

**LYTTELTON/MT HERBERT COMMUNITY BOARD
AGENDA**

**TUESDAY 14 JULY 2009
AT 9.30 AM**

**IN THE MEETING ROOM
LYTTELTON RECREATION CENTRE
25 WINCHESTER STREET, LYTTELTON**

Community Board: Paula Smith (Chairperson), Jeremy Agar (Deputy Chairperson), Douglas Couch; Ann Jolliffe, Dawn Kottier and Claudia Reid,

Community Board Adviser

Liz Carter
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1. APOLOGIES

2. CONFIRMATION OF MEETING MINUTES – 16 JUNE 2009

The Minutes of the Board's ordinary meeting of 16 June 2009 are **attached**.

STAFF RECOMMENDATION

That the Minutes of the Board's ordinary meeting held on 16 June 2009 be confirmed.

**LYTTELTON/MT HERBERT COMMUNITY BOARD
16 JUNE 2009**

**Minutes of a meeting of the Lyttelton/Mt Herbert Community Board
held on Tuesday 16 June 2009 at 9.34am in the Meeting Room
of the Lyttelton Recreation Centre, 25 Winchester Street, Lyttelton.**

PRESENT: Paula Smith (Chairperson), Jeremy Agar, Doug Couch, Ann Jolliffe,
and Dawn Kottier.

APOLOGIES: An apology was received and accepted from Claudia Reid.

The Board reports that:

PART B - REPORTS FOR INFORMATION

1. DEPUTATIONS BY APPOINTMENT

1.1 GOVERNORS BAY SEWERAGE PUMP CONTROLLERS - MR STUART BOULD

Mr Bould addressed the Board on behalf of the Governors Bay Community Association. He raised a number of concerns regarding the two new pumping station controller cabinets being constructed at Sandy Bay and Governors Bay Jetty. Those concerns included the size of the cabinets, the resultant reduction in roadway access and parking spaces, the obstruction of views for local residents, the additional space needed for landscaping, and the general loss of amenity values in the area.

Mr Bould requested that the proposed new pumping station equipment be relocated into the previous cabinets used in both areas or be placed in new smaller cabinets to suit. He advised that the Governors Bay Community Association would be willing to arrange a special meeting with Council staff to urgently address this matter further.

The Board **agreed** to ask staff to meet with the Community Association and Board members in an effort to resolve this situation.

1.2 BAY HARBOUR NEWS – MR KENT CADDOCK AND MS SAMANTHA CARSTEN

Board members were introduced to Mr Kent Caddock, the new Editor and owner of Mainland Press Limited which publishes The Bay Harbour News, and reporter Ms Samantha Carsten who would be attending future Lyttelton/Mt Herbert Community Board meetings and covering Harbour issues.

2. CORRESPONDENCE

Nil.

3. PRESENTATIONS OF PETITIONS

Nil.

4. NOTICES OF MOTION

Nil.

5. MINUTES OF LYTTTELTON HARBOUR ISSUES GROUP MEETING

The Board **received** the minutes of the Lyttelton Harbour Issues Group meeting held on 31 March 2009.

6. BRIEFINGS

Nil.

7. COMMUNITY BOARD ADVISER'S UPDATE

The Board **received** information from the Community Board Adviser on forthcoming Board related activities and projects.

8. ELECTED MEMBERS INFORMATION EXCHANGE

Members made specific mention of the following matters:

- **Grants Funding Consultation**
It was **decided** to support a combined submission to the Council from the Chairpersons of the Community Boards, expressing concern at the proposed reduction of \$1.5 million from the Community Grants Funding.
- **Teddington Walkway**
It was **decided** to request that staff arrange a workshop with Mr Wayne McCallum, Biodiversity Co-ordinator for Environment Canterbury, and Fraser Maddigan, Biodiversity Ranger from the Department of Conservation, to discuss a possible walkway across the Teddington salt marsh.
- **Corsair Bay Graffiti**
It was **decided** to ask staff to provide information on whether the gate at the entrance to the Corsair Bay reserve was still being locked at night, after the Board was informed that the incidence of graffiti was increasing in the area.
- **Police Deputation**
It was **decided** to ask staff to arrange for a deputation from the Lyttelton Police to discuss the increase in graffiti in the local area plus general damage occurring around the town, including a number of incidents involving theft from cars.

9. QUESTIONS UNDER STANDING ORDERS

Nil.

PART C - REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD

10. CONFIRMATION OF MEETING MINUTES

The Board **resolved** that the minutes of the ordinary meeting (both open and public excluded sections) held on Tuesday 19 May 2009, be confirmed.

The meeting closed at 10.33am.

CONFIRMED THIS 14TH DAY OF JULY 2009.

**PAULA SMITH
CHAIRPERSON**

3. DEPUTATIONS BY APPOINTMENT

Nil.

4. CORRESPONDENCE

4.1 LYTTELTON RUGBY & COMBINED SPORTS CLUB INCORPORATED

Attached is a letter from the Club which raises the issue of dogs using the Lyttelton Recreation Ground as an exercise area, and the ensuing problems this is causing the users of the Ground.

STAFF RECOMMENDATION

It is recommended that the Board receive this correspondence and consider a response in conjunction with a briefing to be given under Clause 13 of this meeting.



**Lyttelton Rugby & Combined
Sports Club Inc.**

P O Box 88
Lyttelton

President:

Clinton Norris 386 2692
021 216 1251

Secretary:

Tess Lenihan 376 6410
027 350 4162

Ms Paula Smith
Chairperson
Lyttelton – Mt Herbert Community Board
Christchurch City Council
PO Box 237
CHRISTCHURCH

CC David Sanders Lyttelton Recreation Committee

Dear Madam

The Lyttelton Rugby & Combined Sports Club would again like to raise the issue of Council allowing dog to use the Lyttelton Recreation Ground as an exercise area.

We have received numerous complaints from players, parents and supporters of the continuing increase in dog faeces being deposited on the ground.

It is common for members to clean up faeces before a game but unfortunately some was missed recently and a junior player fell into this mess.

This of course is a health issue and our club view this very seriously.

Before amalgamation dogs were banned from the ground but unfortunately this changed with adopting CCC by-laws.

Dog recreation areas were previously recognised as the Magazine Bay domain, the dump road at Te Awaparahi Bay and the waterfront area at the end of Godley Quay.

With the pipe line operation at the waterfront at the end of Godley Quay nearing an end could we suggest Council or Community Board investigation into creating a permanent Dog exercise area there as this will solve the problem.

Our Patron Alan Goodmanson also Lyttelton Recreation Ground Chair is prepared to liaise with you if necessary.

Yours sincerely

Tess Lenihan
LRFC Secretary



5. PRESENTATIONS OF PETITIONS

Nil.

6. NOTICES OF MOTION

Nil.

7. LYTTTELTON RESERVES MANAGEMENT COMMITTEE

A copy of the minutes from the 8 June 2009 meeting of the Lyttelton Reserves Management Committee are **attached** for members information.

STAFF RECOMMENDATION

That the minutes of the Lyttelton Reserves Management Committee meeting held on 8 June 2009 be received.

The Committee requested approval of the appointment of Mr Daryl Warnock to the Lyttelton Reserves Management Committee following the resignations of Mr Dugall Wilson and Mr Roland Foster.

STAFF RECOMMENDATION

That the Board ratify the appointment of Mr Daryl Warnock to the Lyttelton Reserves Management Committee.

**Minutes of an ordinary meeting of the Lyttelton Reserves Management Committee
Held at the Lyttelton Club on Monday 8 June 2009 commencing 7.30 pm.**

Present: Jeremy Agar (from 7.50pm), Rob Angelo, Gary Broker, Paul Devlin, Brian Downey, Ian Hankin, John King, Robert Tobias, Daryl Warnock (from 8pm).

1 Apologies: Ann Jolliffe, Jodi Rees, John Skilton, Josh Harris.

Motion: That the apologies be accepted.

Moved: John K Seconded: Ian;

2 Minutes of meeting held 6 April 2009.

Motion: That the minutes of the meeting held 6 April be adopted and confirmed as a true and correct record of the meeting.

Moved: Robert Seconded: Gary

3 Matters arising from the minutes

3.1 Urumau tracks

Daryl reported that separate cycle and walking tracks from the top of the 4wd track to the ridge line would be required. Access from Foster Terrace or Reserve Terrace to the bench track, the 4wd track or other uphill tracks would be difficult and would require carrying and/or walking cycles. Discussion turned to the question of access from Gilmour Terrace, and existing parking problems there. Paul offered to follow up the Gilmour Terrace parking problem.

3.2 Workdays

Held over to next meeting.

4 Treasurer's report

Balance as at 4 June 2009 - \$6034.53

5 Convener's Report

5.1 Management Plan Whaka Raupo

Paul had reported that with a tight City Council budget an application would be made to the Community Board for funding for this project.

5.2 Foster Terrace Planting

Trees have been ordered and planting will follow public planting.

5.3 Weed Control in Urumau

After consultation with Di Carter of the CCC and an onsite inspection with Ian Hankin a target area of old man's beard had been defined. However, as the vine was entering a leafless phase control must wait till spring. Over this time quotes would be gathered and an application for funds, if needed, would be made.

5.4 Historic Shooting Range

An onsite visit with DOC staff had been postponed because of extremely bad weather. A new date would be advised.

- 5.5 Pest Control
 Rob Angelo was at the meeting. Paul reported on his discussion with Rob in relation to Urumau.
 Paul said that possums would be our most likely problem. He recommended using a vitamin D based product, which was more acceptable than, for example, brodifacoum for a number of reasons, most notably for its less toxic secondary effects, on non-target creatures. A logical sequence of events would be to use wax tags to gauge pest and possum densities, then, if required, prefeeding, then poisoning, when signage would be required. Once results from the tagging were obtained we should discuss the situation to decide where to go.
 Paul offered to organise the tagging. Darryl and Jeremy volunteered to help with the tagging. Brian offered to help if tagging was carried out in Whaka Raupo. Rob agreed to help administratively and said Jeff Knewstubb would be the Birdsafe contact.

Motion: That the scenario as outlined be approved.
 Moved: Ian Seconded: Robert;

- 5.6 Watering and 2008 planting progress
 We have had a 77.8% survival rate from last years planting, a reasonably satisfactory result given the extended drought. The outcome was made possible by the ongoing commitment over a long period (16/11 to 6/4) by our watering party - Sandie and Steve Hodgson, Jodi Rees, Josh Harris, Neil Sloan, Elizabeth McKelvey, Charlie Dickson, Daryl Warnock, Meg Kilvington, Mike Wilson, Simon Littlejohns, Jeremy Agar and Robert Tobias. Without these volunteers we would have been lucky to have any plants survive.

