

11. SPREYDON/HEATHCOTE COMMUNITY BOARD – 2010 MEETING DATES

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941-8462
Officer responsible:	Democracy Services Manager
Author:	Jenny Hughey, Community Board Adviser

PURPOSE OF REPORT

1. To seek the adoption by the Board of its ordinary meeting dates from February to September 2010 inclusive.

EXECUTIVE SUMMARY

2. In order that the business of the Board can be conducted in an orderly manner, and to allow public notification to be given of those meetings in compliance with the Local Government Official Information and Meetings Act 1987, it is necessary for the Board to adopt a schedule of ordinary meetings for 2010.
3. The next triennial Christchurch City elections will be held on Saturday 9 October 2010, and the schedule of dates therefore lists meetings from February to September inclusive. It will be for the incoming Board to decide on its governance and meeting arrangements, following the elections.
4. The dates proposed assume that meetings of the Spreydon/Heathcote Community Board will continue to be held on the first Friday of each month commencing at 8am and the third Tuesday of each month commencing at 5pm. The practice of having a Board Seminar immediately following the first of the Board's monthly meetings and 30 minutes prior to the Board's second monthly meeting is also proposed to continue. All ordinary meetings would be held in the Beckenham Service Centre Board Room, 66 Colombo Street, Beckenham.
5. The schedule also includes the allocation of the Board's Strengthening Communities Funding at its ordinary meeting on 13 July 2010 and also the setting of a date for the Spreydon/Heathcote Small Grants Fund Assessment Committee.
6. The Board will also recall that Week three of each calendar month is "community week" for Councillors; where as far as possible Council meetings are not scheduled during that week so that Councillors have the opportunity to be active in the community in their representation role, including for Community Board business and activities. By agreeing to the dates for its 2010 meetings as proposed in this report, the Board will greatly assist with achieving the aim of keeping Week three as a "community week".

FINANCIAL IMPLICATIONS

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

6. Yes. Provision is made in the 2009-19 LTCCP on pages 154 to 159, for elected member representation and governance.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

7. Yes. In respect of Schedule 7, Clause 19 of the Local Government Act 2002, community boards may adopt a schedule of ordinary meetings that are also required to be publicly notified in accordance with Section 46 of the Local Government Official Information and Meetings Act 1987.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

8. Yes. Pages 156 to 159 of the LTCCP refers regarding levels of service for democracy and governance.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

9. Not applicable.

CONSULTATION FULFILMENT

10. Not applicable.

STAFF RECOMMENDATION

(a) It is recommended that the Board consider adopting a schedule of ordinary meeting dates for 2010 to be held in the Board Room of the Beckenham Service Centre, 66 Colombo Street, Beckenham as follows:

Friday 5 February 2010	8.00am	
Tuesday 16 February 2010	5.00pm	
Friday 5 March 2010	8.00am	
Tuesday 16 March 2010	5.00pm	
Tuesday 13 April 2010	5.00pm	
Friday 30 April 2010	8.00am	(followed by Key Local Projects funding Seminar)
Tuesday 18 May 2010	5.00pm	(including Key Local Project funding decision)
Friday 4 June 2010	8.00am	
Tuesday 15 June 2010	5.00pm	
Tuesday 13 July 2010	5.00pm	(allocation of 2010/11 Strengthening Communities Funding only)
Friday 30 July 2010	8.00am	
Tuesday 17 August 2010	5.00pm	
Friday 3 September 2010	8.00am	
Tuesday 14 September 2010	5.00pm	

(Note: Each Friday Board meeting is generally for confirmation of previous Board meeting minutes only with a short seminar following).

- (b) It is recommended that the Spreydon/Heathcote Strengthening Communities Workshop be held on Friday 11 June 2010 at 8.00am
- (c) It is recommended that the Spreydon/Heathcote Small Grants Fund Assessment Committee meeting be held on Wednesday 4 August 2010 at 5.30pm.

CHAIRPERSONS' RECOMMENDATION

For discussion.