

**7. APPLICATION TO THE RICCARTON/WIGRAM 2009/10 DISCRETIONARY RESPONSE FUND – RICCARTON, HALSWELL AND HORNBY COMMUNITY DIRECTORIES**

<b>General Manager responsible:</b>	General Manager, Community Services Group DDI 941 8607
<b>Officer responsible:</b>	Unit Manager, Community Support Unit
<b>Author:</b>	Ian Burn, Community Development Adviser

**PURPOSE OF REPORT**

1. The purpose of this report is to present a request for funding of \$507 for the printing costs of 100 Community Directories each for Riccarton, Halswell and Hornby, ie 300 directories in total.
2. At the time of writing this report there is an unallocated balance of \$11,940 in the Riccarton/Wigram 2009/10 Discretionary Response Fund.

**EXECUTIVE SUMMARY**

3. The first of the community directories were printed for Hornby, with a version being developed for Riccarton in 2009. The intention is that a Halswell directory be developed and printed alongside the updated Hornby and Riccarton Directories for 2010.
4. The directories are produced in an A5 size booklet with approximately 32 pages each including the cover. The pages are black and white and the cover, made of light card, is in colour. The covers to date have included a picture of a community group local to the relevant area.
5. The directories have been well received in the community, with reprints without the colour copy having to be made beyond the original 60 produced in previous years for each area.
6. All costs involved in the production of these resources excluding the printing are met out of existing staff salary and operational budgets. Printing costs were previously funded through the Riccarton/Wigram Development Project Support Fund administered by the Community Support Unit. This fund was discontinued at the end of June 2009. The costs for the directories cover the production of 100 Community Directories each for Riccarton, Halswell and Hornby, totalling 300 printed directories.
7. It is intended that the 2010 versions of these directories will be made available in March 2010.

**FINANCIAL IMPLICATIONS**

8. A breakdown of the costs involved is as follows:

<b>Expenditure</b>	<b>Amount</b>	<b>Amount requested of Council</b>	<b>Amount recommended</b>
Printing costs	\$507	\$507	\$507
<b>Total</b>	<b>\$507</b>	<b>\$507</b>	<b>\$507</b>

**LEGAL CONSIDERATIONS**

**Have you considered the legal implications of the issue under consideration?**

9. There are no legal implications for this application.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

10. Aligns with LTCCP and Activity Management Plans.

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

11. Yes. See page 172 of LTCCP regarding Strengthening Communities.

**ALIGNMENT WITH STRATEGIES**

12. This application aligns with the Strengthening Communities Strategy.

**CONSULTATION FULFILMENT**

13. Not applicable.

**STAFF RECOMMENDATION**

It is recommended that the Committee recommend to the Board to approve the funding application and allocate \$507 from the Riccarton/Wigram 2009/10 Discretionary Response Fund towards the printing costs associated with producing 100 Community Directories each for Riccarton, Halswell and Hornby, (i.e. 300 directories in total).