6 Business

- 6.1 Tracks on Lyttelton Port Company land
 An M.O.U. drafted by CCC staff was attached. Members were asked to comment on the draft.
 Motion: That members forward comments on the draft document to Gary within the next fortnight (by 22 June). Paul to consult about the nature of the document, and then a meeting with the LPC be arranged.
 Moved: Robert Seconded: John
- 6.2 Resignations
 Resignations had been received from Dugall Wilson, now resident in Nelson, and Roland Foster, busy with his PhD.
 Motion: That the resignations be accepted and Daryl Warnock be appointed to the Committee, recognising his earlier involvement and special interest and expertise in mountain biking.
 Moved: Ian Seconded: John
- Motion: That Dugall and Roland be thanked for their significant contributions to the Committee.
 Moved: Robert Seconded: John
- 6.3 School and Public Planting, 12 -13 June
 Lyttelton Main School will be arriving at Urumau at 10 on Friday morning. The public planting will be 10am-2pm Sat 13 June.
 Members were asked to assist onsite for both events.
 John King, John Skilton, Dorothea Herron, Gary and a ranger offered to help with the school planting, Daryl, Jeremy and Brian with the public planting.

7 General Business

Ian asked that the question of the Committee's direction, including recruiting, future plantings, watering and work days be put on the agenda for the next meeting. **This was agreed.**

8 Next Meeting Date

The next meeting of the Committee will be held at the Lyttelton Club on Monday 3 August 2009 commencing at 7.30 pm.

The meeting finished at 9.20 pm.

8. MINUTES OF LYTTTELTON HARBOUR ISSUES GROUP MEETING HELD 9 JUNE 2009

A copy of the minutes from the 9 June 2009 meeting of the Lyttelton Harbour Issues Group are **attached** for members information.

STAFF RECOMMENDATION

That the minutes of the Lyttelton Harbour Issues Group meeting held on 9 June 2009 be received.

LYTTELTON HARBOUR ISSUES GROUP

“To improve the harbour environment and habitat and achieve a fair balance between all interests”

MEETING AT GOVERNORS BAY FIRE STATION
ON TUESDAY 9 June 2009

MEETING OPEN

6:45 pm

ATTENDED

Helen Chambers, Kate Bould, Bill Woods, Mike Day, Paula Smith, Ray Adams, David Gregory, Richard Coop, Debbie Sherriff, Ann Joliffe, Lesley Bolton-Ritchie, Shelley Washington

APOLOGIES

Claire Findlay, Paul Pritchett, Angela Sheat, Donald Couch

TOPIC	ACTIONS
1. WELCOME and introductions	
2. ATTENDANCE AND APOLOGIES – as above	
<p>3. SWIM results and Algae presentation by Lesley Bolton-Ritchie, ECan (<i>order of agenda was adjusted</i>)</p> <p>Lesley Bolton-Ritchie gave a presentation on last season's (2008-2009) recreational water quality results and shellfish water quality at Rapaki. Lesley also gave a presentation on the February algal blooms (phytoplankton).</p> <p><i>A copy of Lesley's presentations are attached.</i></p> <p>Key points – 1) <u>Recreational water quality</u>: (<i>refer to presentation handout for full information</i>)</p> <ul style="list-style-type: none"> • Sandy Bay stays as 'Fair' • Corsair Bay – little better, stays as 'Fair' • Purau stays as 'Fair' • Lesley - no obvious explanation for Corsair Bay and Sandy Bay results • Ray Adams commented that Corsair Bay results probably coincided with when there was a very high number of people swimming there • Debbie Sherriff commented that maybe the septic tank overflow across the road may have caused the Sandy Bay results. Some septic tanks didn't hook up to the sewerage scheme as it was optional and cost each landowner \$8,000. Education about septic tank maintenance may be important. • Lesley – some explanation for Purau. • Richard Coop commented that Purau results could be linked to stock adjacent to a tributary or the camp septic tank • Lesley commented that Purau water quality results may be investigated further by ECan • Paula Smith commented that the Community Board tried to rally community interest in Purau for a Living Streams application, the community is aware of water quality issues but wasn't keen to apply • Diamond Harbour Bay is now 'Good' (used to be 'Poor', then 'Fair') • Church Bay – little change, still 'Good' • Charteris Bay – little change, still 'Good' • Rapaki – little change, still 'Good' • Cass Bay – changed from 'Fair' to 'Good' • Comments from LHIG members present that big block of land suspected of causing problems has just sold, and that the Steadfast Reserve cattle are no longer there, cattle now in Governors Bay 	
<p>Key points – 2) <u>Shellfish safe to eat sampling at Rapaki</u>: (<i>refer to presentation handout for full information</i>)</p> <ul style="list-style-type: none"> • Complies with median faecal coliform concentration but does not comply with no more than 10% samples exceeding >43/100mL concentration as it was 20%, therefore shellfish at Rapaki are still not safe to eat. 	

<p>Key points – <u>Phytoplankton blooms</u>: (refer to presentation handout for full information)</p> <ul style="list-style-type: none"> • Lyttelton March 2008 • Lyttelton mid February 2009. Paul Pritchett and Claire Findlay collected samples on the Thursday/Friday. Lesley had to preserve them for the laboratory to analyse on the Monday so as they were dead, a greater level of information about the species could not be provided. • Akaroa April 2009 • Timaru April 2009 • South Canterbury 17 March 2009 • Akaroa Harbour has blooms quite often. These are tested often because of the potential impact on aquaculture in the harbour. DOC does this sampling. Some phytoplankton blooms are toxic to shellfish and if these are found in Akaroa Harbour, tests are also conducted elsewhere on Banks Peninsula • CCC will sample for algal blooms before and after ocean outfall is commissioned • Blooms occur every year in Pegasus Bay – a harmless ‘Surf Diatom’ • Phytoplankton is a single cell plant species and likes dissolved inorganic nutrients (Nitrogen and Phosphorus), and sunlight and warm weather. Likes calm weather and sea conditions. • The Lyttelton February bloom was noticed on 18 February. Significant rainfall occurred locally on 11th and 12th February which may have stimulated nutrient pulse, via the streams. • Alternatively, it could have been caused by a breakdown in the ‘thermocline’ as a result of the cooler weather in mid February. A thermocline is when there is warm surface water on top of colder water, an obvious temperature difference that would be noticed by divers. • The bloom persisted until 28 February. There would have been an addition of nutrients via the streams with the rainfall around 20 February, as they are a source of dissolved inorganic nutrients nitrite-nitrate nitrogen and dissolved reactive phosphorus. • Phytoplankton use nutrients in the warm water and not in cold water. In Autumn, the cold and warm water mixes and the cold water comes up and brings nutrient water up to bloom again. • Phytoplankton needs light so stays nearer surface. • There was an algal bloom in Akaroa in January, linked to a sewage spill. • ECan is very keen for further information about phytoplankton blooms as they seem to be happening more often but don’t know what happened e.g. 10yrs ago, so building up a picture from now on is useful. Best to collect samples earlier in the week so they can be analysed within 24hrs, and therefore alive so full information can be provided by Cawthron/other labs. Avoid collecting on Fridays. Wednesdays/earlier in week is better. Any container is fine for collecting a sample of the algal blooms. 	
<p>4. Minutes and Matters arising from 31 March 2009 meeting</p> <p>Minutes from 31 March 2009 recorded as true and accurate.</p>	
<p>5. Actions from 31 March 2009 meeting</p> <ul style="list-style-type: none"> • Bill Woods and Mike Day reported that not much progress had been made on the celebration. Bill will speak with Mike Bourke to find out who to contact higher up at CCC. Mike Day will speak with Lyttelton Port Company. Discussed and decided that group is still very keen to celebrate 10yrs of group’s existence, from the water (so from a boat), visiting several sites in Summer and inviting current membership and past members of LHIG and also people the group may wish to influence. LPC does not own a suitable boat. • Clarified that linking it to visiting the capital dredging spoil site was simply an idea of a topic/locality and idea for trying to share costs between several organisations, not that the celebration would have this as a sole focus or requiring much LPC involvement in organising. • Paula Smith and Ann Joliffe noted that the Community Board has some discretionary funds and could perhaps provide up to \$1K. • If other organisations such as CCC, ECan and LPC could put forward a similar amount then paying for a Black Cat could be possible. These organisations would be more likely to be able to provide funds if it the cost is shared among several organisations, the cost is not too great, and the event is well organised, with a good purpose, and covers useful topics. Those present wondered how long a Black Cat boat would be needed and whether it could stop for an hour at the end, and whether it costs same amount when not moving. There is a number of topics that could be covered. • Decided to form a small working group of Bill Woods, Mike Day, Kate Bould and David Gregory to secure the use of a boat and then organise the celebration. They can co-opt further volunteers when needed. Agenda item for next meeting to ask other LHIG members to bring ideas for the celebration. • Shelley Washington noted that she had completed almost all her actions from last meeting. • Michele Stevenson, an ECan water quality scientist has been asked, and has agreed to present the analysed results of the monitoring of 6 streams in the Lyttelton Harbour basin, at the 8 September 2009 meeting. • SWIM samplers were sent their thankyou gifts and results. • Claire Findlay prepared and sent the submission from LHIG to CCC on LTCCP. Kate Bould prepared and sent the submission from LHIG to ECan on LTCCP 	<p>BillW to speak with Mike Bourke.</p> <p>MikeD to speak with LPC.</p> <p>BillW, MikeD, KateB, DavidG to secure boat and organise celebration.</p> <p>LHIG members to think of ideas of what they would like covered at the 10yr celebration and bring these to the September 8 LHIG</p>

