
- Detailed design for the car park and driveway at the northern end of the domain.

Stage 3

2011/12 financial year

- Construction of the new main driveway with bus turning circle and grass cell parking bays along the northern end of the domain.
- Associated landscaping for the car parking
- Seating.

Stage 4

Items not funded

Subject to funding being made available in future LTCCP budget's, the proposal is to provide a grass cell car park area in the stock yards, provide gates and a path linking it to the Coronation Library, continue with the tree renewal programme and associated landscaping, upgrade the existing toilet facilities, and if required provide a playground.

FINANCIAL IMPLICATIONS

9. Funding for this project is provided in the current LTCCP, 2009/10 to 2011/12 under the Transport and Greenspace Capital Programme. There is sufficient funding to cover the estimated construction cost of this project apart from Stage 4, as outlined above.

Do the Recommendations of this Report Align with the 2009-19 LTCCP ?

10. Yes, As above.

LEGAL CONSIDERATIONS

11. All work will be carried out by a Council approved contractor. The Community Board has the delegated authority to approve the proposed plan. No other legal issues have been identified.

Have you considered the legal implications of the issue under consideration?

12. Yes, as per above.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

13. Pages 117 to 120 of the 2009-19 LTCCP - Parks, Opens Spaces and Waterways - Neighbourhood Parks
- Safety – By ensuring our parks, open spaces and waterways are healthy and safe places, and by controlling and minimising flood and fire hazards
 - Environment – By enabling people to contribute to projects that improve our environment
 - Governance – By involving people in decision-making about parks, open spaces and waterways.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

14. Yes, as per the Parks and Open Spaces Activity Management Plan.

ALIGNMENT WITH STRATEGIES

15. The recommendations in this report align with:
- Social Wellbeing
 - Safer Parks Policy

Do the recommendations align with the Council's strategies?

16. Yes, as per above.

CONSULTATION FULFILMENT

Consultation Process & Outcome

17. In February 2009 a publicity pamphlet was distributed to approximately 524 properties in Little River and a number of other interest groups and key stakeholders. This pamphlet included a summary of the concept, initial concept plans and a feedback form providing an opportunity for the community to indicate whether they supported the proposal along with any additional comments or feedback.
18. Once the consultation period had closed, each submitter received an interim reply letter, which acknowledged that their submission had been received and that their suggestions would be considered.
19. The consultation received a 10% response rate (51 responses) and community feedback was generally negative towards the proposed plan that was consulted on. (Please refer to the full schedule of community feedback and project team responses circulated separately to Board members)
 - 13 submitters (25%) responded "YES – I support the concept plan"
 - 31 submitters (61%) responded "NO – I do not support the concept plan"
 - Seven submitters (14%) neither supported or opposed the proposal.
20. The submissions that indicated that they did not support the proposal cited the following reasons:
 - Object to the new entrance from Western Valley Road beside the fire station
 - Want a new access into the domain from SH75
 - Closing off access points to the Domain
 - Object to the Council funding this project when they would have preferred to see this going towards developing the infrastructure of the area
 - Want the Osage Orange tree retained
 - Too many trees being removed
 - Car Park area in stockyards – would hinder events.
21. Regarding the comment about the new entrance from Western Valley Road beside the Community Centre, the project team (who have already met with the Fire Chief) do not see this access hindering the operations of the fire station, as this entranceway only serves as an extra entry point for the fire trucks, with their true entranceway on the north side of the fire station building. They have a separate exit access directly on to Western Valley Road.
22. We also do not foresee this area getting congested with traffic during school drop-off and pick-up times as there is less likelihood of an organised event occurring during the week and at these times should, on the off chance a major event be organised during these times, then there will be traffic management in place to deal with the increase in traffic. The access onto Western Valley Road will be widened with pull over areas and flush median lines to cater for turning vehicles.
23. The project team also see that by providing new parking and a driveway within the reserve, this will help with school traffic congestion by giving caregivers and school buses other options for drop off points and access to the school grounds.
24. The parking bays will also provide additional parking spaces for the community centre users.
25. As the existing entrance off SH75 was proposed for closure to restrict daily access due to poor sight lines, the request from the community for a new access into the domain from SH75 beside the clubrooms has been explored and amended on the first revision of the plan.
26. In June 2009 a second letter was sent to all respondents giving them an update on the project as well as sending them a copy of the consultation document showing community feedback and responses from the project team.
27. The revised plan was sent to the New Zealand Transport Agency for their comments on this proposed new entrance. They are not supportive of this option.

