

RICCARTON WIGRAM COMMUNITY BOARD

AGENDA

TUESDAY 21 JULY 2009

AT 4.30PM

**IN THE BOARDROOM,
SOCKBURN SERVICE CENTRE
149 MAIN SOUTH ROAD, CHRISTCHURCH**

Community Board: Peter Laloli (Chairperson), Helen Broughton, Jimmy Chen, Beth Dunn, Judy Kirk, Mike Mora and Bob Shearing.

Community Board Adviser

Liz Beaven

Telephone: 941-6501

Email: liz.beaven@ccc.govt.nz

PART A - MATTERS REQUIRING A COUNCIL DECISION

PART B - REPORTS FOR INFORMATION

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1. **APOLOGIES**

2. **CONFIRMATION OF MEETING REPORT – 7 JULY 2009**

The minutes of the Board's ordinary meeting of Tuesday 7 July 2009 are **attached**.

STAFF RECOMMENDATION

That the minutes of the Board's ordinary meeting of 7 July 2009 be confirmed as a true and correct record.

3. **DEPUTATIONS BY APPOINTMENT**

3.1 Mr Barrie Symon, Principal Gilberthorpe Primary School, will speak in support of the school's funding application to the 2009/10 Riccarton/Wigram Discretionary Response Fund.

4. **PETITIONS**

5. **NOTICE OF MOTION**

6. **CORRESPONDENCE**

7. **BRIEFINGS**

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Clause 2 – Attachment 1

13. 8. 2009

**RICCARTON WIGRAM COMMUNITY BOARD
7 JULY 2009**

**Minutes of a meeting of the Riccarton/Wigram Community Board
held on Tuesday 7 July 2009 at 5.05pm
in the Boardroom, Sockburn Service Centre, 149 Main South Road**

PRESENT: Peter Laloli (Chairperson), Jimmy Chen, Beth Dunn, Judy Kirk, Mike Mora and Bob Shearing.

APOLOGIES: Apologies for absence were received and accepted from Helen Broughton.

The Board reports that:

PART B - REPORTS FOR INFORMATION

1. DEPUTATIONS BY APPOINTMENT

Nil.

2. PETITIONS

Nil.

3. NOTICE OF MOTION

Nil.

4. CORRESPONDENCE

The Board **received** the following correspondence:

4.1 A letter from the Templeton Residents' Association outlining the Association's continued support for the Kirk Road/Waterloo Road footpath to be extended in the form of a cycleway/footpath.

4.2 A letter from the residents of 71 Matipo Street requesting parking restrictions be placed outside their residence.

The Board **agreed** to refer both letters to the Board's Transport and Greenspace Committee.

5. BRIEFINGS

Mark Christison, Unit Manager City Water and Waste, gave a brief outline of the City Waste and Water Team's responsibilities.

The Chair thanked Mr Christison for his informative briefing, In addition, the Board complimented Mr Christison on the way in which the waste reduction and education programmes in the community were implemented.

6. 2008/09 STRENGTHENING COMMUNITIES FUNDING – SIX MONTH ACCOUNTABILITY REPORT

The Board **received** the 2008/09 Strengthening Communities Funding – Six Month Accountability Report.

7. COMMUNITY BOARD ADVISER'S UPDATE

The Board **received** updates from the Community Board Adviser on forthcoming Board related activities and projects, and the status of the Board's funds.

- 7.1 **Regulatory and Planning Committee Working Party** - Clause 11 of these minutes records the Board's decision to nominate a Board member to the Council's Regulatory and Planning Committee Working Party investigating the possibility of an alcohol ban area in the public places around the University of Canterbury in Ilam.

8. ELECTED MEMBERS' INFORMATION EXCHANGE

Specific mention was made of the following matters:

- 8.1 **Community Services Awards** - The Board thanked staff for the work involved in the recent Community Services Awards presentation evening.
- 8.2 **Awatea Residents Association** –The Board was advised that the Awatea Residents' Association is applying for funding from the Ministry for the Environment's Legal Assistance Fund. The Association is appealing to the Environment Court to seek an Enforcement Order in relation to the ongoing resource consent issues surrounding Owaka Pit. The Board **decided** to write a letter of support for the Awatea Residents' Association's funding application to the Ministry for the Environment.