<ul style="list-style-type: none"> • Sandy Bay being discussed via Governors Bay community's Living Streams application. • Mike Day advised that Julie McCloy's position at LPC was dis-established. • Donald Couch and Neil McLennan have discussed the potential research briefly and Claire Findlay will be discussing with Deidre Hart. • LHIG group members have made pollution hotline calls. You can contact the Pollution Hotline 24 hours, 7 days a week to report pollution. Ph: [03] 366-4663 for Christchurch residents. Ph: 0800 76 55 88 for residents outside of Christchurch • Shellfish sampling has been organised. <i>Refer Item 7.</i> • Beach inventory and cockles has been discussed with Islay Marsden and LesleyBR. <i>Refer Item 13(b).</i> • Polystyrene issue has been discussed with appropriate ECan staff. <i>Refer Item 13(b).</i> 	<p>meeting or give to BillW, MikeD, KateB or DavidG.</p> <p>ShelleyW to add celebration ideas from LHIG to next meeting agenda.</p>
<p>6. HARBOUR SEDIMENTATION – report back from Working Group</p> <ul style="list-style-type: none"> • Discussion between working group members present (Paula Smith and Debbie Sherriff) about the original intention of the working group. Paula and Debbie noted that they thought the working group was temporarily set up to develop the proposed programme and that now it is developed it goes back to the wider LHIG group to prioritise and implement. • Shelley suggested that the working group meet with Mary Beech and Michele Stevenson between mid June and 8 September LHIG meeting to discuss sediment in streams. LHIG members present decided that it would be better to have Michele's presentation on 8 September then discuss this as the larger group. 	<p>ShelleyW to ask Mary Beech to also attend the September 8 meeting and to make time for discussion of sediment in streams at the end.</p>
<p>7. Shellfish sampling with Rapaki</p> <ul style="list-style-type: none"> • Shelley noted that this is the project ECan decided to undertake as it was most ready to go and fitted well with LHIG, latest SWIM shellfish safe to eat results, Rapaki Runanga and ECan • Sampling of six sites round the harbour (a repeat of work done in 1999-2000) on mussels and at one site, pipi • ESR will do the analysis • Rapaki were going to collect the shellfish samples but this did not work out in the end. • Now being done by NIWA, probably on 23 or 24th June. • Paula Smith asked about Port Levy (Head of the Bay) as the Community Board LTCCP submission to ECan asked for shellfish testing at Port Levy. Lesley Bolton-Ritchie and Paula Smith discussed this at tonight's meeting. Lesley had responded to that aspect of their submission that would be a good project for 2009-2010 budget for collecting Port Levy shellfish samples and analysing their flesh. Paula asked about the potential of collecting water samples from the overlying water over Summer and having these analysed. Lesley responded that this would be okay as long as there is a community person who can volunteer to collect these samples on the same days as the Lyttelton SWIM samples are collected and then drive these samples to Purau or Diamond Harbour so they can be collected by Rural Mail along with the SWIM samples. Paula Smith may contact Karen Davis who is a local person involved in the Mataitai. • It was clarified that the shellfish sampling being done in June 2009 in Lyttelton Harbour is not a result of any submission, and is simply a LHIG project, and that the Port Levy sample is not being done for that because of lack of time on the day of collection (as is happening same day as other NIWA sediment work for ECan) and cost. • Clarified that the shellfish sampling is for microbial contamination. Helen Chambers asked about concentrations in shellfish. Lesley and David commented that this is well researched and that public health authorities set the period of time that shellfish should not be eaten after contamination and how shellfish, once transferred to clean water, can clean themselves. 	<p>PaulaS to contact Karen Davis.</p> <p>ShelleyW to contact DonaldC when have date for sampling by NIWA from Lesley.</p>
<p>8. LPC Coal Stockyard and Research</p> <ul style="list-style-type: none"> • Mike Day suggested possibility of a presentation about the stockyard consent application at the next LHIG meeting. Usefulness of this would depend on timing of submitting consent application (likely to be within next 3 weeks) and timeframe for consultation. The coal stockyard application has taken priority over the channel deepening application in the mean-time. • Gollans Bay quarry will be enlarged for reclamation. • Rubbish dump – will it be disturbed? Paula to ask about monitoring of Gollans Bay dump and Allandale dump and ask for results in a written report. • LPC may commission cultural impact statements for the two projects (coal stockyard and channel deepening). Mahaanui Kurataiao Ltd will be involved in this. 	<p>ShelleyW to contact Neil McLennan to discuss this presentation possibility and keep in touch about timing.</p> <p>PaulaS to enquire about monitoring of dumps in Harbour Basin.</p>

<p>9. Responses from CCC and ECan to LHIG's LTCCP submissions</p> <ul style="list-style-type: none"> David Gregory noted that the formal notification of ECan LTCCP is June 25 2009. Paula Smith noted that the date for this for CCC may be later as some further consultation is being done. LHIG likely to receive formal responses to their LTCCP submissions after the formal notifications. 	
<p>10. Update on Governors Bay Living Streams application</p> <ul style="list-style-type: none"> Shelley Washington noted that she and Mary Beech met with members of the applicant group on 11 May 2009 to get further details. Panel is meeting to make draft decisions next Tuesday 16 June 2009. Group will be notified via a letter to Sally Tripp, who can then let the rest of the applicant group know the outcome. Group clarified scope of their application is to be between the streams entering Sandy Bay and Allandale so potentially Sandy Bay and Living Springs streams could become part of a Living Stream project depending on decision by panel Debbie Sherriff has sent some information about septic tank issues – overflow from two houses across road. Septic tank education would be useful. Debbie and Kate may do some investigations into Governors Bay septic tanks and let ECan know. ECan staff also suggested some other Lyttelton waterways as possible new projects 	
<p>11. LHIG Celebration Summer 09-10</p> <ul style="list-style-type: none"> Discussed under Item 5. 	
<p>12. LHIG website and minutes publicly available via Community Boards</p> <ul style="list-style-type: none"> This is an agenda item that was to be added last meeting as a result of the combined meeting with Akaroa in January Shelley has drafted some website content and got feedback from colleagues, and will work on this further and bring it to group later on when the ECan website has finished being improved 	
<p>13. GENERAL BUSINESS</p> <ul style="list-style-type: none"> If anyone plans to call Yvonne McDonald (from LHIG field trip 2007), her new number is 021 279 6566 	
<p>13 a) Update from CCC</p> <ul style="list-style-type: none"> This was reported on by Paula Smith as part of the update from the Lyttelton/Mt Herbert Community Board, as no CCC staff were present. 	
<p>13(b) Update from ECan</p> <ul style="list-style-type: none"> Quarry – update from Dick Pilbrow in Enforcement, owner now applying for a stormwater (sediment) discharge consent and a discharge to air consent Had existing use rights but unauthorised discharges require consents. Photos were taken by Ken Baxter on 8 May during rain as a result of a pollution hotline call Some additional sampling has been done in Living Springs stream. Once we have the full results, Michele Stevenson and Shelley will meet with key people in the catchment. Some scoping of Purau Stream and Foleys Stream also done. Presentation of stream monitoring results will be made by Michele Stevenson at 8 September 2009 LHIG meeting Shelley followed up the Polystyrene question from Paula Smith with Nathan Dougherty and John Gebler, compliance and enforcement staff at ECan. Polystyrene issue in water is both a CCC and ECan issue. If in a river/stream or floating in or on the harbour it is relevant to ECan, and if in the stormwater network or on beach or road reserve or on banks of stream it is CCC. So both relevant. Beach inventory – Lesley Bolton-Ritchie and Islay Marsden will think about this further after this financial year has finished. Probably a complex PhD topic rather than Masters or lower level student research. Cockles – Islay Marsden has discussed with Donald Couch Regular compliance overview/questions/discussion – Nathan Dougherty at ECan is willing to provide this role. He is a team leader in compliance industrial team and can liaise with other staff on group's behalf and come to one meeting a year, if that is desired by group. David Gregory noted that review of compliance with consent conditions would be good. The Regional Coastal Environment Plan includes this as a 'method' but has never been done due to costs. An internal review is currently being done. David Gregory noted that the NZ Coastal Policy Statement and possible National Statement on sea-level rise could be available by the next meeting and could be an interesting presentation by David. 	<p>DavidG to keep in touch with ShelleyW to check timing/possible presentation</p>

<p>13(c) Update from the Lyttelton Harbour Waste Water Working Party</p> <ul style="list-style-type: none"> • This was reported on by Paula Smith as part of the update from the Lyttelton/Mt Herbert Community Board • CCC has agreed sewage to go to Bromley • Pump improvements to reduce overflows • Sewage overflows were addressed in submission to CCC LTCCP. Paula Smith noted this has not been adopted completely, but will be included to some extent. Paula Smith and Kate Bould have both spoken with Simon Collin. Case may not be able to be made for Harbour to have tighter controls than City but in four years time community needs to remember to keep the focus on this. Would like to know how often big tanks in city overflow. 	
<p>13(d) Update from the Lyttelton/Mt Herbert Community Board</p> <ul style="list-style-type: none"> • CCC systematically addressing problems/spills in sewage network around harbour • Purau Properties Ltd has been granted consent for a rural subdivision with 7 house sites on the flanks of Mt Evans. • Paula attended the Port Levy inanga spawning habitat workshop. She noted many of the streams have Maori names and it would be nice to know and use these names of streams. Kate Bould noted she had a map of Lyttelton Harbour that shows Maori names of streams. • Community Board submission to CCC LTCCP included: asking for more stringent monitoring of subdivisions and roadside revegetation; Charteris Bay wastewater, and Port Levy sampling. • Paula Smith has attended two meetings about Black Point – 2 slumps have occurred. CCC are reviewing the way the construction was monitored at Black Point. 	
<p>13 (e) Other items</p> <ul style="list-style-type: none"> • LHIG members present took away Environment Enhancement Fund posters and brochures to display in local sites, which is very helpful. Shelley will get some extras for Kate Bould to pick up from ECan. Richard Coop and Paula Smith noted that they have found poor plant survival during droughts in harbour planting sites. Shelley commented that applicants can ask to use larger more expensive plants and additional protective materials, they should include reasons why in their application. In very dry conditions plants may need to be watered which can be impractical in some locations but possible in others. Advice from an experienced nursery on plant selection for sites likely to suffer from droughts, and other harsh conditions in the harbour like frost and strong winds should be sought by applicants. 	<p>ShelleyW to get extra posters for KateB to pick up.</p>
<p>7. NEXT MEETING: Tuesday September 8 2009 (after that is November 24)</p>	
<p>MEETING CLOSED: 8:30pm</p>	

9. 2008/09 STRENGTHENING COMMUNITIES FUNDING – SIX MONTH ACCOUNTABILITY REPORT

General Manager responsible:	General Manager Community Services
Officer responsible:	Community Support Manager
Author:	Philipa Hay, Community Development Adviser

PURPOSE OF REPORT

1. The purpose of this report is to provide the Board with a six month update on the progress of projects that received a grant from the 2008/09 Strengthening Communities Fund (SCF).