28. In July 2009, MWH an independent consultants who also specialise in engineering and technical services was requested to provide us with a report on the existing and proposed access off SH75. This report identified the following:

Existing Access

The existing domain access is in a 100kph posted speed limit zone and is adjacent to a bridge. The access intersects SH75 at an acute angle restricting sight distance towards Cooptown due to the bridge guardrail. It was recommended that this access be closed, based on safety.

Proposed Access

The proposed access near the clubrooms is also in a 100kph zone. Sight distance towards Little River is limited by a curve on SH75. "Whereever possible accesses directly onto the SH75 should be avoided and instead provided via a side road, in this case an access could be provided off Western Valley Road".

Alternate Access

The alternative access off Western Valley Road, located next to the community centre access is two lanes with straight alignment and no restriction to sight distance and has a posted speed limit of 70kph. This location is consistent with the NZTA Planning Policy Manual that requires where access can be provided from a side road, instead of directly onto the highway, that the side road is used.

29. Existing access points to the domain will be closed for day to day use to avoid damage to the fields as stipulated in the Management Plan. During events these gates and drop down bollards will be opened and vehicle movements will be managed by the Reserve Management Committee or event organisers.
30. Osage Orange Tree – this tree is currently in decline and was due for removal however, it will be fenced off temporarily for safety issues. This will be replaced once cuttings that have been taken and grown on to form a healthy specimen tree.
31. The result of the tree audit carried out by the arborist identified out of 160 existing trees that 65 are in poor/declining health or have structural concerns. A tree renewal programme will over time mitigate this effect.
32. The proposed car park area in the stockyards has been changed to provide "grass celled" areas rather than gobi-blocks and a sealed driveway.
33. The initial proposal was to have a mountain bike track in the stockyards of the domain for the young adults. This will not proceed due to the requirement for the shows. The Project Team have instead suggested a basketball half court and volley wall to go adjacent to the tennis courts.
34. Following from the report received from MWH the access into the Domain was amended on the plan and a joint meeting was held with the Akaroa/Wairewa Community Board and Reserve Management Committee members in August 2009 outlining the changes that were made as part of the consultation process as well as addressing the issues faced with the access from SH75. Members of the Reserve Management Committee took into consideration all the facts with regards to the safety hazard to accessing the domain off SH75 and the majority came to a conclusion and agreed that to make the domain safer, that the main access into the domain should be made from Western Valley Road.
35. All respondents have been sent a final letter together with a copy of the revised plan, advising them of the overall outcome of the consultation and information that would be presented to the Akaroa/Wairewa Community Board for their approval. Details of the meeting (date, time and venue) were provided to residents wishing to make a deputation to the Board prior to a decision being made, a copy of this letter has been circulated separately to the Board members.
36. The final concept plan, which includes the above amendments, is included as **attachment 3** and is recommended for approval by the Community Board.

7. 10. 2009

STAFF RECOMMENDATION

It is recommended that the Akaroa/Wairewa Community Board approve the Awa-iti Domain Development Plan, plan reference number LP312302 as shown in **attachment 3**.