9. MEMBERS' QUESTIONS UNDER STANDING ORDERS

Nil.

PART C - REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD

10. CONFIRMATION OF MEETING REPORT – 16 JUNE 2009

The Board **resolved** that the minutes of the ordinary meeting of the Board held on 16 June 2009 be confirmed as a true and correct record.

11. COMMUNITY BOARD ADVISER'S UPDATE (CONT'D)

The Board were requested to appoint a representative to the Council's Regulatory and Planning Committee Working Party investigating the possibility of an alcohol ban area in the public places around the University of Canterbury in Ilam.

The Board **resolved** that Beth Dunn be the Board's representative on Council's Regulatory and Planning Committee Working Party investigating the possibility of an alcohol ban area in the public places around the University of Canterbury in Ilam.

12. ESTABLISHMENT OF THE RICCARTON/WIGRAM YOUTH DEVELOPMENT SCHEME 2009/10

The Board considered a report seeking approval of \$10,000 to be set aside from the 2009/10 Discretionary Response Fund for the purpose of establishing a Youth Development Scheme.

STAFF RECOMMENDATION

That the Riccarton/Wigram Community Board:

- (a) Establish a Youth Development Scheme for the 2009/10 year.
- (b) Approve the transfer of \$10,000 from the Riccarton/Wigram Community Board's 2009/10 Discretionary Response Fund to the Riccarton/Wigram Youth Development Scheme.
- (c) That the Community Services Committee has delegated authority to approve applications to the 2009/10 Riccarton/Wigram Youth Development Scheme.

The Board **resolved** to:

- (a) Adopt the staff recommendation.
- (b) Note that the Board may also approve applications to the 2009/10 Youth Development Scheme, if required in instances of urgency.

13. RICCARTON/WIGRAM COMMUNITY BOARD GOVERNANCE ARRANGEMENT REVIEW 2009

The Board considered a report seeking a change to the Riccarton/Wigram Community Board's governance arrangements.

The Board **resolved** to:

- (a) Discharge its Environment Committee and transfer the responsibilities of the Environment Committee to the Transport and Roading Committee.
- (b) Rename the Transport and Roading Committee to the Transport and Greenspace Committee to reflect the added responsibilities of the former Environment Committee.
- (c) Confirm the dates for the Transport and Greenspace Committee meetings for the remainder of 2009, as noted in (e) below.
- (d) Appoint Mike Mora as the Chairperson of the Riccarton/Wigram Transport and Greenspace Committee for the remainder of the current Board's term.
- (e) The meeting dates of the Transport and Greenspace Committee, to be held in the Boardroom of the Sockburn Service Centre for the remainder of 2009 will be:
Monday 24 August 2009 at 9.30am Monday 19 October 2009 at 9.30am
Monday 21 September 2009 at 9.30am Monday 23 November 2009 at 9.30am.

The meeting concluded at 6.10pm.

CONSIDERED THIS 21ST DAY OF JULY 2009

**PETER LALOLI
CHAIRPERSON**

8. APPLICATION TO THE 2009/10 RICCARTON/WIGRAM DISCRETIONARY RESPONSE FUND - GILBERTHORPE PRIMARY SCHOOL BREAKFAST CLUB CO-ORDINATOR

General Manager responsible:	Community Support Unit, General Manager, DDI 941-8607
Officer responsible:	Unit Manager, Community Support
Author:	Denise Galloway, Community Development Advisor

PURPOSE OF REPORT

1. The purpose of this report is to seek approval from the Riccarton/Wigram Community Board for a contribution of \$5,400, from the 2009/10 Discretionary Response Fund, towards the salary costs associated with providing a co-ordinator for the Breakfast in Schools programme at Gilberthorpe Primary School. At the time of writing this report the 2009/10 Riccarton/Wigram Discretionary Response Fund has an unallocated balance of \$60,000.