EXECUTIVE SUMMARY

2. The amount of the Council's SCF allocated by the Board for the 2008/09 financial year was \$45,000.
3. On 14 August 2008, the Board allocated its Strengthening Communities Funding to specific projects.
4. Successful applicants from the SCF are required to submit a six month accountability report and an end of project accountability report. Attached to this report, **as Appendix A**, is a matrix detailing the information received on the six month accountability reports.
5. In 2008/09 a new reporting system, using a Results Based Accountability framework, was introduced. This system uses three key questions to measure the impact and efficacy of projects.
 - o How much did you do?
 - o How well did you do it?
 - o Is anyone better off?

FINANCIAL IMPLICATIONS

Strengthening Communities Fund

6. On 14 August 2008, the Board allocated its Strengthening Communities Funding (\$45,000) across five projects.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

7. Yes, paragraphs 3 to 6 above refer.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

8. There are no direct legal issues involved in this review process.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

9. Not applicable.

ALIGNMENT WITH STRATEGIES

10. The funding allocation process carried out by the Christchurch community boards is covered in the Council's Strengthening Communities Strategy.
11. Funding allocations made contribute to fulfilling the Council's 2006/16 Strategic Objectives (Strong Communities) and Community Outcomes (Governance and Community), are aligned with the Strengthening Communities Strategy 2007 and contribute to meeting the Board's Objectives for the 2006/09 period.

9. Cont'd

Do the recommendations align with the Council's strategies?

12. Yes, as per paragraph 11 above

CONSULTATION FULFILMENT

13. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Board receive the information.

BACKGROUND

Six month accountability reports

14. In total, five projects received a grant in 2008/09 from the Strengthening Communities Fund. Of these, four have completed their six month accountability reports so far, these are summarised in the matrix (**attached as Appendix A**). The end of year report for the fifth project will be available in September 2009.
15. The attached matrix includes details on how the funded projects are progressing using the three questions asked as part of the required accountability report (see below for details).
16. A subsequent accountability report will be completed at the end of each project, due no later than 30 September 2009.
17. Staff are following up with any group that has not completed their six month accountability report.
18. Projects that received a grant from the Small Grants Fund (formerly the Small Projects Fund) are not required to complete a six month accountability report. Instead, these projects complete one accountability report at the end of their project or when all the funds are expended.

New accountability measures – Results Based Accountability

19. In 2008/09, a new accountability system, based on a Results Based Accountability framework developed by Mark Friedman, was implemented to better measure the impact and efficacy of the projects funded.
20. Results Accountability starts with the desired 'ends' and works backward, step by step, to the 'means'. For example – for communities, the ends are conditions of well-being for children, adults, families and the community as a whole such as residents with good jobs, a safe neighbourhood, or a clean environment.
21. The system uses three basic questions:
 - How much did you do?
 - How well did you do it?
 - Is anyone better off?
22. Mark Freidman is a speaker, consultant and author of the book *'Trying Hard Is Not Good Enough: How to Produce Measurable Improvements for Customers and Communities'*. Mr Friedman directs the Fiscal Policy Studies Institute (FPSI) in Santa Fe, New Mexico. His work has been used in over 40 US states and countries around the world, including Australia, New Zealand, the UK, Ireland, the Netherlands and Norway.
23. Mark Freidman gave a presentation on the Results Based Accountability system for Elected Members on 10 June 2009 at Civic Chambers.

9. Cont'd

24. All groups that received funding in the 2008/09 year were invited to attend a seminar with Mark Friedman on 5 December 2008. The seminar explained the reasoning behind Results Based Accountability and showed groups how to measure their project's outcomes in this way.
25. Staff have also been trained on the results Based Accountability System and have been available to groups to help them to complete their accountability reports.

LYTTELTON/MT HERBERT STRENGTHENING COMMUNITIES FUND - 6 MONTH PROGRESS REPORT

Name of Group	Project Name / Description	Amount Funded	Contribution to Community Grants Funding Outcomes	Progress of Project (How much did they do, how well did they do it, and who is better off as a result)
Project Lyttelton	<ul style="list-style-type: none"> - I/T web development - Timebank - Grow local - Energy 	\$19,757	<p>Timebank - more people are actively participating in their community. People are learning new skills.</p> <p>Grow local - 20 people are actively volunteering in the garden. Basic life skills are enhanced.</p> <p>Energy - Update info helps more people participate and be aware of what is happening in the community.</p>	<p>Timebank membership has grown to 180 members from 60 Timebank membership has increased by 300%</p> <p>All contact details are on a computer rather than 4 computers 90% of computer info is centralised</p> <p>20 people participate in the Grow Local Box scheme 100% of people in box scheme have helped in grow local project</p>
Mt Herbert Under 20 Trust	Community Youth Worker	\$15,000	<p>The Trust was established to provide the resources required to support youth in the West Harbour Basin (more especially DHB and Governors Bay).</p> <p>The appointment of a half time community youth worker advances this activity. His employment contract identifies the Trusts emphasis in relation to the youth in these communities</p>	<p>Organised music 'Jam' sessions over 100 participants including 20 not previously involved in youth activities Musical events (3) involved people of all ages, combining to re-awake musical talent and mutual involvement</p> <p>Attending Waitangi Day Celebrations 19 participants including paddling waka. all 100% participants now have greater appreciation and understanding of our own bi-cultural heritage.</p> <p>Re-establishing youth soccer in Mt Herbert district Practices began (initially 11 participants) team will be involved in under 20 league Early days- but already enthusiasm and improving soccer skills.</p>
Lyttelton Harbour Basin Youth Council	Youth Camp and Boys and Girls Development	\$5,223	<p>To date the Wainui Summer Camp and some Boys and Girls development activities have been run. The activities have a component of individual development but the wider aim is also about team work and building socialization skills.</p> <p>It is quite clear that youth in Lyttelton are proud of where they live and respectful of their neighbourhood. There is a link between self respect and social cohesion is well known, it is in these development activities under the guidance of professional youth workers that clearly contributes to this outcome.</p>	<p>14 young people engaged in the camp activity (initially 20 registered interest) while 30 youth participated in development activities. A total of 44 young people. 70% of young people, that initially registered interest, attended the activities. 80% of the young people who participated reported having more confidence in attempting new challenges.</p> <p>4 structured activities were provided on the camp. While development activities have been run weekly. 100% of the participants completed or attempted to complete all activities and gained confidence throughout all activities on the camp. 100% of participants reported that they would love to attend another camp.</p> <p>The camp consisted of 55 hours contact time. Developmental activities have been run for 3 hours per week over the last 6 months = 72 hours. 95% of participants reported creating stronger connections with staff and other participants through these activities 100% of the young people participating reported that they have strengthened their support base.</p>
Community Support Unit (Community Engagement)	<p>Board Awards and Events held during the period July - December 2008:</p> <p>Neighbourhood Week</p>	\$723	<p>Support, develop and promote the capacity and sustainability of community, recreation, sports, arts and heritage and environment Groups.</p> <p>Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.</p> <p>Enhance community and neighbourhood safety.</p>	<p>9 events were held in the ward area. 11 applications were received. Attendees at the functions ranged from 35 to 200 people. In total approximately 659 people attended Neighbourhood Week events in this ward. 82% of the applicants went ahead with their event. Feedback suggests that people participating in this event are appreciative of the subsidy provided by the Community Board and many want to see it continued. This creates a positive connection between the Board and its constituents in the Ward. Events lasted between 2 hours and full day events Feedback received from each participating group, as part of their required accountability, has been very positive.</p> <p>Neighbourhood Week is one of many activities that contribute to a safer and more friendly community. It supports the process of individuals and households connecting with others in the neighbourhood so that they feel they are a part of something that is familiar and a source of assistance in time of need. The Event itself also provides fun and enjoyment, an important part of a healthy lifestyle.</p>
Democracy Services Unit (Community Board Adviser)	ANZAC day event	\$2,020		This event did not occur within the six month accountability timeframe .A full accountability report will be available in September 2009

10. BRIDLE PATH / TICEHURST TERRACE / HARMANS ROAD INTERSECTION – PROPOSED STOP CONTROLS

General Manager responsible:	Jane Parfitt, General Manager City Environment
Officer responsible:	Alan Beuzenberg, Transport and Greenspace Manager, DDI 941-8864
Author:	Lorraine Wilmshurst/ Michael Thomson, Network Operations, DDI 941-8950

PURPOSE OF REPORT

1. The purpose of this report is to seek the Board's approval that stop controls be placed against Ticehurst Terrace and Harmans Road at their intersection with Bridle Path.

EXECUTIVE SUMMARY

2. The Council Network Operations Team has received information from a resident that there are issues at the intersection of Bridle Path, Harmans Road and Ticehurst Terrace with speeding vehicles and poor visibility. An investigation into the issues has highlighted the need for stop controls to be installed and vegetation to be cut back. Please refer to the **attached plan**.
3. Bridle Path, Harmans Road and Ticehurst Terrace are all local roads in the residential area of Lyttelton, west of the town centre. Bridle Path runs northwards, uphill from Cunningham Terrace to the Summit Road and it becomes a recreational track from just north of its intersection with Harmans Road and Ticehurst Terrace. Ticehurst Terrace intersects with Bridle Path from the east and Harmans Road intersects with Bridle Path from the west.
4. On the approaches from both Ticehurst Terrace and Harmans Road to Bridle Path there is limited visibility of vehicles ascending the hill. The northern section of Bridle Path has no footpath and is a very popular recreational track. There are currently no road markings or control signs at this intersection.
5. West Lyttelton School is situated in Voelas Road, west of this intersection, and recently a crèche has opened in the vicinity of the school. Parents are using Ticehurst Terrace and Harman Road as a short cut to Voelas Road, rather than travelling down into the town centre and back up. Some vehicles drive across the Bridle Path intersection too quickly and with disregard for the correct traffic priority and create safety issues for other road users.
6. The installation of give way controls against Ticehurst Terrace and Harmans Road was considered for this intersection, however, it is not possible to achieve the clear sight distances specified by New Zealand Transport Agency (NZTA) for a give way control and so stop controls are the appropriate controls for this intersection.
7. The installation of the proposed stop controls against Ticehurst Terrace and Harmans Road will slow vehicles entering the intersection. Improving the visibility by cutting back the vegetation on all approaches to the intersection will increase safety for all users including cyclists, runners and pedestrians.
8. The residents and property owners in Ticehurst Terrace, Bridle Path and Harmans Road in the vicinity of the intersection (15 properties) and the Lyttelton Residents Association have been consulted. Refer to Paragraphs 18 and 19 for details.