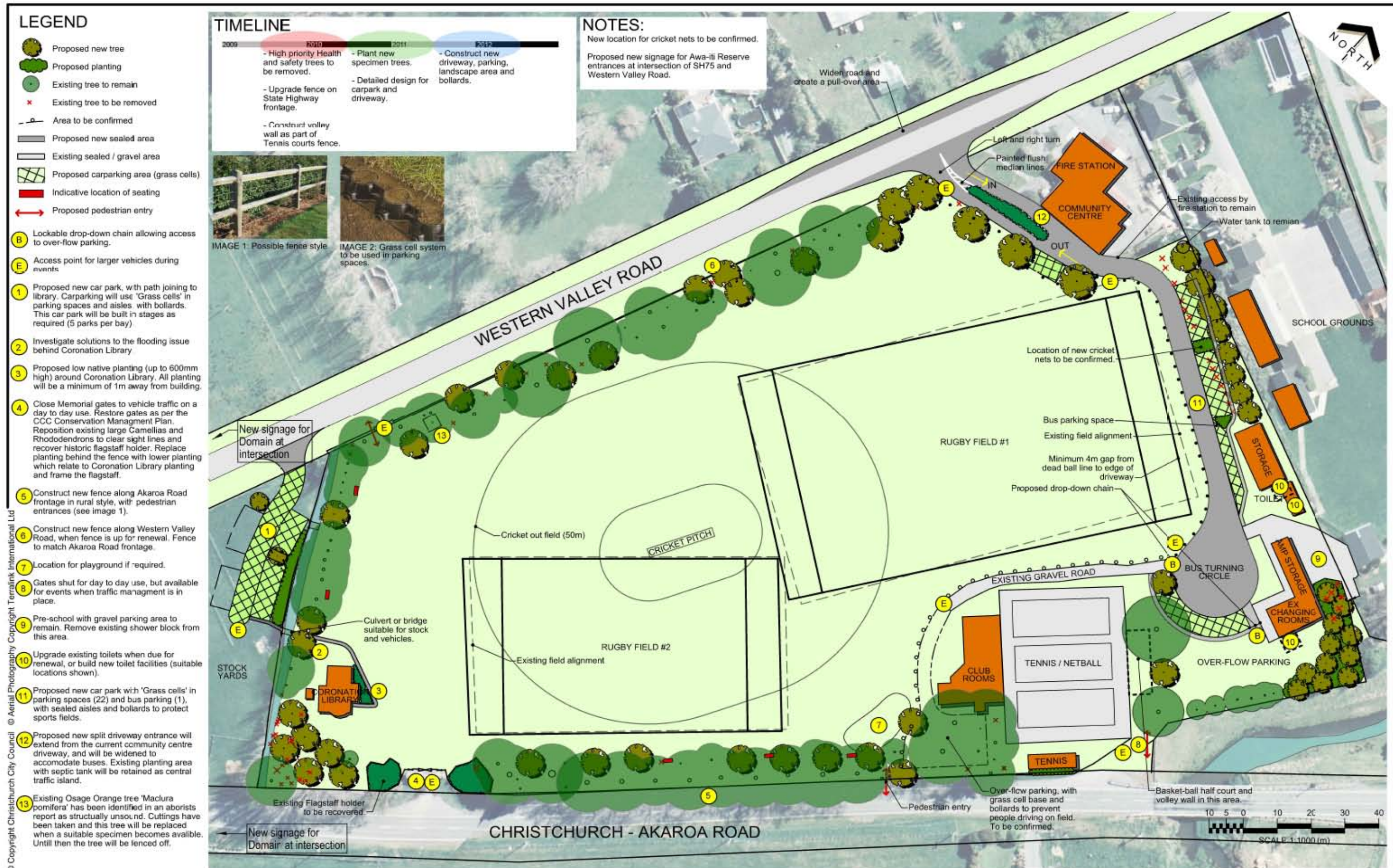


- Proposed new trees
- Existing trees to remain
- Existing trees to be removed
- Path
- Gobi block parking

Notes:
Rugby fields have been re-aligned to accommodate formalized parking areas.
Additional park furniture to be added.

- 1 Proposed car park and new path constructed next to the existing stock yards. Carpark will use 'Gobi - blocks' in parking spaces, with sealed aisles and bollards to prevent people driving onto the grass. This carpark will be built in stages, as required. (5 parks per bay)
- 2 Fenced entranceway to creek, new bridge, and path to library.
- 3 Investigate solutions to the flooding issue behind and in the north - west corner of Coronation Library.
- 4 Proposed low native planting (up to 600mm) around Coronation Library. All planting shall be a minimum of one metre away from the building.
- 5 Close Memorial Gates to vehicle traffic, and restore gates (as per the CCC Conservation Management Plan). Re-position existing large Camelia and Rhododendron to clear sight lines and re-cover historic flag - staff holder. Re-plant area behind the fence with smaller shrubs which relate to the proposed Coronation Library planting and frame the flag-staff.
- 6 Construct new fence along Akaroa Road and Western Valley Road frontage, which reflect the rural character of the domain and tie in with the Memorial gates.
- 7 Re-assess existing vehicle access, because of poor sight lines and traffic hazards. Reinstate lawn in this area.
- 8 Pre-school with gravel parking area to remain. Remove existing shower block from this area.
- 9 Existing public toilets are to be removed allowing better sight lines and access to existing school play area, and new toilet location to be considered.
- 9A Possible toilet
- 10 Proposed car parking with 'Gobi-block' parking spaces (22) for cars and buses (1) sealed aisles and bollards to prevent people driving onto the field. Lockable drop-down chain will allow access to the existing gravel road when required.
- 11 Proposed new split driveway entrance will extend from the current fire station driveway, and this driveway will be widened to accommodate bus access. Existing planting area with septic tank will be retained as centre traffic island.