EXECUTIVE SUMMARY

2. Gilberthorpe Primary School is located on Gilberthorpes Road, Hei Hei. The school has a roll of approximately 110 pupils, 33 percent identify as Maori, 15 percent Pasifika, 46 percent European and six percent from other nations. The Breakfast in Schools programme provides a nourishing breakfast each school day to 20 low income/disadvantaged students at Gilberthorpe Primary School. The food is provided by Countdown supermarkets through the Red Cross. This food is also complemented by the fruit that the school receives for all students through the 'Fruit in Schools' programme. The school is providing free classroom space and school staff are providing administrative support and governance for the project.
3. Research has identified many benefits gained by children who start the day with a healthy breakfast. This programme started in September 2008 with the assistance of Tracey Buunk from the Hei Hei Broomfield Community Development Project. While Tracey was prepared to assist in the start up stages of this project she does not see this as being part of her role on an ongoing basis. A co-ordinator has been employed to take over the day to day running of the breakfast club for eight hours a week. The school found that with volunteers, they could not rely on their attendance and had little control over their performance.
4. The Breakfast in School Co-ordinator arrives at school by 8.15am to set up breakfast, and by 8.30am has breakfast ready to serve. She encourages the students to prepare their own breakfast and to clean up as much as possible. The students learn about healthy foods and the importance of breakfast each morning as well as life skills around preparing their own breakfast. By encouraging the children and including them in making their breakfast, their confidence and self esteem is raised as well as their social well-being. The co-ordinator liaises with the principal to order supplies and then collects the supplies from Countdown Church Corner.
5. This programme received \$679 from the Community Development Project Support – Riccarton/Wigram in 2007/08 for equipment (urn, refrigerator, cutlery, crockery, cleaning equipment, and toaster). This fund is administered by the Council's Community Support Unit. It also received \$2,000 from the Community Board's Discretionary Fund in 2008 to assist with salary costs. Since then the school has applied to the Mainland Foundation, for funding towards this project, but will not know if they have been successful till mid July. They are also applying to the Community Trust on 20 August 2009, and will know the results of this application at the end of October. The school has also applied to the Eureka Trust and Farmers at Hornby Trust but were declined from both these organisations. The school applied to Canterbury Public Nutrition but were declined on the basis that this organisation does not grant monies for salary costs.
6. The funding for this programme runs out on 3 July 2009. The school is unable to fund this initiative themselves given financial restraints. When the school moved from a decile 1 to a decile 2 rating their funding from the Ministry of Education was reduced by \$20,000. The Board of Trustees agreed to fund the project for the first week of the third term in view of the fact that their application would not be able to be considered by the Riccarton/Wigram Community Board till the Board meeting on the 21 July.

8 Cont'd

FINANCIAL IMPLICATIONS

7. The following outlines budgetary requirements for 2009/10.

Item	Cost	Amount Requested
Wages for Operations Manager	\$5,400	\$5,400
Equipment	\$679	
Total Cost	\$6,079	\$5,400

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

8. Yes see page 172, regarding the discretionary fund.

LEGAL CONSIDERATIONS**Have you considered the legal implications of the issue under consideration?**

9. Yes.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?**

10. Yes see page 172, regarding the discretionary fund.

ALIGNMENT WITH STRATEGIES**Do the recommendations align with the Council's strategies?**

11. Yes, this programme contributes to the Council's outcomes, a City of Life Long Learning, and a Healthy City. It also contributes to the Board's Objective 'Contribution to increased social well-being in Riccarton/Wigram area'.

CONSULTATION FULFILMENT

12. All appropriate consultation has been undertaken.

STAFF RECOMMENDATION

It is recommended that the Riccarton/Wigram Community Board approve the funding application of Gilberthorpe Primary School and approve a grant of \$5,400, from the Riccarton/Wigram 2009/10 Discretionary Response Fund, as a contribution towards the salary of the Co-ordinator of the School's Breakfast Club.

21. 7. 2009

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9. ELECTED MEMBERS' INFORMATION EXCHANGE

10. MEMBERS' QUESTIONS UNDER STANDING ORDERS