FINANCIAL IMPLICATIONS

9. The estimated cost of this proposal is approximately \$800.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

10. The installation of road markings and signs is within the LTCCP Streets and Transport Operational Budgets.

10. Cont'd

LEGAL CONSIDERATIONS

11. The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations dated April 2008. The list of delegations for the community boards includes the resolution of parking restrictions and traffic control devices.
12. The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.

Have you considered the legal implications of the issue under consideration?

13. As above.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

14. Aligns with the Streets and Transport activities by contributing to the Council's Community Outcomes-Safety and Community.

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

15. As above.

ALIGNMENT WITH STRATEGIES

16. The recommendations align with the Council strategies including the Road Safety Strategy 2004 and the Safer Christchurch Strategy 2005.

Do the recommendations align with the Council's Strategies?

17. As above.

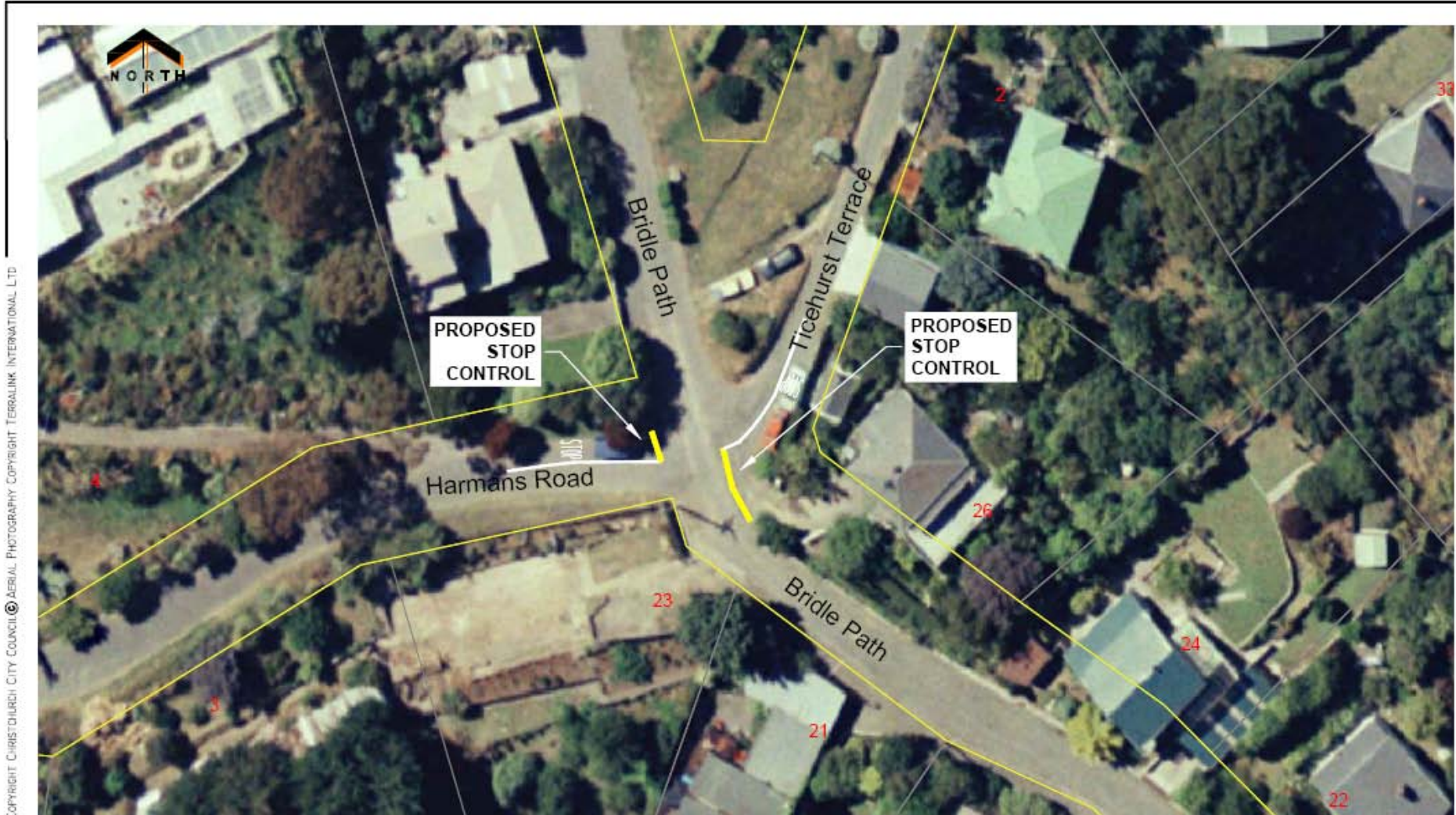
CONSULTATION FULFILMENT

18. A letter outlining the proposal was sent to the residents and the property owners of 2 Ticehurst Terrace; 21, 23, 25, 26, 28, 30 Bridle Path; and 3, 4 and 5 Harmans Road (15 in total). Three responses have been received and all support the proposal but have reservations. They agree that it will slow traffic but are unsure whether it is necessary given with the amount of vehicle traffic in this area. The concern expressed by the respondents is the lack of visibility due to the vegetation at the intersection. (This will be addressed as part of the installation of the stop controls).
19. A letter was sent to Lyttelton Residents Association and no response has been received at the time of writing this report.

STAFF RECOMMENDATION

It is recommended that the Lyttelton/Mt Herbert Community Board approve the following:

- (a) That a stop control be placed against Ticehurst Terrace at its intersection with Bridle Path.
- (b) That a stop control be placed against Harmans Road at its intersection with Bridle Path.



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BRIDLE PATH / TICEHURST TCE / HARMANS RD
Proposed Stop Controls
For Board Approval

Original Plan Size: A4
ISSUE. 1 21/05/09
B90933781 RAH

ViaStrada file location - R:\PROJECTS\001 TO 200\001 TO 025\01 NETWORK OPERATIONS\BRIDLE PATH\BRIDLE PATH - 90933781\BRIDLE PATH - STOP CONTROL.DWG

11. ESTABLISHMENT OF A LYTTELTON/MT HERBERT YOUTH DEVELOPMENT SCHEME 2009/10

General Manager responsible:	General Manager Community Services
Officer responsible:	Unit Manager Community Support
Author:	Philipa Hay, Community Development Adviser

PURPOSE OF REPORT

1. The purpose of this report is to seek approval from the Board to set aside \$2,000 from its 2009/10 Discretionary Response Fund for the purpose of establishing a Youth Development Scheme.

EXECUTIVE SUMMARY

2. At the Lyttelton/Mt Herbert Community Board seminar on 8 October 2008, staff discussed with the Board some general parameters around the distribution of its Discretionary Response Fund. The discussion included the proposal of establishing a Youth Development Fund for the first time.
3. The Lyttelton/Mt Herbert Community Board members agreed at that time that they did not wish to establish a youth development fund as there was only \$15,000 available in the Discretionary Response Fund which they would rather see distributed to groups. It was also stated that a sizeable amount of its overall funding had been allocated to youth groups through the Strengthening Communities Fund.
4. This report raises the issue formally with the Board for a resolution. The report is being presented to all Community Boards in the City.
5. The purpose of the Youth Development Scheme would be to celebrate and support young people living in the Lyttelton Mt Herbert area by providing financial assistance for their development. This is a way for the Community Board to acknowledge young people's effort, achievement and potential excellence in the community.
6. The Youth Development Scheme would consider applications for the following activities:
 - Personal Development and Growth - For example leadership training, career development, Outward Bound, Spirit of Adventure, extra curricular educational opportunities.
 - Representation at Events - Applicants can apply for assistance if you have been selected to represent your school, team or community at a local, national or international event or competition. This includes sporting, cultural and community events.
7. The following eligibility criteria must be met:
 - Age groups 12-20 years.
 - Projects must have obvious benefits for the young person and if possible the wider community.
 - Only one application permitted per year.
 - Applicants should be undertaking other fundraising activities and not relying solely on Community Board support.
 - Successful applicants will be required to attend a Youth Celebration event hosted by the Community Board to report back on their experiences.
8. Each application will be assessed by the appropriate staff member and presented to the Board for its consideration.

FINANCIAL IMPLICATIONS

9. This proposal would transfer funds from the Board's Discretionary Response Fund into a separate Youth Development Scheme fund. This will reduce the total amount available in the Board's Discretionary Response Fund in 2009/10 by \$2,000.

11. Cont'd

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

10. Yes.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

11. There are no legal issues to be considered.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

12. Yes.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

13. Aligns with the Strengthening Community Strategy goals:
- Increase participation in community recreation and sports programmes and events.
 - Improve basic life skills so that all residents can participate fully in society.

CONSULTATION FULFILMENT

14. No external consultation needs to be undertaken.

STAFF RECOMMENDATION

That the Lyttelton/Mt Herbert Community Board:

- (a) Establish a Youth Development Scheme for the 2009/10 year.
- (b) Approve the transfer of \$2,000 from the Lyttelton/Mt Herbert Community Board's 2009/10 Discretionary Response Fund to the Lyttelton/Mt Herbert Youth Development Scheme.
- (c) That the Board adopt the following activities and criteria when considering applications to the Lyttelton/Mt Herbert Youth Development Fund:
 - Personal Development and Growth - For example leadership training, career development, Outward Bound, Spirit of Adventure, extra curricular educational opportunities.
 - Representation at Events - Applicants can apply for assistance if they have been selected to represent their school, team or community at a local, national or international event or competition. This includes sporting, cultural and community events.
 - Age groups 12-20 years.
 - Projects must have obvious benefits for the young person and if possible the wider community.
 - Only one application permitted per year.
 - Applicants should be undertaking other fundraising activities and not relying solely on Community Board support.
 - Successful applicants will be required to report back on their experiences and benefits to the Community Board.

12. OLD WATERFRONT ROAD (GOVERNORS BAY TO ALLANDALE) – OPTIONS FOR ADDRESSING COMMUNITY CONCERNS

General Manager responsible:	Jane Parfitt, General Manager City Environment
Officer responsible:	Alan Beuzenberg, Transport and Greenspace Manager, DDI 941-8864
Author:	Lorraine Wilmshurst / Barry Cook, Network Operations, DDI 941-8938

PURPOSE OF REPORT

1. The purpose of this report is to inform the Community Board of the options available and the budget provisions required for proceeding with any recommended works to address the community concerns about the status of the waterfront road from Governors Bay to Allandale that were raised at the August 2008 Community Board meeting.