14. AKAROA DESIGN AND APPEARANCE ADVISORY COMMITTEE - 7 SEPTEMBER 2009

General Manager responsible:	General Manager, Regulation & Democracy Services DDI 941-8462
Officer responsible:	Planner, Environmental Policy and Approvals Unit
Author:	Liz Carter, Community Board Adviser

PURPOSE OF REPORT

The purpose of this report is to submit the outcomes of the Akaroa Design and Appearance Advisory Committee meeting held on Monday 7 September 2009.

The meeting was attended by Committee members Stewart Miller, Victoria Andrews, John Davey, Eric Ryder and Lynda Wallace.

Also in attendance were Sharyn Brown and Simona Marra (Planners) from 10.10am.

1. APOLOGIES

Apologies were received and accepted from Committee Member Peter Beaven and Dave Margetts (Historic Places Trust).

2. REPORT OF PREVIOUS MEETING

The Committee **received** the minutes of the Akaroa Design and Appearance Advisory Committee meeting held on 10 August 2009,

3. PLANS TO CONSIDER

3.1 Charles Whitehead, 83 Rue Lavaud, Akaroa - Garage

The proposal is to construct a free standing garage at the rear of the two storey dwelling which is also on a rear site set back from the street frontage. The building has been designed with materials and detail, including the colour scheme, to match the existing dwelling. It was noted that the garage will not be visible from the road.

Members noted the following points in relation to the design:

- Front Gable – it was suggested that the gable over the garage door be extended by 100mm to relieve the plainness of the garage frontage. The majority of members did not think this was necessary and were satisfied with the gable in the design submitted.
- Building Consent – it was reported by the applicant that any significant change to the plans would necessitate a variation to the building consent, which had already been issued. This would result in additional cost to the applicant. Members noted their concern that the building consent had been issued prior to the Committee considering the design and appearance aspects of the proposal, and it was reiterated that the applicants should be advised early in the process of the requirement for plans to be put before the Committee.
- Colour Scheme and Siting – the applicant confirmed that the colour scheme of the garage would match the existing dwelling and that the garage would not be visible from the street.

It was **resolved** to confirm the advice given on this proposal.

3.2 E. and J. Still, 23 Aylmers Valley Road, Akaroa - Car Deck

The applicant was seeking a land use consent for a parking deck on each of two lots in a proposed subdivision consent for two residential allotments. Members were informed that the applicant had now abandoned the plan for a parking deck for proposed Lot 2 and had asked that the committee give only its view on the proposed deck for Lot 1 at this stage.

3 Cont'd

Members asked that if the consent was granted for a new allotment, that the applicant be informed of the Akaroa Design Guidelines and that it be suggested the parking be accommodated to the rear of the section.

Members noted the following points in relation to the design:

- Balustrade – the applicant confirmed this would be constructed in timber.
- Siting – it was questioned whether the parking could be accommodated behind the dwelling. It was noted that this was not possible under the layout of the proposed subdivision. Some members were not comfortable with the proposed parking being right in front of the house. The applicant noted that the proposal would mean that two vehicles would no longer be parked on the street and the Committee agreed that the design as presented is the only way that off street parking can be achieved for proposed Lot 1.
- Access - there was some concern regarding the visual intrusion of the “bridge” type access from the structure to the dwelling.
- Existing Dwelling – although the applicant had no current plans to remove the existing dwelling, it was noted that this could be possible in future.
- Trees – the applicant indicated to members that the existing vegetation adjacent to the proposed deck would not be removed. Members agreed that a condition of the resource consent should be that the existing vegetation be retained and that it be replaced if it dies off during the life span of the parking deck. Staff were requested to include this as a condition of the consent.

It was **resolved** to confirm the advice given on this proposal.

4. COMMUNITY BOARD ADVISER'S UPDATE

Nil.

5. COMMITTEE MEMBERS EXCHANGE OF INFORMATION

- Character Study - Members were informed that the Council Planner, Keri Davis-Miller, will be attending a seminar following the October meeting. However, it was pointed out that the reports on the Character Study were due to be released in October and it was therefore felt that input prior to these reports being released would be beneficial. Staff were asked to speak to the Council Planner regarding this matter to ascertain if an earlier time could be arranged.
- Signage - Members were given an update on signage issues.
- Place de la Poste Bus Shelter - Members were informed that following the Akaroa/Wairewa Community Board meeting on 9 September, the Board would be undertaking a site inspection of this area.

The meeting closed at 10.40am

STAFF RECOMMENDATION

That the Board receive the minutes of the Akaroa Design and Appearance Advisory Committee meeting held on 7 September 2009.

15. BRIEFINGS

15.1 ALAN BEUZENBERG - MANAGER OF TRANSPORT AND GREENSPACE

The Manager of Transport and Greenspace will be in attendance at the meeting.

16. COMMUNITY BOARD ADVISERS UPDATE

16.1 BOARD FUNDING BALANCES

Attached for members' information is the spreadsheet showing the balances for the Board's funding allocations for 2009/10 (see **Attachment 1**).

Akaroa-Wairewa Community Board Board Funding Balances	Allocation 2009/2010
--	---------------------------------

Meeting date	Akaroa/Wairewa Discretionary Response Fund		
	Budget		14,124
	Allocations made		
	Youth Development Fund - <i>Opening Balance allocation</i>	2,000	
	Balance Unallocated Youth Development Fund	2,000	
	Youth Development Fund - allocated		0
	Chalice Productions		0
	Friends of Akaroa Museum - Oral History Project		630
	Sub Total (allocated)		630
	TOTAL: Akaroa/Wairewa Discretionary Response Fund Unallocated		13,494
	Includes Youth Development Fund Balance		

16.2 SEPTEMBER UPDATE ON LOCAL CAPITAL PROJECTS

The September update on local capital projects will be tabled at the meeting for members' information.

16.3 CUSTOMER SERVICE REQUESTS - 1 JULY 2009 - 30 SEPTEMBER 2009

Attached for members' information (see **Attachment 2**).

Streets Maintenance CSR Received By Community Board from 1 Jul 2009 to 30 Sep 2009

As at 23 Sep 2009 14:10



Click on a type to drill down to subtypes

<u>Call Types</u>	<u>Bur / Peg</u>	<u>Fen / Wai</u>	<u>Hag / Fer</u>	<u>Ric / Wig</u>	<u>Spr / Hea</u>	<u>Shr / Pap</u>	<u>Aka / Wai</u>	<u>Lyt / MtH</u>	<u>Unknown</u>	<u>Totals</u>
GRA Graffiti	450	402	660	178	411	486	0	11	31	2,630
PAG Parks General	4	2	5	3	2	2	0	0	3	21
PAM Parks Maintenance	208	104	219	139	148	134	23	27	64	1,066
PKE Parking Enforcement	32	30	58	30	43	36	0	5	39	273
SER Sewer Reactive Maintenance	41	26	113	32	77	41	5	22	10	367
SET Treatment Plant	5	0	1	0	0	0	0	0	7	13
STA Road Markings	5	9	16	8	11	10	2	2	3	67
STB Bus Stops and Bus Shelters	8	8	6	3	10	9	0	1	12	57
STE Street Cleaning / Sweeping	121	127	339	200	174	165	9	23	67	1,225
STF Footpaths	66	66	117	89	74	81	4	7	3	507
STL Street Lights	33	31	62	48	71	43	3	7	5	303
STM Street Maintenance	93	83	196	171	158	125	37	43	71	979
STQ Traffic Engineer Community Enq	17	30	50	32	31	28	1	8	11	207
STS Street Signs	53	92	112	109	112	87	9	7	36	618
STW Pavement Weed Control	6	1	8	3	5	1	0	0	1	25
STX Street Grass Maintenance	32	30	19	20	22	29	0	1	1	154
STY Street Shrubs Maintenance	24	21	66	48	41	25	3	5	19	253
TSA Park Trees	24	26	29	27	25	23	3	2	4	163
TSS Street Trees	226	124	111	127	108	95	11	20	31	853
WAQ Water Quality	1	2	9	1	1	1	0	0	0	15
WAR Water Reactive Maintenance	193	195	451	214	365	208	39	80	20	1,766
WWE Waterways Environmental Asset	7	13	11	13	10	28	4	0	5	91
WWG Waterways General	2	5	21	9	17	11	1	10	2	78
WWU Waterways Utilities	6	7	14	15	13	15	0	1	8	79
Totals:	1,659	1,434	2,694	1,518	1,930	1,683	155	284	453	11,810