EXECUTIVE SUMMARY

2. Following a delegation to the Community Board meeting in August 2008, staff have been investigating options to address the concerns raised in relation to the status of the old waterfront road from the Governors Bay to Allandale.
3. The road along the foreshore from Governors Bay to Allandale is a shingle single lane road that provides access to the sewerage plant, Sage Reserve and several properties. It connects to Governors Bay Teddington Road at Allandale Reserve and is intersected part way along by Church Lane. All properties except one and the sewerage plant have an alternative road access.
4. The road has an historical significance in that it was originally a bridle way that linked Lyttelton to Akaroa. Today it is used as a recreational path by pedestrians and cyclists.
5. The Governors Bay community have raised concerns about vehicles using the road and campers degrading the foreshore area. They would like to see it closed to vehicular traffic and become a pedestrian and cycle shared pathway. A shared pathway would link with the two proposed future Transport and Greenspace Unit Projects in this area which are a green paths linkage within Governors Bay and a proposed "Head to Head" walkway from Godley Head to Port Levy.
6. At present there are barriers across the road in four places. These barriers were erected in 1997 by the Banks Peninsula District Council, who resolved at their meeting of 29 April 1998, that the barriers be kept shut but not locked.
7. Options for the road range from stopping the entire width of road in two portions and designating the stopped road a reserve; stopping part of the road width, designating the stopped road a reserve and retaining the balance as an accessway; to keeping the status quo ie: retaining the barriers and allowing access to pedestrians, cyclists and the occasional vehicle. Any change from the status quo will require an extensive consultation process with the community and public notification of the proposed changes.
8. None of the options require any physical works as the barriers are already in place. However, there are several legal procedures that are required to be undertaken to stop all or part of the road.
9. There is a considerable legal cost should the Community Board choose to proceed with a full or partial road stopping, which would include survey work and community consultation, and could result in an Environment Court hearing.
10. Consultation has not been undertaken with the community, other than to gain information on the issues and the historical data required to put this report together. However legal advice has been provided from the Democracy Services Unit and is detailed in the background section of the report.
11. None of the options outlined in this report are included in the LTCCP 2006 -16 and no funding has been allocated.

12. Cont'd

FINANCIAL IMPLICATIONS

12. No funding has been allocated to carry out any of the options outlined in this report.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

13. Budget for the options outlined in this report has not been allocated and therefore this work does not align with the 2006 -16 LTCCP.

LEGAL CONSIDERATIONS

14. Schedule 10 of the Local Govt. Act 1974 provides a process for Council to stop a road.
15. Section 114 of the Public Works Act 1981 provides Council with a facility for declaring a portion of road an accessway.
16. Section 345 of the Local Govt Act 1974 allows a stopped road to vest in the Council as an esplanade reserve.

Have you considered the legal implications of the issue under consideration?

- 17 As above.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

- 18 Aligns with the Streets and Transport activities by contributing to the Council's Community Outcomes-Safety and Community.

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

- 19 As above.

ALIGNMENT WITH STRATEGIES

20. The recommendations align with the Council Strategies including the Pedestrian Strategy 2001, Cycle Strategy 2004, Road Safety Strategy 2004 and the Safer Christchurch Strategy 2005.

Do the recommendations align with the Council's Strategies?

21. As above.

CONSULTATION FULFILMENT

22. Consultation has not been undertaken with the community, other than to gain information on the issues and the historical data required to put this report together. However legal advice has been provided from the Democracy Services Unit and is outlined in the background section of the report.

STAFF RECOMMENDATION

It is recommended that the Lyttelton / Mt Herbert Community Board:

- (a) That the Board receive the information.
- (b) That an initial consultation be carried out with the wider Governor's Bay community on Option I – Full Road Closure and that the Board allocate \$10,000 from their Board funds for this consultation.
- (c) That the results of this initial consultation be reported back to the Board to determine a way forward.

12. Cont'd

BACKGROUND

23. At the Community Board meeting in August 2008, the Board received a delegation from some of the Governors Bay community requesting that consideration be given to locking the barriers across the beach road that runs from Governors Bay to Allandale. There have been some issues with vehicles using the road inappropriately, campers over-nighting by the jetty and degrading the area which is a popular walking and cycling track. They would like to see it closed to vehicular traffic and become a pedestrian and cycle shared pathway.
24. The road along the foreshore from the Governors Bay jetty to Allandale is a shingle single lane road that provides access to the sewerage plant, Sage Reserve and several properties. It connects to the Governors Bay Teddington Road at Allandale Reserve and is intersected part way along by Church Lane. The sewerage plant and all but one property have alternative access.
25. The road reserve is 20 metres wide but the carriageway is only one lane wide and does not meet City Plan road width requirements for a local road. The formed width allows one-way vehicular traffic and it is wider than the minimum width for a shared pedestrian/cycle path. The terrain of the area means that a large portion of the road is too steep for vehicular access.
26. The road has an historical significance, in that it was originally a bridle way that linked Lyttelton to Akaroa. For most of its length, it is supported by an historical rock retaining wall built by prisoners from Lyttelton gaol in 1857.
27. The Governors Bay community have raised concerns about the inappropriate use of vehicles on the road on several occasions. In 1997 four metal arm barriers were installed on the foreshore road. One at the Governors Bay end, one at Allandale and the other two, either side of where Church Lane intersects the road.
28. The Banks Peninsula District Council and the Community Board discussed these concerns and the issue of the road closure and the barriers at several meetings:
 - (a) 11 June 1997 – Bank Peninsula District Council Minutes - report from Lyttelton/Mt Herbert Community Board – the Board asked that the (Banks Peninsula) Council Secretary check the former public advertising aspect and the road be shut at Cunard's boat site and barriers erected.
 - (b) 9 July 1997 – Lyttelton/Mt Herbert Community Board minutes – The (Banks Peninsula) Council Secretary is attempting to locate council's original decision on the closure of the foreshore road and whether any public notification was given.
 - (c) 20 August 1997 – Lyttelton/Mt Herbert Community Board minutes – Board member Griffen presented a report on the issues arising from remedial work being carried out on the beach road.
Resolved – that it be recommended to council that Beach Road, Governors Bay be closed to vehicular traffic and if it agrees, that procedures commence to action this process.
 - (d) 8 October 1997 – Lyttelton/Mt Herbert Community Board minutes – barriers have been ordered but have not yet arrived.
Board member Griffen will communicate with all landowners bordering the road as some may wish to use the road. A key will be available to these landowners to enable them to use the road when required.
Resolved – that a letter be sent to all owners fronting the Beach Road, Governors Bay to advise them of the intention to close the road to vehicular traffic and of key availability.
 - (e) 4 March 1998 – Lyttelton/Mt Herbert Community Board meeting - Board member Griffen presented a report that the (Banks Peninsula) council did not publicly advertise the closure of this road and two objections were received.
Resolved – that the Lyttelton/My Herbert Community Board ask (Banks Peninsula) council to proceed with legal road closure of Beach Road, Governors Bay.

12. Cont'd

- (f) 29 April 1998 – Bank Peninsula District Council Minutes – Property Officer, G R Larter presented a report on the Proposed Foreshore Road Closure – Governors Bay and recommended:
 - (i) That the barriers on the foreshore road of Governors Bay be retained: kept shut but not locked.
 - (ii) That further consultation take place with the Governors Bay community.
 - (iii) That Council does not proceed with the stopping of the road at this time.
- 29. The (Banks Peninsula) Council resolved the above recommendations.
- 30. At present there are barriers across the road in four places and it is used as a recreational path by pedestrians and cyclists. Contrary to the Council decision of 29 April 1998 the barriers are locked at times for safety reasons and emergency services and some of the community have keys to the barriers.
- 31. There are two proposed future Transport and Greenspace Unit Projects in this area and this foreshore road forms part of them. One is the green path linkages within Governors Bay and the other is the proposed “Head to Head” walkway from Godley Head to Port Levy.
- 32. The Community Board asked staff to investigate options for the road. The options look at several alternatives ranging from full road stopping to the status quo. This report assumes that the road is not within the public ‘foreshore and seabed’, however if during the road stopping procedure, it is found to be within the public foreshore and seabed, then this will mean the land will be held by the Crown rather than Council.
- 33. Another option that was investigated was whether the formed single lane access along the waterfront could be designated a Special Vehicle Lane (cycle). The Land Transport Road User Rule 2004 defines a special vehicle lane as “a lane defined by signs or marking as restricted to a special class or classes of vehicle” and a cycle lane as “a longitudinal strip in a roadway designed for the passage of cycles”. The present formation is signed as an access for cycles and pedestrians. A cycle lane does not include pedestrians. Therefore the option of designating the waterfront road as a Special Vehicle Lane (cycle) would exclude pedestrians and not meet the community needs. Also, as a cycle lane can not be used by motorised vehicles the issue of access to the sewerage plant would need to be addressed. A cycle path is defined in the Land Transport Road User Rule 2004 as “part of the road that is physically separated from roadway that is intended for the use of cyclists, but which may be used also by pedestrians and includes a cycle track formed under section 332 of the Local Government Act 1974”. Section 332 states - the council may on any road or on any land vested in or under the control of the council, form a cycle track. As this cycle / pedestrian facility along the waterfront was not formed as a cycle track but a road this option is not applicable.

OPTIONS

Option 1 – Full Road Stopping:

- 34. One option is to stop the full road width and Council hold the road reserve as an esplanade reserve.
- 35. This would have to be carried out in accordance with Schedule 10 of the Local Govt. Act 1974. It must also be noted that Section 342 of this Act provides that the Council cannot “proceed to stop any road or part thereof in a rural area unless the prior consent of the Minister of Lands has been obtained” (legal advice is that this is likely to be the case for the foreshore road).
- 36. The intention to stop the road must be publicly notified and the notice must include reasons for the stopping and what the land will be used for following the stopping.
- 37. Any person may object to the proposal and is entitled to have their objection heard by a Council hearings panel. If an agreement can not be reached or the objection is not withdrawn, it must be referred to the Environment Court for a final decision.

12. Cont'd

38. The road to be stopped would be in two parcels (Section A – Allandale to Church Lane and Sections B and C - Church Lane to Jetty Road. Refer to site plan), as it will be necessary to provide a turning area for vehicles at the end of Church Lane. Part of the legal survey for the road stopping would need to include provision of Right of Way (ROW) access to the sewage plant and the property that has no other legal frontage to a road.
39. As the road is still needed for public use as a pedestrian and cycle shared path, legal advice is that it is not appropriate to proceed with a full road stopping when the intention is to retain some of the stopped road as an accessway. This is a lengthy process with no guarantee of an outcome that will meet the community expectations. However should the road stopping occur and a reserve be created, a pathway for pedestrians and cycles could be created within/through the reserve if the community require that type of facility.
40. Should the Board choose to proceed with this option then they will need to make a resolution asking Council to approve the starting of a road stopping process.
41. Following the road stopping, the barriers that are in place could remain and be legally locked preventing vehicle access but creating the access to the pathway and the ROW for the sewerage plant and the property with no other legal frontage.
42. Advantages of full Road Stopping:
 - (a) Restrict vehicle access to service vehicles and one property only.
 - (b) Provide a cycle, walking, running path for public use.
 - (c) Existing Road Reserve would become an Esplanade Reserve providing protection for the historic stone wall and foreshore.
 - (d) Barriers would remain in place.
43. Disadvantages of full Road Stopping:
 - (a) A Special Consultative process will need to be undertaken and the proposal must be publicly notified. It is a lengthy process with no guaranteed outcome.
 - (b) Access to the sewage plant and the private land with no legal frontage would have to be created by an easement.
 - (c) Council has to hear all objections and where possible undertake mitigation.
 - (d) If objections can not be mitigated then objections can be taken to the Environment Court.

Option 2 – Partial Road Stopping

44. Option 2 is that a portion of the road be stopped and held as an esplanade reserve and the remainder is retained as a pedestrian / cycle shared path (accessway). This would require no physical work but there is a legal process that would need to be undertaken.
45. The portion of road to be stopped would be the width remaining after provision has been made for an accessway for pedestrians and cycles. As above, it would also need to be undertaken in two parcels to retain the turning facility at Church Lane.
46. The road stopping would have to be undertaken under Schedule 10 of the Local Govt. Act 1974 as described in paragraphs 11 to 13 above.
47. Consideration would also need to be given to access to the sewerage plant and the parcel of land that has no other legal frontage. This could be via a ROW easement.

12. Cont'd

48. An accessway is not usually 20 metres wide. The City Plan (Vol. 3, Chapter 14 – subdivisions, Sec 5.2.6, Table 1) does not provide a maximum width for an accessway only a minimum legal width of four (4) metres and a minimum formed width of two (2) metres. A pedestrian / cycle shared path has a minimum width of 2.5 metres.
49. Under Section 114 of the Public Works Act 1981, Council would also need to resolve to ask the Minister of Lands to make a declaration to declare the remaining portion of unstopped road (approximately five (5) metres) an accessway.
50. The portion of stopped road, which is the section of road not required for the accessway, under Section 345 of the Local Govt. Act could be vested in the Council as an esplanade reserve, subject to any rules in a district plan under Section 77 of the RMA.
51. As for full road stopping, this is a lengthy process with no guarantee of an outcome that will meet the community expectations.
52. Following the partial road stopping, the barriers that are in place could remain and be legally locked, creating access to the pathway and the ROW for the sewerage plant and the property with no other legal frontage.
53. Advantages of Partial Road Stopping:
 - (a) Restrict vehicle access to service vehicles and one property only.
 - (b) Provide a cycle, walking, running path for public use.
 - (c) Barriers would remain in place.
 - (d) The portion of the existing Road Reserve that is closed would be held as Esplanade Reserve.
54. Disadvantages of Partial Road Stopping:
 - (a) A Special Consultative process will need to be undertaken and the proposal must be publicly notified. It is a lengthy process with no guaranteed outcome.
 - (b) The Minister of Lands would have to declare the remaining portion of road an accessway.
 - (c) Council has to hear all objections and where possible undertake mitigation.
 - (d) If objections can not be mitigated then objections can be taken to the Environment Court.

Option 3 – Retaining the Status Quo – Barriers.

55. At present there are metal arm barriers across the waterfront road in four places. Approximately 100 metres beyond the Governors Bay jetty, either side of where Church Lane intersects with the foreshore road, and where the foreshore road meets the Governors Bay Teddington Road at Allandale.
56. Contrary to the Council decision of 29 April 1998 the barriers are locked at times for safety reasons and emergency services and some of the community have keys to the barriers. At present the section from Church Lane to Allandale has been locked for safety reasons, as there is a bridged culvert that is in disrepair and would be dangerous for vehicle use.
57. The barriers were erected in 1997 by the Banks Peninsula District Council and in April 1998 the BPDC resolved that they stay in place and be shut but not locked. It is unclear under what authority /act these barriers were erected.

12. Cont'd

58. There are several sections of the Local Government. Act 1974 that allow for barriers to be erected on legal road, we are unable to determine the authority for the erection of these barriers:

Section 332 states - *the council may on any road or on any land vested in or under the control of the council, form a cycle track.* This cycle/pedestrian facility along the waterfront was not formed as a cycle track but a road, so it does not appear that this was the authority used.

Section 333 states – construct, erect or grow thereon or remove there from such barriers, dividing strips guiding or sign posts necessary for separating, guiding, or warning traffic , intercepting glare or any other purpose. The barriers described in this section of the act are along the side of a road not across a road. So it appears that this is not the authority for erecting the barriers on the waterfront road.

Section 334(1)(a) provides that Council may – *construct and enclose any part of a road as a pedestrian safety area* – provided that the construction does not unduly impede vehicular traffic entering or using the road. This section does not provide the authority for the erection of the barriers.

Section 344 provides for barriers (swing gate or cattle stop) to be erected in the case of controlling stock where it is not practicable or reasonable to fence the road or has been constructed through private property.

If a gate is erected across a road, *a board with the words 'Public Road' legibly painted thereon in letters not less than 75 millimetres in height shall be fixed upon each side of the gate.....*

This section may provide some authority for the erection of the barrier at the Allandale end of the road.

59. The Traffic Control Devices Rule 11.8 - Barrier Arms states:

if a road controlling authority considers it necessary to control the movement of vehicles beyond a point on the roadway and considers that, to achieve this, it is desirable to use a physical barrier, the road controlling authority may install a barrier arm that:

- (a) *must be put in place when movement by road traffic beyond the barrier arm is prohibited;*
and
- (b) *may consist of red and white alternate bands that comply with schedule 1.*

60. It appears that these barriers have been erected under a resolution of Council and at some time a notice was added to limit the use of the foreshore road to pedestrians and cycles. They comply with the Traffic Control Devices Rule 11.8 but they do not meet the requirements set out in Section 344 of the LGA 1974 as to the signage that should be erected on a barrier /gate across a legal road.

61. Advantages of retaining the Status Quo:

- (a) Barriers would remain in place.
- (b) Vehicle access is restricted by the barriers.
- (c) A cycle, walking, running path is retained for public use. No consultative process is required.

62. Disadvantages of retaining the Status Quo:

- (a) Vehicles can still legally use the road if the barrier is opened.
- (b) The issue of the foreshore being degraded by overnight camping has not been addressed.



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OLD WATERFRONT ROAD
 Governors Bay to Allandale - Options Plan
 For Board Approval

Original Plan Size: A3
 ISSUE 1 06/04/09
 B90878398 RAH

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13. BRIEFINGS

13.1 TRANSPORT AND GREENSPACE UNIT MANAGER

Alan Beuzenberg, the Transport and Greenspace Unit Manager, will give a presentation to the Board.

13.2 WORK AND INCOME – MILES DALTON

Attached is a letter from Work and Income regarding the Enterprising Communities Grants Scheme. Mr Dalton wishes to brief the Board on the scheme and the implication of recent Budget announcements.

13.3 TEAM LEADER ANIMAL CONTROL

Mark Vincent will attend the meeting to address animal control issues, specifically those raised in the letter from the Lyttelton Rugby and Combined Sports Club (Refer Clause 4.1 of this agenda).



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Paula Smith
Lyttelton-Mt Herbert Community Board
Christchurch City Council
PO Box 237
Christchurch Mail Centre
Christchurch 8140

15th June 2009

Dear Paula

Re: Enterprising Communities Grant Scheme Budget Announcement

As part of the Budget announcements, Work and Income will receive no new funding for the Enterprising Communities Grant Scheme from 28th May.

We do not expect the Budget announcement to have any impact on our current funding agreements with projects.

There will be community groups not currently funded who may require other funding.

We know that projects like those funded under the Enterprising Communities Grant Scheme can make a real difference to our local community. With that in mind we are very keen to meet with you to get your ideas about what other options may be available to these groups. Miles Dalton will be contacting you shortly to arrange a time to meet with you to discuss the impacts of the Budget announcement

In the meantime, if you have any questions please contact Miles on 963-8402.

Yours sincerely

Mitchell Mitchell
Canterbury Regional Commissioner
Ministry of Social Development

14. COMMUNITY BOARD ADVISERS UPDATE

14.1 CUSTOMER SERVICE REQUESTS – 1 APRIL TO 29 JUNE 2009

Attached Appendices for members' information.