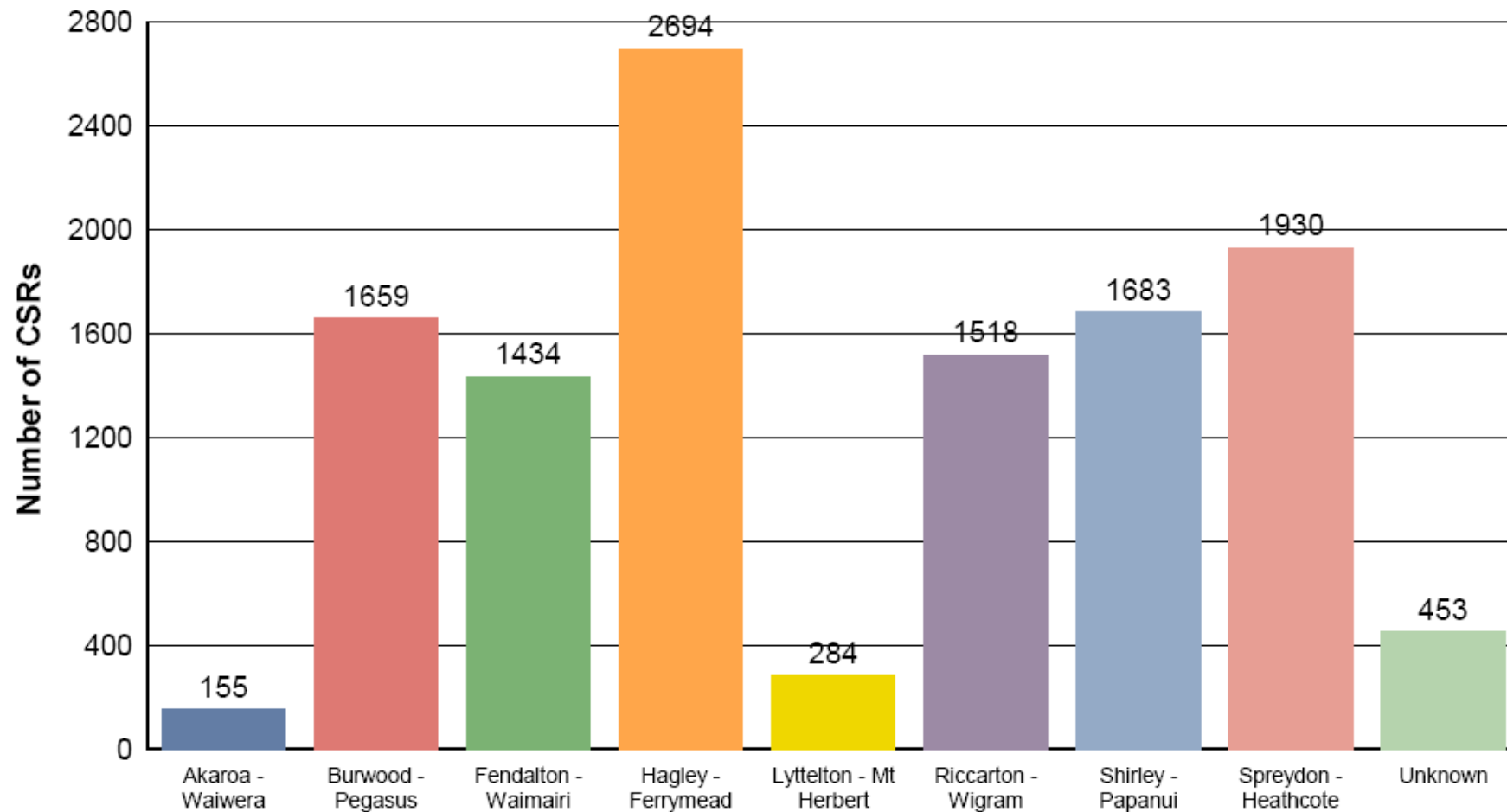
Streets Maintenance CSR Calls Received By Community Board from 1 Jul 2009 to 30 Sep 2009