Streets Maintenance CSR Received By Community Board from 1 Apr 2009 to 29 Jun 2009

As at 29 Jun 2009 09:53



Click on a type to drill down to subtypes

<u>Call Types</u>	<u>Bur / Peg</u>	<u>Fen / Wai</u>	<u>Hag / Fer</u>	<u>Ric / Wig</u>	<u>Spr / Hea</u>	<u>Shr / Pap</u>	<u>Aka / Wai</u>	<u>Lyt / MtH</u>	<u>Unknown</u>	<u>Totals</u>
GRA Graffiti	280	267	498	192	230	320	0	12	16	1,814
PAG Parks General	10	5	13	3	6	6	0	2	1	46
PAM Parks Maintenance	224	184	309	209	211	222	24	42	93	1,518
PKE Parking Enforcement	47	30	59	51	37	35	1	8	46	314
SER Sewer Reactive Maintenance	38	35	109	21	86	44	3	28	11	376
SET Treatment Plant	5	0	2	0	0	0	0	0	0	7
STA Road Markings	6	29	17	12	14	9	1	2	4	94
STB Bus Stops and Bus Shelters	13	9	9	10	16	8	0	1	34	100
STE Street Cleaning / Sweeping	168	311	458	345	353	259	11	30	95	2,031
STF Footpaths	52	90	119	67	79	77	3	6	9	501
STL Street Lights	52	52	68	66	86	42	3	10	4	383
STM Street Maintenance	103	105	214	184	226	89	43	35	65	1,064
STQ Traffic Engineer Community Enq	15	36	60	36	35	27	4	4	7	223
STS Street Signs	61	93	140	133	147	100	9	15	41	738
STW Pavement Weed Control	0	2	5	2	4	1	1	3	0	18
STX Street Grass Maintenance	20	24	31	23	28	22	0	2	2	152
STY Street Shrubs Maintenance	36	27	68	29	57	29	4	8	21	278
TSA Park Trees	23	39	50	35	43	35	2	5	15	247
TSS Street Trees	75	151	128	86	73	103	8	21	37	683
WAQ Water Quality	3	2	6	11	9	3	1	0	0	35
WAR Water Reactive Maintenance	217	220	431	236	427	218	32	64	17	1,862
WWE Waterways Environmental Asset	2	11	9	8	9	25	1	0	11	76
WWG Waterways General	4	11	30	12	37	5	3	9	2	113
WWU Waterways Utilities	7	5	10	22	16	20	1	2	11	94
Totals:	1,462	1,738	2,843	1,792	2,227	1,700	154	308	542	12,767

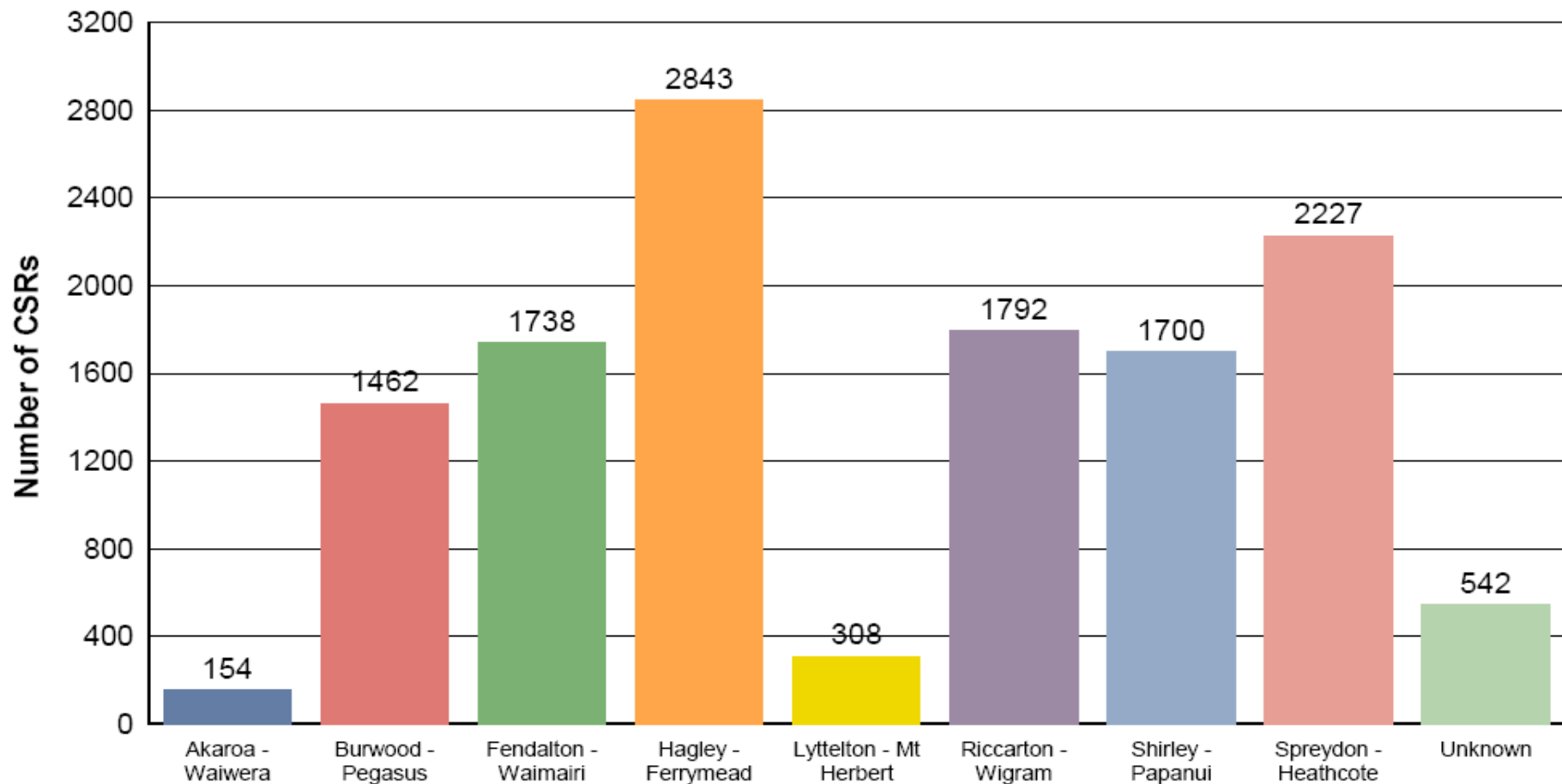
**Streets Maintenance CSR Calls Received By Community Board
from 1 Apr 2009 to 29 Jun 2009**

As at 29 Jun 2009 09:53

Click on a bar to drill down to Call Types for that Community Board

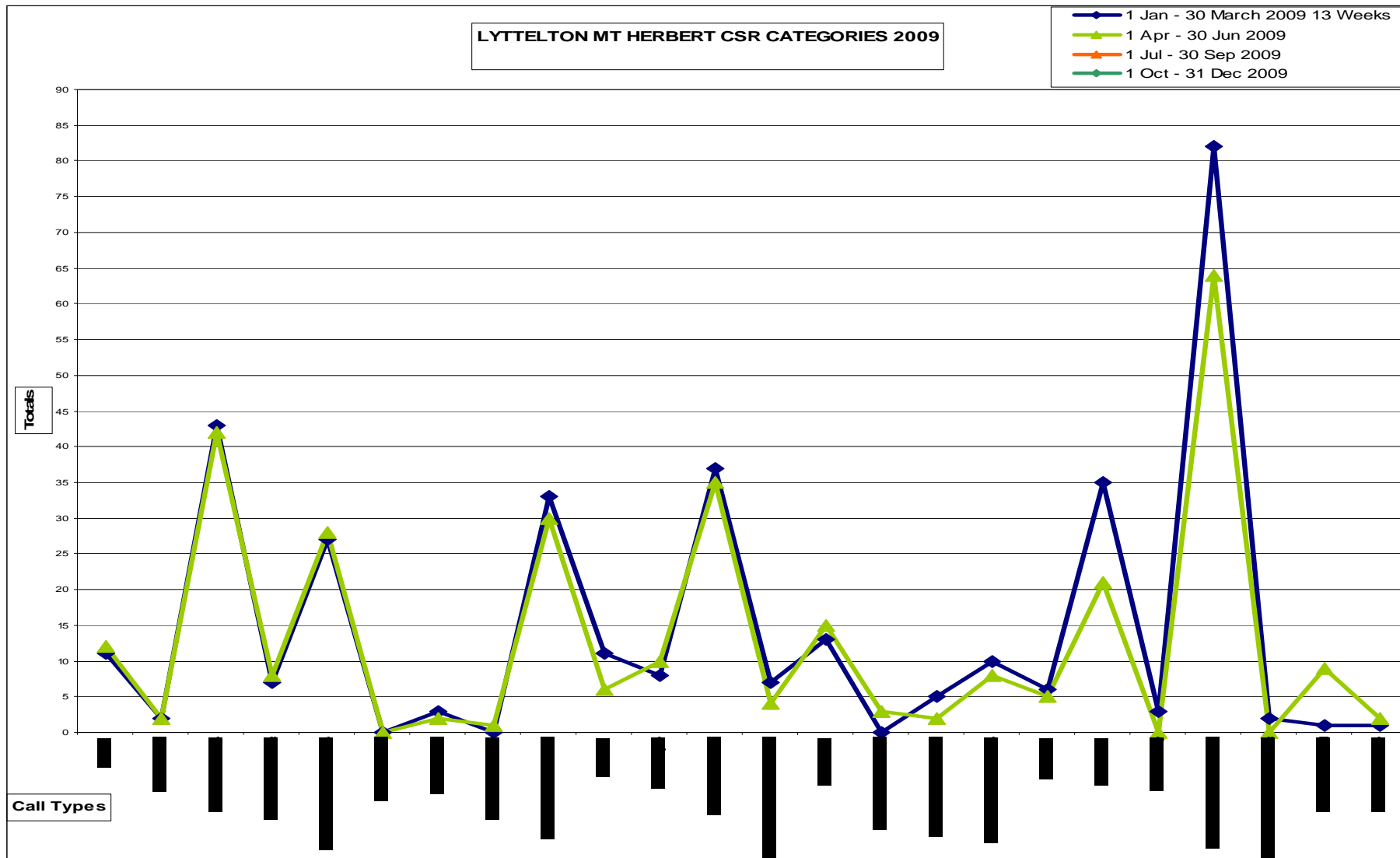


Number of CSRs



LYTTELTON MT HERBERT - CUSTOMER SERVICE REQUESTS

	1 Jan - 30 March 2009 13 Weeks	1 Apr - 30 Jun 2009 13 weeks	1 Jul - 30 Sep 2009	1 Oct - 31 Dec 2009	TOTAL
Graffiti	11	12			23
Parks General	2	2			4
Parks Maintenance	43	42			85
Parking Enforcement	7	8			15
Sewer Reactive Maintenance	27	28			55
Treatment Plant	0	0			0
Road Markings	3	2			5
City Street Bus Stops	0	1			1
Street Cleaning/Sweeping	33	30			63
Footpaths	11	6			17
Street Lights	8	10			18
Street Maintenance	37	35			72
Traffic Engineer Community Enq	7	4			11
Street Signs	13	15			28
Pavement Weed Control	0	3			3
Street Grass Maintenance	5	2			7
Street Shrubs Maintenance	10	8			18
Park Trees	6	5			11
Street Trees	35	21			56
Water Quality	3	0			3
Water Reactive Maintenance	82	64			146
Waterways Environmental Asset	2	0			2
Waterways General	1	9			10
Waterways Utilities	1	2			3
	347	308	0	0	656



15. ELECTED MEMBERS' INFORMATION EXCHANGE

16. QUESTIONS UNDER STANDING ORDERS