As at 23 Sep 2009 14:10

Click on a bar to drill down to Call Types for that Community Board



Number of CSRs



Streets Maintenance CSR per Community Board

Streets Maintenance CSR Received By Community Board from 1 Jul 2009 to 30 Sep 2009

As at 23 Sep 2009 14:15



PAM Call Subtypes		Bur / Peg	Fen / Wai	Hag / Fer	Ric / Wig	Spr / Hea	Shr / Pap	Aka / Wai	Lyt / MtH	Unknown	Totals
PAM	Parks Maintenance	208	104	219	139	148	134	23	27	64	1,066
BULDNG	Maintenance of Buildings on Parks	8	8	7	4	9	20	1	0	5	62
CSTATS	Clock, Statue, Fountain, Memorial	0	0	4	1	2	1	1	0	1	10
EQPMTN	Play Equipment Maintenance	43	18	22	20	12	30	0	2	2	149
FIRHAZ	Cutgrass- reduce fire hazard-HIGH	1	0	0	0	0	0	0	0	0	1
FLDMTN	Field Maintenance	6	8	14	14	10	6	5	1	5	69
FLOODN	Flooding in the Park	1	0	5	1	3	0	0	0	0	10
FNCMTN	Fence Maintenance	28	10	23	18	29	12	0	0	4	124
FNCNEW	Fence New	7	2	2	2	0	9	0	0	1	23
FNCREP	Fence Replacement	2	0	0	2	0	2	0	0	0	6
FRNMTN	Furniture Maintenance	5	5	8	0	3	4	0	1	4	30
HLTHSF	Health & Safety-HIGH	12	1	9	6	12	4	0	3	2	49
INSECTS	Rats, Bees, Wasps	0	1	3	0	0	0	0	0	0	4
INVCHGE	Inventory Change	14	5	5	10	5	3	0	2	0	44
IRRIGN	Irrigation	5	4	7	1	2	1	2	0	8	30
LEAFCOL	Leaf Collection	0	11	0	2	2	1	0	0	0	16
LGHTNG	Lighting on parks	2	1	8	5	3	3	0	0	1	23
LITTER	Litter / dumped rubbish in parks	32	8	41	18	24	8	1	2	6	140
MOWING	Grass Mowing	5	3	7	3	3	5	1	0	0	27
MOWSPL	Grass Mowing Special Request	0	0	0	0	1	0	1	0	0	2
NOXWDS	Noxious Weeds	2	0	0	0	2	2	1	1	4	12
PAVING	Paved Areas	5	1	6	3	5	4	0	2	4	30
PDPOOL	Paddling Pools	0	0	1	0	0	0	0	0	0	1
PLNTNG	Plantings	9	3	11	11	3	4	1	3	13	58
SGNAGE	Signage	1	2	2	1	2	3	1	0	1	13
SPRAYN	Spraying	0	1	0	0	0	0	0	0	0	1
STNCLT	Stain on Clothes	0	0	1	0	0	0	0	0	0	1
STRUCT	Structure Maintenance	2	2	5	1	4	1	4	2	2	23
SUMPCL	Sump Cleaning	1	0	1	0	1	1	1	0	0	5
TLTMTN	Toilets - Non Urgent Maintenance	1	2	4	3	0	3	0	1	0	14
TOILET	Toilets	15	5	18	12	8	4	3	6	1	72
WATRLK	Water Leak	1	1	3	1	3	3	0	1	0	13
WEEDS	Weeds	0	2	2	0	0	0	0	0	0	4

Streets Maintenance CSR Received By Community Board
from 1 Jul 2009 to 30 Sep 2009

As at 23 Sep 2009 14:21



<u>STM Call Subtypes</u>		<u>Bur / Peg</u>	<u>Fen / Wai</u>	<u>Hag / Fer</u>	<u>Ric / Wig</u>	<u>Spr / Hea</u>	<u>Shr / Pap</u>	<u>Aka / Wai</u>	<u>Lyt / MtH</u>	<u>Unknown</u>	<u>Totals</u>
STM	Street Maintenance	93	83	196	171	158	125	37	43	71	979
		3	5	20	2	1	8	0	2	27	68
BLEEDG	New Seal Bleed (<1 yr old)	0	1	1	0	0	0	0	0	0	2
CTRDMG	Private Contractor Damage	1	2	7	4	4	4	1	3	0	26
GENRAL	General	15	17	36	33	39	25	16	13	13	208
GRADIN	Grading	0	0	0	0	0	0	1	0	0	1
GRITICE	Grit icy road	0	3	1	0	2	2	1	8	8	25
GRNDWT	Ground Water Discharge	0	0	1	0	1	0	0	0	0	2
KERBCH	Kerb and channel repair or replacement	10	6	9	4	10	15	2	0	1	57
LIDDMG	Damaged Manhole Lid	1	1	4	4	0	1	1	0	0	12
LIDMIS	Missing Manhole Lid	1	2	12	6	1	2	0	0	2	26
LNPWER	Leaning Power Pole	0	0	0	1	0	0	0	0	0	1
POTHOL	Potholes	49	32	81	88	84	46	11	14	9	415
PROGRM	Programming	1	0	1	1	1	3	0	0	0	7
SHWAY	Statehighways	0	1	0	5	0	2	2	0	2	12
SUMPS	Sumps Grate Missing	5	10	17	13	8	10	0	1	9	73
SWEEPG	New Seal Sweeping	0	0	0	0	0	1	0	1	0	2
UNSEAL	Unsealed Road Maintenance	2	0	0	0	0	0	1	0	0	3
VCMAIN	Vehicle Crossing Cutdown Maintenance	1	1	3	2	4	4	0	0	0	15
VIBRAT	Vibrations	4	2	4	8	4	2	0	0	0	24

Streets Maintenance CSR Received By Community Board from 1 Jul 2009 to 30 Sep 2009

As at 23 Sep 2009 14:24



WAR Call Subtypes		Bur / Peg	Fen / Wai	Hag / Fer	Ric / Wig	Spr / Hea	Shr / Pap	Aka / Wai	Lyt / MtH	Unknown	Totals
WAR	Water Reactive Maintenance	193	195	451	214	365	208	39	80	20	1,766
ALTLEV	Alter Level Meter Box	2	1	1	0	2	1	0	0	0	7
BUGWAT	Bug test and water back on	2	2	0	2	3	0	0	0	0	9
BWMAIN	Burst Water Main	7	2	8	7	4	1	3	3	1	36
CNTSHT	Can't shut off valve	16	38	39	25	29	12	1	1	3	164
CTRDMG	Private Contractor Damage	4	4	15	17	23	7	4	2	1	77
CUTOFF	Cutoff required	0	0	1	2	0	1	0	0	0	4
DAYWRK	Dayworks (for CWW staff only)	14	9	44	22	20	17	12	12	5	154
LKBERM	Leak on Berm	7	6	18	11	16	11	0	4	1	74
LKCONN	Leak at Connection	78	61	119	59	134	77	2	7	0	537
LKHYDR	Leak at Hydrant	5	4	13	12	15	8	0	10	1	68
LKPATH	Leak on Pathway	16	18	42	11	28	22	2	5	1	146
LKRDWY	Leak on Roadway	8	13	36	13	26	8	5	18	0	127
LKVALV	Leak at Valve	3	2	11	1	4	0	1	6	0	28
LOCMET	Locate Meter	1	3	2	5	3	2	0	2	1	19
MISCEL	Miscellaneous	6	11	32	8	16	18	3	4	6	104
NOWTER	No Water	7	6	29	8	27	11	6	5	0	99
PAINTF	Paint fire hydrant box	0	0	1	0	0	0	0	0	0	1
RMHYPO	Remove Hydrant Marker Post	1	0	1	0	0	0	0	0	0	2
SEALRQ	Seal around connection required	0	1	2	1	2	2	0	0	0	8
TOBYDB	Toby Box Damaged	1	3	4	2	5	0	0	0	0	15
TOBYDL	Toby Box Lid Damaged	5	3	10	3	1	3	0	0	0	25
TOBYMI	Toby Box Lid Missing	9	5	19	4	6	5	0	0	0	48
UNCOVB	Uncover a box	1	2	3	1	2	1	0	0	0	10
VALVMI	Valve Box Missing	0	1	1	1	0	1	0	0	0	4

- 17. ELECTED MEMBERS INFORMATION EXCHANGE
- 18. QUESTIONS UNDER STANDING ORDERS